

Rancho Santa Fe Fire Protection District Board of Directors Meeting Agenda



Rancho Santa Fe FPD Board Room
18027 Calle Ambiente, Ste. 101
Rancho Santa Fe, CA 92067

November 19, 2025
1:00 PM
Regular Meeting

Public Comment: To submit a comment in writing, please email Montagne@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read aloud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the district’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing the Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during the Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention. The time allotted for each presentation is subject to the discretion of the board and based on the number of intended speakers. Each audience member will be allotted an equal amount of time.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Board Clerk’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org.

Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

November 19, 2025



1. Call to Order
2. Pledge of Allegiance
3. AB 2449 Approve Director's Request
 - If a request is submitted, consider approval of the Director's request to participate remotely and utilize Just Cause or Emergency Circumstance per AB 2449
4. Determination of a Quorum/Roll Call
5. Approval of Agenda
6. Public Comment

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within their jurisdiction. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act. Comment time will be set based on the number of intended speakers.
7. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

8. Consent Calendar
 - a. Board of Directors Minutes
 - Minutes of October 15, 2025
ACTION REQUESTED: **Approve**
 - b. Receive and File
 - Monthly/Quarterly Reports for October 2025
 - (1) List of Demands:

Checks 39323 – 39432 and Electronic Funds Transfers (EFTs) totaling:	\$ 881,187.85
Payroll(s) totaling:	\$ 839,915.24
TOTAL DISTRIBUTION	\$ 1,721,103.09
 - (2) Grant Recap
 - (3) Division Reports – October 2025
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention
 - (d) Finance

ACTION REQUESTED: **Receive and File**

Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

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9. Correspondence
None Received

10. New Business

- a. ECC Presentation
Presentation from HGW on progress and plan for the Emergency Communication Center.
Discuss and/or authorize the advancement of project. [Staff Report 25-31](#)
ACTION REQUESTED: **Presentation and Authorization**
- b. Board of Directors 2026 Meeting Calendar
Discuss and confirm the 2026 meeting schedule. [Staff Report 25-32](#)
ACTION REQUESTED: **Confirm dates and/or modify schedule if necessary**

11. Oral Reports

- i. Fire Chief
- ii. Operations
- iii. Training
- iv. Fire Prevention
- v. Finance
- vi. Board of Directors
 - North County Dispatch JPA
 - County Service Area – 17
 - Rancho Santa Fe Fire District Foundation
 - Director Comments

12. Adjournment

The next regular Board of Directors meeting is to be held on December 17, 2025, in the Board Room located at 18027 Calle Ambiente, Ste. 101, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on November 14, 2025, a copy of the foregoing agenda was posted on the district's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on November 14, 2025:

Sarah Montagne
Board Clerk

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes October 15, 2025



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

Director Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00pm.

Pledge of Allegiance

Training Battalion Chief Paul Roman led the assembly in the Pledge of Allegiance.

AB 2449 Approve Director's Request

No request was made.

Determination of a Quorum

A quorum was confirmed.

Roll Call

Directors Present: Ashcraft, Barnard, Hillgren, Stine, Tanner

Directors Absent: None

Staff Present: Fire Chief Dave McQuead; Deputy Chief Jim Mickelson; Training Chief Paul Roman; Fire Marshal Marlene Donner; Finance Manager Burgen Havens; Board Clerk Sarah Montagne; Fire Training Captain Kyle Carranza

RSF Fire District Foundation: Retired Fire Chief Frank Twohy

Approval of Agenda

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve agenda as presented.

AYES: ASHCRAFT, BARNARD, HILLGREN, STINE, TANNER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

1. **Public Comment**

None

2. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

AYES: ASHCRAFT, BARNARD, HILLGREN, TANNER, STINE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
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3. **Consent Calendar**

MOTION BY DIRECTOR BARNARD, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve consent calendar as submitted.

AYES: ASHCRAFT, BARNARD, HILLGREN, TANNER, STINE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. **Correspondence**

None received

5. **Public Hearings**

a. Ordinance 2025-02

No public comment made.

b. Ordinance 2025-03

No public comment made.

c. Ordinance 2025-04

No public comment made.

6. **Unfinished Business**

a. Grant Check Presentation

Retired Fire Chief and Rancho Santa Fe Fire District Foundation (RSFFDF) Board Member Frank Twohy, presented the district with a check for \$75,000. The grant was accepted at the August Board of Directors meeting and utilized to purchase a new Rescue All-Terrain Vehicle (ATV).

b. Ordinance 2025-02

Discuss and/or adopt Ordinance 2025-02, An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District adopting Home Hardening Standards for Residential Structures. MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt Ordinance 2025-02.

AYES: ASHCRAFT, BARNARD, HILLGREN, TANNER, STINE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. Ordinance 2025-03

Discuss and/or adopt Ordinance 2025-03, An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District adopting the 2025 California Fire Code and the 2024 International Fire Code with certain amendments, additions, and deletions.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt Ordinance 2025-03.

AYES: ASHCRAFT, BARNARD, HILLGREN, TANNER, STINE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

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d. Ordinance 2025-04

Discuss and/or adopt Ordinance 2025-04, An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District adopting the 2025 California WUI Code and the 2024 International WUI Code with certain amendments, additions, and deletions.

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR TANNER and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt Ordinance 2025-04.

AYES: ASHCRAFT, BARNARD, HILLGREN, TANNER, STINE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

7. Adjournment

Meeting adjourned at 1:46pm

The next regular Board of Directors meeting is to be held on November 19, 2025, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

Sarah Montagne
Board Clerk

James H. Ashcraft
President

Rancho Santa Fe Fire Check Register- LOD Report
Protection District Check Issue dates: 10/1/2025-10/31/2025

