



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

September 21, 2011
SPECIAL MEETING 1:00 PM
(in lieu of regular meeting)

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call

2. Public Comment

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Motion waiving reading in full of all Resolutions/Ordinances

4. Consent Calendar

a. Board of Directors Minutes

i) Board of Directors minutes of August 10, 2011

ACTION REQUESTED: **Approve**

b. Receive and File

i) Monthly/Quarterly Reports – ACTION REQUESTED: **Information**

(1) List of Demands

Check 21509 thru 21655 for the period August 1 – 31, 2011 totaling: \$ 497,233.24

Payroll for the period August 1 – 31, 2011 \$ 518,075.71

TOTAL DISTRIBUTION \$1,015,308.95

- (2) Activity Reports – August 2011
 - Fire Prevention
 - Operations
 - Training
 - Fairbanks Ranch Station Replacement – Construction Change Orders
- (3) District Articles
- (4) Correspondence - letters/cards were received from the following members of the public:
 - 4S Rancho HOA
 - Lita
 - Bryson

5. Public Hearing

a. Final Budget Fiscal Year 2011/2012

To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors

ACTION REQUESTED – **Public Input**

6. Oral Report

a. Fire Chief – Michel

- i) Fairbanks Ranch Replacement Fire Station – Update
- ii) Cooperative Efforts - Update
- iii) District Activities
 - (1) Fire Safe Council Expo (Del Dios/Hodges) – September 25, 2011
 - (2) Fireman’s Fund/G.S. Levine Insurance Ice Cream Social – October 13, 2011
 - (3) Pancake Breakfast - TBA

b. Operations – Deputy Chief Ward

c. Training – Battalion Chief Davidson

d. Fire Prevention - Fire Marshal

e. Administrative Manager – Rannals

f. Board of Directors

- i) North County Dispatch JPA – Update
- ii) County Service Area – 17 – Update
- iii) Comments

7. Closed Session – Time Certain 2:30 pm

a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

1. LIABILITY CLAIM

Claimant: Stephen A Lampher, Jr.

Agency claimed against: Rancho Santa Fe Fire Protection District

b. With respect to every item of business to be discussed in closed session pursuant to Section 54957 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

c. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Fire Marshal; Battalion Chief (3); Administrative Manager

Under Negotiation: A successor Memorandum of Understanding/Compensation Resolution

8. Old Business

- a. None

9. New Business

- a. Liability Claim – Stephen A Lampher, Jr.
To discuss and take action pursuant to government code section 913 to a liability claim filed by Stephen A Lampher, Jr.
ACTION REQUESTED: **Accept or Reject**
- b. Donation of Vehicle
To discuss and take action to accept the donation of a vehicle from San Diego Medical Services (SDMS) [Staff Report 11-17](#)
ACTION REQUESTED: **Accept Donation and authorize the President to execute all documents**
- c. Major Use Permit Modification for Verizon Wireless Communications Facility
To discuss and/or approve a Major User Permit Modification to existing Verizon Wireless Communications Facility [Staff Report 11-18](#)
ACTION REQUESTED: **Approve and authorize the President to execute all documents**
- d. Shared Firefighter Resource Pool Memorandum of Understanding (MOU)
To discuss and/or approve the MOU for the purpose of meeting staffing requirements of paramedic engines and paramedic ambulances [Staff Report 11-19](#)
ACTION REQUESTED: **Approve and authorize the President to execute all documents**
- e. LAFCO 2011 Special Districts Election
To discuss and/or authorize the President to cast the ballot on behalf of the Fire District to elect a LAFCO Regular Special District Member and LAFCO Alternate member to the Special District Advisory Committee
ACTION REQUESTED: **Authorize President to cast ballot**
- f. Final Budget FY 2011/2012
To discuss and/or approve Final Budget for FY12
ACTION REQUESTED: **Adopt**

10. Resolution/Ordinance

- a. [Resolution No. 2011-06](#)
To discuss and/or adopt Resolution No. 2011-06 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan
ACTION REQUESTED: **ADOPT**
- b. [Resolution No. 2011-07](#)
To discuss and/or adopt Resolution No. 2011-07 *entitled* a Resolution of Commendation from the Board of Directors of the Rancho Santa Fe Fire Protection District for Clifford F. Hunter
ACTION REQUESTED: **Adopt**

11. Adjournment

RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting – Agenda
Wednesday, September 21, 2011 1:00 pm PST

CERTIFICATION OF POSTING

I certify that on September 15, 2011 a copy of the foregoing agenda was posted near the regular meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on September 15, 2011

Karlana Rannals

Karlana Rannals
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – August 10, 2011**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Director Hickerson led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Darrin Ward, Deputy Chief; Dismas Abelman, Deputy Chief; Cliff Hunter, Fire Marshal; Fed Cox, Battalion Chief; Bret Davidson, Battalion Chief; Chris Galindo, Administrative Captain; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT to approve the Consent Calendar as submitted.

a. Board of Directors Minutes

i) MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the following:

(1) Board of Directors minutes of JULY 19, 2011

b. Receive and File

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i) Monthly/Quarterly Reports

(1) List of Demands

Check 21436 thru 21508 for the period July 1 – 31, 2011 totaling: \$ 676,453.08

Payroll for the period July 1 – 31, 2011 \$ 435,922.26

TOTAL DISTRIBUTION \$1,112,375.34

(2) Activity Reports – July 2011

- Fire Prevention
- Operations
- Training
- Fairbanks Ranch Station Replacement – Construction Change Orders

(3) District Articles

(4) Correspondence - letters/cards were received from the following members of the public:

- None

4. Oral Report

a. *Fire Chief – Michel*

- i) Fairbanks Ranch Replacement Fire Station – Update: Captain Galindo distributed an update on project. He reported that the contractor has given October 12, 2011 as the completion date for the project. He reviewed all of the work that is occurring concurrently to complete the project on the revised timeline. He also informed the Board that the District has received a “Public Works Stop Notice.” The electrical subcontractor is in a dispute with the general contractor Ledcor. The District’s legal counsel has been involved with this issue, and there has been communication between the District and subcontractor. A new electrical subcontractor is on site to continue the work. The interim station had to request an extension for its permit from the County, which the County has agreed to.
- ii) Sharing of Resources with City of Encinitas: to date he has not received the necessary maps to analyze. A new date has yet to be determined for a governance meeting.
- iii) District Activities
 - (1) Ice Cream Social – October 13, 2011: to be held at the Fairbanks Ranch Clubhouse. A grant from Fireman’s Fund will be awarded to the Fire District. All personnel are encouraged to attend.
 - (2) ISO Rating: the District has received the results of the recent evaluation. Although the report shows improvement, in particular the area of training; the rating remains a 4/9. He plans to prepare an analysis and present a report to the Board on a later date.
 - (3) 9-11 A Night of Hope: Horizon Christian Fellowship is organizing a 9-11 ceremony. The “Memorial Wall” that will be installed at the new station will be dedicated at the same event. All board members were encouraged to participate at the event.

b. *Operations – Chief Ward*

- i) He summarized the following significant calls:
 - (1) Gas leak: 10 houses were evacuated as a result of a propane tank leak
 - (2) Structure fire: an apartment in a three-story apartment complex in the 4S Ranch area was damaged. Cause determined to be unattended cooking grease on the stove.

c. *Training – Battalion Chief Davidson*

- i) Chief Davidson summarized the following training activity for all personnel:
 - (1) Electrical safety – training provided by SDG&E
 - (2) Tabletop Exercise School Shooting –participants included CHP, Sheriff, RSF Association Patrol, and school officials
 - (3) Hose lays

d. *Fire Prevention - Fire Marshal Hunter*

- i) New construction activity has slowed down considerably. He also updated the board on the weed abatement activity. The intern is continuing to work with the shelter-in-place communities and continues to obtain good compliance.
- ii) He announced his retirement from the Fire District beginning October 1, 2011. He thanked the Board of Directors and staff for the opportunity to work for an organization that believes in being proactive in fire prevention.

e. *Administrative Manager – Rannals*

- i) CalPERS Conference – October 24 – 26, 2011: she reminded the board members for the upcoming conference. Director Hillgren agreed to attend the conference.
- ii) She informed the board of her election to the Board of Directors for the International Association of Administrative Professional as President Elect.

f. *Board of Directors*

- i) North County Dispatch JPA – Update: the next meeting is scheduled for August 25, 2011.
- ii) County Service Area – 17 – Update: Chief Abelman informed the board members that the decision was made to start charging residents a transport fee. Although a provider has not been identified, billing will begin effective August 1.
- iii) Comments
None

5. Closed Session – Time Certain 2:00 pm

Pursuant to section 54957 54956.8 the Board met in closed session from 2:00 to 2:08 to discuss the following:

a. Liability Claim

Claimant: Shemiran Ablakatof Clow and Geoffrey Clow
Agency Claimed Against: Rancho Santa Fe Fire Protection District

All members listed attended and Stephen J. Fitch, Esq. legal counsel participated via conference call the closed session.

Upon reconvening, President Ashcraft reported only agenda item 5. a. was discussed and there was no action taken. In addition, the board agreed by consensus to reconvene to closed session at the conclusion of all open session matters for discussion and or action.

6. Old Business

- a. None

7. New Business

a. Liability Claim – Shemiran Ablakatof Clow and Geoffrey Clow

Chief Michel reviewed the requirements of government code section 913 and responded to questions from the board. It was recommended that the board reject the claim.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to reject the claim and refer the matter to the District’s insurance carrier for resolution.

b. Budget Authorization

Chief Abelman summarized the staff report. This unscheduled replacement is due to an accident involving the existing fire marshal’s vehicle. The insurance company deemed the 2008 Expedition a total loss. The \$66,399 funding request may be less once the District can obtain a refined quote for installation of equipment and radios, however he requested authorization to proceed and authorize the purchase.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN TO approve the purchase and authorize the expenditure of \$66,399 for a new vehicle.

Ten-minute recess

5. Closed Session (Reconvened)

Pursuant to section 54957 54956.8 the Board reconvened in closed session from 2:25pm to 3:37pm to discuss the following:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Fire Marshal; Battalion Chief (3); Administrative Manager

Under Negotiation: A successor Memorandum of Understanding/Compensation Resolution

All board members listed and Chief Michel attended the closed session.

Upon reconvening, President Ashcraft reported that the board members discussed the topic listed and no action was taken by the Board.

8. Adjournment

Meeting adjourned at 3:40 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

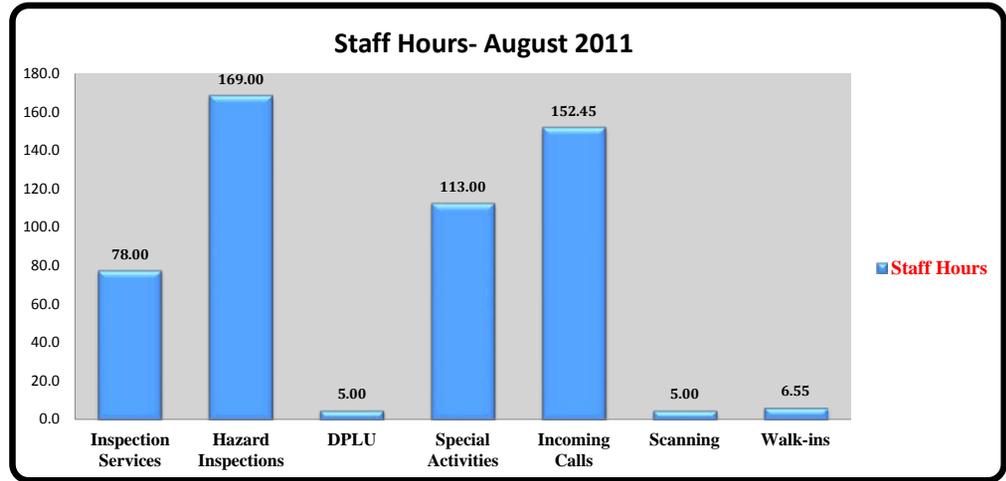
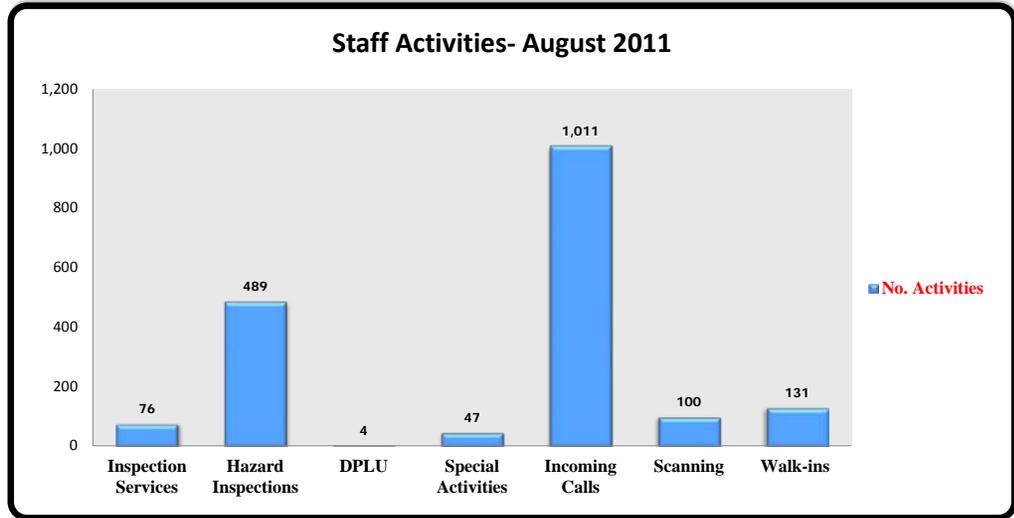
Checks	Amount	Vendor	Purpose
21509	\$162.50	A to Z Plumbing Inc	Building Maintenance/Repair
21510	\$409.71	Aair Purification Systems	Building Maintenance/Repair
21511	\$442.50	Accme Janitorial Service Inc	Building - Monthly Service Contract
21512	\$68.55	AT&T	Telephone
21513	\$127.79	AT&T	Telephone
21514	\$444.29	AT&T Calnet 2	Telephone
21517	\$650.64	Brodings Battery Warehouse Inc	Battery's - Apparatus
21518	\$97.50	C.A.P.F.	Disability/Life Insurance
21519	\$1,248.00	Charles Z Fedak & Company	Accounting-Audit Services
21520	\$907.61	Complete Office of California Inc	Office Supplies
21521	\$2,252.50	County of SD/RCS	800 MHz Network Admin Fees
21522	\$956.35	Daniels Tire Service Inc	Vehicle Scheduled Maintenance
21524	\$300.00	Dependable Alarm Systems Inc	Alarm System Monitoring
21525	\$1,522.86	Direct Energy Business - Dallas	Elec/Gas/Propane
21526	\$86.99	Directv	FBR #3 Replacement
21527	\$1,663.65	Encinitas Ford Inc.	Vehicle Repair
21528	\$337.00	Engineered Mechanical Services Inc	Building Maintenance/Repair
21529	\$589.81	Enternmann-Rovin Co Inc.	Uniform - Administrative
21530	\$94.48	Fire ETC Inc	Apparatus Tools/Equipment Repair
21531	\$2,514.46	Geocon Inc	FBR #3 Replacement
21532	\$100.00	K & K Coatings	Station Maintenance
21533	\$2,272.67	L N Curtis & Sons Inc	Safety Clothing
21534	\$3,442.63	Life-Assist Inc	CSA-17 - Supplies
21536	\$390.00	Lynx Technologies Inc	GIS Services
21537	\$3,164.90	Miramar Truck Sales Inc	Vehicle Repair
21538	\$480.00	MTGL Inc	FBR #3 Replacement
21539	\$52,830.70	North County Dispatch JPA	Dispatching
21540	\$1,007.21	North County EVS Inc	Apparatus Repair/Scheduled Maintenance
21541	\$344.80	Ocean Pacific Office Products	Office Supplies
21542	\$1,685.76	Olivenhain Municipal Water District	FBR #3 Replacement
21543	\$12,798.00	Packard Realty Inc	Cielo HOA Fees

Checks	Amount	Vendor	Purpose
21544	\$464.80	Parkhouse Tire, Inc.	Tires & Tubes
21545	\$291.00	Pitney Bowes Inc	Equipment Rental/Supplies
21546	\$990.00	Power Plus!	FBR #3 Replacement
21548	\$799.00	RSF Security Inc	Alarm System Monitoring
21549	\$329.25	Sam's Boot and Shoe Repair	Boots Safety
21550	\$1,989.79	San Diego Gas & Electric	Elec/Gas/Propane
21551	\$50.00	SDCTOA	Association Dues
21552	\$3,471.00	Shapouri Engineering Company Inc	FBR #3 Replacement
21553	\$40.00	State Fire Training	Certification
21554	\$42,317.70	Teleque on Fire	FBR #3 Replacement
21555	\$242.00	Terminix International	Building - Monthly Service Contract
21556	\$1,304.96	The Lincoln National Life Ins Co	Disability/Life Insurance
21557	\$7,236.92	The SoCo Group Inc	Gasoline & Diesel Fuel
21558	\$1,581.21	ThyssenKrupp Elevator Inc	Elevator Service/JPA/RSF Patrol
21559	\$31.77	U P S	Shipping Service
21560	\$10,840.99	U S Bank Corporate Payment System	Cal-Card./IMPAC program
21561	\$291.75	Uniforms Plus	Uniform - Prevention/Safety Personnel
21562	\$1,535.69	Verizon Wireless	Cellular Phone/MDT Broadband + ATN Line
21563	\$759.48	Waste Management Inc	Trash Disposal
21564	\$5,500.00	WinTech Computer Services	Consulting Services
21565	\$227.95	AT&T Calnet 2	Telephone
21567	\$113.14	Complete Office of California Inc	Office Supplies
21568	\$410.00	CSDA-S.D. Chapter	Meetings/Meal Expenses
21569	\$520.00	Dennis E. Sceville & Sons	Building Maintenance/Repair
21570	\$2,807.00	Design Space Modular Buildings Inc	FBR #3 Replacement
21571	\$278.68	Direct Energy Business - Dallas	RSF Patrol Rebill
21572	\$912.00	Engineered Mechanical Services Inc	Building Maintenance/Repair
21573	\$50.36	Fire ETC Inc	Apparatus Tool/Equipment Replacement
21574	\$1,621.76	Fitch Law Firm Inc	Legal Services
21575	\$217.00	Galindo, Chris	CSA-17 - Supplies
21576	\$285.38	HSBC Business Solutions	Janitorial Supplies

Checks	Amount	Vendor	Purpose
21577	\$3,350.00	MGS Tech Corporation	Suppression - Local Conf/Seminars
21578	\$48.40	Napa Auto Parts Inc	Apparatus Parts & Supplies
21579	\$9,735.49	North County EVS Inc	Apparatus Equipment Replacement/Repair/Scheduled Maint.
21580	\$394.82	Ocean Pacific Office Products	Office Supplies
21581	\$125,515.05	PERS	PERS (Employer Paid)
21582	\$800.00	Pro Pacific Bee Removal	Building - Removal of Bee's
21583	\$118.97	San Diego Gas & Electric	RSF Patrol Rebill
21584	\$534.84	Santa Fe Irrigation District	Water
21585	\$300.00	SDCFCA	Association Dues
21586	\$3,442.62	The SoCo Group Inc	Gasoline & Diesel Fuel
21587	\$12.00	U P S	Shipping Service
21588	\$440.11	Workplace Services Inc	Admin Bldg (Rancho Cielo) - Furnishings
21589	\$209.65	Hunter, Clifford F	On Line Services Reimbursement
21590	\$75.00	RSFPFA	Firefighters Assn.
21593	\$110.00	A to Z Plumbing Inc	Building Maintenance/Repair
21594	\$1,550.32	AT&T Calnet 2	Telephone
21595	\$4,860.83	CDW Government Inc.	Computer - License/Software
21596	\$86.99	Directv	FBR #3 Replacement
21597	\$415.00	Fritchle, Nathan	School Education/Training Reimbursement
21598	\$3,196.77	Guardian Life Insurance Co	Dental Insurance
21599	\$67,234.63	Health Net	Medical Insurance
21600	\$523.79	Home Depot, Inc	Apparatus Equipment/Station Maintenance
21601	\$1,014.94	HSBC Business Solutions	Apparatus Parts & Supplies/Janitorial Supplies/Training -supplies
21602	\$217.00	Jordan, Marshall W.	CSA-17 - Supplies
21604	\$1,500.00	North County Dispatch JPA	3 C's Project w/City of San Diego
21605	\$25,000.00	Rancho Santa Fe Fire Protection District	Interfund Transfer
21606	\$5,315.45	San Diego Gas & Electric	Elec/Gas/Propane
21607	\$700.00	Santa Fe Irrigation District	JPA Rebill
21608	\$43.30	Scott, Mike	Prevention - Meal/Lodging/Travel Exp
21609	\$455.00	SDCPA - Epic Medics	CSA-17 - Supplies
21610	\$515.36	Staples Advantage	Office Supplies

