

## RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD Board/Community Room – 16936 El Fuego Rancho Santa Fe, California 92067 February 13, 2008 1:00 pm

#### **RULES FOR ADDRESSING BOARD OF DIRECTORS**

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

# Pledge of Allegiance

1. Roll Call

#### 2. Public Comment

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

## 3. Motion waiving reading in full of all Resolutions/Ordinances

#### 4. Consent Calendar

a. <u>Board of Directors Minutes</u>
APPROVE the Board of Directors minutes of January 9, 2008
ACTION REQUESTED: <u>APPROVE</u>

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

AGENDA RSFFPD Board of Directors February 13, 2008 Page 2 of 3

### b. Receive and File

- Monthly/Quarterly Reports ACTION REQUESTED: INFORMATION
- (a.) List of Demands

Check 17577 thru 17669 for the period January 1 – 31, 2008 totaling: \$282,354.69

Payroll for the period January 1 – 31, 2008 \$391,255.42

TOTAL DISTRIBUTION \$673,610.11

- (b.) Budget Review July 1 December 31, 2007
- (c.) Statement of Cash Assets December 31, 2007
- (d.) Travel Report Pavone
- (e) Activity Reports January 2008
  - Fire Prevention
  - Operations
  - Training
- (f) District Articles January 2008 (see supplemental CD)
- ii. Correspondence ACTION REQUESTED INFORMATION

Thank you letters/cards were received from the following members of the public:

Burn Institute

## 5. Resolutions/Ordinances

a. Resolution No. 2008-01

To discuss and/or adopt the resolution entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Participate in the San Diego County Fire Mitigation Fee Program

**ACTION REQUESTED: ADOPT** 

b. Resolution No. 2008-02 (Staff Report 08-03)

To discuss and/or adopt the resolution entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Designation Fire Station at Safe Surrender Sites ACTION REQUESTED: ADOPT

#### 6. Old Business

a. None

## 7. New Business

a. Independent Auditor's Report FY 2006/2007

The Finance ad hoc committee will make a presentation on the financial status of the Fire District for FY 07 and present any findings as a result of the yearend audit to the Board of Directors.

**ACTION REQUESTED: ACCEPT** 

b. <u>Independent Auditor's – Selection (Staff Report 08-04)</u>

To discuss, provide direction and/or select a contractor to provide audit services for FYO8 and consider a multi-year term.

ACTION REQUESTED: PROVIDE DIRECTION AND/OR SELECT CONTRACTOR.

c. <u>Contract: Verizon Wireless (VAW) LLC – First Amendment to Lease Agreement (Staff Report</u> 08-05)

To discuss and/or approve amendment requesting to replace Exhibit B with Exhibit B-1 ACTION REQUESTED – APPROVE

AGENDA RSFFPD Board of Directors February 13, 2008 Page 3 of 3

## d. Contract: Verizon Wireless (VAW) LLC – Lease Agreement (Staff Report 08-06)

To discuss and/or approve lease agreement for constructing, maintaining and operating a communications facility at 18040 Calle Ambiente.

**ACTION REQUESTED - APPROVE** 

e. <u>Budget Authorization – (Staff Report 08-07)</u>

To discuss and/or authorize the purchase of a replacement staff vehicle.

**ACTION REQUESTED – APPROVE** 

## 8. Oral Reports

- a. Fire Chief
  - Parking Lease Agreement with Santa Fe Irrigation District Update
  - RSF Association Lease Agreement Update
  - District Activities
- b. Operations Deputy Chief Michel
- c. Training Battalion Chief Davidson
- d. Fire Prevention Fire Marshal Hunter
- e. Administrative Manager
  - Cash Statement December 31, 2007
  - Form 700 Statement of Economic Interests
- f. Board of Directors
  - North County Dispatch JPA Update
  - County Service Area 17 Update
  - Comments

## 9. Closed Session (Time Certain – 2:30 pm)

a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN 269-183-24 – 6363 Calle del Campanano

Agency Negotiator: Nicholas G Pavone, Fire Chief & Ali Shapouri, Consultant

Negotiating Parties: Sourapas Trust

Under Negotiation: Instruction to negotiators concerning price and term

#### 10. Announcement of Closed Session

## 11. Adjournment