Check Issue Date	Check Number	Payee	Amount	Invoice GL Account Title
10/2/2025	39323	4S Ranch Gasoline & Carwash LP	\$95.96	APPARATUS/VEHICLES
10/2/2025	39324	Ace Uniforms, LLC	\$25.85	UNIFORMS
10/2/2025	39325	C.A.P.F.	\$1,652.00	DISABILITY INSURANCE
10/2/2025	39326	CDW Government Inc.	\$323.56	SUBSCRIPTIONS
10/2/2025	39326	CDW Government Inc.	\$1,638.53	SUBSCRIPTIONS
10/2/2025	39327	Charter Communications Holdings LLC (Sp	\$1,227.56	UTILITIES: ADMIN
10/2/2025	39327	Charter Communications Holdings LLC (Sp	\$50.65	UTILITIES: RSF4
10/2/2025	39328	Cielo Village Partners LP	\$3,600.12	BUILDING: ADMIN
10/2/2025	39329	Cox Communications	\$617.42	UTILITIES: RSF5
10/2/2025	39330	Direct Energy Business-Dallas	\$3,067.86	UTILITIES: RSF1
10/2/2025	39331	Dish	\$132.82	UTILITIES: RSF6
10/2/2025	39332	Griffin Ace Hardware Co.	\$94.31	STATION SUPPLIES
10/2/2025	39332	Griffin Ace Hardware Co.	\$33.75	STATION SUPPLIES
10/2/2025	39333	Guardian Life Insurance Co	\$7,051.64	MEDICAL/DENTAL INSURANCE
10/2/2025	39334	Jauregui & Culver Inc	\$294.01	FUEL FACILITY MAINTENANCE
10/2/2025	39335	Jonathan Lim	\$436.38	PPE
10/2/2025	39336	K & M Pest Solutions	\$546.00	BUILDING: RSF6
10/2/2025	39337	Kenney Relic Sign Company	\$3,794.63	APPARATUS/VEHICLES
10/2/2025	39338	Nationwide Medical Surgical Inc	\$89.39	CSA-17 CONTRACT
10/2/2025	39339	Olivenhain Municipal Water District	\$331.52	UTILITIES: RSF2
10/2/2025	39339	Olivenhain Municipal Water District	\$1,016.34	UTILITIES: RSF2
10/2/2025	39339	Olivenhain Municipal Water District	\$763.53	UTILITIES: RSF4
10/2/2025	39340	Pitney Bowes Inc	\$405.48	MACHINES & OFFICE EQUIPMENT
10/2/2025	39341	Quench USA, Inc.	\$137.61	BUILDING: ADMIN
10/2/2025	39341	Quench USA, Inc.	\$133.80	BUILDING: RSF6
10/2/2025	39342	Rincon Del Diablo Municipal Water District	\$112.91	UTILITIES: RSF5
10/2/2025	39342	Rincon Del Diablo Municipal Water District	\$491.57	UTILITIES: RSF5
10/2/2025	39343	SC Commercial LLC	\$2,474.62	FUEL/PROPANE
10/2/2025	39343	SC Commercial LLC	\$475.47	FUEL/PROPANE
10/2/2025	39344	State Fire Training	\$125.00	TRAINING: SUPPRESSION
10/2/2025	39345	Uniforms Plus	\$212.06	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$714.49	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$103.30	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$1,133.72	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$1,278.36	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$554.63	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$190.31	UNIFORMS
10/2/2025	39345	Uniforms Plus	\$1,283.25	UNIFORMS
10/2/2025	39346	Verizon Wireless	\$369.60	CSA-17 CONTRACT
10/2/2025	39346	Verizon Wireless	\$2,744.43	CELLULAR
10/2/2025	39347	Western Fire Protection	\$920.00	BUILDING: RSF4
10/2/2025	39347	Western Fire Protection	\$920.00	BUILDING: RSF3
10/2/2025	39347	Western Fire Protection	\$920.00	BUILDING: RSF2
10/2/2025	39347	Western Fire Protection	\$920.00	BUILDING: ADMIN
10/2/2025	39347	Western Fire Protection	\$920.00	BUILDING: RSF1
10/2/2025	39347	Western Fire Protection	\$920.00	BUILDING: RSF6
10/17/2025	39348	AT&T	\$69.55	UTILITIES: RSF6
10/17/2025	39349	AT&T Calnet 2/3	\$31.41	UTILITIES: RSF1
10/17/2025	39349	AT&T Calnet 2/3	\$31.41	UTILITIES: RSF1
10/17/2025	39349	AT&T Calnet 2/3	\$77.28	UTILITIES: RSF3
10/17/2025	39349	AT&T Calnet 2/3	\$92.80	UTILITIES: RSF1
10/17/2025	39349	AT&T Calnet 2/3	\$156.53	UTILITIES: ADMIN
10/17/2025	39349	AT&T Calnet 2/3	\$35.44	UTILITIES: RSF3
10/17/2025	39349	AT&T Calnet 2/3	\$55.18	UTILITIES: ADMIN
10/17/2025	39349	AT&T Calnet 2/3	\$107.90	UTILITIES: RSF6

10/17/2025	39349 AT&T Calnet 2/3	\$1,999.62	UTILITIES: RSF4
10/17/2025	39349 AT&T Calnet 2/3	\$1,333.08	UTILITIES: RSF6
10/17/2025	39349 AT&T Calnet 2/3	\$89.96	UTILITIES: RSF2
10/17/2025	39349 AT&T Calnet 2/3	\$149.54	UTILITIES: RSF4
10/17/2025	39349 AT&T Calnet 2/3	\$436.55	UTILITIES: ADMIN
10/17/2025	39349 AT&T Calnet 2/3	\$19.40	UTILITIES: ADMIN
10/17/2025	39350 B&G Consultants	\$680.00	PROFESSIONAL SERVICES-MISC
10/17/2025	39351 BPAS	\$175.50	HSA HEALTH SAV ACCT - ACTIVE
10/17/2025	39352 Cable Markers Co. Inc.	\$80.66	RADIOS
10/17/2025	39353 Caselle INC.	\$1,389.00	SUBSCRIPTIONS
10/17/2025	39354 Cintas Corporation No 2	\$272.21	FOAM & EXTINGUISHERS
10/17/2025	39355 Cleaning Services Master's LLC	\$540.00	BUILDING: ADMIN
10/17/2025	39355 Cleaning Services Master's LLC	\$360.00	BUILDING: ADMIN
10/17/2025	39356 County of SD/RCS	\$72.50	800 MHz NETWORK FEES
10/17/2025	39356 County of SD/RCS	\$3,446.50	800 MHz NETWORK FEES
10/17/2025	39357 Cross Connections	\$816.32	RADIOS
10/17/2025	39358 Day Wireless Systems Inc	\$1,260.51	RADIOS
10/17/2025	39359 Duthie Electric Svc Corp	\$753.69	GENERATORS
10/17/2025	39359 Duthie Electric Svc Corp	\$753.69	GENERATORS
10/17/2025	39359 Duthie Electric Svc Corp	\$788.60	GENERATORS
10/17/2025	39359 Duthie Electric Svc Corp	\$729.79	GENERATORS
10/17/2025	39360 EDCO Waste & Recycling Inc	\$252.25	UTILITIES: RSF5
10/17/2025	39361 Fitch Law Firm Inc	\$2,000.00	LEGAL SERVICES
10/17/2025	39362 Foster & Foster	\$2,100.00	Pension Expense GASB
10/17/2025	39363 Global Door & Gate Inc.	\$681.25	BUILDING: RSF5
10/17/2025	39364 Grainger	\$168.61	GRANT EXPENSES
10/17/2025	39364 Grainger	\$455.76	GRANT EXPENSES
10/17/2025	39364 Grainger	\$668.48	GRANT EXPENSES
10/17/2025	39364 Grainger	\$11,521.20	GRANT EXPENSES
10/17/2025	39365 Home Depot INC	\$185.66	TRAINING- MATERIALS/SUPPLIES
10/17/2025	39366 Integrity Data	\$258.00	SUBSCRIPTIONS
10/17/2025	39367 Jauregui & Culver Inc	\$438.07	FUEL FACILITY MAINTENANCE
10/17/2025	39368 Konica Minolta Business Inc	\$288.45	COPIER MAINTENANCE CONTRACT
10/17/2025	39369 Life-Assist Inc	\$1,121.36	CSA-17 CONTRACT
10/17/2025	39370 Lincoln National Life Ins Co	\$297.00	LIFE INSURANCE
10/17/2025	39371 LSL, LLP	\$1,632.50	CONSULTING SVCS - FINANCIAL
10/17/2025	39372 Michael Kraus	\$1,718.75	PROFESSIONAL SERVICES-MISC
10/17/2025	39373 NCB - North County Beverage	\$375.00	BUILDING: RSF1
10/17/2025	39374 NCDJPA	\$52,722.75	DISPATCH SERVICES
10/17/2025	39375 NHA Advisors, LLC	\$9,655.00	CONSULTING SVCS - FINANCIAL
10/17/2025	39376 Olivenhain Municipal Water District	\$280.33	UTILITIES: RSF3
10/17/2025	39377 PAB Group Inc	\$27,731.00	RSF6 SOLAR & ENERGY CONSULTING
10/17/2025	39378 Palomar College	\$2,059.00	TRAINING: SUPPRESSION
10/17/2025	39379 Puretec Industrial Water	\$50.40	BUILDING: RSF2
10/17/2025	39379 Puretec Industrial Water	\$50.40	BUILDING: RSF4
10/17/2025	39380 R.E. Badger & Son INC.	\$400.00	BUILDING: RSF6
10/17/2025	39381 Race Telecommunications INC	\$179.50	UTILITIES: RSF1
10/17/2025	39382 Rancho Santa Fe Fire Protection District	\$75,000.00	WORKERS COMP
10/17/2025	39383 Rincon Del Diablo Municipal Water District	\$14,236.90	ANNUAL SEWER
10/17/2025	39384 RSF Mail Delivery Solutions	\$150.00	OFFICE EXPENSES
10/17/2025	39385 San Diego Union-Tribune	\$2,619.18	ADVERTISING & LEGAL NOTICES
10/17/2025	39386 Santa Fe Irrigation District	\$267.30	UTILITIES: RSF1
10/17/2025	39386 Santa Fe Irrigation District	\$366.87	UTILITIES: RSF1
10/17/2025	39387 SC Commercial LLC	\$2,637.48	FUEL/PROPANE
10/17/2025	39387 SC Commercial LLC	\$685.25	FUEL/PROPANE
10/17/2025	39387 SC Commercial LLC	\$851.20	FUEL/PROPANE
10/17/2025	39387 SC Commercial LLC	\$1,961.20	FUEL/PROPANE
10/17/2025	39388 SDG&E	\$4,347.33	UTILITIES: RSF1