Checks	Amount	Vendor	Purpose
21613	\$631.54	The Lincoln National Life Ins Co	Disability/Life Insurance
21614	\$33.98	U P S	Shipping Service
21615	\$29.09	AT&T	Telephone
21616	\$440.36	AT&T	Telephone
21617	\$263.11	AT&T Calnet 2	Telephone
21619	\$282.37	CDW Government Inc.	Microwave Wireless System
21620	\$262.06	Cielo Village LLC	Elec/Gas/Propane
21621	\$441.18	Deluxe Business Forms/Supplies	Outside Printing & Binding
21622	\$2,165.00	Geocon Inc	FBR #3 Replacement
21623	\$1,552.22	North County EVS Inc	Apparatus Repair/Scheduled Maintenance
21624	\$672.66	PERS	PERS (Employer Paid)
21625	\$955.00	Power Plus!	FBR #3 Replacement
21626	\$1,608.94	San Diego Gas & Electric	Elec/Gas/Propane
21627	\$234.00	Terminix International	Building - Monthly Service Contract
21628	\$12.00	U P S	Shipping Service
21629	\$115.00	A to Z Plumbing Inc	Station Maintenance
21630	\$629.00	Accme Janitorial Service Inc	Building - Monthly Service Contract
21631	\$37.50	Aflac	Aflac Insurance - Optional
21632	\$181.18	AT&T Calnet 2	Telephone
21633	\$97.50	C.A.P.F.	Disability/Life Insurance
21634	\$7,701.96	CDW Government Inc.	Microwave Wireless System
21635	\$1,125.25	Compressed Air Specialties Inc	BA Compressor Maintenance
21636	\$1,661.14	Direct Energy Business - Dallas	Elec/Gas/Propane
21637	\$242.00	Hill, Marian Renee	Prevention - Local Conference/Seminars
21638	\$269.98	HSBC Business Solutions	Janitorial Supplies
21639	\$900.00	Jauregui & Culver Inc	Refuel Facility Repair
21641	\$882.31	North County EVS Inc	Apparatus Repair/Scheduled Maintenance
21642	\$274.14	Ocean Pacific Office Products	Office Supplies
21643	\$440.00	Pala Fire Department	Prevention - Local Conference/Seminars
21644	\$230.75	Pitney Bowes Inc	Office Supplies
21645	\$495.00	Power Plus!	FBR #3 Replacement

Checks	Amount	Vendor	Purpose
21647	\$25.00	RSFPFA	Firefighters Assn.
21648	\$53.00	Terminix International	Building - Monthly Service Contract
21649	\$5,989.84	The SoCo Group Inc	Gasoline & Diesel Fuel
21650	\$12.00	U P S	Shipping Service
21651	\$11,322.31	U S Bank Corporate Payment System	Cal-Card./IMPAC program
21652	\$1,758.90	Verizon Wireless	Cellular phone/MDT Broadband + ATN Line/Cellular parts/supplies
21653	\$180.00	Vinyard Doors Inc	Building Maintenance/Repair
21654	\$174.26	Western State Design Inc	Station Maintenance
21655	\$5,500.00	WinTech Computer Services	Consulting Services
various	\$8,730.94	Various Vendors	Medical Reimbursement
Sub-total	\$497,233.24		
15-Aug-11	\$270,949.24	RSF Fire PD	Payroll
30-Aug-11	\$20,732.66	RSF Fire PD	Payroll
31-Aug-11	\$226,393.81	RSF Fire PD	Payroll
Sub-total	\$518,075.71		
Grand Total	\$1,015,308.95		

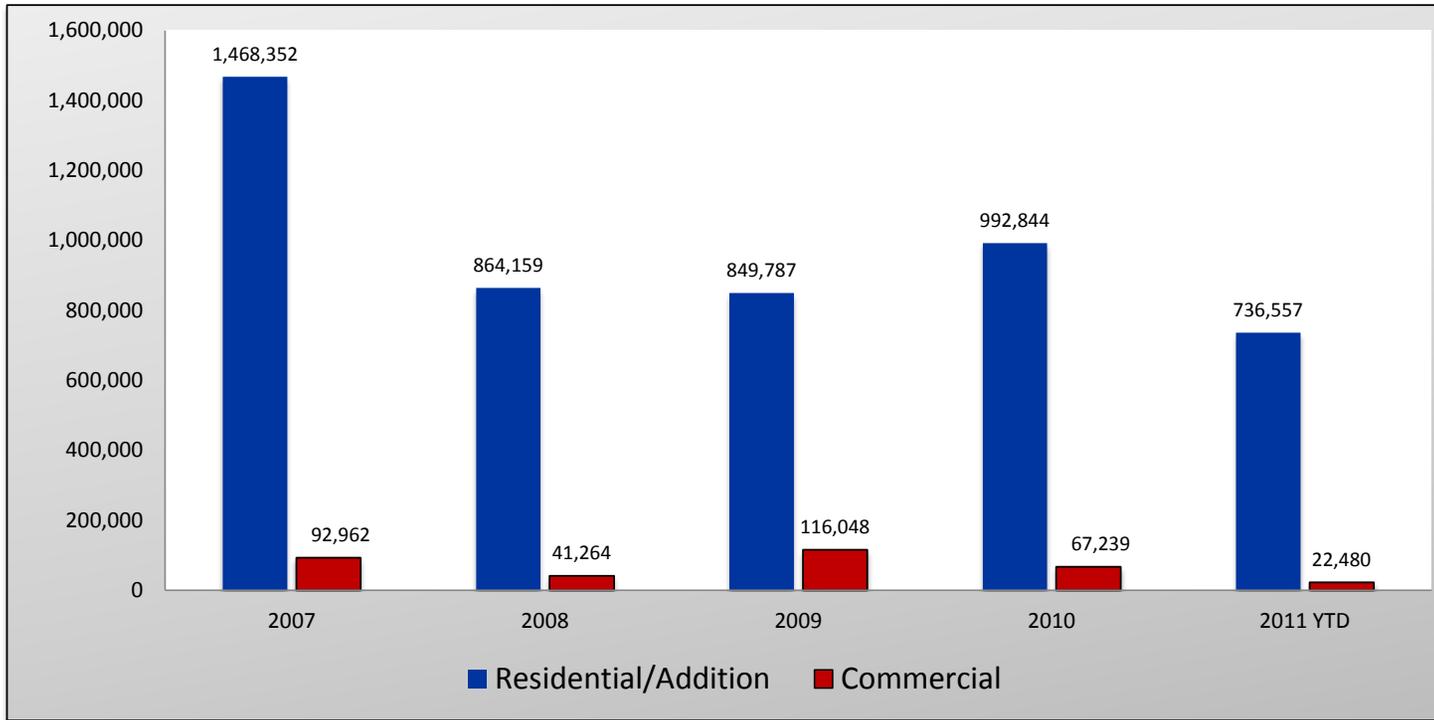


Comparison 2010/2011 Total Monthly Hours/Activities

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Activities</i>			2243	2303	2111	2042	3156	4747	2326	2105	1719	4434
<i>Hours</i>			683.8	536.8	596.0	519.7	671.5	612.4	489.5	647.7	527.5	524.7

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Activities</i>	2557	2623	2131	1311	1437	2615	2264	1858				
<i>Hours</i>	413.7	388.8	414.9	271.2	287.8	442.6	448.1	529.0				

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.



Year	Res/Add	Comm	Total
2007	1,468,352	92,962	1,561,314
2008	864,159	41,264	905,423
2009	849,787	116,048	965,835
2010	992,844	67,239	1,060,083
2011 YTD	736,557	22,480	759,037

Comparison 2010/2011 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2010	64,770	128,133	30,284	126,570	120,627	40,310	132,067	84,314	202,035	33,455	23,407	74,111
2011	105,548	5,329	96,869	85,519	254,358	127,399	58,873	25,142				

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS		Number of Structures	Sq Footage
Fire Marshal		3	1,942
Fire Inspectors		5	17,272
Urban Forester		0	0
TOTAL		8	19,214
RESIDENTIAL ADDITIONS		Original Sq Footage	Added Sq Footage
Fire Marshal		0	0
Fire Inspectors		25,626	5,928
Urban Forester		0	0
TOTAL		25,626	5,928
COMMERCIAL PLAN REVIEWS		Number of Structures	Sq Footage
Fire Marshal		0	0
Urban Forester		0	0
Fire Inspectors		0	0
TOTAL		0	0
TOTAL NEW CONSTRUCTION		Sq Footage	
Based on permitted Sq footage		Total Added	25,142
FIRE SPRINKLER REVIEWS		Commercial	Residential
Fire Marshal		0	0
Fire Inspectors		1	28
Urban Forester		0	0
TOTAL		1	28
TENANT IMPROVEMENTS		Number of Structures	Sq Footage
Fire Marshal		0	0
Fire Inspectors		2	744
Urban Forester		0	0
TOTAL		2	744
LANDSCAPE REVIEWS		Number of Reviews	Staff Hours
Urban Forester		14	13.5
Fire Marshal		0	0.0
Fire Inspectors		0	0.0
TOTAL		14	13.5

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.0
Use Permits	0	0.0
Zaps	0	0.0
Administrative Review	1	1.0
Habit Plans	0	0.0
Approval Letters	2	2.0
CWPP	1	2.0
TOTAL	4	5.0
INSPECTION SERVICES- All Staff		
	Number of Inspections	Staff Hours
Undergrounds	0	1.0
Hydros (Fire Sprinklers)	28	28.0
Finals (Structures)	31	31.0
Landscape	5	5.0
Reinspections	5	5.0
Tents/Canopy	0	0.0
Burn Permits	0	0.0
Department of Social Service Licensing	1	1.0
Knox/Strobe	1	1.0
Fuels/Mod Zone	4	5.0
Code Enforcement	1	1.0
Engine Company Follow Up	0	0.0
Misc.	0	0.0
TOTAL	76	78.0
HAZARD INSPECTIONS - All Staff		
	Number of Inspections	Staff Hours
Weed Abatement Inspection	121	51.0
Weed Abatement Reinspection	186	28.5
1st Notice	62	17.5
2nd Notice	41	11.0
Final Notice	27	8.0
Forced Abatement	9	10.5
Postings	12	19.0
Annual Mailers	0	0.0
Homeowner Meeting	31	23.5
WUI	0	0.0
TOTAL	489	169.0
GRADING -All Staff		
	Number of Inspections	Staff Hours
Plan Review	3	3.0
TOTAL	3	3.0

ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	1	5.0
Fire Protection Review	0	0.0
CalFire Crew Projects	0	0.0
Mutli-Hazard Mitigation	1	2.0
Hazmat	0	0.0
Emergency Response/Support	0	0.0
Training Classes	2	49.0
Confrences	0	0.0
Meetings	40	41.5
Other	1	13.5
Supervision	2	2.0
TOTAL	47	113.0

FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	1,011	152.5
Consultations	21	21.0
Plan Review	49	48.5
Scanning	100	5.0
General Office	20	20.0
TOTAL	1,201	247.0

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff)	774.0	38.7
Walk in/Counter (All Administrative Staff)	131.0	6.6
Knox Application Request	10.0	0.8
UPS Outgoing Shipments	5.0	0.4
Plan Accepted/Routed	35.0	5.8
Formatting Policies	0.0	0.0
Special Projects:	7.0	50.0
Scanning Documents	100.0	5.0
Meetings: Admin/Prevention/Admin Shift/ Chief Michel	10.0	11.5
Post Office	27.0	12.0
Deposits	12.0	6.0
Training Classes:		0.0
TOTAL	1,111	136.8

WEBSITE/INTERNET		Staff Hours
Update existing info & documents:		1.0
<i>Updated home page with construction update, carbon monoxide, etc.</i>		1.0
New design progress:		2.0
<i>News Releases updated</i>		1.0
<i>E-guide</i>		1.0
Compile & write new information:		0.0
Website Hits - Not available this month due to statcounter error		
Social Media		2.0
<i>Facebook "Fans" - 173, "Monthly Active Users" - 90, "Post Views" - 1643</i>		1.0
<i>Twitter "Follower" - 333</i>		1.0
<i>bit.ly clicks (last 30 days) - 6</i>		
TOTAL		5.0
<hr/>		
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc:		17.0
<i>Retirement Invte</i>		3.0
<i>Recruitment Brochure/Task Book</i>		5.0
Fire Wire (quarterly):		6.0
<i>Edit</i>		3.0
<i>Distribution</i>		3.0
TOTAL		23.0
<hr/>		
MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer:		3.0
<i>Gas Leak</i>		3.0
Press Releases:		3.0
<i>Gas leak</i>		2.0
<i>Cert</i>		1.0
Other Articles/Stories/Interviews:		1.0
<i>CERT Interview (McQuead)</i>		1.0
TOTAL		7.0

EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs		24.0
<i>Birthday parties - 0</i>		0.0
<i>Station Tour - 0</i>		0.0
<i>Fire Prevention Month Prep</i>		24.0
Child Safety Seat Installations:		11.0
<i>Scheduled 13</i>		1.0
<i>Installed 10</i>		10.0
Adult Programs:		12.0
<i>Community Safety Fair, 4S Ranch Library</i>		4.0
<i>Sprinkler Maintenance Grant</i>		8.0
TOTAL		47.0
EVENTS		
		Staff Hours
External Events:		0.0
Internal Events:		2.0
<i>Cliff's Retirement Luncheon</i>		2.0
TOTAL		2.0
CONTINUING EDUCATION		
		Staff Hours
Meetings:		7.0
<i>Staff meetings</i>		6.0
<i>Shift Meeting</i>		1.0
TOTAL		7.0
CLERICAL		
		Staff Hours
Prevention-related:		28.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		36.0
<i>Phone Calls - 38</i>		
Meeting Minutes:		0.0
		0.0
Non-prevention/non-minute related:		14.0
TOTAL		42.0
TOTAL HOURS		133.0

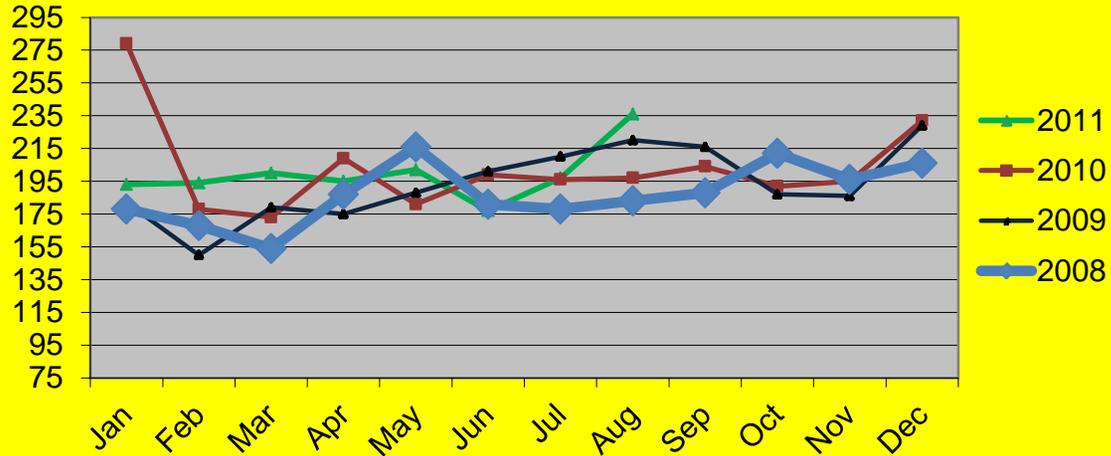
HAZARD INSPECTIONS	Number of Inspections	Staff Hours
Weed Abatement Inspection	72	40
Weed Abatement Reinspection	24	12
1st Notice	27	7
2nd Notice	16	4.25
Final Notice	12	4
Posting	7	14
Forced Abatement	2	3
Home Owner Meeting	12	6
Calls	39	9.75
TOTAL	211	100

CONTINUING EDUCATION	Classes/Meetings	Staff Hours
Training Classes: (Subtotal)	0	0.0
<i>Class Name</i>		0.0
<i>Class Name</i>	0	0.0
Meetings: (Subtotal)	8	8.0
<i>Staff Meeting</i>	8	8.0
<i>Type of Meeting</i>	0	0.0
TOTAL	8	8.0

Shelter-In-Place Communities (Intern)	Inspections	Homeowner Meetings
Bridges	72	12
Cielo		
Crosby		
Lakes		
4s Ranch		
TOTAL	72	12

September 2011 Operations Report

Four Year Monthly Response Comparison

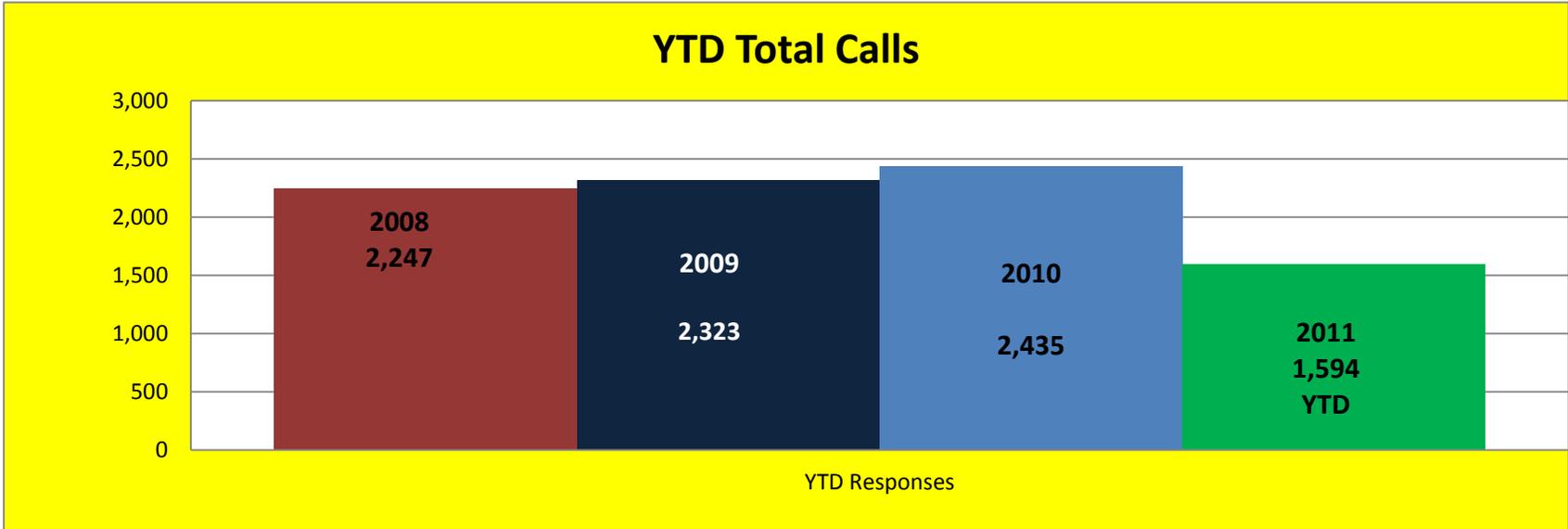


2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Responses
Responses	193	194	200	195	202	177	197	236					1,594
YTD	193	387	587	782	984	1,161	1,358	1,594					-4.03%

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Responses
Responses	279	178	173	209	181	199	196	197	204	192	195	232	2,435
YTD	279	457	630	839	1,020	1,219	1,415	1,612	1,816	2,008	2,203	2,435	4.8% increase

2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182	150	179	175	188	201	210	220	216	187	186	229	2,323
YTD	182	332	511	686	874	1,075	1,285	1,505	1,721	1,908	2,094	2,323	3.4% increase

2008	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	178	168	154	187	216	181	178	183	188	212	196	206	2,247
YTD	178	346	500	687	903	1,084	1,262	1,445	1,633	1,845	2,041	2,247	2.7% increase



Incident Summary by Incident Type

Date Range: From 8/1/2011 To 8/31/2011

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	13	8	00:09:35	\$400.00	\$400.00
EMS/Rescue	92	91	00:05:34	\$0.00	\$0.00
Hazardous Condition	4	3	00:07:15	\$0.00	\$0.00
Service Call	47	3	00:06:12	\$0.00	\$0.00
Good Intent	45	5	00:04:41	\$0.00	\$0.00
False Call	35	31	00:07:07	\$0.00	\$0.00
Blank or Invalid	7	0		\$0.00	\$0.00
Totals	243	141		\$400.00	\$400.00

Note: The incident count used in averages does not include the following:

Not Completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in Route, Not Priority, Fill-In Standby, No Arrival and Invalid Dates/Times.