10/17/2025	39388 SDG&E	\$3,402.20	UTILITIES: RSF3
10/17/2025	39388 SDG&E	\$110.12	UTILITIES: RSF5
10/17/2025	39388 SDG&E	\$1,670.89	UTILITIES: RSF6
10/17/2025	39388 SDG&E	\$750.06	UTILITIES: RSF5
10/17/2025	39389 Streamline	\$743.00	WEBSITE
10/17/2025	39390 U.S. Bank Corporate Payment Systems	\$17,324.13	CAL-CARD PROGRAM
10/17/2025	39391 Waste Management Inc	\$642.92	UTILITIES: RSF1
10/17/2025	39391 Waste Management Inc	\$421.20	UTILITIES: RSF4
10/17/2025	39391 Waste Management Inc	\$421.20	UTILITIES: RSF3
10/17/2025	39391 Waste Management Inc	\$767.79	UTILITIES: RSF2
10/24/2025	39392 About Service Automotive	\$1,180.13	APPARATUS/VEHICLES
10/24/2025	39392 About Service Automotive	\$1,116.75	APPARATUS/VEHICLES
10/24/2025	39392 About Service Automotive	\$70.00	APPARATUS/VEHICLES
10/24/2025	39393 Advanced Communication Systems Inc	\$393.50	RADIOS
10/24/2025	39394 AT&T	\$73.87	UTILITIES: RSF3
10/24/2025	39394 AT&T	\$77.89	UTILITIES: RSF1
10/24/2025	39394 AT&T	\$85.98	UTILITIES: RSF2
10/24/2025	39394 AT&T	\$239.63	UTILITIES: RSF5
10/24/2025	39395 CA Special Districts Association	\$10,012.00	MEMBERSHIPS
10/24/2025	39396 Cable Markers Co. Inc.	\$60.00	RADIOS
10/24/2025	39397 Charter Communications Holdings LLC (Sp	\$290.64	UTILITIES: ADMIN
10/24/2025	39398 Coast to Coast Restoration, Inc	\$6,488.42	BUILDING: RSF1
10/24/2025	39399 Duthie Electric Svc Corp	\$753.69	GENERATORS
10/24/2025	39400 Griffin Ace Hardware Co.	\$114.91	BUILDING: RSF2
10/24/2025	39401 K & M Pest Solutions	\$546.00	BUILDING: RSF6
10/24/2025	39402 L N Curtis & Sons Inc	\$623.80	PPE
10/24/2025	39403 Liebert Cassidy Whitmore	\$242.50	LEGAL SERVICES
10/24/2025	39404 Lincoln National Life Ins Co	\$475.45	LIFE INSURANCE
10/24/2025	39404 Lincoln National Life Ins Co	\$547.60	LIFE INSURANCE
10/24/2025	39405 Olivenhain Municipal Water District	\$10,357.24	UTILITIES: RSF4
10/24/2025	39406 Roadone	\$700.00	TRAINING- MATERIALS/SUPPLIES
10/24/2025	39406 Roadone	\$700.00	TRAINING- MATERIALS/SUPPLIES
10/24/2025	39407 RSF Security Inc	\$50.00	UTILITIES: RSF5
10/24/2025	39408 SC Commercial LLC	\$1,307.42	FUEL/PROPANE
10/24/2025	39408 SC Commercial LLC	\$1,042.72	FUEL/PROPANE
10/24/2025	39408 SC Commercial LLC	\$767.15	FUEL/PROPANE
10/24/2025	39408 SC Commercial LLC	\$897.25	FUEL/PROPANE
10/24/2025	39408 SC Commercial LLC	\$2,562.11	FUEL/PROPANE
10/24/2025	39409 SDG&E	\$4,513.36	UTILITIES: RSF4
10/24/2025	39409 SDG&E	\$1,348.94	UTILITIES: ADMIN
10/24/2025	39409 SDG&E	\$607.48	UTILITIES: ADMIN
10/24/2025	39409 SDG&E	\$3,060.88	UTILITIES: RSF2
10/24/2025	39409 SDG&E	\$103.26	UTILITIES: ADMIN
10/24/2025	39410 Shred it Stericycle	\$147.32	OFFICE EXPENSES
10/24/2025	39411 Willdan Financial Services Inc	\$5,247.48	PRO SER/Benefit Assessment
10/31/2025	39412 Advexure LLC	\$684.00	SUBSCRIPTIONS
10/31/2025	39413 C.A.P.F.	\$1,829.00	DISABILITY INSURANCE
10/31/2025	39414 Charter Communications Holdings LLC (Sp	\$1,227.56	UTILITIES: ADMIN
10/31/2025	39414 Charter Communications Holdings LLC (Sp	\$50.65	UTILITIES: RSF4
10/31/2025	39415 Cielo Village Partners LP	\$3,600.12	BUILDING: ADMIN
10/31/2025	39416 Cleaning Services Master's LLC	\$360.00	BUILDING: ADMIN
10/31/2025	39417 Cox Communications	\$617.44	UTILITIES: RSF5
10/31/2025	39418 Direct Energy Business-Dallas	\$2,770.56	UTILITIES: RSF1
10/31/2025	39419 Dish	\$132.82	UTILITIES: RSF6
10/31/2025	39420 Fire ETC Inc	\$212.19	BUILDING: RSF5
10/31/2025	39421 Honeywell International Inc	\$80,302.99	RSF1 ALERTING SYSTEM
10/31/2025	39422 Honeywell Intl. Fire/Video/Access	\$3,615.93	RSF1 ALERTING SYSTEM
10/31/2025	39423 Knox Company Inc	\$1,068.89	KNOX BOX
10/31/2025	39424 L N Curtis & Sons Inc	-\$584.01	PPE
10/31/2025	39424 L N Curtis & Sons Inc	\$2,756.57	PPE

10/31/2025	39425 Olivenhain Municipal Water District	\$191.53	UTILITIES: RSF6
10/31/2025	39425 Olivenhain Municipal Water District	\$597.92	UTILITIES: RSF2
10/31/2025	39425 Olivenhain Municipal Water District	\$944.96	UTILITIES: RSF2
10/31/2025	39425 Olivenhain Municipal Water District	\$927.58	UTILITIES: RSF4
10/31/2025	39426 Parkhouse Tire INC.	\$2,238.96	APPARATUS/VEHICLES
10/31/2025	39426 Parkhouse Tire INC.	\$2,148.08	APPARATUS/VEHICLES
10/31/2025	39427 Puretec Industrial Water	\$122.55	BUILDING: RSF4
10/31/2025	39428 SC Commercial LLC	\$1,184.92	FUEL/PROPANE
10/31/2025	39428 SC Commercial LLC	\$2,269.62	FUEL/PROPANE
10/31/2025	39429 State Fire Training	\$75.00	TRAINING: SUPPRESSION
10/31/2025	39430 State Fire Training	\$150.00	TRAINING: SUPPRESSION
10/31/2025	39431 State Fire Training	\$150.00	TRAINING: SUPPRESSION
10/31/2025	39432 Verizon Wireless	\$369.60	CSA-17 CONTRACT
10/31/2025	39432 Verizon Wireless	\$1,006.83	CELLULAR
10/2/2025	25100201 Aaron Frazee	\$250.00	CSA-17 CONTRACT
10/2/2025	25100202 Sarah Montagne	\$103.88	TRAINING: ADMINISTRATION
10/2/2025	25100203 Paul Roman	\$1,614.41	HIGHER EDUCATION
10/2/2025	25100204 CalPERS - Health	\$108,397.96	OCTOBER PREMIUMS
10/2/2025	25100205 CalPERS - Health	\$3,990.66	OCTOBER PREMIUMS-NON-PERS
10/17/2025	25101701 Trever Krueger	\$250.00	CSA-17 CONTRACT
10/17/2025	25101702 Nick Brandow	\$250.00	CSA-17 CONTRACT
10/17/2025	25101703 Dan Schaffer	\$129.02	TRAINING: PREVENTION
10/17/2025	25101704 CalPERS	\$257,367.31	PERS SEPTEMBER 2025 RETIREMENT
10/24/2025	25102401 Gina Medina	\$384.34	TRAINING: ADMINISTRATION
Total:		<u>\$849,381.21</u>	

10/2/2025	<u>\$31,806.64</u>	BPAS Transfer- September 2025
Total:	\$31,806.64	

10/15/2025	\$462,656.55	RSF Fire Payroll
10/31/2025	<u>\$377,258.69</u>	RSF Fire Payroll
Total:	\$839,915.24	