August 2011

August 2011							September 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 31 - Aug 6	Jul 31	Aug 1	2	3	4	5	6
		9:00am 12:00pm CE - O B Sids (Enc 5) 1:30pm 4:30pm CE - O B Sids (RSF 1)	8:30am 4:30pm 2314 to City Shops (A servic 9:00am 11:00am PPE Training (Teleconferan 2:30pm 3:00pm Conference Call for RSF3 T	8:30am 10:30am Intervi ew of 6/1/10 Inciden 9:00am 12:00pm CE - O B Sids (RSF 1) 1:30pm 4:30pm CE - O B Sids (ENC 5)	8:30am 4:30pm 2313 to City Shops (Inspecti 9:00am 12:00pm CE - O B Sids (Enc 5) 1:30pm 4:30pm CE - O B Sids (RSF 1)	9:00am 11:00am PPE Training (Teleconferan ce) - Training-Calendar	C Shift
Aug 7 - 13	7	8	9	10	11	12	13
	B Shift	C Shift 9:00am 11:00am PPE Training (Teleconferan ce)	B Shift 8:30am 4:30pm 2311 to City Shops (Inspection) 9:00am 4:30pm Hybrid Vehicle Safety (RSF 2	C Shift 8:30am 4:30pm 2365 to City Shops (Inspection) 9:00am 4:30pm Hybrid Vehicle Safety (RSF 2	A Shift 9:00am 4:30pm Hybrid Vehicle Safety (RSF 2) 9:00am 11:30am JPA Chiefs Recurring Mee	Truck Training / OCN () 9:00am 4:30pm Hybrid Vehicle Safety (RSF 2)	Truck Training / OCN () 8:00am 8:30am 2314 ride a long (ENC Sta 4)
Aug 14 - 20	14	15	16	17	18	19	20
	B Shift	Truck Training / OCN () 9:00am 4:30pm Hybrid Vehicle Safety (RSF 2)	Truck Training / OCN () 9:00am 4:30pm Hybrid Vehicle Safety (RSF 2) - Training-Calendar 9:00am 12:00pm E2312, E2314 & Apparatus	A Shift 7:00am 4:30pm 2634 P M (RSF 4) 8:30am 4:30pm 2375 (old) to City Shops (Inspection)	B Shift 7:00am 4:30pm 2613 P M (RSF 4)	C Shift 7:00am 4:30pm 2612 Rear Step (RSF 2) 11:00am 12:00pm ENC 2312/Fire Safety Talk (1888 Montgomery/	Truck Training / OCN () 12:00pm 2:00pm 2314 PUB ED, CO Safety (Home Depot, 1001 N)
Aug 21 - 27	21	22	23	24	25	26	27
	C Shift	Truck Training / OCN () 7:00am 4:30pm 2431 A M (SOL)	Truck Training / OCN () 7:00am 4:30pm 2431 A M (SOL) 11:00am 12:00pm 2314 and 2375, 2395 Visit with LVAD patient (A Shift 7:00am 4:30pm 2411 A M (SOL) 11:00am 12:00pm ENC T2375/Fire Safety Talk (510 S.El Camino R	Truck Training / OCN () 7:00am 4:30pm 2411 A M (SOL) 9:00am 12:30pm Station 46 - Nicholas R. C hapin	Truck Training / OCN ()	12:00pm 1:00pm 2314, 2375 and 2395 to visit with LVAD patient 2:00pm 6:00pm ENC 2312/"Relay for Life" (San Dieguito Academ
Aug 28 - Sep 3	28	29	30	31	Sep 1	2	3
	A Shift	Truck Training / OCN () 7:00am 4:30pm 2471 A M (SOL) 9:30am 10:30am Wildl and PrePlan With E2511 (San Dieguito a	C Shift 7:00am 4:30pm 2471 A M (SOL)	B Shift 7:00am 4:30pm 2471 A M (SOL)			

Fairbanks Ranch Station Change Orders

Date	Spec. #	Change Req. #	Change Order #	Description	Proposed Cost	Status	Approval By	Approved	Actual Cost
8/29/10	2660	920001	0.001	Rev. dble. chk. valve to compact style	\$0.00	Approved	Pavone	\$0.00	\$0.00
7/27/10	2225	920002	0.001	ASI-1, clarification only - no cost	\$0.00	Approved	Pavone	\$0.00	\$0.00
7/27/10		920003	0.001	ASI-2, grid line clarification - no cost	\$0.00	Approved	Pavone	\$0.00	\$0.00
7/27/10	16150	920004	0.001	Add louver @ fuel enclosure, per C. Hunter	\$2,534.00	Approved	Pavone	\$2,534.00	\$2,534.00
7/27/10	9930	920005	0.001	Corian solid color clarification - no cost	\$0.00	Approved	Pavone	\$0.00	\$0.00
8/6/10	15310	920006	rej	Add FDC to detector check assembly	not submitted	Rejected			\$0.00
8/29/10		920007	rej	Cut/Cap neighbor sewer line at main	\$2,821.01	Rejected			\$0.00
9/22/10	2730	920008	0.001	Install 24' C-900 pipe beneath culvert	\$693.78	Approved	Board	\$693.78	\$693.78
8/10/10		920009		Redesign of U.G. work due to unknown	\$14,696.25	Submitted	Board	\$14,696.25	\$14,696.25
8/13/10	2275	920010	0.002	Add retaining wall area at shoring wall	\$19,636.82	Approved	Michel	\$19,636.82	\$19,636.82
8/13/10	2200	920011	0.006	Discovery of underground water line	\$3,909.22	Back Charge	Michel	\$3,909.22	\$3,909.22
9/14/10	2725	920012		Installation of (1) deep rock well - no cost	\$0.00	Approved	Pavone	\$0.00	\$0.00
9/14/10	2260	920013	0.005	Add 45 days and extended O/H as agreed	\$15,450.00	Approved	Board	\$15,540.00	\$15,540.00
1/18/11		920014	0.004	Removal & disposal of abandoned pipe	\$3,153.36	Approved	Michel	\$3,153.36	\$3,153.36
1/31/11		920015	0.006	Concrete cut off of existing headwall	\$1,305.68	Approved	Michel	\$1,305.88	\$1,305.88
		920016		Change in elevator power requirements	credit - TBD	Hold			\$0.00
		920017		Repair broken SDG&E conduit in Roadway	not submitted	Hold			\$0.00
1/18/11		920018	0.004	Costs for sewer repair per RSFCSD	\$4,488.16	Approved	Michel	\$4,488.16	\$4,488.16
		920019		Revised gate post detail per RSFFPD req.	not submitted	Hold			\$0.00
2/7/11		920020	0.004	Add emergency eyewash station	\$1,637.56	Approved	Board	\$1,637.56	\$1,637.56
2/10/11		920021	0.003	Underground utility installation revisions	\$55,433.47	Approved	Board	\$55,433.47	\$55,433.47
		920022		Terrazzo logo Asi per sub	not submitted	Hold			\$0.00
		920023	0.008	Add AT&T pull box	\$2,538.59	Approved	Michel	\$2,538.59	\$2,538.59
3/31/11		920024	0.006	Removal of dintel, north side of building	-\$2,545.00	Approved	Michel	-\$2,545.00	-\$2,545.00
3/31/11		920025	0.006	Increase Bld. Footing 6" per plan change	\$4,901.37	Approved	Michel	\$4,901.37	\$4,901.37
5/10/11		920026		Electrical feed changes at a/c	not submitted	Hold			\$0.00
4/19/11		920027	COR Pending	Exterior Delta ASI #13 (Extractor)	-\$398.95	Approved	Michel	-\$398.95	-\$398.95
		920028		Water proofing at laundry upstairs	\$1,800.00	Hold			
		920029	rej	Cut & patch gas line - SDG&E revised	rejected for rev.	Hold			\$0.00
		920030		Not Submitted					\$0.00
4/25/10		920031	0.008	Delete Photo Eye at Swing Gate	-\$765.00	Approved	Michel	-\$795.00	-\$795.00
		920032		Not Submitted					
		920033		Not Submitted					
5/1/11		920034	COR Pending	Capt. Office door change - work complete	\$2,087.28	Approved	Michel	\$2,087.28	\$2,087.28
6/14/11		920035	COR Pending	Elect. Room 205 (new) layout	\$1,815.00	Approved	Michel	\$1,815.00	\$1,815.00
6/6/11		920036	0.008	Added electrical per owners request	\$2,010.46	Approved	Michel	\$2,010.46	\$2,010.46
6/21/11		920037	COR Pending	Add shear panel at Grid 9 (RFI #38)	\$2,000.00	Approved	Michel	\$2,000.00	\$2,000.00
6/22/11		Per Agreement	0.007	Add 25 rain days; Add 10 E/OHD Bld. Perm.	\$7,500.00	Approved	Michel	\$7,500.00	\$7,500.00
7/27/11		920040	COR Pending	County Street Improvements	\$37,603.00	Pending			
8/23/11	6200	920043	COR Pending	Hose drying rack alternate product	\$2,194.00	Pending			
8/23/11	2510	920044	COR Pending	Grading Revisions Per ASI-16	\$19,047.00	Pending			
8/23/11	9250	920046	COR Pending	Inspection requested work	\$2,564.00	Pending			
Total		42			\$208,111.06				\$142,142.25

Revised September. 15, 2011

Thank you
So much
for the Pancake Breakfast.
Sincerely
Jennif
The 415 Ranch
HOA

August 3rd, 2011

Rice & Chris,

Exactly one month,
ago, you were
helping my girls
with her classy
mother.

I will always be
grateful to you!

Carla Forte

Dear Shift B~

Thank you so much for attending to my son, Cooper Li, on June 07, 2011. His accident at Oak Valley Middle School was one a mother never wants to encounter. Your attention, kindness and dedication made us all feel better and made the situation a bit more tolerable.

Thank you for all that you do, your commitment to our community, your selfless service and for always going above and beyond. All of your hard work is greatly appreciated by all.

July 2011

Thank You

with gratitude

Utmost [&] Respect

Kristin Bryson, Cooper Li

+
Family



CLAIM AGAINST THE RANCHO SANTA FE FIRE PROTECTION DISTRICT
(FOR DAMAGES TO PERSONS OR PERSONAL PROPERTY)

Delivered By:

Mail
 Over the counter

Received By:

Name: _____
Date: _____
Time: _____

A claim must be filed with the Rancho Santa Fe Fire Protection District within 6 months after which the incident or event occurred. Be sure your claim is against the Rancho Santa Fe Fire Protection District, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph and number. Completed claims must be mailed or delivered to:

By Mail:

Rancho Santa Fe Fire Protection District
P.O. Box 410
Rancho Santa Fe, CA 92067
Phone (858) 756-5971

Personal Delivery:

Rancho Santa Fe Fire Protection District
18027 Calle Ambiente
Rancho Santa Fe, CA 92067
Phone (858) 756-5971

**TO THE HONORABLE BOARD OF DIRECTORS
RANCHO SANTA FE FIRE PROTECTION DISTRICT**

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant: Stephen A. Lanpher Jr.
Address of Claimant: 28305 Kettering Lane
Home Phone: (760) 715-8213 Work Phone: () _____
Birth Date: 2/14/88 Driver's License No.: D7019902
E-mail Address: _____

2. Name, telephone and post office address to which claimant desires notices to be sent, if other than above:

3. Occurrence or event from which the claim arises:

a. Date: 5/10/11 a. Time: 6:38 AM

c. Location, including address (if none, nearest cross street) and city:

Deer Springs Road ... near Mesa Rock, Escondido, CA 92026

d. Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary)

A white Fire SUV. came into my lane head on forcing me to drive into boulders or die otherwise. SUV hit car behind me and fell down the ravine.

e. State how or wherein the Rancho Santa Fe Fire Protection District or its employees were at fault. Give the name(s) of the employee(s) causing the damage or injury:

Whoever flipped their SUV. Highway patrol & Emergency vehicles came to the scene. The driver of your SUV almost killed 2 people.

4. Give a description of the property damage or loss, as is known at the time of the claim:

Destroyed bumper, damaged undercarriage, tire, rim, alignment, dents, scratches

5. Give a description of the injury, as is known at the time of the claim:

psychological stress, no physical injury. SUV driver sent to hospital.

6. Name and address of any other person injured:

7. Name and address of the owner of any damaged property:

Stephen A. Lanpher Jr.

8. Damages claimed:

- a. Amount claimed as of this date:
b. Estimated amount of future costs:
c. Total amount claimed:

\$ 1235.37
unknown
1235.37

9. Basis for computation of amounts claimed (include copies of all bills, invoices, estimates, etc.):

Glatfelter Claims Management, Inc.

Greg Kinchen 209-477-7707 ext 8065

10. Any additional information that might be helpful in considering this claim:

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM
(Penal Code § 72; Insurance Code § 556.1)**

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 8 day of August, 2011 at 3:17 PM


Claimant's signature

STAFF REPORT

NO. 11-17

TO: BOARD OF DIRECTORS
FROM: TONY MICHEL, FIRE CHIEF
SUBJECT: EMS COORDINATOR, CSA 17 VEHICLE
DATE: SEPTEMBER 14, 2011



RECOMMENDATION

Staff recommends that the Board of Directors accept the donation of a Sport Utility Vehicle (SUV) from San Diego Medical Services (SDMS) and authorize President to execute Vehicle Transfer Agreement.

BACKGROUND

On the April 13, 2011, the Board of Directors approved the position of the EMS Coordinator, which San Diego Medical Services (SDMS) previously employed this position. SDMS and/or the County of San Diego will reimburse the District the funding for this position. The EMS Coordinator is also provided a vehicle as the position requires transportation to cover the approximate 61 square miles and 12 fire stations within CSA-17.

CURRENT SITUATION

SDMS has notified the District that they are no longer able to insure the vehicle and any drivers employed by the District. After several discussions it was determined that, the transfer of ownership was to best solution, since the vehicle was purchased using SDMS funds. SDMS has agreed to this transfer ownership of the current EMS coordinator's vehicle to the RSFFPD.

The Fire District has agreed to add the vehicle to the insurance policy for coverage. The cost of insurance will be reimbursed to the District from the EMS fund. In addition, under the new agreement, SDMS and/or the County of San Diego will continue to reimburse the District for fuel and maintenance costs of the vehicle.

A safety inspection of the vehicle will be conducted prior to the transfer of ownership. The agreed book value of the vehicle is \$8,555, which will be added to the District's fleet assets. The attached agreement has been reviewed and approved by the District's legal counsel.

ATTACHMENTS

- Kelly Blue Book Value
- Vehicle Transfer Agreement

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Year ▼ Make ▼ Model ▼ go



2006 Ford Expedition

XLS Sport Utility 4D

Mileage: 92,518 [change](#)

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- 2 Tell Us Style / Options
- 3 See Blue Book Value
- 4 price your next car

values | specs | new car finder | used cars for sale | write a review | consumer reviews

Trade-In/Sell Values

See Used Car Prices

Trade-In	Private Party
<p>Excellent \$9,305</p>	<p>Good \$8,555 Change condition</p>
<p>Fair \$7,380</p>	

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price your next car

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<p>2012 Ford Expedition</p> <p>view</p>	<p>2011 Chevrolet Tahoe</p> <p>view</p>	<p>2011 GMC Yukon</p> <p>view</p>
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★ LABOR DAY SELL-A-THON ★

\$17,777	\$21,777
\$17,777	\$18,777
\$15,777	CLICK HERE NOW

advertisement why ads?

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2006 Ford Expedition

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VEHICLE TRANSFER AGREEMENT

This **VEHICLE TRANSFER AGREEMENT** (“Agreement”) is made on or as of this 24th day of August, 2011, (the “Effective Date”) by and between SDMSE, LLC, a California limited liability company (“Transferor”), and Rancho Santa Fe Fire Protection District (“Recipient”).

RECITALS

WHEREAS, Transferor is the owner of a certain supervisory vehicle, which is more particularly described in Exhibit A attached hereto; and

WHEREAS, as part of Transferor’s agreement with Recipient to provide advanced life support paramedic services for CSA 17, Transferor must make available one vehicle for use by the EMS Coordinator;

WHEREAS, Transferor desires to transfer, and the Recipient desires to accept, the associated vehicle pursuant to the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agreement to Transfer. Transferor agrees to transfer title and the Recipient agrees to accept all of Transferor’s right, title, estate and interest in and to those items of personal property described on Exhibit A hereto and incorporated herein by reference (the “Property”).
2. Timing of Transfer. The completion of the transactions contemplated hereby shall be effective at the time the parties execute this agreement and Recipient receives title.
3. Notices. Any notice, demand or communication required or permitted to be given hereunder shall be given in writing at the addresses set forth below by any of the following means: (a) personal service; (b) facsimile; (c) overnight courier; or (d) registered or certified first class mail, postage prepaid, return receipt requested:

If to the Recipient:

Attn: _____

If to Transferor: SDMSE, LLC
Attn: Division General Manager
10405 San Diego Mission Rd. #200
San Diego, CA 92108

With Copy to: Rural/Metro Corporation
9221 E. Via de Ventura
Scottsdale, AZ 85258
Attn: General Counsel

Any notice, demand or communication given pursuant to either clause (a) or (b) hereof shall be deemed received upon such personal service or upon confirmed transmission by facsimile, respectively.

4. Governing Law. The parties hereto expressly agree that the terms and conditions of this Agreement, and the subsequent performance hereunder, shall be construed and controlled in accordance with the laws of the State of California. If any court of competent jurisdiction is unable to construe any provision of this Agreement or holds any part thereof to be invalid, such holding shall in no way affect the validity of the remainder of this Agreement.

5. Entire Agreement; Disclaimer of Warranties; Limitation of Liabilities; Assumption of Liabilities; Release.

(a) This Agreement contains the entire agreement between the parties hereto pertaining to the subject matter hereof (transfer of vehicle) and supersedes all prior agreements and understandings of the parties with respect to the subject matter hereof. All prior and contemporaneous conversations, negotiations, possible and alleged agreements, representations, covenants and warranties concerning the subject matter hereof are merged herein. This Agreement may not be amended or modified except in writing signed by both parties hereto.