Grand Total: \$1,721,103.09

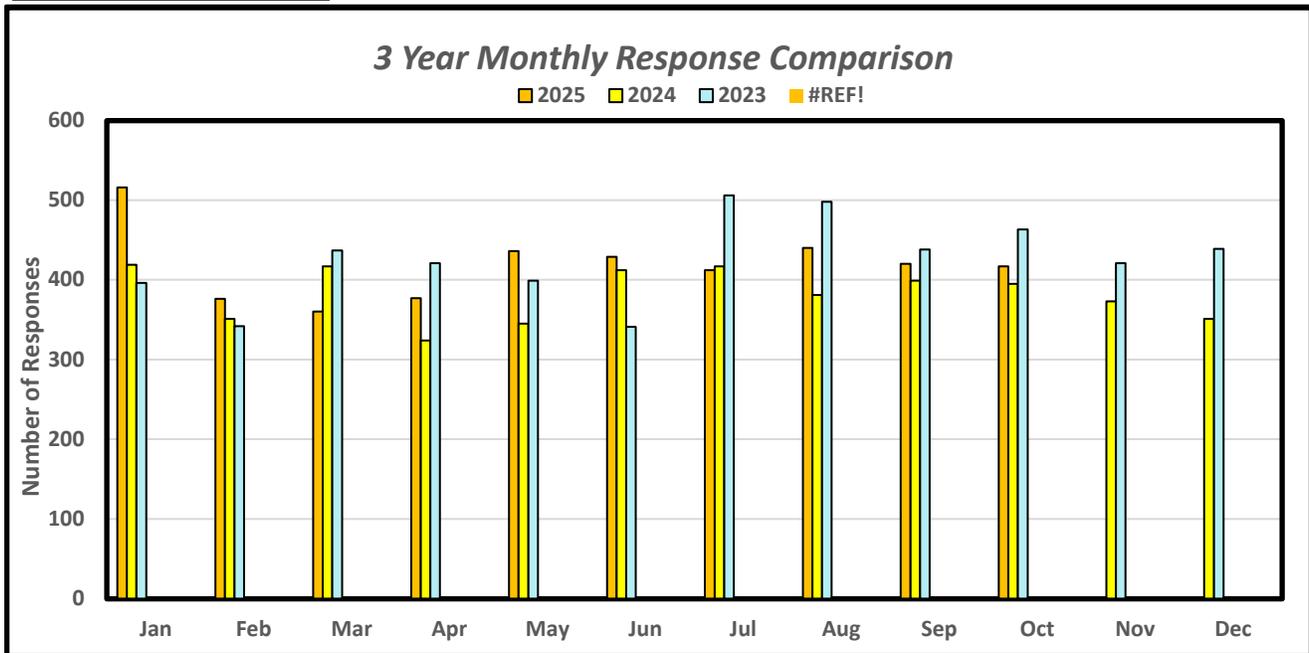
RSF Grant Re-Cap October 2025

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/29/2022	UASI FY23	Training Courses	\$ 89,098.86		Approved amount \$52,645.00. Working on reimbursement
ACTIVE	9/26/2023	UASI FY24	Fresno Symposium & Training Courses	\$ 63,620.00		Award letter received. Approved for \$4,000.00.
ACTIVE	9/12/2024	UASI FY25	Fresno Symposium & Training Courses	\$ 15,000.00		Application Submitted
ACTIVE	5/29/2024	SHSGP FY24	Multigas Monitors	\$ 12,655.00		Approved. Items Received
ACTIVE	9/10/2025	SHSGP FY25	Sonicwall Firewall & router system	\$ 15,523.00		Application Submitted
ACTIVE	12/15/2024	AFG FY25 (Assistance to Firefighters Grant)	Self Contained Breathing Apparatus	\$ 596,000.00		Application Submitted
ACTIVE	2/1/2025	California Office of Traffic Safety	Advanced auto extrication training	\$ 14,218.00		Application Submitted
						Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp. Work completed 2024.
CLOSED	8/1/2022	Coastal Conservancy	Escondido Creek/San Marcos Defensible Space/Roadway Clearance	\$ 325,864.00		
CLOSED	4/21/2023	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Scott Schieber accepted. Process is officially closed.
CLOSED	5/10/2024	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Cory Ender accepted. Process is officially closed
CLOSED	4/14/2025	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Blaine Nelson accepted. Process is officially closed
CLOSED	5/15/2023	SD Regional Fire Foundation (County Supervisor Terra Lawson-Remer)	70 Wildland Brush Jackets	\$ 7,380.00		Approved. Jackets received from Fire ETC.
		RSF Fire Protection District General Fund	70 Wildland Brush Jackets	\$ 9,286.97		
CLOSED	5/15/2023	SD Regional Fire Foundation	E-Hydraulic Extrication Tools	\$ 5,000.00		Approved. Tools received from LN Curtis.
		County Supervisor Terra Lawson-Remer	E-Hydraulic Extrication Tools	\$ 20,000.00		
		RSF Fire Protection District General Fund	E-Hydraulic Extrication Tools	\$ 20,000.00		
CLOSED	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26	\$7,664.19	Completed-Check Received
CLOSED	7/6/2022	UASI FY20	Training; L-954 Course	\$ 15,196.00	\$15,196.00	Approved 04/08/2022. Check Received 9/2023.
CLOSED		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 20,655.00	\$0.00	Lowered to \$4,195.14; Not eligible for reimbursement
CLOSED		UASI FY22	Fresno Symposium	\$ 15,000.00	\$0.00	Not seeking Reimbursement - No Symposium in FY22
CLOSED	4/17/2024	SHSGP FY21	4 Radios	\$ 22,904.00	\$24,433.00	County allocated an additional \$1,529.00. Check received.
CLOSED		SHSGP FY22	4 Radios	\$ 20,338.00	\$20,338.00	Completed-Check received
CLOSED		SHSGP FY23	2 Radios, MacBook	\$ 17,080.00	\$ 17,080.00	Completed-Check Received
RSF Fire District Foundation						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator). 50/50 split with the District for pendants, cell guards for Staff and
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	harmonizers for each facility.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	10 UVC LED Disinfecting Air Purifiers.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 45,000.00	\$ 45,000.00	Completed.
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00	\$ 203,000.00	Approved.
	4/1/2023	RSF Foundation (Sharon McDonald)	UTV/Radios	\$ 196,337.00	\$196,337.00	Approved. Items in Service.
	6/16/2023	RSF Foundation	RSF3 Barbecue	\$ 1,000.00	\$1,000.00	Approved. Items delivered.
	9/1/2023	RSF Foundation (Sharon McDonald)	Drone Program	\$ 50,000.00	\$50,000.00	Approved. Item delivered. Ongoing purchases procured as needed for Drone program.
	11/27/2023	RSF Foundation (Sharon McDonald)	TICs	\$ 25,000.00	\$25,000.00	Items delivered. Staff Report.
	12/18/2023	RSF Foundation	Blackstone Griddle - RSF1	\$ 399.00	\$399.00	Approved. Items received.
	5/3/2024	RSF Foundation	Specialized turf	\$ 21,849.00	\$ 21,849.00	Approved. Item received and installed
	5/3/2024	RSF Foundation	5-Decontamination units	\$ 16,501.00	\$ 16,501.00	Approved. Items received and Installed
	5/3/2024	RSF Foundation	RSF6 Parking lot improvement	\$ 29,551.90	\$ 29,551.90	Approved 50/50 Split with the district for Asphalt work
	5/3/2024	RSF Foundation	RSF2 Training Burn Prop Containers	\$ 12,000.00	\$ 12,000.00	Approved. Project complete.
	5/3/2024	RSF Foundation	RSF6 - 50 chairs for Community room	\$ 2,498.83	\$ 2,498.83	Approved. Project complete.
	1/15/2025	RSF Foundation	Winter Jackets	\$ 6,831.00	\$6,831.00	Approved. Project complete.
	4/17/2025	RSF Foundation	Streamlight Flashlights	\$ 4,966.00	\$ 4,966.00	Approved. Items Received
	4/17/2025	RSF Foundation	50% of roof replacement & solar at RSF6	\$ 187,739.50	\$187,739.50	Approved. Project complete.
	8/20/2025	RSF Foundation	TIC's	\$ 19,887.96	\$ 19,887.96	Approved. Items received
	9/17/2025	RSF Foundation (Sharon McDonald)	ATV/Trailer	\$ 75,000.00	\$75,000.00	Approved

Rancho Santa Fe Fire Protection District Operations Report

October 2025

Monthly Incidents



3 Year Call Volume Tracker:

2025		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	516	376	360	377	436	429	412	440	420	417			
YTD	516	892	1252	1629	2065	2494	2906	3346	3766	4183	4183	4183		
2024		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	419	351	417	324	345	412	417	381	399	395	373	351	4,584
YTD	419	770	1187	1511	1856	2268	2685	3066	3465	3860	4233	4584		
2023		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	396	342	437	421	399	341	506	498	438	463	421	439	5,101
YTD	396	738	1175	1596	1995	2336	2842	3340	3778	4241	4662	5101		

Significant Incidents

Date:	Incident:	Units Assigned:
10/16/2025	Harmony Fire	B264, E265, E3357, WT266
10/19/2025	Ranch Fire	B264, E262, E263, 6309, E261, AA
10/22/2025	Del Dios Hwy Rescue Traffic Collision	B264, E264, E261, M264

Rancho Santa Fe Fire Protection District Operations Report

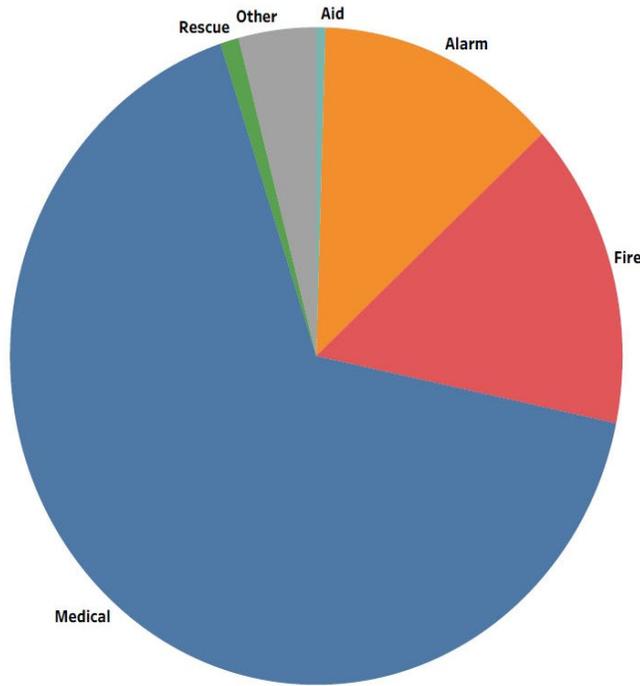
October 2025

Assigned Incidents for RANCHO SANTA FE FPD
October 2025

Agency
RANCHO SANTA FE FPD

Month
October 2025 to October 2025

Aid	2 incidents / 0.48%
Alarm	53 incidents / 12.71%
Fire	63 incidents / 15.11%
Medical	278 incidents / 66.67%
Rescue	4 incidents / 0.96%
Other	17 incidents / 4.08%
Grand Total	417 incidents / 100.00%



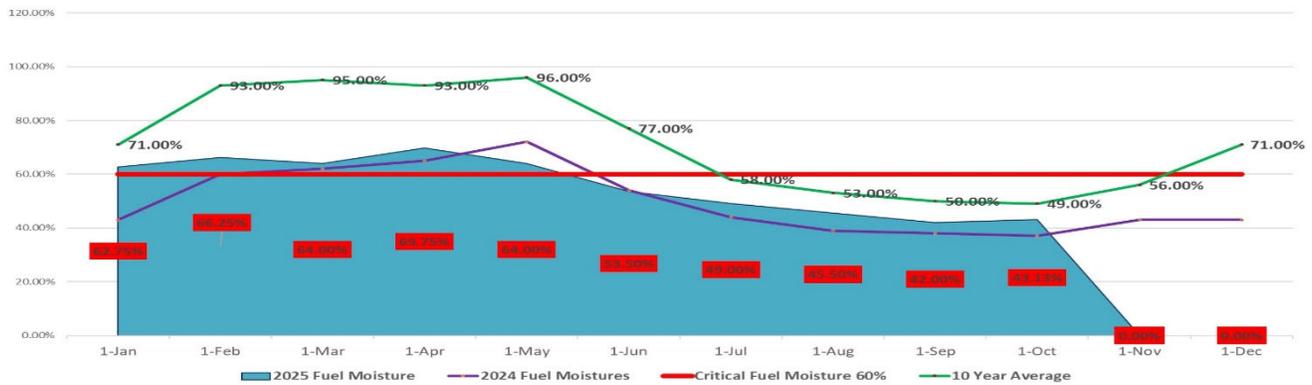
Problem Category

- Aid
- Alarm
- Fire
- Medical
- Rescue
- Other

Data Source: AgencyDashboard_v3_Extract_v4
Data Last Updated: 11/1/2025 3:50:35 PM

Monthly Fuel Reports

2025 Fuel Moistures



Rancho Santa Fe Fire Protection District Operations Report

October 2025

WFTIIC Four Month Outlook

Visit WFTIIC Hub @ <https://wftiic.ca.gov> for more information | Created: November 3, 2025



Significant Fire Potential | November 2025 - February 2026



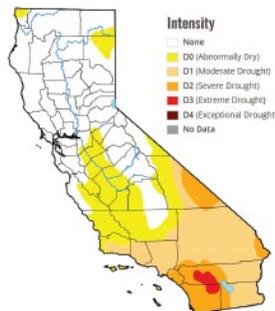
Northern Operations | Source Link

- Significant Fire Potential is projected to be normal during the outlook period, which means one or fewer large fires per PSA during November through February.
- An large mosaic of weather patterns are expected during the next 4 months with extended cool-moist periods mixed with extended warm-dry periods.
- Normal frequency of northerly-offshore wind periods is likely with 2-3 per month.
- Alignment of critically dry dead and live fuels is expected to be minimal or non-existent due to timely moisture intrusions, sufficient lowland green-up, extended periods of upper-elevation snow cover, and seasonality (such as lower sun angles and longer nighttime hours).

Southern Operations | Source Link

- Precipitation will likely be near to a little below normal through February.
- Temperatures will likely be near to a little below normal through February.
- The amount of Santa Ana wind events will be normal through February.
- Since there was a significant rainfall event across Southern California before a Santa Ana wind event occurred, the large fire threat has been lowered to near normal across the entire region for November through February.

Drought Monitor | Source Link

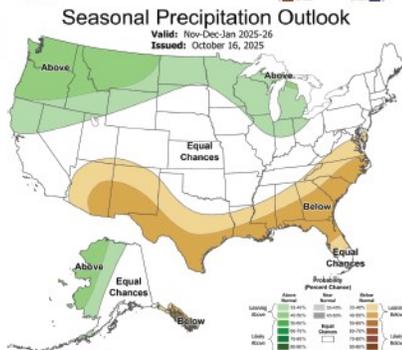
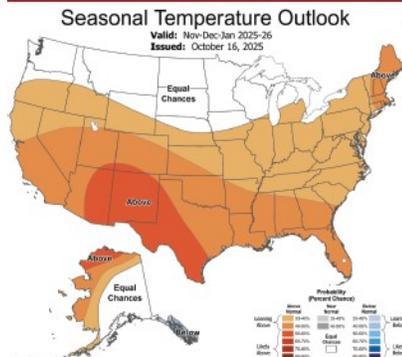


Heavy precipitation of over 3 inches was observed last month in Northern California. As a result, the moderate drought classification was removed from the northwest corner of California. During the week of November 4-8, wetter than normal weather is expected through Central and Northern California. These weather patterns have improved drought conditions in those areas.

Meanwhile, Southern California remains under moderate to severe drought. The exception is the lower desert portion which is under extreme drought. The San Joaquin Valley went from moderate drought in September to abnormally dry. Overall, drought conditions are expected to lessen across Central and Southern California over time.

Map released: October 28, 2025

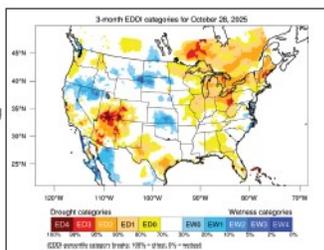
Temperature & Precipitation | Source Link



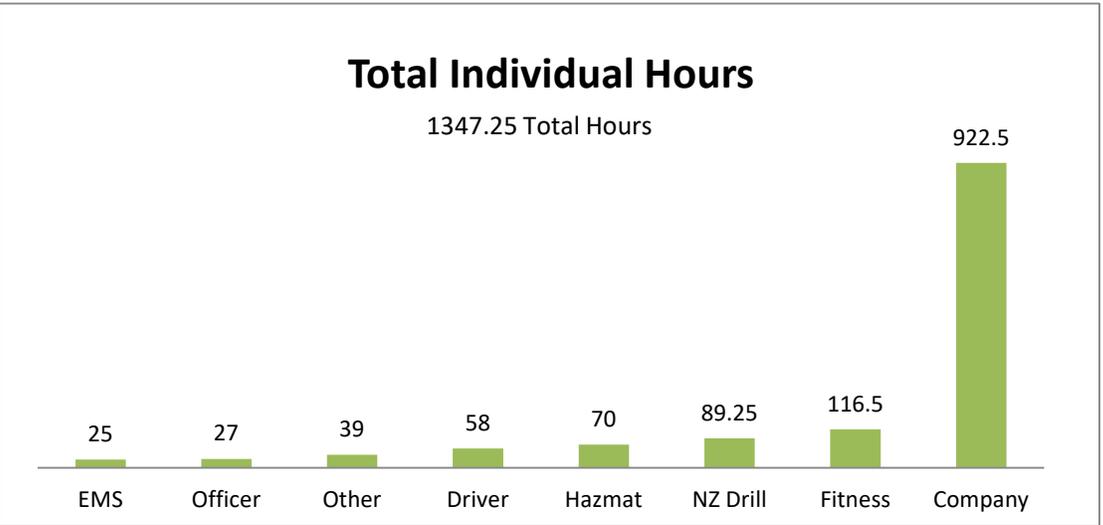
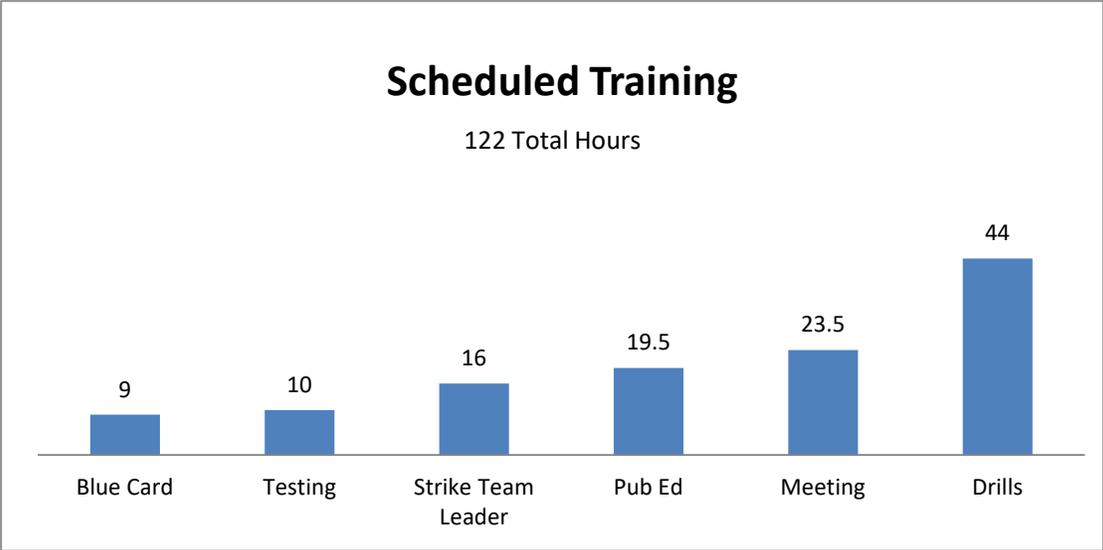
Evaporative Demand Drought Index | Source Link

The Evaporative Demand Drought Index (EDDI) is an experimental drought monitoring and warning guidance tool produced by NOAA's Physical Sciences Laboratory. It examines how anomalous the atmospheric evaporative demand or "the thirst of the atmosphere" is for a given location and across a time period of interest. EDDI is useful because it can offer early warning of fire weather risk by providing near-real-time information on the emergence or persistence of anomalous evaporative demand in the region.

According to the 1-month EDDI outlook, much of the state is experiencing wetness, which indicates lower fire risk. However, Central and Southern California are expected to experience dryness in the 3-month EDDI outlook, which could indicate a height-ened fire weather risk.



**Training Division
October 2025**



Training Division - Descriptions

Scheduled Training		
Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.		

Totals by Type	Plan Reviews	Inspections
Remodel	8	1
Residential Construction	18	25
Addition	10	2
ADU	4	2
Commercial Construction	0	0
Commercial T.I.	14	0
Tents/Special Events	4	5
Rack Storage	0	0
Preliminary	10	6
Fire Suppression Systems	10	6
Alarms	4	5
Landscaping	17	0
Grading/Mylars/Improvement	3	0
Underground	0	0
Hood System	4	0
Tanks	1	0
Cell Sites	0	0
DPLU	2	0
ESS/Solar	6	1
High Piled Storage	2	0
High Hazard/Communications/Other	3	0
Spray Booth	0	0
FPP	0	0
Technical Reports	0	0
Gates/Knox	1	3
Site Visit	0	11
Annual Inspection	0	2
DSS Liscensing	0	2
AB38	0	9
Total Plan Reviews	121	
Total Inspections		80
SQFT Reviewed (No Mit Fees)		139,287
Approved SQFT (Mit Fees)		13,093
Total SQFT Reviewed		152,380

FIRE PREVENTION ACTIVITIES

Investigations	3
Public Education/Community Outreach	4
Special Project	8
Meetings	32
Training Hours	8
TOTAL	55

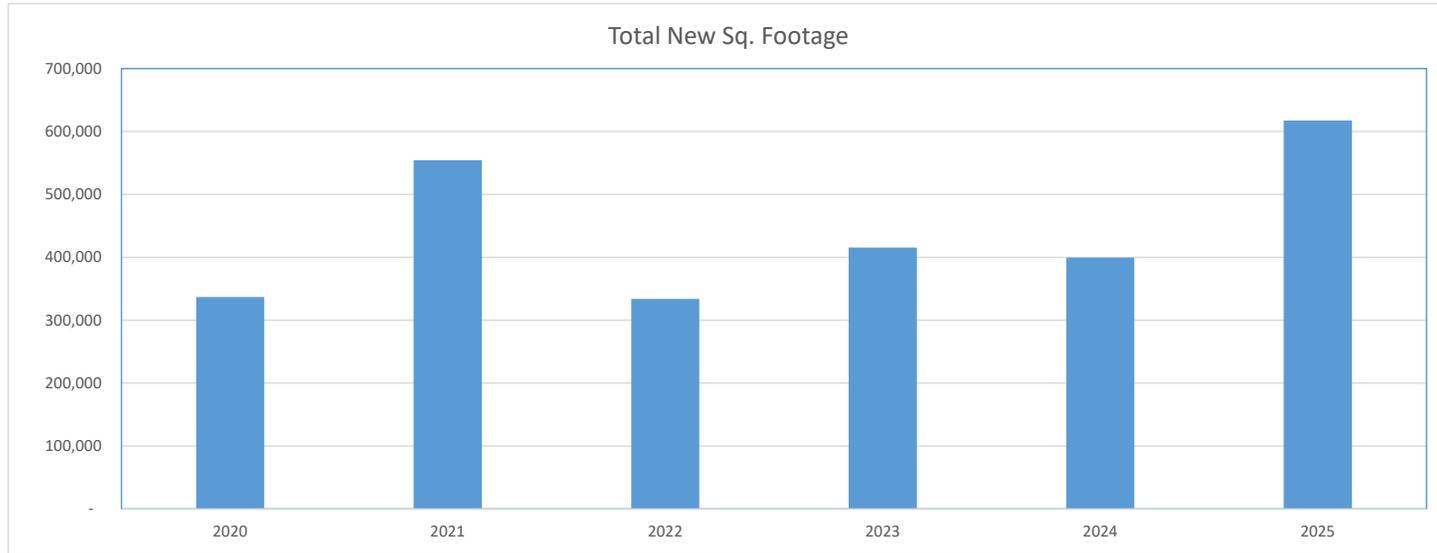
WEED ABATEMENT

Activity	# of Inspections
Weed Abatement Inspection	
Weed Abatement Reinspection	1
1st Notice	-
Final Notice	-
Posting	-
Notices Printed	-
Abated	-
Forced Abatement	-
TOTAL	1

OFFICE SUPPORT

Activity	# Completed
Phone Calls	370
Correspondence	3,656
Walk in/Counter	-
Knox Application Request	9
Burn Permits	-
Plans Accepted/Routed	-
Special Projects	-
Scanning Documents/Electronic Files	110
Meetings: Admin/Prevention/Admin Shift	1
Post Office Runs	-
Deposit Runs/Preparations	1
TOTAL	4,147

**Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary**



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2020	336,899
2021	554,173
2022	333,814
2023	415,530
2024	399,523
2025	617,213

Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740	336,899
2021	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357	106,768	99,103	129,407	554,173
2022	42,895	14,666	32,871	8,805	39,325	42,871	18,679	21,916	23,981	18,782	46,658	22,365	333,814
2023	18,185	62,584	62,584	26,121	29,280	19,320	35,530	43,154	6,591	32,907	30,062	49,212	415,530
2024	34,014	12,126	27,634	32,019	47,195	12,864	21,183	124,723	32,445	7,901	40,362	7,057	399,523
2025	221,451	9,508	35,255	23,566	40,186	4,756	204,496	20,021	44,881	13,093			617,213

Comparison Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677	984,973
2021	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253	204,313	171,023	137,116	1,940,704
2022	128,254	204,226	162,816	250,473	176,018	115,972	27,777	130,623	261,094	319,242	219,859	243,944	2,240,298
2023	212,285	345,997	283,413	401,980	136,835	240,963	144,320	111,107	46,952	98,828	211,622	250,663	2,484,965
2024	188,103	90,004	176,084	148,134	148,134	49,134	130,763	210,614	286,781	106,718	202,387	209,584	1,946,440
2025	276,151	108,405	156,208	503,869	37,387	133,987	414,049	70,805	192,259	139,287			2,032,407

**Rancho Santa Fe Fire Protection District
Monthly Cash Investment Summary**

		10/31/2025
01-000-000-1000	CASH IN COUNTY	\$ 3,947,416
01-000-000-1005	BANK OF AMERICA CREDIT CARD	\$ 650,642
01-000-000-1006	CALIFORNIA BANK & TRUST	\$ 364,632
01-000-000-1007	BANC OF CAL	\$ 261,438
01-000-000-1011	CABT - BPAS	\$ 249,190
	Total Cash	<u>\$ 5,473,319</u>
01-000-000-1002	LOCAL AGENCY INVESTMENT FUND	\$ 16,831
01-000-000-1004	BANK OF AMERICA SAVINGS	\$ 2,513
01-000-000-1010	CALIFORNIA CLASS	\$ 8,843,814
01-000-000-1040	PASIS RISK POOL DEPOSIT	\$ 668,285
01-000-000-1001	CASH IN COUNTY ALS	\$ 226,926
	Total Short-Term Investments	<u>\$ 9,758,368</u>
01-000-000-1100	ACCOUNTS RECEIVABLE	\$ 185,551
01-000-000-1101	ACCOUNTS RECEIVABLE ALS	\$ 1,726
01-000-000-1120	INTEREST RECEIVABLE	\$ 60,615
01-000-000-1130	MISCELLANEOUS RECEIVABLE	\$ (295)
	Total Assets	<u>\$ 247,597</u>
	Fixed & Restricted Assets (Unaudited)	
01-000-000-1500	LAND	\$ 3,374,840
01-000-000-1501	LAND & BUILDING	\$ 25,825,918
01-000-000-1503	FLEET VEHICLES	\$ 6,450,501
01-000-000-1504	EQUIPMENT	\$ 937,957
	Total Property, Plant and Equipment	<u>\$ 36,589,216</u>
02-000-000-1000	CASH IN COUNTY FIRE MITIGATION	\$ 2,676,828
02-000-000-1120	INTEREST RECEIVABLE - FIRE MIT	\$ 18,491
	Total Special Revenue	<u>\$ 2,695,319</u>
	Total	\$ 54,763,819

Cash & Investment Position as of October 31, 2025

The District held a total of **\$15,231,687** in liquid assets, consisting of:

\$5.47 million in cash held across operational and general accounts

\$9.76 million in short-term investments, including CA CLASS and LAIF

An additional **\$2.7 million** is held in **Fire Mitigation Special Revenue accounts**, with **\$247K in accounts receivable**, and fixed assets totaling **\$36.59 million** (unaudited).

STAFF REPORT

NO. 25-31

TO: BOARD OF DIRECTORS
FROM: DAVE MCQUEAD, FIRE CHIEF
SUBJECT: ECC PROJECT ADVANCEMENT
DATE: NOVEMBER 19, 2025



RECOMMENDATION:

Staff is requesting Board authorization to formally advance the ECC Project to the North County Dispatch JPA Board meeting scheduled for December 3, 2025, for conceptual review and consideration. This authorization includes presenting the architectural conceptual drawings, preliminary budget, timeline, and site feasibility information as prepared through the district's project development process.

BACKGROUND:

Rancho Santa Fe Fire Station 5 was completed in 2020. The parcel includes approximately one-half acre of undeveloped land identified as suitable for a future commercial office structure designed to support District operational needs, including a potential Emergency Communication Center (ECC) for North County Dispatch or space for District administrative functions.

North County Dispatch (NCD) is experiencing growing operational demands as additional fire agencies—including Escondido Fire in April 2024—have joined the JPA, increasing staffing and support needs. This growth has required additional leased space within RSF Fire Station 1, further straining parking and facility capacity.

Given these pressures, the district has initiated a project development process to evaluate the feasibility of constructing a 10,000 sq. ft., one-story ECC facility at Station 5. This includes architectural conceptual drawings, engineering estimates, construction timelines, and project cost projections.

CURRENTLY:

The district has completed initial consultation with the County of San Diego, with no identified issues preventing the project from moving forward.

The next major milestone of the project is the presentation of the conceptual package to the North County Dispatch JPA Board at their meeting on December 3, 2025.

STAFF REPORT

NO. 25-32

TO: BOARD OF DIRECTORS
FROM: SARAH MONTAGNE, BOARD CLERK
SUBJECT: 2026 BOARD MEETING SCHEDULE
DATE: NOVEMBER 19, 2025



RECOMMENDATION

Review schedule and approve any changes to the meeting schedule that may be necessary.

BACKGROUND

The Board of Directors adopted Resolution No. 2018-20 establishing the third Wednesday of each month as the regular meeting date to conduct business of the district. On occasion, it is necessary to adjust the date to accommodate holidays and scheduling conflicts.

CURRENT SITUATION

The following table lists the meeting dates for 2026, if approved; and I have included the annual (or routine) agenda topics that the Board must act upon:

Meeting Dates 2026	Annual Agenda Topic(s)
January 21	Accept: FY24 Financial Statements (if not already completed); Final audit reports must be provided to the State Controller's office no later than 1/31
February 18	Harassment Training (<i>every two years – 2027</i>)
March 18	Budget Workshop – Finance Committee meets
April 15	
May 20	Select criteria to determine annual appropriations Gann Limit Resolution: Appropriations Limit Resolution: Setting Benefit Charges (RSF & Elfin Forest) Accept: Final chance for property owners to dispute any force abatement cost to the board before approval and district invoicing. Appreciation Dinner
June 17	Adopt: Preliminary Budget (<i>must be adopted by June 30</i>) Resolution: Combined FMF Program Participation and 5 Year Capital Plan. Due to County Fire Authority before June 30th . Public Hearing: FMF Resolution notice given X 2, with at least 5 days apart, with the first 10 days prior to hearing in a newspaper of general circulation within the jurisdiction of the participating agency.
July 15	Accept: List of non-payments for forced abatement (if any) to Wildan for property tax bills. Due to Wildan before August 10th .
August 19	COI-Biennial Review due October 1 (<i>even numbered years</i>)
September 16	Public Hearing: Final Budget Resolution: Establishing Constrained or Committed Fund Balances Adopt: Final Budget (<i>must be adopted by September 30</i>) COI-Biennial Review due October 1 (<i>even numbered years</i>)

October 21	
November 18	Accept: FY25/26 Financial Statements (if complete); final audit reports must be provided to the State Controller's office no later than 1/31/2027 Board of Directors Meeting Calendar Review (Calendar for 2027)
December 16	Accept: FY25/26 Financial Statements (if not completed in November); final audit reports must be provided to the State Controller's office no later than 1/31/2027 Ethics Training (<i>every two years – 2026</i>) Oath of Office (<i>every election year</i>) Election of Officers (<i>every election year</i>)