(b) RECIPIENT ACKNOWLEDGES THAT, EXCEPT AS EXPRESSLY CONTAINED IN THIS AGREEMENT, NEITHER TRANSFEROR NOR ANYONE ACTING FOR OR ON BEHALF OF TRANSFEROR HAS MADE ANY REPRESENTATION, STATEMENT, WARRANTY OR PROMISE TO RECIPIENT, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE CONCERNING THE CONVEYANCE OF THE PROPERTY, THE PHYSICAL ASPECTS AND CONDITION OF ANY OF THE PROPERTY WHICH IS THE SUBJECT OF THIS AGREEMENT, ANY SPECIFICATIONS OF ANY OF THE PROPERTY, THE FEASIBILITY, APPLICABILITY, OR APPROPRIATENESS OF ANY OF THE PROPERTY FOR ANY PARTICULAR USE; AND THAT IN ENTERING INTO THIS AGREEMENT, RECIPIENT HAS NOT RELIED ON ANY REPRESENTATION, STATEMENT OR WARRANTY OF TRANSFEROR (EXCEPT THOSE EXPRESSLY CONTAINED IN SECTION 4 OF THIS

AGREEMENT), OR ANYONE ACTING FOR OR ON BEHALF OF TRANSFEROR; AND THAT RECIPIENT IS ACCEPTING DONATION OF THE PROPERTY ON ITS OWN INSPECTION AND EXAMINATION THEREOF; AND THAT RECIPIENT IS ACCEPTING DONATION OF SUCH PROPERTY ON THE CLOSING DATE IN ITS THEN "AS IS" AND "WHERE IS" PHYSICAL CONDITION AND ITS THEN "AS IS" AND "WHERE IS" STATE OF REPAIR WITH ALL FAULTS AND WITHOUT RECOURSE AGAINST TRANSFEROR; AND THAT RECIPIENT DOES HEREBY WAIVE, AND TRANSFEROR DOES HEREBY DISCLAIM, ALL WARRANTIES OF ANY TYPE OR KIND WHATSOEVER WITH RESPECT TO THE PROPERTY, INCLUDING, BY WAY OF DESCRIPTION, BUT NOT LIMITATION, THOSE OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY AND USE. WITHOUT LIMITING THE FOREGOING, AND EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, TRANSFEROR SHALL NOT BE LIABLE TO RECIPIENT OR ANY THIRD PARTY FOR ANY DAMAGE OR LOSS (INCLUDING, BUT NOT LIMITED TO LIABILITIES, COSTS AND EXPENSES) ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY, WHETHER IN CONTRACT OR IN TORT, OR BY REASON OF ANY LOCAL, STATE OR FEDERAL LAWS OR REGULATIONS. IN NO EVENT SHALL TRANSFEROR BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, EVEN IF TRANSFEROR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

(c) Recipient waives any claim for damages because of defects, whether known or unknown.

(d) Recipient acknowledges that it is entering into this Agreement on the basis of Recipient's own investigation of the condition of the Property and Recipient assumes the risk that adverse conditions may not have been revealed by its investigation.

(e) Recipient waives the right to recover from Transferor and its directors, officers, employees and agents any and all damages, losses, liabilities, costs or expenses whatsoever (including, reasonable attorney fees), and claims therefore, whether direct or indirect known or unknown, foreseen or unforeseen, which may arise on account of or in any way growing out of or connected with the condition of the Property or any environmental condition affecting the Property.

(f) As additional consideration, as of the Closing, Recipient assumes liability for, and forever releases and agrees to indemnify, defend and hold Transferor harmless from, all claims arising from and after the Closing Date relating to the ownership, use, misuse, possession or condition of the Property, regardless of whether (i) such claim is brought against Recipient or Transferor, or (ii) such

circumstances, events, actions or claims are foreseeable or unforeseeable, known or unknown, contingent or otherwise (the "Assumed Liabilities"). Without limiting the foregoing, the Assumed Liabilities include, (1) any liability for injury to any person, property or otherwise resulting from the use or misuse of the property, (2) any liabilities under any federal, state or local law or regulation, and (3) any product liability or similar claims relating to the Property or any component thereof.

(g) The provisions of Section 5 shall survive the transfer of the vehicle.

6. Assignment. This Agreement may not be assigned by the Recipient without the express written consent of the Transferor, which consent may be withheld in Transferor's sole discretion.

7. Successors and Assigns. Subject to the provisions of Section 6 hereof, the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

8. Counterparts. This Agreement may be executed in counterparts, and all such executed counterparts shall constitute the same agreement. It shall be necessary to account for only one such counterpart in proving this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above.

SDMSE, LLC, a California limited liability company

By: _____

Rancho Santa Fe Fire Protection District

By: _____

EXHIBIT A

2010	SWRZB72	1FMEU83E09UB67945	2009	Ford	Supervisor	Explorer	2009
------	---------	-------------------	------	------	------------	----------	------

Copy of Vehicle Title Attached

LIMITED POWER OF ATTORNEY

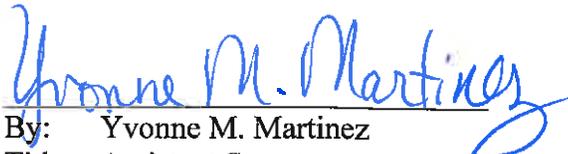
San Diego Medical Services Enterprise, LLC, a California limited liability company ("Company"), by its Member, Rural/Metro of San Diego, Inc., a California corporation ("Corporation"), and a subsidiary of Rural/Metro Operating Company, LLC, a Delaware limited liability company, hereby makes, constitutes and appoints Wayne Johnson ("Appointee") as the true and lawful attorney-in-fact of Company, for and on behalf of, and in the name, place and stead of Company, to do all acts and things necessary and appropriate, pertaining to the application for title, duplicate title, lien, registration, duplicate registration, renewal, transfer or assignment for the vehicles with the Vehicle Identification Number: 1FMEU63E06UB67945

While this document is to be construed and interpreted as a limited power of attorney, it is not to be construed or interpreted as limiting or restricting the special power granted in this document to Appointee. The limited power of attorney granted hereby shall automatically expire 30 days from the date set forth below.

Dated: August 23, 2011

SAN DIEGO MEDICAL SERVICES
ENTERPRISE, LLC, a California limited liability
company

By: RURAL/METRO OF SAN DIEGO, INC.,
a California corporation & subsidiary of
RURAL/METRO OPERATING COMPANY,
LLC, a Delaware limited liability company
Its: Member


By: Yvonne M. Martinez
Title: Assistant Secretary

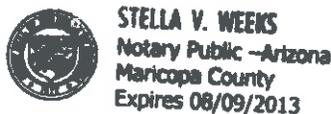
STATE OF ARIZONA)
) ss.
County of Maricopa)

The foregoing instrument was acknowledged before me this 23rd day of August, 2011, by Yvonne M. Martinez as Assistant Secretary of Rural/Metro of San Diego, Inc., a California corporation, and subsidiary of Rural/Metro Operating Company, LLC, a Delaware limited liability company, on behalf of the limited liability company listed above.



Notary Public

My Commission Expires:



STAFF REPORT

NO. 11-18

TO: BOARD OF DIRECTORS
FROM: TONY MICHEL, FIRE CHIEF
SUBJECT: MAJOR USE PERMIT MODIFICATION FOR VERIZON WIRELESS COMMUNICATIONS FACILITY
DATE: SEPTEMBER 1, 2011



RECOMMENDATION

Staff recommends that the Board of Directors approve a Major Use Permit Modification to the existing Verizon Wireless Communications Facility located within Rancho Santa Fe Fire Station One and to authorize the Board President to sign a Major Use Permit agreement issued by the San Diego County Department of Planning and Land Use.

BACKGROUND

On July 22, 1994, the San Diego County Planning Commission ("County") granted a Major Use Permit to Airtouch Cellular for a wireless communications facility located within the existing Rancho Santa Fe Fire Station One building.

On October 18, 1994, the District entered into an agreement with Airtouch Cellular d/b/a Verizon Wireless to lease a portion of the Rancho Santa Fe Fire Station One building to construct, operate and maintain a wireless communications facility that would include the required antennas, equipment and support structures.

At present, Verizon Wireless has (2) Omni whip antennas and (1) GPS antenna mounted on a 35 foot tall monopole and a unmanned wireless telecommunication complex operating within a 220 square-foot equipment room located on the second floor of the fire station.

CURRENT SITUATION

Verizon Wireless has submitted a request to the "County" to modify its original Major Use Permit in order to reconfigure the existing Omni whip antennas and add two additional antennas (for a total of 5 antennas) to the existing roof-mounted monopole (*see photo simulations of existing and proposed configuration, attachment 1a – 1c*). There are no other proposed changes to the size or location of the existing equipment room located on the second floor of the fire station.

Pursuant to the California Environmental Quality Act (CEQA), the proposed project was also circulated to various agencies for environmental review. Based on the assessment of the

project as proposed, A Notice of Determination was issued by the “County” indicating that the project will have no harmful effects to the environment.

On July 8, 2011, the Planning Commission approved Verizon’s request for a Major Use Permit Modification, No. 3301-94-013-03 (*attachment 2*), which further granted a specific exemption pursuant to Zoning Ordinance Section 4620(g) to allow the height of the monopole to be 67 feet where the maximum is currently 35 feet.

A Covenant Agreement (*attachment 3*) was issued by the “County” to the District for formal authorization and forwarded to the District’s legal counsel, Stephen J. Fitch for review. Mr. Fitch concurs with the agreement and recommends Board approval.

Attachments:

1. Photo simulations of existing and proposed configurations:
 - a. View from south side of building
 - b. View from north side of building
 - c. View from SFID property, rear of building
2. Planning Commission approval for Major Use Permit
3. Covenant Agreement and Legal Description

EXISTING

Rancho Santa Fe
16936 El Fuego Rd.
Rancho Santa Fe, CA 92067
MTX-48



Proposed Omni antennas
mounted to existing
monopole

PROPOSED

Master Agenda
Page 44 of 104

Photosimulation of proposed telecommunications site: North elevation

EXISTING

Rancho Santa Fe
16936 El Fuego Rd.
Rancho Santa Fe, CA 92067
MTX-48



Proposed Omni antennas
mounted to existing
monopole

PROPOSED

Photosimulation of proposed telecommunications site: North elevation

EXISTING

Rancho Santa Fe
16936 El Fuego Rd.
Rancho Santa Fe, CA 92067
MTX-48



Proposed Omni antennas
mounted to existing
monopole



PROPOSED

Master Agenda
Page 46 of 104

Photosimulation of proposed telecommunications site: Southeast elevation



ERIC GIBSON
DIRECTOR

County of San Diego

DEPARTMENT OF PLANNING AND LAND USE

5201 RUFFIN ROAD, SUITE B, SAN DIEGO, CALIFORNIA 92123-1666
INFORMATION (858) 694-2860
TOLL FREE (800) 411-0017
www.sdcountry.ca.gov/dplu

July 8, 2011

Rancho Santa Fe Fire Protection District
16936 El Fuego Road
Rancho Santa Fe, California 92067

Ref. Case No.: P94-013W³

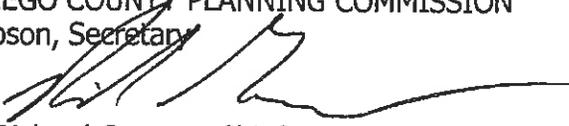
Dear Sir(s):

On July 8, 2011, the San Diego County Planning Commission considered your request for approval of the above-referenced Major Use Permit Modification (P93-013W³), which would allow reconfiguration of an existing omni-whip antenna by adding two additional omni-whip antennas (for a total of five) to the existing roof-mounted monopole at the Rancho Santa Fe Fire Protection District Fire Station Number 1. One GPS antenna is also proposed to be mounted on the existing 55' tall monopole frame. No changes to the size or location of the existing equipment room, located on the second floor of the Fire Station, are proposed. The existing facility currently occupies approximately 20 square feet of the 0.6-acre parcel, which is located at 16936 El Fuego Road in the San Dieguito Community Plan Area.

By a vote of 5-0 (one abstention and one absence), the Planning Commission approved P94-013W³. This decision of the Commission becomes final on July 18, 2011 at 4:00 p.m. unless prior to that you or a protestant files a written appeal to the Board of Supervisors accompanied by a fee of \$500. Filing an appeal will stay the decision of the Commission until a new hearing on your application is held and action is taken by the Board of Supervisors. If you have any questions, please contact Trina Abbott at (858) 694-2069.

SAN DIEGO COUNTY PLANNING COMMISSION
Eric Gibson, Secretary

By:


Richard Grunow, Chief

EG:RG:cj

(cc's on Page 2)

cc: PlanCom, Attn: Karen Adler, 302 State Place, Escondido, CA 92029
Verizon Wireless, 15505 Sand Canyon Avenue, Bldg. D-1, 1st Floor, Irvine, CA
92618
San Dieguito CPG, c/o Paul Marks, 345 West 9th Avenue, Ste. 202, Escondido, CA
92025-5055
DPW: Edwin.Sinsay@sdcounty.ca.gov
Case Closure: Lisa.Robles@sdcounty.ca.gov
File: Trina.Abbot@sdcounty.ca.gov

Recorded for the benefit of the County)
of San Diego, Department of Planning)
and Land Use.)
)
Return to: County of San Diego)
Department of Planning and Land Use)
Mail Station O650)
5201 Ruffin Road, Suite "B")
San Diego, CA 92123)
Attention: Don Kraft)
)

(No Transfer Tax Due)

(Above Space For Recorder's Use)

**MAJOR USE PERMIT MODIFICATION 3301-94-013-03 (MUP)
ISSUED BY COUNTY OF SAN DIEGO**

The Planning Commission of the County of San Diego on July 8, 2011, hereby grants Major Use Permit Modification 3301-94-013-03 (MUP), upon the following terms and conditions, relating to that real property located in the County of San Diego, California, more particularly described as follows:

See Exhibit "A"

Permit 3301-94-013-03 (MUP) was a Previously Unrecorded Permit.

The Zoning Ordinance of the County of San Diego requires that this Major Use Permit Modification be recorded with the San Diego County Recorder, and provide constructive notice to all purchasers, transferees, or other successors to the interests of the owners named, of the rights and obligations created by this Major Use Permit. (Zon. Ord. § 7019.)

The undersigned Owners of the property subject to this Major Use Permit hereby agree, for themselves and their successors, to perform and at all times comply with and abide by all terms and conditions specified herein.

OWNER

Rancho Santa Fe Fire Protection District
James Ashcraft, President

Date

(Attach California All Purpose Acknowledgements)

EXHIBIT "A"
LEGAL DESCRIPTION

THAT PORTION OF LOT 141 OF A RE-SUBDIVISION OF A PORTION OF THE RANCHO SANTA FE, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF NO. 2129, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, SEPTEMBER 12, 1928, DESCRIBED AS FOLLOWS:

COMMENCING AT THE MOST WESTERLY CORNER OF THAT LAND DESCRIBED IN DEED TO RANCHO SANTA FE FIRE PROTECTION DISTRICT RECORDED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, MAY 9, 1991 AS DOC # 1991-0218861; THENCE ALONG THE NORTHERLY LINES THEREOF NORTH 72°12'00" EAST (RECORD NORTH 71°11'53" EAST), 13.50 FEET, NORTH 17°48'00" WEST (RECORD NORTH 17°48'07" WEST), 5.00 FEET, NORTH 72°12'00" EAST (RECORD NORTH 71°11'53" EAST), 5.85 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTHERLY LINES NORTH 72°12'00" EAST (RECORD NORTH 71°11'53" EAST), 6.65 FEET, NORTH 17°48'00" WEST (RECORD NORTH 17°48'07" WEST), 6.50 FEET AND NORTH 72°12'00" EAST (RECORD NORTH 71°11'53" EAST), 40.33 FEET TO THE WESTERLY LINE OF THAT LAND DESCRIBED IN DEED TO RANCHO SANTA FE FIRE PROTECTION DISTRICT, RECORDED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, OCTOBER 4, 1958 IN BOOK 6285, PAGE 495 OF OFFICIAL RECORDS; THENCE ALONG SAID LINE NORTH 17°48'00" WEST, 8.05 FEET; THENCE LEAVING LAST SAID LINE SOUTH 72°51'23" WEST, 31.04 FEET; THENCE SOUTH 53°45'32" WEST, 6.88 FEET; THENCE SOUTH 72°51'23" WEST, 9.49 FEET; THENCE SOUTH 17°08'37" EAST, 10.90 FEET TO THE TRUE POINT OF BEGINNING.



STAFF REPORT

NO. 11-19

TO: BOARD OF DIRECTORS
FROM: SCOTT HENRY, DEPUTY CHIEF
SUBJECT: SHARED FIREFIGHTER RESOURCE POOL MEMORANDUM OF UNDERSTANDING
DATE: SEPTEMBER 9, 2011



RECOMMENDATION

It is respectfully requested that the Board of Directors authorize the Board President to execute the Memorandum of Understanding (MOU) creating a firefighter resource pool for the purpose of meeting staffing requirements of paramedic engines and paramedic ambulances.

BACKGROUND

Agencies within the Fire Management Services Agreement (City of Encinitas, City of Del Mar, and City of Solana Beach) have agreed to participate in a Shared Resource Pool in which firefighters (including firefighter/paramedics, engineers, and captains) of each member agency will be available to be used by other member agencies to meet staffing needs on paramedic engines and ambulances. Staff recommends the Rancho Santa Fe Fire Protection District sign on to the resource pool as a member agency to meet the staffing requirements of paramedic engines and ambulances and to provide cross training of employees to enhance the overall efficiency of fire services in San Diego County.

CURRENT SITUATION

On occasion, vacation, vacancies, training, sick, workers compensation or other types of paid or unpaid leave, may tax an individual department's ability to provide adequate staffing on paramedic engines or ambulances. The creation of a shared resource pool will allow member agencies access to a larger pool of qualified employees to assist in meeting their staffing requirements before forcing back firefighters or having employees work an excessive number of hours. It will also facilitate the cross training of employees, thereby enhancing the overall efficiency and effectiveness of fire services provided by the member agencies.

Staff from the Rancho Santa Fe Fire Protection District, City of Encinitas, City of Del Mar, and City of Solana Beach have agreed to a draft MOU establishing a resource pool (included as Attachment A). Note that District's legal counsel has reviewed and concurred with the attached MOU.

The District has met and conferred with the Rancho Santa Fe Firefighters Association, and the Association has agreed to participate in the resource pool if the MOU is approved by the Board of Directors. Each firefighter/paramedic designated by the member agency under the MOU will remain a full time employee of that member. The performance of duties would be the same as would occur pursuant to a mutual aid response between members. A member agency whose paramedic/firefighter has been utilized from the resource pool (pursuant with the MOU) will invoice the other member that

utilized the responding firefighter/paramedic for the actual costs incurred by the member agency (employer), including overtime and the employer portion of all state, federal and local employee taxes. The Rancho Santa Fe Fire Protection District has been designated as the lead agency for the purposes of compiling and disseminating the list of qualified firefighters in the resource pool. Any member agency can elect to terminate its participation in the MOU upon written notification to the other members. The MOU shall automatically terminate if, at any time, fewer than two members are party to the MOU.

ATTACHMENTS

- A. Memorandum of Understanding Establishing a Firefighter Resource Pool

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made by and among the public agencies (hereinafter “**Members**” and individually “**Member**”) that are signatories to this MOU.

RECITALS

I. Each Member currently provides services to the public within its jurisdiction consisting of fire protection, fire suppression and emergency medical services (“**Services**”).

II. Each Member as part of its Services operates one or more paramedic engines, which require at minimum one crew person to be a certified paramedic/firefighter, engineer, and captain at all times.

III. Currently Members experience times whereby their agency faces a shortage of qualified paramedic/firefighters, engineers, or captains.

IV. Each Member desires to participate in a “firefighter resource pool” under this MOU whereby firefighters of each Member will be available to be used by other Members to meet staffing needs on paramedic engines and ambulances. “Firefighter” includes qualified paramedic/firefighters, and captains. The classification of Engineer is excluded from the firefighter resource pool.

V. The Members agree among themselves that it will be to their mutual benefit for all Members to participate in this firefighter resource pool not only to meet future staffing needs but to provide for cross training of employees to enhance the overall efficiency of fire service in San Diego County.

AGREEMENT

In consideration of the mutual promises and obligations set forth below and other valuable considerations of sufficiency and receipt of which is hereby acknowledged by all Members, the Members agree as follows:

1. **Purpose of this Agreement.** The purpose of this MOU is to create a firefighter resource pool consisting of qualified firefighters of each Member who shall in accordance with the terms of this MOU be utilized by other Members for the purposes of meeting staffing requirements of paramedic engines and paramedic ambulances.

2. **Implementation.** In order to implement the terms of this MOU the following matters shall be required of with by each Member:

- a. Each Member shall address the meet and confer expectations and requirements with their collective bargaining unit representing firefighters of that Member prior to executing this MOU. Said meet and confer shall be for the purposes of those firefighters manning shifts as paramedic/firefighters or captains of other Members to this MOU. It is anticipated that subsequent to the adoption of this MOU, management representatives of the respective agencies will unilaterally develop, adopt, and promulgate implementing policies, rules, procedures and practices affecting their agency's participation in this mutual assistance agreement.
- b. Each firefighter designated by a Member under this MOU is and shall remain a full time employee of that Member ("Employer Member") and shall have been a full time firefighter for a minimum of one year.
- c. Employer Member shall have the sole responsibility for paying the salaries and taxes to include, but not limited to, federal social security taxes, federal, state and local employment taxes and other employee related expenses, including, but not limited to workers compensation insurance, health coverage and retirement benefits regarding such firefighter. Nothing contained in this MOU shall be deemed to create an employee/employer relationship between the firefighter and any Member utilizing said firefighter pursuant to this MOU.
- d. In performing the duties of a firefighter under this MOU, said firefighter shall be under the direction of the Captain or Senior Officer of the Member requesting from the firefighter resource pool. This direction shall be the same as would occur pursuant to a mutual aid response between the Members.
- e. In performing services under this MOU each Member agrees to comply with all applicable federal, state and county statutes, ordinances and regulations.
- f. Each participating firefighter will utilize the safety gear, breathing apparatus mask and spare breathing apparatus bottles from their Employer Member when assigned to any other Member. It shall be the responsibility of the individual firefighter to transport and return all personal safety equipment to the appropriate work site.
- g. All participating firefighters will be compensated at an over-time rate of 1½ times their regular rate as currently earned from the Employer Member.

3. Pool Coverage. Each Member shall designate its Fire Chief or other

appropriate senior officer to prepare on an annual basis a list of firefighters of that Member who are available to participate under the firefighter resource pool pursuant to this MOU. Said list shall then be faxed or e-mailed to the Lead Agency, as defined below. Any Member shall be allowed to pull from that firefighter resource pool once they have exhausted their own internal resources as to firefighters.

4. Payment for Coverage. A Member whose firefighter has been utilized pursuant to this MOU shall invoice the other Member utilizing responding firefighter for the actual costs of that Employer Member (including overtime rate times number of hours worked), as well as the employer portion of all state, federal and local employee taxes, including, but not limited to Medicare and Social Security. Invoices sent to a Member by another Member shall be paid quarterly. Failure to pay any valid and accurate invoice within said time may result in that Member no longer being able to participate in the firefighter resource pool under this MOU.

5. Insurance. Each Member shall keep in full force and effect during all times of this MOU the following insurance:

- a. Worker's Compensation Insurance with a waiver of subrogation covering all employees of Member participating in the firefighter resource pool;
- b. Comprehensive Liability Insurance to include general liability, automotive liability and public officials and professional liability. Each policy shall provide coverage for bodily injury and property damage in an amount not less than one million dollars (\$1,000,000.00) combined single limit per occurrence. Should said Member fail to maintain said insurance, they shall automatically be removed from participation under this MOU;
- c. Each agency may be self-insured to satisfy these insurance requirements.

6. Lead Agency. Rancho Santa Fe Fire Protection District is designated the lead agency ("Lead Agency") for the purposes of this MOU. The Lead Agency is authorized to act on behalf of the Members to receive and disseminate on an annual basis the firefighter resource pool of qualified firefighters under this MOU. Said firefighter resource pool shall then be transmitted via facsimile or e-mail to each Member. It shall be the sole responsibility of the requesting Member to contact directly the firefighter to be utilized under this MOU. After a firefighter has completed a shift under this MOU the requesting Member shall immediately notify the Employer Member of the name of the firefighter who worked, the date worked and the number of shifts, or hours worked.

7. Effective Date. This MOU shall be effective on the date approved and executed by all Members.

8. Term - Voluntary Termination. From the date it becomes effective the MOU shall remain in continuous effect until terminated. This MOU shall automatically terminate if at

any time there are fewer than two (2) Members.

9. Voluntary Termination. Any Member may elect to terminate its participation under this MOU upon written notice to the other Members. Said termination shall not relieve the Member from liability for payment of all sums owed other Members pursuant to this MOU.

10. Amendments. This MOU may be amended or modified but only by written instrument duly approved and executed by an authorized representative of each Member.

11. Counterpart Signatures. This MOU may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

12. Indemnification. Each Member agrees to indemnify, defend and hold harmless the other Members and their officers, agents, representatives, sub-contractors, volunteers or employees from any and against all expenses, costs including but not limited to attorneys fees and disbursements, losses or liabilities, including any liabilities loss or claim or third party claims arising out of claim or loss alleged to have risen out of or resulting from claims by the Members employee from injury or accident resulting from their participation in the firefighter resource pool. This indemnification shall survive the termination of this MOU.

13, Sole Agreement. The Members agree that this MOU constitutes the sole and only agreement between the parties regarding the firefighter resource pool.

14. Governing Law. This MOU shall be construed in accordance with and governed by the laws in the State of California.

15. Time is of the Essence. Time is expressly of the essence.

[SIGNATURES ON NEXT PAGE]

IN WITNESS THEREOF, the parties whose signatures appear below represent and warrant to each other that they are authorized to sign this MOU on behalf of the Member and the Member has duly approved this MOU pursuant to a motion at a public meeting.

Dated : _____, 2011

Name of Member

By:
Name:
Title:

Dated : _____, 2011

Name of Member

By:
Name:
Title:

Dated : _____, 2011

Name of Member

By:
Name:
Title:

Dated : _____, 2011

Name of Member

By:
Name:
Title:

Dated : _____, 2011

Name of Member

By:
Name:
Title:



Chairman

September 6, 2011

Carl Hilliard
Councilmember
City of Del Mar

TO: Independent Special Districts of San Diego County

Vice Chairwoman

Dianne Jacob
County Board of
Supervisors

FROM: Executive Officer
Local Agency Formation Commission

SUBJECT: 2011 Special Districts Election

Members

Bill Horn
County Board of
Supervisors

Bud Pocklington
South Bay
Irrigation District

Mark Lewis
Mayor
City of El Cajon

John Ingalls
Santa Fe
Irrigation District

Andrew L. Vanderlaan
Public Member

Lorie Zapf
Councilmember
City of San Diego

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

Jo MacKenzie
Vista Irrigation District

Harry Mathis
Public Member

Executive Officer

Michael D. Ott

Counsel

Thomas Bosworth

By our letter of April 18, 2011, we solicited nominations for one LAFCO alternate Special District member and nine positions on the Special Districts Advisory Committee with one short-term expiring in 2012. By the deadline of June 3, 2011, three nominations for the alternate Commission member, and eight nominations for nine positions on the Advisory Committee were received. Because fewer nominations were submitted for the nine available positions on the Advisory Committee, Write-In nominations are encouraged. The candidate with the ninth highest number of votes will receive a term on the Advisory Committee expiring in 2012. The terms for the other eight positions are for four-years. As required by the Selection Committee Rules, all eligible nominations were forwarded to the Nominating Committee. The 2011 Nominating Committee was comprised of Larry Jackman (San Miguel Consolidated Fire Protection District), Dennis Shepard (North County Cemetery District), and Gary Arant (Valley Center Municipal Water District). LAFCO Consultant Harry Ehrlich met with the Nominating Committee to discuss a recommended slate of nominees for the open positions. A copy of the Nominating Committee's Report and Recommendations is attached (**Attachment 1**). Special District Election Ballot and Vote Certifications form on which to record your votes (**Attachment 2**). A list of the eligible independent special districts is provided for your convenience (**Attachment 3**). Please note that LAFCO staff has not included any of the candidates' promotional materials with the election materials. Lastly, attached are the Special District Summary of Nominations and copies of Nomination Forms (**Attachment 4**).

With respect to ballots, there is a separate ballot for each position: yellow for the LAFCO alternate special district member, and blue for the advisory committee members. **Be sure each ballot is marked only for the number of positions to be voted for in that category. A ballot that is cast for more than the indicated number of positions will be disregarded.**

The ballots should be considered by your full district board. State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who casts your district's votes. **A ballot received without a signed certification form will not be counted.**

All nominees are listed on the relevant ballot. An asterisk indicates the nominating committee recommendations, and incumbents have been *italicized*. Write-in candidates are permitted, and spaces have been provided for that purpose.

The deadline for receipt of the ballots by LAFCO is **October 21, 2011**. The Selection Committee Rules require that marked ballots be returned **by certified mail, return receipt requested**. Facsimile (FAX) ballots and certification forms will be accepted, **if necessary to meet the ballot deadline**, but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in the county; therefore, a minimum of **31** ballots must be received to certify that a legal election was conducted. A candidate for a LAFCO member must receive at least a majority of the votes cast to be elected. Election to the Special Districts Advisory Committee requires only a plurality vote. The ballots will be kept on file in this office, and will be made available upon request.

Please call me or Tamaron Lockett if you have any questions.



MICHAEL D. OTT
Executive Officer

MDO:trl

- Attachments:
- 1) Nominating Committee Report and Recommendations
 - 2) Special District Election Vote Certification Form & Ballots
 - 3) Independent Special District Labels
 - 4) Independent Special District Summary of Nominations and Copies of Nomination Forms



Chairman September 6, 2011

Carl Hilliard
Councilmember
City of Del Mar

Vice Chairwoman

Dianne Jacob
County Board of
Supervisors

TO: Independent Special Districts in San Diego County
FROM: 2011 Special Districts Election Nominating Committee
SUBJECT: Nominating Committee Report and Recommendations

Members

Bill Horn
County Board of
Supervisors

Bud Pocklington
South Bay
Irrigation District

Mark Lewis
Mayor
City of El Cajon

John Ingalls
Santa Fe
Irrigation District

Andrew L. Vanderlaan
Public Member

Lorie Zapf
Councilmember
City of San Diego

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

Jo MacKenzie
Vista Irrigation District

Harry Mathis
Public Member

In 2011, independent special district nominations were solicited for: (1) one alternate member on LAFCO with a term expiring in 2015, and (2) nine Special Districts Advisory Committee members with eight terms expiring in 2015 and one with a term expiring in 2012. By the deadline of June 3, 2011, our office received three nominations for the LAFCO alternate member position, and eight nominations for the nine Special Districts Advisory Committee positions.

As required by the Selection Committee Rules, a nominating committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the chairperson or vice chair of the Special Districts Advisory Committee. LAFCO Consultant Harry Ehrlich scheduled a meeting on August 23rd with nominating committee members Larry Jackman (San Miguel Consolidated Fire Protection District), Dennis Shepard (North County Cemetery District), and Gary Arant (Valley Center Municipal Water District). In evaluating the nominations, the committee considered special district experience, interest, and knowledge of LAFCO issues. For those nominees who are incumbents, the committee further considered attendance records and meeting participation. The committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. Since there were only eight nominations for the nine Advisory Committee positions, the nominating committee encourages the nomination of Write-In candidates. The top eight vote getters will receive four-year terms and the ninth highest vote getter will receive a one-year term. The nominating committee's recommendation for each category follows:

Executive Officer

Michael D. Ott

Counsel

Thomas Bosworth

Attachment 1

NOMINATING COMMITTEE RECOMMENDATIONS

LAFCO Alternate Member

The Nominating Committee recommended **Jo MacKenzie** (Vista Irrigation District)

Special Districts Advisory Committee Members

The Nominating Committee recommended the following nominees for the Advisory Committee (incumbents are *italicized*):

Judy K. Hanson (Leucadia Wastewater District)

James R. Hernandez (Vallecitos Water District)

Kimberly A. Thorner, Esq. (Olivenhain Municipal Water District)

Thomas Pocklington (Bonita-Sunnyside Fire Protection District)

Gary Croucher (Otay Water District)

Janine Sarti (Palomar-Pomerado Healthcare District)

John Pastore (Rancho Santa Fe Community Services District)

Jon L. Lornez (Lakeside Fire Protection District)

Copies of all nominations are attached following this report.

2011 NOMINATING COMMITTEE

LARRY JACKMAN

San Miguel Consolidated Fire Protection District

DENNIS SHEPARD

North County Cemetery District

GARY ARANT

Valley Center Municipal Water District

**2011 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR ONLY ONE

* **Jo MacKenzie** []
(Vista Irrigation District)

Bill Haynor []
(Whispering Palms Community Services District)

Tom Bumgardner []
(Valley Center Parks & Recreation District)

Write-Ins

_____ []

_____ []

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2011 Special Districts Selection Committee Election as:

[] the presiding officer, or

[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

**2011 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER**

VOTE FOR ONLY EIGHT (Incumbents are *italicized*)

- * **James R. Hernandez** (Vallecitos Water District) []
- * ***Judy K. Hanson*** (Leucadia Wastewater District) []
- * **Janine Sarti** (Palomar-Pomerado Healthcare District) []
- * ***Thomas Pocklington*** (Bonita-Sunnyside Fire Protection District) []
- * ***Kimberly A. Thorner*** (Olivenhain Municipal Water District) []
- * **John Pastore** (Rancho Santa Fe Community Services District) []
- * **Jon J. Lorenz** (Lakeside Fire Protection District) []
- * ***Gray Croucher*** (Otay Water District) []

**** Write-Ins**

_____ []

_____ []

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2011 Special Districts Selection Committee Election as:

- [] the presiding officer, or
- [] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

**=Note that eight nominations have been submitted for nine positions on the Advisory Committee; therefore, Write-In candidates are encouraged. The candidate with the ninth highest number of votes will be elected to the Advisory Committee with a term expiring in 2012. Candidates for the Advisory Committee may not also be candidates for LAFCO. The number of candidates and members of the Advisory Committee representing the same agency shall be limited to one.

**2011 SPECIAL DISTRICTS ELECTION
SUMMARY OF NOMINATIONS
ALTERNATE SPECIAL DISTRICT LAFCO COMMISSIONER and
ADVISORY COMMITTEE POSITIONS**

LAFCO Alternate Special District Member Candidates

Jo MacKenzie *
(Vista Irrigation District)

Bill Haynor
(Whispering Palms Community Services District)

Tom Bumgardner
(Valley Center Parks & Recreation District)

Special Districts Advisory Committee Candidates

James R. Hernandez (Vallecitos Water District) *
Judy K. Hanson (Leucadia Wastewater District) *
Janine Sarti (Palomar-Pomerado Healthcare District) *
Thomas Pocklington (Bonita-Sunnyside Fire Protection District) *
Kimberly A. Thorne, Esq. (Olivenhain Municipal Water District) *
John Pastore (Rancho Santa Fe Community Services District) *
Jon J. Lornez (Lakeside Fire Protection District) *
Gray Croucher (Otay Water District) *

*= Nominating committee's recommendation

Please note: The order in which the candidates' names are listed was determined by random selection.

RECEIVED

MAY 20 2011

SAN DIEGO LAFCO

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

Date Received by LAFCO _____

NOMINATED BY: VISTA IRRIGATION DISTRICT
District

NAME OF NOMINEE: Jo MacKenzie
Address: 1578 Palomar Drive, San Marcos, CA 92069
Phone: (760) 743-7969

NOMINATED FOR: LAFCO ALTERNATE (X) ADVISORY COMMITTEE ()

DISTRICT EXPERIENCE:

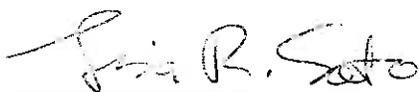
Elected to Board of Directors in 1992, serving as President in 1993/94, 1999, 2004, 2008 and 2011. Chaired Water ReUse Committee, Water Rights Committee member, and Public Affairs Committee; Fiscal Policy Committee member 1996-2008 and 2011, serving as Chair in 1996 -1997, 2003 - 2004, 2007, 2008 and 2011. Presently serving as Vice-Chair of the Warner Ranch Committee and Chair of the Fiscal Policy Committee.

LAFCO EXPERIENCE:

Alternate LAFCO Member 2009 to present. Member of LAFCO Special District Advisory Committee, 1994 to 2009; Vice-Chair 2001 to 2004; and Chair from 2005 to 2009. Committee Member of LAFCO's Municipal Service Review Working Group. As a land use planner owning my own consulting firm since 1986, I have processed annexations, dissolutions and reorganizations to water and sewer districts and the cities of San Marcos, Escondido and Vista.

ADDITIONAL INFORMATION:

Elected to State CSDA Board representing Region 6 in 2003. Currently serve as 2011 President of CSDA. CSDA Vice President 2010; Treasurer 2009. Chair CSDA Legislative Committee, 2006-2009. Active in the Assoc. of California Water Agencies since 1993. Serving on the ACWA Membership Committee since 1996 and as Vice Chair from 2000 to present. ACWA Region 10 Board member from 1997 to 2009 having served as Alternate Chair and Vice Chair. Served as CSDA, San Diego Chapter, Vice President 1996/97, President 1998/99. Presently serve as Director on the SD Chapter Board of Directors. Actively involved with the cities of San Marcos and Vista: Served on the San Marcos City Planning Commissioner, San Marcos Affordable Housing Task Force, and San Marcos Budget Review Committee member, 1980-1982 and 1995 to 2006, Chair from 1996 to 2006.



(Authorized Signature)

Lisa R. Soto, Board Secretary

RECEIVED

JUN - 2 2011

SAN DIEGO LAFCO

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

Date Received by LAFCO _____

NOMINATED BY: Whispering Palms Community Services District
District

NAME OF NOMINEE: Bill Haynor
Address: PO Box 9911, Rancho Santa Fe, CA 92067
Phone: 658-759-7310

NOMINATED FOR: **LAFCO ALTERNATE (X) ADVISORY COMMITTEE ()**

DISTRICT EXPERIENCE:

1. Whispering palms Community Services District, San Diego County CA Board Member since November 2010.
The District is responsible for providing wastewater collection and treatment services to the Whispering Palms community, as well as landscape maintenance services for several areas within the Whispering Palms community.
2. Strawberry Recreation District, Marin County, CA. Board Member for 6 years. Worked with LAFCO and the County Planning Department on the potential incorporation of Strawberry which was put on hold.
3. Chairman of a committee of the Richardson Bay Development Committee, Marin County, CA. responsible for permit approval of development along the waterfront including the cities of Sausalito, Tiburon, Mill Valley, and Belvedere.
4. Marin Municipal Water District, Marin County, CA. Elected as the Southern Marin County Representative.

LAFCO EXPERIENCE:

As a board member of the Strawberry Recreation District, Marin County, CA, worked with LAFCO and the County Planning Department on the potential incorporation of Strawberry, which was eventually put on hold.

ADDITIONAL INFORMATION:

Education: BS in Biology, Denison University; MS in Aerospace Systems Management and MBA, USC;

Military: Captain in the USAF as an Avionics Officer. Corporate experience: VP Corporate Financial Planning ,

Bank of America; Executive VP and Chief Administrative Officer, Bank of San Francisco;

Founding Director of Selectquote Insurance Services, Inc; Founding Bank Director of the STAR System;

Past Vice Chairman of the UCSF Cancer Center Board.



(Authorized Signature)

Attachment 2

RECEIVED

JUN - 3 2011

SAN DIEGO LAFCO

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

Date Received by LAFCO _____

NOMINATED BY: Valley Center Parks & Recreation District
District

NAME OF NOMINEE: Tom Bumgardner
Address: PO Box 141
Phone: 760-749-8852

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE ()

DISTRICT EXPERIENCE:

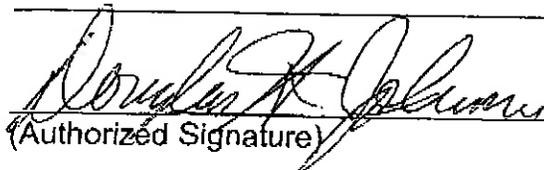
1. Director, Valley Center Parks & Recreation District-8 years
2. Past Director of Deer Springs Fire District Board-6 years
3. Several sub-committees for Valley Center Planning Group-6 years

LAFCO EXPERIENCE:

1. Fire and emergency medical board for two years.

ADDITIONAL INFORMATION:

1. Director of Paradise Victim Relief Board-18 mos. (2003)
2. President, Valley Center Chamber of Commerce-2 years
3. Chair, Valley Center Western Days, 5 years; involved 25 years


(Authorized Signature)

Attachment 2

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

RECEIVED

MAY 23 2011

Date Received by LAFCO _____

SAN DIEGO LAFCO

NOMINATED BY: _____ VALLECITOS WATER DISTRICT
District _____

NAME OF NOMINEE:

JAMES R. HERNANDEZ

Address: _____ 1130 Elm Tree Lane San Marcos CA 92069

Phone: _____ 760-525-8479

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE

DISTRICT EXPERIENCE:

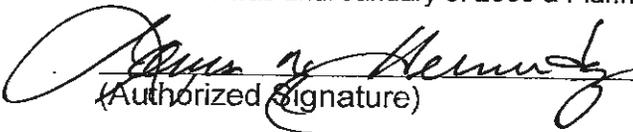
Having been an architect in the district for the past 40 years I have work with the District on many private projects from the other side of the counter. In addition I have been involved with many of the changes in the District from the public stand point through this long relationship.

LAFCO EXPERIENCE:

Over my architectural career I have dealt directly with LAFCO in only 2 projects.

ADDITIONAL INFORMATION:

I am a 45 year resident of San Diego County most of that time living in the City of San Marcos.
I am the founder and senior principal of HB&A Architects Inc. a Southern Californian architectural firm with over 40 years of experience in designing and development a wide verity of project types.
I am also a licensed general contractor who has provided architectural and or construction service to over 1000 clients with well over 1,000,000 square feet of completed construction.
In addition I was until January of 2009 a Planning Commissioner for 15 years for the City of San Marcos CA.


(Authorized Signature)

Attachment 2

RECEIVED

MAY 19 2011

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

SAN DIEGO LAFCO

Date Received by LAFCO _____

NOMINATED BY: Leucadia Wastewater District
District

NAME OF NOMINEE: Judy K. Hanson
Address: 1960 La Costa Avenue, Carlsbad, CA 92009
Phone: (760) 753-0155

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE:

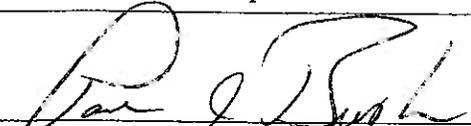
Ms. Hanson has served as an elected member of the Leucadia Wastewater District Board of Directors for 28 years. She has served as President of the Board and currently she is the Vice President.

LAFCO EXPERIENCE:

Ms. Hanson has served on the San Diego County LAFCO Special District Advisory Committee for 14 years.

ADDITIONAL INFORMATION:

Ms. Hanson serves as a Board member of the California Sanitation Risk Management Authority(CSRMA) & served as an Alternate Board member of the California Water Reuse Financing Authority. (CWFA). Ms. Hanson also served on the San Diego Chapter of CSDA for approximately seven years, where she held various positions including Chapter President.



(Authorized Signature)

Attachment 2

RECEIVED

JUN - 3 2011

SAN DIEGO LAFCO

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

Date Received by LAFCO

NOMINATED BY: Palomar Pomerado
Health

NAME OF NOMINEE: Janine
Sarti

Address: 15255 Innovation Drive, San Diego, CA
92128

Phone: 858-675-
5133

NOMINATED FOR: LAFCO ALTERNATE ADVISORY
COMMITTEE

DISTRICT EXPERIENCE:

Since June 2007, I have been employed as Senior Vice President and General Counsel for Palomar Pomerado Health, a California healthcare district ("PPH"). PPH is the largest healthcare district in California, covering over 800 square miles. I work closely with the board and the CEO covering all issues facing a district entity. I wrote a guidebook for compliance with the Brown Act and the Public Records Act, and conducted training on both subjects. Additionally, I counsel and guide the board and executive staff on all issues of concern to the healthcare district, and ensure the district is compliant with all state and federal laws.

In addition to being the General Counsel, I am also a member of the Executive Management Team ("EMT"), and am part of the committee responsible for district strategic planning. The EMT sets the strategic, operational, and financial initiatives for the organization.

Previously, I represented a health district in another state that merged into a nonprofit health system. I was part of the team that led the charge regarding the merger vote and the merger process.

devoted to carefully organizing and crafting thorough and sustainable plans. Serving as part of LAFCO would be a tremendous opportunity to give back to the community, impart my knowledge and experience to an essential component of State government, and participate in developing necessary services in San Diego County.

I believe my experience and skills are a great fit with LAFCO. The knowledge and understanding I have developed in the course of my employment makes me an excellent choice for this position. Additionally, I would provide a perspective for the 72 health care districts in the state, a group that is currently unrepresented with LAFCO. I look forward to the opportunity to expand my knowledge of LAFCO and to contribute to its continuing success.

In my spare time, I have personally knit and distributed over 1,000 hand made scarves to give to women with cancer. My husband and I have been married for 32 years. We live in Poway with our 15 year old son.


6-3-11
(Authorized Signature)


Attachment 2
pres/cso

PALOMAR PURVISADO HEALTH
6/3/11

RECEIVED
2011 LAFCO & SPECIAL DISTRICTS
NOMINATION RESUME
SAN DIEGO LAFCO

RECEIVED
JUN - 1 2011
SAN DIEGO LAFCO

Date Received by LAFCO _____

NOMINATED BY: Bonita-Sunnyside Fire Protection District

NAME OF NOMINEE: Thomas Pocklington
Address: 3210 Kennelworth Lane, Bonita, CA 91902
Phone: (619) 885-1092

NOMINATED FOR:
LAFCO () ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE: First elected to the Bonita-Sunnyside Fire District Board in 1990, Tom is now serving his 6th term in office. Tom has headed and served on committees that have involved District Policy, Employee and Regulation changes. Tom attends all Board meetings and participates in all district business and has served in all Board positions.

LAFCO EXPERIENCE: Tom has actively worked on LAFCO issues over the last nineteen years, as a member of the Advisory Committee. These issues include but not limited to annexation, consolidation and LAFCO policy issues. Tom has served on several subcommittees of the Special Districts Advisory Committee, including the Nomination Committee, water and sewer related issues for Districts with conflicting concerns. Tom is very knowledgeable of the Cortese-Knox-Hertzberg (C-K-H) Act of 2000 and is presently serving as the Chairman of the Advisory Committee.

ADDITIONAL INFORMATION: Tom is a retired senior Naval Officer, Pilot, Vietnam Veteran and a businessman in the community. Other Community activities include: Past President of Local Civic Association, past Chairman of Citizen Law Enforcement Review Board (CLERB), current Board of Trustee's member and Chairman of the Bonita Museum and Cultural Center of Bonita.

Tom has the full support of the Bonita-Sunnyside FPD and would represent best interest of all Districts in San Diego County. The Board of Directors urge all Special District Boards to support Tom Pocklington as the Alternate Special District Member of LAFCO. The Board of Directors endorsement is unanimous in favor of Tom's nomination.



Mark Scott, President of the Board

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

RECEIVED

MAY 26 2011

SAN DIEGO LAFCO

Date Received by LAFCO _____

NOMINATED BY: Olivenhain Municipal Water District
District

NAME OF NOMINEE: Kimberly A. Thorner
Address: 1966 Olivenhain Road, Encinitas, CA 92024
Phone: (760) 753-6466

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE (✓)

DISTRICT EXPERIENCE:

Ms. Thorner began her tenure with Olivenhain Municipal Water District in October 1996 and was unanimously selected by the Board of Directors to become the fourth General Manager of the District beginning January 1, 2007. She earned a bachelor's degree in political science from the University of Colorado (Boulder) and a juris doctorate from Thomas Jefferson School of Law in San Diego. Ms. Thorner was the Project Manager for the David C. McCollom Water Treatment Plant completed in 2002, previously served on the Board of the American Membrane Technology Association, and was a former state and federal registered lobbyist. She currently serves on the Association of California Water Agencies Federal Affairs Committee.

LAFCO EXPERIENCE:

Ms. Thorner is an incumbent on the Special Districts Advisory Committee for whom the term of service expires in 2011. She has indicated her desire to serve a second term on the committee. Prior to her election to the committee in 2007, Ms. Thorner's LAFCO-related experience included overseeing OMWD's 2006 LAFCO MSR review and participation in the "Sphere of Influence" update.

ADDITIONAL INFORMATION:

It has been Ms. Thorner's pleasure to serve with the LAFCO Advisory Committee for the past four years and contribute her time in support of and on behalf of special districts. She would be honored to be re-elected to continue on this worthwhile and dedicated committee.


(Authorized Signature)

Attachment 2

RECEIVED

JUN - 3 2011

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

SAN DIEGO LAFCO

Date Received by LAFCO _____

NOMINATED BY: RANCHO SANTA FE COMMUNITY SERVICES DISTRICT
District

NAME OF NOMINEE: John Pastore
Address: 605 Third St., Encinitas, CA 92024
Phone: (760) 479-4121

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE (X)

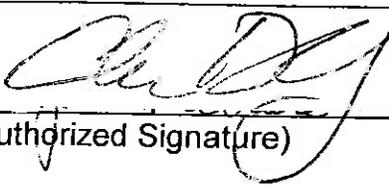
DISTRICT EXPERIENCE:

I have served as General Manager for the Rancho Santa Fe CSD, the Whispering Palms CSD, and the Fairbanks Ranch CSD for 15 years from 1990 - 2006.
I have also served as General Manager of the Lee Lake Water District in Riverside County for 16 years from 1990 -2006. I currently represent an association of public wastewater agencies in southern CA totalling more than 85 agencies.

LAFCO EXPERIENCE:

I have served as a member of the San Diego LAFCO Special Districts Advisory Committee for over 20 years and have been involved in numerous studies and reorganizational reviews over the years. During my time with the districts, I have prepared numerous Municipal Service Review reports and have managed over 50 annexations and reorganization requests. I believe that my district experience and regulatory knowledge will be an asset to LAFCO.

ADDITIONAL INFORMATION:



(Authorized Signature)

Attachment 2

RECEIVED

JUN - 3 2011

2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME

SAN DIEGO LAFCO

Date Received by LAFCO _____

NOMINATED BY: Lakeside Fire Protection District
District

NAME OF NOMINEE: Jon J. Lorenz
Address: 8031 Winter Gardens Blvd. #13
Phone: 619-733-3012

NOMINATED FOR: LAFCO ALTERNATE ADVISORY COMMITTEE

DISTRICT EXPERIENCE:

Director - Lakeside Fire Board Elected November 2010 to a four-year term.
Regional Fire Advisory Committee - Appointed alternate February 2011
Heartland Communications Facility Authority - Appointed Alternate Feb. 2011
CSA-69 Ambulance District Advisory Committee - Appointed Alternate Feb.2011

LAFCO EXPERIENCE: N/A

ADDITIONAL INFORMATION:

Mr. Lorenz currently serves as Lead Manager in the U.S. Navy.



(Authorized Signature)

Attachment 2

**2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME**

RECEIVED

JUN - 1 2011

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: Otay Water District

NAME OF NOMINEE: Gary Croucher

Address: 2554 Sweetwater Springs Blvd., Spring Valley, CA 91978

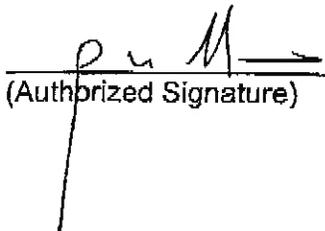
Phone: 619-670-2280

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE: Mr. Gary Croucher was appointed to the Board of the Otay Water District in June 2001 by the SD County Board of Supervisors and following his appointment was elected three times to the Division 3 seat in November 2002, 2006 and 2010 for four-year terms. Mr. Croucher has served as President of Otay's Board of Directors three times and has served as one of the District's two representatives to CWA since July 2001. He is chair of Otay's Finance, Administration & Communications Committee, is past chair of its Engineering, Operations & Water Resources Committee, Employee Negotiations Ad Hoc Committee and serves as the alternate representative on the Water Conservation Garden Authority's Board of Directors. As a member of CWA's Board of Directors, Mr. Croucher is co-chair of its Administrative & Finance Committee, has been reappointed several times to its Legislative, Conservation and Outreach Committee and Small Contractor Outreach and Opportunity Program Committee. He is also past chair of CWA's Imported Water Committee, a past member of its Colorado River Programs Committee and Conservation Ad Hoc Committee, and past 2nd Alternate to SANDAG. Mr. Croucher is also a past vice chair of CSDA's San Diego Chapter.

LAFCO EXPERIENCE: Mr. Croucher is currently vice chair of LAFCO's Special Districts Advisory Committee and served as the alternate for Fire Chief Augie Ghio on the LAFCO Task Force on Fire Protection and Emergency Medical Services. He also participated as a Board of Director with the LAFCO Municipal Service Review and has experience at the employee and staff level serving on two (2) separate successful Special District Consolidations which were requested by the agencies.

ADDITIONAL INFORMATION: Mr. Croucher is supported by both Water and Fire Districts and is endorsed by outgoing LAFCO Regular District representative, Mr. Andy Menshek. Mr. Croucher is a long-time firefighter in San Diego and a resident of Spring Valley. He is the Division Chief for the San Miguel Consolidated Fire Protection District and during his 26 year career as a firefighter, has moved up the ranks from Firefighter, Engineer, Captain and Battalion Chief to his current position as Division Chief. He has also been recognized for numerous achievements including being named Employee of the Year and served as the President of the Executive Board of Directors for Southern Area Fire Equipment Research (SAFER) in 2004.



(Authorized Signature)



FY12

Financial Plan – Final

Rancho Santa Fe Fire Protection District

September 2011

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
RANCHO SANTA FE, CALIFORNIA**

**PRELIMINARY OPERATING AND CAPITAL BUDGET
Fiscal Year 2011-2012**

Board of Directors

James H. Ashcraft

President

Thomas R. Hickerson

Vice President

Nancy C. Hillgren

Director

Randall Malin

Director

John C. Tanner

Director

Tony J. Michel

Fire Chief

Prepared by:

Karlena Rannals

Administrative Manager

Technical Assistance:

Cliff Hunter

Fire Marshal

Fred Cox

Battalion Chief

Mike Gibbs

Battalion Chief

Jim Sturtevant

Battalion Chief

Bret Davidson

Battalion Chief



MISSION STATEMENT

To protect life, property, and environment through prevention, preparedness, education and emergency response.

OPERATING PHILOSOPHY

The Rancho Santa Fe Fire Protection District strives to:

- provide superior customer service;
- provide a professional, cost effective organization; and
- respond to the needs of the communities we serve.

Rancho Santa Fe Fire Protection District

Final Budget – FY12

The Fire District proposed Operating and Capital Replacement Budget for FY12 is submitted to the Board of Directors for its review and consideration. The annual budget is the most significant tool available to the District to set priorities for the Rancho Santa Fe Fire Protection District over the next year and beyond. This narrative is intended to demonstrate that the District is fiscally prudent in proposing the necessary revenue and expenditures, while providing the highest level of emergency response, fire prevention, and administrative services.

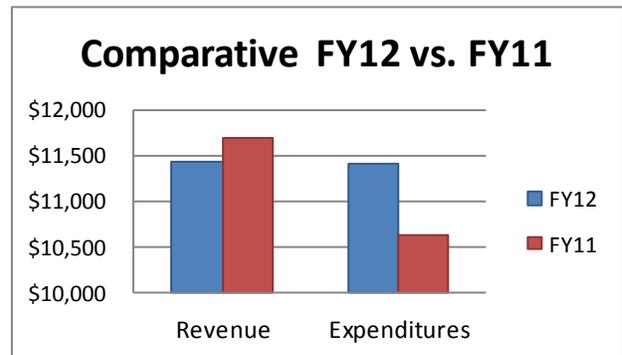
In analyzing the FY12 budget, you will notice that the estimated costs are higher than monies truly spent in FY11 (7.4% or \$792,000). The largest category to increase is personnel costs. Further explanation will be offered later in this narrative. Due to the current financial conditions, staff has continued to work diligently to maintain costs with minimal increases to the budget.

This budget provides “higher level” summary information and an accumulated depreciation schedule.

Overview

The budget overview compares the proposed FY12 budget to actual FY11 expenditures with an increase of 7.4%; however, the proposed FY12 budget compared to FY11 final budget is an increase of 3.6%.

This year we are requesting a FY12 Operating Budget of \$11,419 (*in thousands*), which includes \$755 for Depreciation Expenses. The District also included a full year of revenue and expense for personnel associated with the cooperative effort with the cities of Del Mar, Encinitas, and Solana Beach.



Projected Revenues

The projected revenue compares the proposed FY 12 budget to actual FY11 revenues. We are projecting general fund revenues of \$11,444, which is a decrease of -2.1% (\$249) over last year’s audited revenues. These projected revenues do provide \$25 revenue over expenditure base for the full budget. The following is a summary highlighting changes between the budgets:

Revenue- \$11,444

Taxes & Assessments -↓ 3.1% (\$316,000): tax revenue has continued to decline because of the Districts' declining assessed valuation and the significant refunds of property taxes collected in prior years.

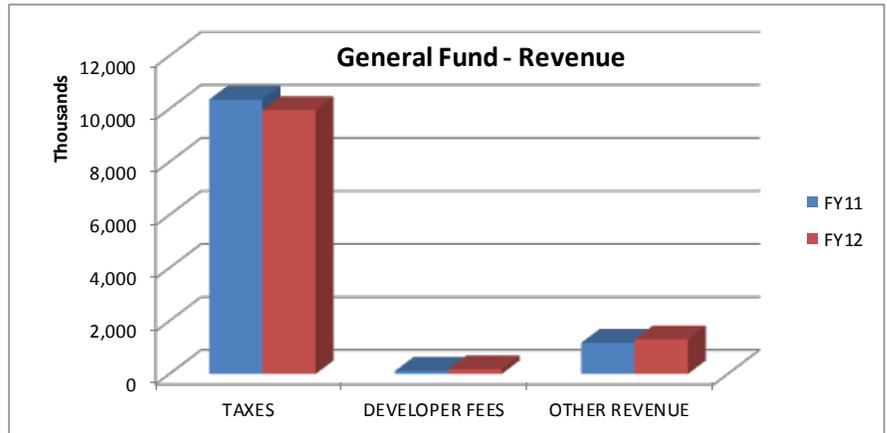
Grant -↓ 96% (\$215,000): the district was the recipient of an AFG grant in FY11. This was a one-time grant to purchase replacements for breathing apparatus.

Lease -↑ 34.9% (\$77,772) in addition to the CPI increase (1.3%), the

District has a lease for space vacated at RSF1 when the administrative offices relocated to Rancho Cielo.

Administrative Fees -↑ (\$269,500): in addition to the CPI increase (1.3%), the District has added a full year Training Officer to the Battalion Chief positions provided in the cooperative efforts (\$72,500), and reimbursements for the EMS Coordinator position (\$119,000).

In addition to these general funds, we are estimating that we will collect \$353 in restricted Fire Mitigation Fees and interest on these funds. We propose to expend \$1,802 of these restricted funds to complete the construction of the replacement fire station for Fairbanks Ranch.



Projected Operating Expenditures

The projected operating expenditure compares the proposed FY 12 budget to the approved FY11 expenditures. Many of the operating expenditures are based upon historical data over a three-year period.

The following is a summary of the expenditure changes between this budget, and the FY11 budget:

Personnel - \$9,072

Personnel costs increased 3.9% (\$342,500) over FY11 expenses. The primary changes are:

Salary-↓ 2%: two positions were not funded, which include a Fire Prevention Specialist and Deputy Chief positions. A new position EMS Coordinator was added with 100% funding from the CSA-17 contract (\$119,000).

Management Services (Coop Eff.)- ←: this new category (\$233,871) represents the costs associated with the services provided by three deputy chiefs from the City of Encinitas and City of Solana Beach.

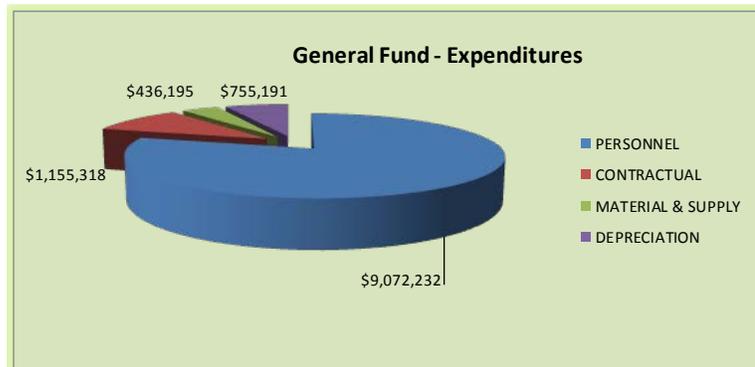
Overtime-↓ 4.2%: this decrease is due primarily to the decrease in average hours for call back pay. The overtime analysis is also for a three-year period.

Health Insurance & HRSA (Health Retirement Savings Account) -↑ 1.1%: the District experienced a 9.5% increase in health insurance rates, which is shared 50/50 with the employees.

Unemployment Insurance -↑ 11.3%: this is due to a rate increase established by the State.

Contractual Services – \$1,155

The Contractual Services category increased 11.8% (\$121,523) over FY11. This increase is primarily in the following areas: administrative fees, resulting in increased fees with the County of San Diego; dispatching; and utilities (electricity, water, sewer, trash) resulting from the additional location.



Material & Supply – \$436

The Material and Supply category decreased by -32.7% (\$211,548) over FY11. The primary reason for the decrease is the one-time purchase of breathing apparatus in the safety account. Other significant increases include computers (\$12,100) that includes the purchase of replacement laptops, which were deferred in FY11, medical supplies (16,740) and fuel (\$7,092).

Depreciation – \$755

The depreciation expense increased 13.8% (\$91,651). This increase is due primarily to the purchase of the new administrative office and ½ year for the replacement of the Fairbanks Ranch Fire Station.

Capital Expenditures

The District's expenditures for Equipment, Facility, and Fleet replacement total \$2,598,000. There is one major project anticipated for the FY12 year, which is the completion of the Fairbanks Ranch Fire Station. The major funding source is using Fire Mitigation Fees, which are monies collected by the County on new construction and provided to the District for funding of capital facilities that are necessary due to growth. In addition, three new vehicles are planned for replacement.

The following is a list of projects planned:

Expense/Project	Funding Source	Funding Source
	GF	FMF
Replacement of Fairbanks Ranch Fire Station	\$600,750	1,802,250
Command Vehicle (Replacement of three vehicles)	\$195,000	
Total	\$795,750	\$1,802,250

Budget Summary

District personnel continually evaluate and monitor all revenues and expenditures without affecting the high level of service we provide to the community. In our third year of participating in the cooperative efforts, an additional source of revenue was realized, while obtaining the services of two additional deputy chiefs. With the purchase of the new administration building, the District will benefit from lease revenue generated from the vacated space at RSF1. However, continued care must be given to ensure that declining revenues and rising expenditures remain balanced.

The management staff has been proactive and is to be commended for their tireless and continued efforts in both research and preparation of the budget document.



FY12

OPERATING EXPENDITURES

GENERAL FUND

Summary of Revenues, Expenditures 2011 - 2012

<i>(In Thousands)</i>				Change	
REVENUES	GF - 11	GF - 12	GF - 12		%
Total Revenues	\$11,692	\$11,443,750	\$11,444	(\$249)	-2.1%
 EXPENDITURES					
Total Operating Expenditures	\$10,630	\$11,418,946	\$11,419	\$789	7.4%
 Operating Surplus (Deficit)	 \$1,063	 \$24,805	 \$25	 (\$1,038)	 -97.7%

Summary Revenues, Expenditures - Operating Budget 2011 - 2012

<i>(In Thousands)</i>			Change	
REVENUES	GF - 11	GF - 12		%
Total Revenues	\$11,692	\$11,444	(\$249)	-2.1%
 EXPENDITURES				
Personnel	\$8,411	\$9,072	\$661	7.9%
Contractual Services	\$991	\$1,155	\$165	16.6%
Materials & Supplies	\$571	\$436	(\$135)	-23.6%
Other Expenditures (Projects/Equipment/Prior Year)	\$2	\$0	(\$2)	
Depreciation	<u>\$654</u>	<u>\$755</u>	<u>\$101</u>	15.5%
Total Operating Expenditures	\$10,630	\$11,419	\$790	7.4%
Operating Surplus (Deficit)	\$1,063	\$25	(\$1,039)	-97.8%

Summary - Operating Revenues 2011 - 2012

<i>(In Thousands)</i>			Change	
REVENUES	GF - 11	GF - 12		%
Taxes & Assessments	\$9,303	\$8,947	(\$356)	-3.8%
Benefit Fee	<u>\$971</u>	<u>\$1,011</u>	\$40	<u>4.1%</u>
Subtotal	\$10,275	\$9,959	(\$316)	-3.1%
Developer Reimbursement/Revenue				
4S Ranch	\$0	\$0	\$0	
Rancho Cielo	<u>\$57,105</u>	<u>\$181</u>	<u>\$124</u>	<u>217.6%</u>
Subtotal	\$57	\$181	\$124	217.6%
Other Revenue				
Plan Checks	\$171	\$141	(\$30)	-17.7%
Administrative Fees	\$537	\$724	\$187	34.9%
Interest	\$63	\$64	\$1	1.5%
Lease	\$145	\$223	\$78	53.5%
Instructor/Training	\$25	\$16	(\$10)	-38.1%
Grant	\$225	\$10	(\$215)	-95.8%
FF/EMS Reimbursement	\$49	\$25	(\$24)	-49.5%
Other	<u>\$146</u>	<u>\$103</u>	<u>(\$43)</u>	<u>-29.5%</u>
Subtotal	\$1,361	\$1,306	(\$57)	-4.2%
Total Operating Revenues	<u>\$11,692</u>	<u>\$11,444</u>	<u>(\$249)</u>	<u>-2.1%</u>

Summary Expenditures - Operating Budget 2011 - 2012

<i>(In Thousands)</i>	GF - 11	GF - 11	GF - 12	Change	
				\$	%
EXPENDITURES					
Personnel					
Payroll					
Salary	\$4,527,563	\$4,528	\$4,618	\$90	2.0%
Emergency Response Compensation	\$0	\$0	\$0	\$0	
Management Services (Coop Eff)	\$138,874	\$139	\$234	\$95	68.4%
Holiday Pay	\$150,071	\$150	\$151	\$1	0.6%
Overtime	\$877,719	\$878	\$982	\$104	11.9%
Paramedic Incentive	<u>\$19,200</u>	<u>\$19</u>	<u>\$22</u>	<u>\$2</u>	<u>12.5%</u>
Subtotal	\$5,713,427	\$5,713	\$6,006	\$293	5.1%
Benefits					
Health Insurance + HRSA	\$1,072,050	\$1,072	\$1,112	\$40	3.7%
Life/LTD Insurance	\$8,307	\$8	\$9	\$1	6.3%
Medicare/Social Security	\$74,579	\$75	\$79	\$5	6.4%
Retirement	\$1,321,448	\$1,321	\$1,635	\$313	23.7%
Unemployment	\$14,993	\$15	\$16	\$1	8.2%
Workers Compensation	\$179,169	\$179	\$180	\$1	0.5%
Other	<u>\$27,332</u>	<u>\$27</u>	<u>\$35</u>	<u>\$8</u>	<u>28.8%</u>
Subtotal	<u>\$2,697,878</u>	<u>\$2,698</u>	<u>\$3,066</u>	<u>\$368</u>	<u>13.6%</u>
TOTAL	\$8,411,305	\$8,411	\$9,072	\$661	7.9%
Contractual Services					
Administration Fees	\$189,156	\$189	\$200	\$11	5.8%
Building/Facility Lease	\$7,700	\$8	\$28	\$21	269.4%
Dispatching	\$117,938	\$118	\$130	\$12	10.0%
Equipment Rental & Repairs	\$3,991	\$4	\$19	\$15	372.5%
Insurance	\$66,360	\$66	\$71	\$4	6.5%
Legal	\$29,215	\$29	\$38	\$9	31.4%
Meetings, Meals, Mileage	\$9,416	\$9	\$8	(\$1)	-15.7%
Other Contractual/Professional Services	\$163,626	\$164	\$187	\$24	14.5%
Service Agreements	\$21,156	\$21	\$37	\$16	76.0%
Soil Contamination	\$8,417	\$8	\$0	(\$8)	-100.0%
Training	\$98,027	\$98	\$81	(\$17)	-17.1%
Utilities	\$151,361	\$151	\$207	\$55	36.5%
Vehicle Maintenance & Repairs	\$104,318	\$104	\$124	\$19	18.4%
All Other	<u>\$20,108</u>	<u>\$20</u>	<u>\$25</u>	<u>\$5</u>	<u>25.5%</u>
TOTAL	\$990,790	\$991	\$1,155	\$165	16.6%
Materials & Supplies					
Apparatus	\$21,653	\$22	\$26	\$5	21.6%
Computer	\$40,621	\$41	\$68	\$27	66.2%
Fuel	\$62,974	\$63	\$70	\$7	10.5%
Grants	\$0	\$0	\$8	\$8	
Office	\$30,837	\$31	\$38	\$8	24.4%
Safety	\$271,355	\$271	\$30	(\$241)	-88.9%
Uniforms	\$23,851	\$24	\$26	\$2	9.0%
Programs/Public Education	\$6,057	\$6	\$9	\$2	40.3%
Hose, Nozzles, Foam	(\$802)	(\$1)	\$9	\$9	-1159.6%
Radio	\$22,137	\$22	\$23	\$1	4.1%
Station Maintenance/Supplies/Janitorial	\$39,524	\$40	\$42	\$2	5.6%
All Other	<u>\$52,933</u>	<u>\$53</u>	<u>\$89</u>	<u>\$36</u>	<u>68.2%</u>
TOTAL	\$571,139	\$571	\$436	(\$135)	-23.6%
Assets (Equipment/Fleet)		\$0	\$0	\$0	
Fleet Reserve		\$0	\$0	\$0	
Facility Reserve		\$0	\$0	\$0	
Projects		\$0	\$0	\$0	
Other Expenditures (Projects/Equipment/Prior Year)	<u>\$2,425</u>	<u>\$2</u>	<u>\$0</u>	<u>(\$2)</u>	
TOTAL	\$2,425	\$2	\$0	(\$2)	
Depreciation	\$654,070	\$654	\$755	\$755	15.5%
TOTAL Operating Expenditures	<u>\$10,629,728</u>	<u>\$10,630</u>	<u>\$11,419</u>	<u>\$789</u>	<u>7.4%</u>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
ESTIMATED - CASH NET ASSETS FOR FY11 & FY12**

General Fund

	FUND TOTAL FY11	FUND TOTAL FY12	FY Change	%
Cash - Beginning	\$11,119	\$12,108		
June 30 Receivables	\$248	\$0		
June 30 Restricted Cash & Cash Equivalents	\$707	\$0		
June 30 Prepay	\$10	\$0		
June 30 Transfer in (out)	\$0	\$0		
	\$12,085	\$12,108	\$23	0.2%
June 30 Liabilities	(\$369)	\$0		
BEGINNING - NET CASH ASSETS	\$11,715	\$12,108	\$393	3.4%
PROJECTED REVENUE				
Taxes & Assessments	\$10,275	\$9,959		
Interest	\$63	\$64		
Developer Reimbursement	\$57	\$181		
Lease Revenue	\$145	\$223		
Other Revenue	\$445	\$154		
Fees	\$708	\$865		
Fire Mitigation Fees	\$0	\$0		
Total Projected Revenue	\$11,692	\$11,444		
PROJECTED EXPENDITURES				
Personnel Costs	\$8,411	\$9,072		
Maintenance & Operating Costs	\$1,564	\$1,592		
Capital/Project Expenditures	\$0	\$0		
Depreciation Expense	\$654	\$755		
Total Operating Expenditures	\$10,630	\$11,418		
Operating Surplus - \$	\$1,063	\$25		
Capital/Project Expenditures	(\$5,208)	(\$2,598)		
SUBTOTAL	\$7,569	\$9,534		
Liabilities <i>(includes soil contamination & compensated absences)</i>	(\$1,403)	(\$662)		
Transfer in/out (FMF)	\$3,885	\$1,802		
Depreciation Expense	\$654	\$755		
ENDING - NET CASH ASSET (Deficit)	\$10,706	\$11,430	\$724	6.8%

Fire Mitigation Fund

Cash - Beginning	\$4,424	\$1,188		
June 30 Receivables	\$125	\$0		
June 30 Restricted Cash & Cash Equivalents	\$0	\$0		
June 30 Prepay	\$0	\$0		
June 30 Transfer in (out)	\$0	\$0		
	\$4,549	\$1,188		
June 30 Liabilities	(\$18)	\$0		
BEGINNING - NET CASH ASSETS	\$4,530	\$1,188	(\$3,342)	-73.8%
PROJECTED REVENUE				
Interest	\$15	\$15		
Fire Mitigation Fees	\$527	\$337		
Total Projected Revenue	\$543	\$353	(\$190)	-35.0%
PROJECTED EXPENDITURES				
Total Operating Expenditures	\$0	\$0		
Excess Revenue over Expenditure	\$543	\$353		
Transfers in(out)	(\$3,885)	(\$1,802)	\$2,082	
Net Change in Fund Balance	(\$3,342)	(\$1,450)	\$1,892	
CASH ASSETS - 6/30	\$1,188	(\$261)	(\$1,450)	-122.0%
LIABILITIES & FUND EQUITY				
Restricted Reserves				
Fire Mitigation	\$1,188	(\$261)		
TOTAL LIABILITIES & FUND BALANCE	\$1,188	(\$261)	(\$1,450)	-122.0%
ENDING - NET CASH ASSETS (Deficit)-ALL FUNDS	\$11,894	\$11,168	(\$725)	-6.1%



FY12

CAPITAL EXPENDITURES

GENERAL FUND
&
FIRE MITIGATION FUND

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - EQUIPMENT

FISCAL YEAR 11-12

GENERAL FUND										
ASSETS										
Description	Year	FY10	BUDGET FY11	Y-T-D FY11	FY12	FY13	FY14	FY15	FY16	FY17
DOC-Department Operations Center				\$ 1,380						
No proposed expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 19,922	\$ -	\$ 1,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE MITIGATION FUND										
ASSETS										
Description	Year	FY 09/10	BUDGET FY 10/11	Y-T-D FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
No proposed expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Asset Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 19,922	\$ -	\$ 1,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - FACILITY

FISCAL YEAR 11-12

GENERAL FUND												
FACILITY REPLACEMENT - IMPROVEMENT												
Project #	Description	Funding %	Project Exp - YTD	FY10	BUDGET FY11	Y-T-D FY11	FY12	FY13	FY14	FY15	FY16	FY17
03-01	Replacement of Fairbanks Fire Station - <i>Committee Approved (FY04)</i>	25%										
	Design & Construction		\$ 4,727,746.00	\$ 139,604.30	\$ 995,396.00	\$ 844,888.03	\$ 500,000.00					
	Furnishings & Equipment - New		\$ 11,721.16			\$ 2,930.29	\$ 62,500.00					
09-03	Administration Building (New) <i>Committee Approved (08/09)</i>	25%			\$ 597,037.00							
	Facility		\$ 1,711,738.89	\$ 27,963.36		\$ 399,971.37						
	Furnishings & Equipment - New		\$ 188,392.24			\$ 47,098.06	\$ -					
10-01	Microwave Metropolitan Area Wireless Network <i>Committee Approved (FY10) - Est \$153,000</i>	25%	\$ -	\$ -	\$ 38,250.00	\$ -	\$ 38,250.00	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL			\$ 167,567.66	\$ 1,630,682.00	\$ 1,294,887.74	\$ 600,750.00	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE MITIGATION FUND												
FACILITY REPLACEMENT/IMPROVEMENT												
Project #	Description	Funding %		FY 09/10	BUDGET FY 10/11	Y-T-D FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 14/15
03-01	Replacement of Fairbanks Fire Station - <i>Committee Approved (FY04)</i>	75%										
	Design & Construction		\$ 3,892,729.00	\$ 418,812.91	\$ 2,986,187.00	\$ 2,534,664.08	\$ 1,500,000.00					
	Furnishings & Equipment - New		\$ 10,644.26			\$ 8,790.87	\$ 187,500.00					
09-03	Administration Building (New) <i>Committee Approved (FY09)</i>	75%			\$ 1,791,110.00							
	Facility		\$ 1,711,738.89	\$ 83,890.07		\$ 1,199,914.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Furnishings & Equipment - New		\$ 172,100.47			\$ 141,294.18						
10-01	Microwave Metropolitan Area Wireless Network <i>Committee Approved (FY10) - Est \$153,000</i>	75%	\$ -	\$ -	\$ 114,750.00	\$ -	\$ 114,750.00	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL			\$ 502,702.97	\$ 4,892,047.00	\$ 3,884,663.23	\$ 1,802,250.00	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL			\$ 670,270.63	\$ 6,522,730.00	\$ 5,179,550.97	\$ 2,403,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

**SUMMARY OF PROPOSED CAPITAL EXPENDITURES - VEHICLE & APPARATUS
FISCAL YEAR 11-12**

GENERAL FUND												
VEHICLE & APPARATUS REPLACEMENT												
ID/Vehicle Type	Year	Funding %	Exp Est	FY10	BUDGET FY11	Y-T-D FY11	FY12	FY13	FY14	FY15	FY16	
9611 - Engine - Type I	1996	100%										
9561 - Brush (Type III)	1996	100%										
0383 - Command	2003	100%		\$ 18,313								
VEHICLE REPLACEMENT RESERVES												
1181 - Staff	\$2,011	100%				\$ 27,385						
0083 - Staff	2000	100%	\$45,000									
0181 - Staff	2001	100%	\$45,000				\$ 45,000					
0381 - Command	2003	100%	\$50,000		\$ 65,000							
0781 - Command	2007	100%	\$85,000		\$ 85,000		\$ 85,000					
0211 - Engine (Type I)	2002	100%	\$550,000					\$ 550,000				
0281 - Staff	2002	100%	\$45,000					\$ 45,000				
0382 - Staff	2003	100%	\$50,000						\$ 50,000			
0384 - Staff	2003	100%	\$45,000					\$ 45,000				
0311 - Engine - Type I	2003	100%	\$550,000						\$ 550,000			
0312 - Engine - Type 1	2003	100%	\$560,000							\$ 560,000		
0881 - Command	2008	100%	\$70,000							\$ 70,000		
0882 - Command	2008	100%	\$65,000				\$ 65,000					
0982 - Staff	2009	100%	\$75,000							\$ 75,000		
0981 - Staff	2009	100%	\$80,000								\$ 80,000	
0261 - Water Tender	2002	100%	\$300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Vehicle Replacement			\$2,615,000	\$ 18,313	\$ 150,000	\$ 27,385	\$ 195,000	\$ 640,000	\$ 600,000	\$ 705,000	\$ 80,000	
FIRE MITIGATION FUND												
VEHICLE & APPARATUS REPLACEMENT												
ID/Vehicle Type	Year	Funding %	Exp Est	FY 09/10	BUDGET FY 10/11	Y-T-D FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	
<i>Nothing planned</i>						\$ -				\$ -	\$ -	
	TOTAL				\$ 150,000	\$ 27,385	\$ 195,000	\$ 640,000	\$ 600,000	\$ 705,000	\$ 80,000	

FY12

ORGANIZATION CHART
PERSONNEL
EQUIPMENT
FACILITY
FLEET

Board of Directors

Fire Chief

Fire Prevention Bureau

Code Development	Fire Investigation
Code Compliance	Public Information
Inspections	Hazard Abatement
Community Preparedness	Plan Review
Public Education / Relations	Planning

Emergency Operations

Emergency Scene Management	Safety Program	Fleet Maintenance
Pre Incident Planning	Training	Fuel Station(s) / Monitoring
Incident Documentation	Planning	Facilities / Maintenance
Hazardous Materials	Emergency Preparedness	Maps / GIS / Hydrants
Emergency Medical	Communications	Engine Company Programs
Technical Rescue	Performance Evaluations	Mutual Aid / Zone Coordination

Administration

- Office Management
- Fiscal Oversight
- Budget
- Payroll
- Human Resources
- Accts receivable /payable
- Information Management

Fire Marshal (1)

Administrative Deputy Chief (1)

Operations Deputy Chief (1)

Support Services Deputy Chief (1)

IT Tech (1)

Administrative Manager (1)

Urban Forester (1)

Prevention Specialist (2)

Battalion Chief: Training (1)

Battalion Chief (3)

EMS Coord (1)

Accounting Specialist (2)

Staff Assistant (1)

Office Support Coord (1)

Public Relations Specialist (1)

Rancho Station 1

4-S Station 2

Fairbanks Station 3

Cielo Station 4

Fire Service Assistant (1)

Captains (3)
Engineers (3)
FFPM (3)

Captains (3)
Engineers (3)
FFPM (3)

Captains (3)
Engineers (3)
FFPM (3)

Captains (3)
Engineers (3)
FFPM (6)

AUTHORIZED PERSONNEL

Positions	Authorized	Changes	FY12
<i>Fire Administration</i>			
Fire Chief	1	0	1
Deputy Chief ¹	1	-1	0
Fire Marshal	1	0	1
Administrative Manager	1	0	1
Battalion Chief	4	0	4
Staff Assistant/Office Support Coordinator (Admin & Prevention)	2	0	2
Accounting Specialist ²	2	-1	1
Fire Prevention Specialist ³	2	-1	1
Public Relations Coordinator	1	0	1
Urban Fire Forester	1	0	1
EMS Coordinator ⁴	1	0	1
<i>Suppression</i>			
Captain	12	0	12
Engineer	12	0	12
Firefighter/Paramedic	15	0	15
TOTAL	56	-3	53

1. Position filled by Deputy Chiefs with Cooperative Efforts
2. Accounting Specialist (1) position not funded in budget
3. Fire Prevention Specialist (1) position not funded in budget
4. EMS Coordinator added to authorized personnel at Board of Directors meeting held April 13, 2011

2011-2012 Equipment - DEPRECIATION EXPENSE & ACCUMULATED RESERVES

<i>Description</i>	<i>Cost</i>	<i>Addition</i>	<i>Date in Service</i>	<i>Year in Service</i>	<i>Depreciation Schedule - Years</i>	<i>Depreciation Annual Expense</i>	<i>Jun 2011 Accumulated Reserves</i>	<i>2012</i>	<i>2011/12 Depreciation Expense</i>	<i>Jun 2012 Accumulated Reserves</i>
Turnout Washer	\$ 52,595.00		6/30/2005	2005	5		52,595.00	7.00		52,595.00
Hydraulic Rescue Tool	\$ 22,400.00		6/30/2005	2005	15	1,493.31	10,453.33	7.00	1,493.33	11,946.67
File Server	\$ 16,279.35		7/13/2005	2005	3	0.00	16,279.35	7.00		16,279.35
Printer-Scanner-Plotter	\$ 23,536.62		1/31/2007	2007	7	3,362.37	14,850.49	5.42	3,362.37	18,212.86
Hydraulic Rescue Tool #2	\$ 18,360.89		1/1/2008	2008	15	1,224.06	4,284.21	4.05	1,224.06	5,508.27
Thermal Imaging Camera #1	\$ 11,201.25		5/1/2009	2009	5	2,240.25	4,853.88	3.17	2,240.25	7,094.13
Thermal Imaging Camera #2	\$ 11,201.25		5/1/2009	2009	5	2,240.25	4,853.88	3.17	2,240.25	7,094.13
Copier	\$ 19,921.64		11/1/2009	2009	5	3,984.33	437.78	2.58	3,984.33	4,422.11
Phone System - Admin	\$ 24,495.83		3/31/2011	2011	5	4,899.17	6,308.52	1.25	6,123.96	12,432.48
Office Furnishings - Admin	\$ 101,728.23		3/31/2011	2011	10	10,172.82	3,545.63	1.25	12,716.03	16,261.66
File Server - Fairbanks	\$ 11,721.16		3/31/2011	2011	7	1,674.45	417.47	1.25	2,093.06	2,510.53
File Server - Admin	\$ 41,143.18		3/31/2011	2011	7	5,877.60	1,465.37	1.25	7,347.00	8,812.37
Board Room Dias Furnishings - Admin	\$ 21,025.00		4/16/2011	2011	10	2,102.50	2,536.24	1.21	2,544.03	5,080.26
	<u>\$ 375,609.40</u>					<u>39,271.11</u>	<u>122,881.12</u>		<u>45,368.66</u>	<u>168,249.78</u>
									Acc Dep - 2011	122,881.11
									Ann Dep - 2012	45,368.66
									Adj Dep - 2012	
									Acc Dep - 2012	<u>168,249.78</u>

2011-2012 STATION LOCATION - DEPRECIATION EXPENSE & ACCUMULATED RESERVES

Station Locations	Cost	Addition	Year in Service	Depreciation Schedule - Years	Depreciation Annual Expense	Jun 2011 Accumulated Reserves	2012	2011-12 Depreciation Expense	Jun 2012 Accumulated Reserves
16936-1/2 El Fuego (Admin)	1,294,645.00		1992	40	\$ 32,366.13	\$ 582,590.90	20.00	\$ 32,366.13	\$ 614,957.02
Admin Bldg	112,623.07		2007	26	\$ 4,331.66	\$ 23,102.13	5.00	\$ 4,331.66	\$ 27,433.79
16936 El Fuego (Stn)	2,922,332.00		1999	40	\$ 73,058.30	\$ 803,642.10	13.00	\$ 73,058.30	\$ 876,700.40
Pavers	44,176.00		2008	30	\$ 1,472.53	\$ 2,576.93	3.75	\$ 1,472.53	\$ 4,049.47
6424 El Apajo (under construction)	5,000,000.00		2011	40	\$ 125,000.00	\$ -	0.50	\$ 62,500.00	\$ 62,500.00
16930 Four Gee Road	3,180,000.00		2003	40	\$ 79,500.00	\$ 556,500.00	9.00	\$ 79,500.00	\$ 636,000.00
16930 Four Gee Road - Training Tower	1,563,252.00		2004	40	\$ 39,081.30	\$ 234,487.80	8.00	\$ 39,081.30	\$ 273,569.10
Training Facility Concrete	27,000.00		2006	38	\$ 710.53	\$ 4,263.17	6.00	\$ 710.53	\$ 4,973.70
16930 Four Gee Road - Storage Facility	190,225.35		2007	40	\$ 4,755.63	\$ 14,266.90	1.00	\$ 4,755.63	\$ 19,022.54
18040 Calle Ambiente	3,180,000.00		2005	40	\$ 79,500.00	\$ 384,250.00	6.83	\$ 79,500.00	\$ 463,750.00
								\$ -	
Admin Bldg (Rancho Cielo)	1,699,885.47		2011	40	\$ 42,497.14	\$ -	1.20	\$ 42,497.14	\$ 42,497.14
	<u>19,214,138.89</u>				<u>482,273.21</u>	<u>2,605,679.93</u>		<u>419,773.21</u>	<u>3,025,453.14</u>

\$ 125,000.00

Acc Dep - 2011	30-Jun	\$ 3,229,071.88
Ann Dep - 2012		\$ 419,773.21
Adj Dep - 2012		\$ -
Acc Dep - 2012	30-Jun	<u>\$ 3,648,845.09</u>

2011-2012 Fleet Inventory & Est Cost Replacement Schedule

Unit ID	Type	Year	Location	Replacement Year	Est Cost Replacement	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
0083	Staff	2000	Fire Prevention								
0181	Staff	2001	Utility - RHO				\$ 45,000				
0381	Command	2003	Training Chief	2010/2011	\$65,000	\$ 65,000					
0781	Command	2007	Battalion Chief	2010/2011	\$85,000	⇒	\$ 85,000				
0211	Engine - Type I	2002	RSF2	2011/2012	\$550,000		⇒	\$ 550,000			
0281	Staff	2002	Fire Prevention	2012/2013	\$40,000			\$ 45,000			
0382	Staff	2003	Fire Prevention	2012/2013	\$50,000				\$ 50,000		
0384	Staff	2003	Fire Prevention	2012/2013	\$50,000			\$ 45,000			
0311	Engine - Type I	2003	FBR	2013/2014	\$550,000			⇒	\$ 550,000		
0312	Engine - Type I	2003	Cielo	2014/2015	\$560,000				⇒	\$560,000	
0881	Command	2008	Fire Chief	2014/2015	\$70,000					\$70,000	
0882	Command	2008	Fire Marshal	2014/2015	\$65,000	⇒	\$ 65,000				
0982	Command	2009	Deputy Chief	2014/2015	\$75,000					\$75,000	
0981	Staff	2009	Utility - RHO	2015/2016	\$80,000						\$80,000
0261	Water Tender	2002	RHO	2016/2017	\$300,000						
0262	Brush - Type III	2002	4S	2017/2018	\$390,000						
0811	Engine - Type I	2008	RHO	2018/2019	\$600,000						
0561	Brush - Type III	2005	RHO	2020/2021	\$450,000						
9561	Brush - Type III	1996	FBR								
RESERVE											
0383	Command	2003	Reserve - RSF4								
9511	Engine - Type I	1995	Reserve - RSF2								
9611	Engine - Type I	1996	Reserve - RSF4			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$3,980,000	\$ 65,000	\$ 195,000	\$ 640,000	\$ 600,000	\$ 705,000	\$ 80,000

Asset No	Description	Year	Location	Est Replacement	Actual Cost	Date in Service	Depreciation Schedule	Annual Depreciation	June 30, 2011		June 30, 2012	
									Accumulated Depreciation	2012	2012 (Inc Adj)	Accumulated Depreciation
0083	Staff	2000		2010/2011	\$21,525.00	1-Jul-00	5	\$ -	\$ 21,525.00	12.00	\$ -	\$ 21,525.00
0181	Staff	2001		0	\$23,101.00	1-Jul-01	5	\$ -	\$ 23,101.00	11.00	\$ -	\$ 23,101.00
0211	Engine - Type I	2002		2011/2012	\$430,996.00	1-Jul-02	10	\$ 43,099.60	\$ 387,896.90	10.00	\$ 43,099.60	\$ 430,996.50
0261	Water Tender	2002		2016/2017	\$204,528.00	1-Jul-02	15	\$ 13,635.20	\$ 122,716.60	10.00	\$ 13,635.20	\$ 136,351.80
0262	Brush - Type III	2002		2017/2018	\$278,104.00	1-Jul-02	15	\$ 18,540.27	\$ 166,862.15	10.00	\$ 18,540.27	\$ 185,402.42
0281	Staff	2002		2012/2013	\$20,843.00	1-Jul-02	5	\$ -	\$ 20,843.00	10.00	\$ -	\$ 20,843.00
0311	Engine - Type I	2003		2013/2014	\$412,007.00	30-Jun-04	10	\$ 41,200.70	\$ 288,404.90	9.00	\$ 41,200.70	\$ 329,605.60
0312	Engine - Type I	2003		2014/2015	\$412,007.00	30-Jun-04	10	\$ 41,200.70	\$ 288,404.90	9.00	\$ 41,200.70	\$ 329,605.60
0381	Command	2003		Sold 2011	\$0.00		5	\$ -	\$ -		\$ -	\$ -
0382	Staff	2003		2012/2013	\$29,640.00	30-Jun-04	5	\$ -	\$ 29,640.00	9.00	\$ -	\$ 29,640.00
0384	Staff	2003		2011/2012	\$32,787.00	30-Jun-04	5	\$ -	\$ 32,787.00	9.00	\$ -	\$ 32,787.00
0561	Brush - Type III	2005		2020/2021	\$287,663.00	30-Jun-05	15	\$ 19,177.53	\$ 115,065.20	7.00	\$ 19,177.53	\$ 134,242.73
0781	Command	2007		2011/2012	\$64,814.02	31-Dec-06	5	\$ 12,962.80	\$ 59,779.58	5.50	\$ 12,962.80	\$ 72,742.38
0811	Engine - Type I	2008		2018/2019	\$483,367.58	1-Apr-08	10	\$ 48,336.76	\$ 157,094.46	4.25	\$ 48,336.76	\$ 205,431.22
0881	Command	2008		2014/2015	\$43,291.22	7-Nov-07	5	\$ 8,658.24	\$ 31,746.89	4.67	\$ 8,658.24	\$ 40,405.14
0882	Command	2008		Salvaged	\$ -	1-May-08		\$ -	\$ -	0.00	\$ -	\$ -
0981	Staff	2009		2014/2015	\$29,842.38	1-Mar-09	5	\$ 5,968.48	\$ 13,926.44	3.33	\$ 5,968.48	\$ 19,894.92
0982	Command	2009		2014/2015	\$42,294.21	30-Jun-09	5	\$ 8,458.84	\$ 16,917.68	3.00	\$ 8,458.84	\$ 25,376.53
9561	Brush - Type III	1996		0	\$350,000.00	1-Jul-96	15	\$ 23,333.33	\$ 46,434.69	16.00	\$ 23,333.33	\$ 69,768.03
1181	Staff	2011		2016/2017	\$27,385.48	1-Jun-11	5	\$ 5,477.10	\$ 450.17	1.08	\$ 5,477.10	\$ 5,927.27
RESERVE												
9611	Engine - Type I	1996							\$ 475,000.00			\$ 475,000.00
0383	Command	2003		2010/2011	\$34,881.00	30-Jun-04	5		\$ 34,881.00	9.00	\$ -	\$ 34,881.00
9511	Engine - Type I	1995		0			15	\$ -	\$ -	17.00	\$ -	\$ -
					\$3,229,076.89			\$ 290,049.55	\$ 2,333,477.58		\$ 290,049.55	\$ 2,623,527.13

Accumulated Depreciation 2011 \$ 2,333,477.58
 Annual Depreciation 2012 \$ 290,049.55
 Accumulated Depreciation 2012 \$ 2,623,527.13

RESOLUTION No. 2011-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING THE FIRE MITIGATION FEE FUND MULTI-YEAR PLAN

WHEREAS, the Rancho Santa Fe Fire Protection District participates in the San Diego County Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the Rancho Santa Fe Fire Protection District must annually adopt a Fire Mitigation Fee Fund Multi-Year Plan at a noticed public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Fire Mitigation Fee Fund Multi-Year Plan was incorporated as a part of the Rancho Santa Fe Fire Protection District Final Budget for fiscal year 2011/12.
- (2) A noticed public hearing for adoption of the Final Budget FY 2011/12 was held on September 21, 2011.
- (3) A copy of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan is included as a part of this resolution.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 21, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlena Rannals
Secretary

FISCAL YEAR 2011/2012

Capital Expenditures – Equipment Assets

- Microwave Metropolitan Area Wireless Network – (75%) \$114,750.00
[Committee APPROVED \(FY10/11\)](#)

Capital Expenditures – Facility

- Fairbanks Rancho Fire Station Replacement – RSF 3 (75%) \$1,687,500.00
Includes: Architectural, Engineering, Temporary Facility, Construction, Furnishings, etc.
[Committee APPROVED \(FY02/03\)](#)

Capital Expenditures – Vehicle & Apparatus Replacement
No proposed expenditures

FISCAL YEAR 2012/2013

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement
No proposed expenditures

FISCAL YEAR 2013/2014

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement
No proposed expenditures

FISCAL YEAR 2014/2015

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement
No proposed expenditures

FISCAL YEAR 2015/2016

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

Approved: September 21, 2011

Motion by: Director

Seconded by: Director

Roll Call Results:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Karlana Rannals
Secretary

RESOLUTION No. 2011-07

A Resolution of Commendation from the Board of Directors
of the Rancho Santa Fe Fire Protection District for

Clifford F. Hunter

Whereas, Clifford F. Hunter has retired from his position as Fire Marshal for the Rancho Santa Fe Fire Protection District; and

Whereas, since July 1, 2003 until September 30, 2011, Fire Marshal Hunter has served the community with distinction, loyalty and dedication for eight plus years; and

Whereas, during his service to the Rancho Santa Fe Fire Protection District, he has served in many important roles for example:

- Team member (since 2000) to San Diego County “Post Fire Damage and Save Assessment Team” for the Paradise/Cedar Fire (2003); and Witch Creek Fire (2007)
- Committee member for the Wildland Ordinance of the California Fire Code
- Committee member for the National Fire Code rewrite
- Committee member for the San Diego County Consolidated Fire Code; and

Whereas, during his tenure as Fire Marshal he was instrumental in the implementation and promotion of many “Shelter in Place” communities; and

Whereas, Fire Marshal Hunter has served in numerous leadership roles within the State and County such as:

- Member – Fire Code Interpretation Committee (International Code Council)
Fire/Performance/Wildland-Urban Interface Codes, since 2005;
- Member – California Fire Chiefs Association Fire Prevention Officers Section – Southern Division, Wildland-Urban Interface Committee, since 2003
- Chair – San Diego County Fire Marshals Section, since 2003; and

Whereas, Fire Marshal Hunter has shared his extensive experience in firefighting, fire prevention, fire cause and origin investigation, code enforcement, personnel management and love for radio controlled airplanes; and

Whereas Fire Marshal Hunter has shared his passion for his profession, his ongoing dedication to fire prevention, and his willingness to be a coach and mentor to fire service professionals.

Now, Therefore Be it Resolved that the Board of Directors of the Rancho Santa Fe Fire Protection District do hereby convey their deep appreciation, admiration and gratitude to Fire Marshal Hunter, and commend him for his superior record of dedicated fire service and protection rendered to the residents of the Rancho Santa Fe Fire Protection District; and

Be it Further Resolved that the Board of Directors of the Rancho Santa Fe Fire Protection District does hereby wish Fire Marshal Hunter a well-deserved, most satisfying and rewarding retirement.

Presented from the Rancho Santa Fe Fire Protection District Board of Directors this **28th** day of **September 2011**.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 21, 2011 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary