

RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD Board Room – 18027 Calle Ambiente Rancho Santa Fe, California 92067 September 19, 2012 SPECIAL MEETING 1:00 PM

(in lieu of regular meeting)

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

- 1. Roll Call
- 2. Motion waiving reading in full of all Resolutions/Ordinances
- 3. Public Comment

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Consent Calendar

- a. Board of Directors Minutes
 - i) Board of Directors minutes of August 8, 2012

ACTION REQUESTED: Approve

- b. Receive and File
 - i) Monthly/Quarterly Reports ACTION REQUESTED: Information
 - (1) List of Demands

 Check 23173 thru 23260 for the period August 1 – 31, 2012 totaling:
 \$ 282,129.81

 Payroll for the period August 1 – 31, 2012
 \$ 433,758.37

 TOTAL DISTRIBUTION
 \$ 715,888.18

(2) FY12 Balance Sheet June 30, 2012 (General Fund & Fire Mitigation Fund)

- (2) Activity Reports August 2012
 - Operations
 - Training
 - Fire Prevention
- (3) Travel Reports
 - Michel IAAP Annual Meeting Grapevine TX
- (4) District Articles
- (5) Correspondence letters/cards were received from the following members of the public:
 - DeGoler
 - Parks

5. Old Business

a. Appeal – Fire Code Ordinance No. 2011-01 Requirements

To accept or deny a request for a variance to the district's (dead end) road requirement from the property owner located at Trailside Road, APN: 267-148-16-00.

ACTION REQUESTED - Accept or Deny

6. Public Hearing

a. Final Budget Fiscal Year 2012/2013

To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors ACTION REQUESTED – Public Input

7. New Business

a. Final Budget FY 2012/2013

To discuss and/or approve Final Budget for FY13

ACTION REQUESTED: Approve

b. Contract – NCDJPA Administrative Services

To discuss and/or approve the first amendment for administrative service between Rancho Santa Fe Fire Protection District and North County Dispatch Joint Powers Authority. Staff Report 12-17

ACTION REQUESTED: Approve and authorize President to execute contract

c. LAFCO 2012 Special Districts Election

To discuss and/or authorize the President to cast the ballot on behalf of the Fire District to elect a LAFCO Regular Special District Member and LAFCO Alternate member to the Special District Advisory Committee

ACTION REQUESTED: Authorize President to cast ballot

8. Resolution/Ordinance

a. Resolution No. 2012-13

To discuss and/or adopt Resolution No. 2012-13 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan ACTION REQUESTED: ADOPT

b. Resolution No. 2012-14

To discuss and/or adopt Resolution No. 2012-14 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY12

ACTION REQUESTED: ADOPT

9. Oral Report

- a. Fire Chief Michel
 - i) Fire Services Agreement Cielo
 - ii) Cooperative efforts Update
 - iii) Feasibility Study by Citygate Associates Update
 - iv) Fire Prevention Week (October 7-13, 2012)
 - (1) Pancake Breakfast (October 7, 2012)
 - (2) Fairbanks Ranch Fire Station Open-House (October 21, 2012)
 - v) District Activities
 - (1) CalPERS Conference Indian Wells (October 22-24, 2012)
- b. Operations Deputy Chief Ward
- c. Training Battalion Chief Davidson
- d. Fire Prevention Fire Marshal/Deputy Fire Marshal
- e. Administrative Manager Rannals
- f. Board of Directors
 - i) North County Dispatch JPA Update
 - ii) County Service Area 17 Update
 - iii) Comments

10. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Battalion Chief (4); Administrative Manager

Under Negotiation: Compensation

11. Adjournment

RANCHO SANTA FE FIRE PROTECTION DISTRICT Board of Directors Special Meeting – Agenda Wednesday, September 12, 2012 1:00 pm PDT

CERTIFICATION OF POSTING

I certify that on September 12, 2012 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Sai	nta Fe, California on September 12, 2012
Karlena Rannals	
Board Clerk	



RANCHO SANTA FE FIRE PROTECTION DISTRICT REGULAR MEETING BOARD OF DIRECTORS MINUTES – August 8, 2012

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Director Malin led the assembly in the Pledge of Allegiance.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Tanner

Directors Absent: Hickerson

Staff Present: Tony Michel, Fire Chief; Darrin Ward, Deputy Chief; Mike Gibbs Sturtevant, Battalion

Chief; Bret Davidson, Battalion Chief; Chris Galindo, Battalion Chief; Renee Hill,

Deputy Fire Marshal; and Karlena Rannals, Board Clerk

Other Present: Stephen J. Fitch, Esq., District' attorney (arrived at 1:20 pm)

2. Special Presentations

- a. Retirement Recognition Chief Michel welcomed recently retired district personnel Captain Dan Carey and Engineer John Kinney to the meeting. He thanked them for their years of dedicated service to the District. He presented each with a retired district badge and identification card.
- b. Introductions Firefighter/Paramedic Chief Davidson introduced the newest personnel hired June 2012:
 - i) John Carey, Firefighter/Paramedic (son of retired Captain Dan Carey)
 - ii) Nathan Sanford, Firefighter/Paramedic

President Ashcraft on behalf of the Board of Directors congratulated and thanked the retirees for their years of service of offered best wishes in their new chapter. He also welcomed the new personnel and wished them well in their new position.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Public Comment

No one requested to speak to the board.

5. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted.

a. Board of Directors Minutes

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the following:

Board of Directors minutes of July 3, 2012

b. Receive and File

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to and file:

- i) Monthly/Quarterly Reports
 - (1) List of Demands

Check 23054 thru 23172 for the period July 1-31, 2012 totaling: Payroll for the period July 1-31, 2012

\$ 608,829.45 \$ 514,820.92 \$1,123,650.37

- (2) Activity Reports June/July 2012
 - Operations
 - Training
 - Fire Prevention
 - Fairbanks Ranch Station Replacement
- (3) District Articles
- (4) Correspondence letters/cards were received from the following members of the public:
 - Friis-Pettitt

6. Old Business

a. None

7. New Business

a. Appeal – Fire Code Ordinance No. 2011-01 Requirements

Mr. Mahmoud "Bobby" Zarei owner of property located at Trailside Road, APN: 267-148-16-00 and his legal counsel, Steven Saylor requested consideration from the Board of Directors a variance to the district's (dead end) road requirements as required in Fire Code Ordinance No. 2011-01.

They distributed to the Board of Directors a summary of the important dates to their project, noting that when the project (TPM 211096) lot split was filed on August 30, 2007 secondary access was not required. The secondary access requirement became effective January 30, 2008. The property owner offered to mitigate and improve the hazard in other ways that include 1) proposing an emergency access road; and 2) removing the vegetation fifty feet, in all directions, which he believes will substantially improve and reduce the fire hazard. He has had conversations with his neighbors for vegetation management; however, he does not have an easement to abate private property.

He noted in his discussion that the County of San Diego in their review of his project took a long time to respond to him. The property owner was reminded that the fire district does not have jurisdiction for land use issues.

Mr. Zarei, with assistance from legal counsel shared maps and photos of the property describing the proposed mitigation, and responded to questions from the board.

Chiefs' Michel and Galindo summarized the staff report provided. Each acknowledged that Mr. Zarei's project incurred timing issues resulting from code changes. The previous Fire Marshal, Cliff Hunter, and the fire prevention staff has worked with Mr. Zarei and his consultants on a variety of issues from 2007 until 2010. They reported that the property owner continued to submit a Fire Protection Plan that was ultimately

approved with a secondary access route in January 2010. In May 2012, Mr. Zarei contacted the fire district to inform the staff that he could not gain the rights to the secondary access route. He offered other options to mitigate the secondary access requirement; however, these options are not beyond the current code and therefore have been denied by the Fire Chief. Chief Michel based on his professional opinion recommended to the Board of Directors that they deny the request for a variance to the district's "dead-end road" requirements. Staff responded to questions from the board.

The board members asked additional questions of Mr. Zarei and district personnel about the secondary access, the proposed abatement and other possible options. At the conclusion of the discussion and by consensus, the Board of Directors agreed to delay any decision for up to sixty days to allow the property owner to secure the necessary easements for the vegetation management option, or other mitigating factors offered that are acceptable by the district.

The board clerk informed Mr. Zarei and Mr. Sayler that the district has agenda noticing requirements and that items scheduled for the board meetings must be forwarded to the district office no less than 10 days in advance of the meeting. This will allow the staff time to put together all meeting material and remain in compliance with the Brown Act.

There was no action taken by the Board of Directors.

Ten-minute recess

President Ashcraft requested that the board convene to closed session since legal counsel was present to discuss:

(a) Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one (1) case

He noted that the second item for discussion would be discussed near the end of the meeting. There were no objections from the board.

10. Closed Session (out of order)

Pursuant to section 54956.9, the board met in closed session from 2:15 – 2:30 pm to discuss the following:

a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one (1) case All board members, staff and others present listed and attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the matter listed was discussed with legal counsel and there was no action taken.

7. New Business (cont.)

b. Fairbanks Ranch Fire Station Construction Change Order

Chiefs' Michel and Galindo summarized the negotiations with Ledcor regarding the number of days late in the completion of construction for the Fairbanks Ranch Fire Station. The results of the negotiations were a reduction in the contract price of \$86,500 and a revised completion date of March 8, 2012. This reduction adjusts the total cost of construction to \$4,651,525 and they recommended the board approve Ledcor change order no. 920043.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve change order no. 920043 as presented.

c. Fire Prevention - New Position Classification

Chief Galindo summarized the staff report provided. He reported that since the creation of the position, the District has been successful in instituting components necessary for maintaining and enforcing a comprehensive Vegetation Management Program as well as effective maintenance for the District's "Shelter in Place" communities. Because of the recent retirement of the District's Urban Forester, staff conducted an analysis of the position requirements and the Fire Prevention Bureau's workload and recommends that the existing positions of Urban Forester and Fire Prevention Specialist be consolidated to create a new position (Fire Prevention Specialist II/Forester). The proposed salary range for the Fire Prevention Specialist II is \$5039 – \$6125 (per month).

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the classification and salary range for the position of Fire Prevention Specialist II/Forester as presented.

8. Resolution/Ordinance

a. Resolution No. 2012-12

Ms. Rannals reported that this resolution is required for each financial institution to update signatures on the bank accounts.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and APPROVED Resolution No. 2012-12 *entitled* a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Authorizing Signers on District Bank Accounts on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Tanner

NOES: None
ABSTAIN: None
ABSENT: Hickerson

9. Oral Report

- a. Fire Chief Michel
 - i) Cooperative Efforts: there is no report.
 - ii) Fire Prevention Week (October 7-13, 2012): he informed the board members that there are activities planned and an open house will be scheduled for the opening of the new Fairbanks Ranch Fire Station. There has not been a date determined, but it will be in the month of October.
 - iii) IAFC Conference Denver, CO: he attended July 31 August 3, 2012 and reported that it was a good conference and that he made contacts with vendors that will benefit the fire district.
 - iv) District Activities
 - (1) County Fire Authority Briefing: he and Director Malin attended the informational meeting with other fire districts and volunteer fire agencies that discussed the deployment study, prepared by the consultant Citygate.
 - (2) IAAP Education Forum & Annual Meeting Dallas, TX (*July 22-25, 2012*): he congratulated Karlena Rannals on her installation as International President of this association. He attended and participated as a member of the introduction team on the evening of the banquet.

- (3) Special Districts Conference San Diego (September 24-27, 2012): he asked if any board member wanted to attend the conference since it was local. The board members agreed to look at their respective calendars and get back with him to take advantage of early registration.
- (4) CalPERS Conference Indian Wells (October 22-24, 2012): he asked if any board member wanted to attend the conference. Board members will review their calendars and agreed to notify the board clerk if they will attend.
- b. Operations Chief Ward
 - i) Chief Ward reported 229 calls for service the previous month. He reported there were no significant calls to report on that District personnel responded to:
 - ii) Distributed a monthly weather outlook for August.
- c. Training Battalion Chief Davidson
 - i) Chief Davidson summarized the following training activity for all personnel:
 - (1) Confined Space
 - (2) Strike Team Leader
 - (3) New Hire: two individuals participated in a mini-academy to begin their one-year probationary position.
- d. Fire Prevention
 - i) Fire Marshal (Chief Galindo)
 - (1) He continues to complete his work on the construction of the replacement station. He anticipates that the final bill will be paid to the contractor within thirty-days.
 - ii) Deputy Fire Marshal (Renee Hill)
 - (1) Weed abatement: there were no forced abatements the previous month.
- e. Administrative Manager Rannals
 - i) No report.
- f. Board of Directors
 - i) North County Dispatch JPA Update: Ashcraft there was no report. The next meeting is scheduled for August 23.
 - ii) County Service Area 17 Update: Hickerson Chief Michel reported that Director Hickerson attend the CSA-17 Advisory meeting. Since Director Hickerson was not present at the board meeting, he provided the update for the quarterly meeting and informed the board members that two public comment meetings will be held about the release of the RFP for transport services.
 - iii) Comments

None

10. Closed Session

Pursuant to section 54957.6, the board met in closed session from 4:30 – 5:15 pm to discuss the following:

b. CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Battalion Chief (4); Administrative Manager

Under Negotiation: Compensation

All board members listed attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the matter listed was discussed with and direction was provided to the negotiators. There was no action taken.

11. Adjournment Meeting adjourned at 5:20 pm.	
Karlena Rannals	James H Ashcraft
Secretary	President

RANCHO SANTA FE FIRE PROTECTION DISTRICT

Check	Amount	Vendor	Purpose
23173	\$300.00	Terminix International	Building - Extra Service rebill to JPA
23174	\$12.99	4S Ranch Gasoline & Carwash LP	Car Wash
23175	\$380.00	A to Z Plumbing Inc	Building - Maintenance/Repair
23176	\$42.00	AAA Live Scan	Background Investigation - Employment
23177	\$760.00	Advanced Communications Systems Inc	Radio (Base) Repair
23178	\$279.08	AT&T Calnet 2	Telephone
23180	\$1,120.00	Carpet Club	Station Replacement - New Carpet in Annex area
23181	\$1,357.97	Complete Office of California Inc	Office Supplies
23182	\$147.09	Daniels Tire Service Inc	Vehicle - Scheduled Maintenance/Reapair
23184	\$794.21	Encinitas Ford Inc.	Vehicle Repair
23185	\$3,112.90	Fire ETC Inc	Safety Clothing
23186	\$150.00	Fitch Law Firm Inc	Legal Services
23187	\$380.00	K & K Coatings	Building - Maintenance
23188	\$784.57	MES California	Safety Boots/Equipment
23189	\$35.00	Metro Fire & Safety Inc	Extinguishers
23191	\$3,412.40	North County EVS Inc	Apparatus Scheduled Maintenance/Repair
23192	\$1,131.94	Olivenhain Municipal Water District	Water
23193	\$596.96	Parkhouse Tire, Inc.	Tires & Tubes
23194	\$201.49	R J Safety Supply Co Inc	Gas Monitor Supplies
23195	\$25,000.00	Rancho Santa Fe Fire Protection District	Interfund Transfer
23196	\$150.00	RSFPFA	Firefighters Assn.
23197	\$1,253.12	Santa Fe Irrigation District	Water
23198	\$3,255.81	The SoCo Group Inc	Gasoline & Diesel Fuel
23199	\$12.00	UPS	Shipping Service
23200	\$5,500.00	WinTech Computer Services	Consulting Services
23201	\$503.90	Blend	Outside Printing & Binding
23202	\$358.00	Cnty of SD APCD	Permits - County/City
23204	\$227.77	Enternmann-Rovin Co Inc.	Uniform - Safety Personnel
23205	\$818.90	Fire ETC Inc	Safety Clothing
23206	\$1,262.00	Garrett Electric Inc	Building - Maintenance/Repair
23207	\$275.00	K & K Coatings	Building - Maintenance
23208	\$110.00	LPS Computer Service Group Inc	Repair Machines & Office Equipment
23209	\$200.00	Martinez, Abel	CSA-17 - Supplies

RANCHO SANTA FE FIRE PROTECTION DISTRICT

Check	Amount	Vendor	Purpose
23210	\$161.63	MES California	Safety Equipment
23211	\$4,481.35	North County EVS Inc	Apparatus - Scheduled Maintenance/Repair
23212	\$7,693.81	San Diego Gas & Electric	Elec/Gas/Propane
23213	\$200.00	Smith, Grant	CSA-17 - Supplies
23214	\$96.00	State of CA Dept of Justice	Background Investigation - Employment
23216	\$424.44	TelePacific Communications	Telephone
23217	\$1,975.01	The SoCo Group Inc	Gasoline & Diesel Fuel
23218	\$15.56	UPS	Shipping Service
23219	\$568.03	Uniforms Plus	Uniform - Administrative
23220	\$25.98	4S Ranch Gasoline & Carwash LP	Car Wash
23221	\$280.67	Allstar Fresh Water Systems Inc	Building - Maintenance/Repair
23222	\$132.13	AT&T	Telephone
23223	\$324.82	AT&T Calnet 2	Telephone
23224	\$432.04	Brodings Battery Warehouse Inc	Battery's - Apparatus
23226	\$1,238.29	Home Depot, Inc	Hydrant Maintenance/Janitorial/Station maintenance supplies
23227	\$121.00	IAAP	Association Dues
23228	\$266.10	MES California	Safety Clothing
23229	\$462.71	Metro Fire & Safety Inc	Extinguishers
23230	\$543.00	SDCPA / 911 Responder	CSA-17 - Supplies
23232	\$264.53	The Lighthouse Inc.	Apparatus Parts & Supplies
23233	\$533.87	The Lincoln National Life Ins Co	Disability/Life Insurance
23234	\$5,155.45	The SoCo Group Inc	Gasoline & Diesel Fuel
23235	\$12.00	UPS	Shipping Service
23236	\$114.00	A to Z Plumbing Inc	Building - Maintenance/Repair
23237	\$491.50	Accme Janitorial Service Inc	Building - Monthly Service
23238	\$1,300.45	AT&T Calnet 2	Telephone
23239	\$877.50	C.A.P.F.	Disability/Life Insurance
23240	\$450.00	California Tree Service Inc	Building - Maintenance/Repair
23241	\$902.12	Compressed Air Specialties Inc	BA Compressor Maintenance
23242	\$2,187.24	Corporate Clothiers Inc	Uniform - Safety Personnel
23244	\$1,619.09	Direct Energy Business - Dallas	Elec/Gas/Propane
23245	\$595.62	Door Service & Repair Inc	Building - Maintenance/Repair
23246	\$3,178.90	Guardian Life Insurance Co	Dental Insurance

RANCHO SANTA FE FIRE PROTECTION DISTRICT

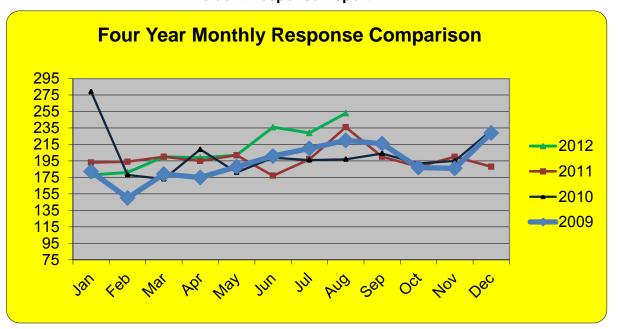
Check	Amount	Vendor	Purpose
23247	\$57,634.92	Health Net	Medical Insurance
23248	\$1,613.44	Jauregui & Culver Inc	Refuel Facility Repair
23249	\$10,813.86	Kaiser Permanente	Medical Insurance
23250	\$52,065.02	Ledcor Construction C/O CB&T Escrow	FBR #3 Replacement
23251	\$19,926.54	Lennar Homes	Developer Personnel Reimbursement
23252	\$302.97	Metro Fire & Safety Inc	Extinguishers
23253	\$50.00	RSFPFA	Firefighters Assn.
23254	\$23,912.23	Starwood/Santa Fe Valley Partners	Developer Personnel Reimbursement
23255	\$199.00	Terminix International	Building - Monthly Service
23256	\$31.51	UPS	Shipping Service
23257	\$7,856.41	U S Bank Corporate Payment System	Cal-Card./IMPAC program
23258	\$1,572.09	Uniforms Plus	Uniform - Prevention
23259	\$1,008.15	Verizon Wireless	MDT Broadband/Cellular parts/supplies/Telephone - Cellular
23260	\$875.96	Waste Management Inc	Trash Disposal
Various	\$13,217.77	Various Vendors	Medical Reimbursement
Sub-total	\$282,129.81		
15-Aug-12	\$187,149.06	Payroll	
16-Aug-12	\$5,924.68	Special Payroll	
31-Aug-12	\$236,119.38	Payroll	
31-Aug-12	\$4,565.25	Special Payroll	
Sub-total	\$433,758.37		
TOTAL	\$715,888.18		

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Assets										
Current Assets										
Cash		General	Fu	nd			MF			TOTAL
Cash in County Treasury	\$	10,159,940.08				\$128,133.54				
Bank of America - Credit Card	\$	86,240.62								
California Bank & Trust	\$	178,272.63								
Pacific Western Bank (AP)	\$ \$	(41,640.93)			۴					
Deposit in Transit Total Cash	ş	-	۲,	10 202 042 42	<u> </u>		\$	120 122 54	۲,	10 510 045 04
rotai Cash			\$	10,382,812.40			\$	128,133.54	\$	10,510,945.94
Short-Term Investments										
Cash in Savings - LAIF	\$	2,485,483.32								
Bank of America - Savings	\$	68,606.80			\$	-				
Total Short-Term Investments		_	\$	2,554,090.12			\$	-	\$	2,554,090.12
Accounts Receivable										
Accounts Receivable	\$	343,944.45				\$127,642.39				
Tax Revenue Receivable Interest Receivable	\$ \$	16,039.79			ć					
Total Accounts Receivable	<u>ې</u>	11,017.83	\$	371,002.07	<u>ې</u>		\$	127,642.39	ċ	498,644.46
Total Accounts Necelvable			ڔ	371,002.07			Ų	127,042.33	ڔ	438,044.40
Prepaid Expenses										
Contract Prepaid	\$	5,806.11								
Prepaid Asset	\$	-			\$	-				
Total Prepaid Expense			\$	5,806.11			\$			
Total Current Assets			\$	13,313,710.70			\$	255,775.93	\$	13,569,486.63
Restricted Cash Assets										
Contract ALS - CSA 17	\$	124,527.21								
ALS Receivable	\$	-								
PASIS PASIS Checking	\$ ¢	536,486.00								
PASIS Checking PASIS Interest Receivable	\$ \$	(2,749.52)								
NCDJPA (MDC)	\$ \$	97,484.64								
NCDJPA (MDC) NCDJPA (MDC) Interest Receivable	۶ \$	97,464.04			\$	-				
Total Restricted Cash Assets	<u> </u>		\$	755,748.33	<u>. </u>		\$	-	\$	755,748.33
			Ψ	755,7 15.55			Ψ		Υ.	700)7 10.00
Property, Plant and Equipment										
Land	\$	3,374,840.00								
Land & Building	\$	19,068,226.90								
Construction in Process	\$	-								
Fleet Vehicles	\$	3,561,911.61								
Equipment	\$	260,798.43								
Accumulated Depreciation	\$	(5,964,294.08)			\$					
Capital Assets - Property, Plant and Equipment			\$	20,301,482.86			\$	-	\$	20,301,482.86
Total Assets			\$	34,370,941.89			<u>Ş</u>	255,775.93	\$	34,626,717.82
Liabilities and Equity										
Current Liabilities										
Accounts Payable										
Accounts Payable	\$	376,706.35				\$165,182.93				
Salaries Payable	\$	109,978.42			\$					
Total Accounts Payable			\$	486,684.77			\$	165,182.93	\$	651,867.70
Employee Liability Payable										
Accrued Vacation Pay	\$	352,687.74								
IBNR Liability	\$	344,979.55								
Accrd S/L Rtmt HRA	\$ \$	45,047.85			ċ					
Medical Reimbursment Liability	<u>Ş</u>	285,911.23	Ļ	1 020 626 27	<u> </u>		Ļ		۲	1 029 626 27
			\$	1,028,626.37			\$	-	\$	1,028,626.37
Other Current Liabilities										
Long Term Liab - Soil Contamination	\$	6,106.20								
Rebills	\$				\$					
Total Other Current Liabilities			\$	6,106.20			\$			
Total Current Liabilities			\$	1,521,417.34			\$	165,182.93	\$	1,686,600.27
Equity										
NCDJPA (MDC)	\$	97,484.64								
ALS Equipment Reserve	\$	124,527.21			^					
PASIS Reserve	\$	188,756.93			\$,	440 700 70
Reserve - General	\$	410,768.78			\$	-			\$	410,768.78
Undesignated	\$	534,960.06				\$1,203,684.63				
CalPERS Reserve	\$	1,200,000.00				, _,_00,007.00				
Operating Reserve	\$	4,500,000.00			\$	-				
	\$	6,234,960.06			\$	1,203,684.63			\$	7,438,644.69
Reserve - Capital (Specified)										
Capital Replacement Reserves	\$	5,140,387.51							\$	5,140,387.51
Designated Capital Replacement Reserves		20.001							,	20.001.1
Capital Assets Net to Related Debt	\$	20,301,482.86			\$				\$	20,301,482.86
Total Designated Capital Reserves	\$	32,087,599.21			\$	1,203,684.63	\$	-	\$	33,291,283.84
Net Change (FY12Q4)	\$	761,925.34			(\$1,113,091.63)			\$	(351,166.29)
Total Equity			\$	32,849,524.55			\$	90,593.00	\$	32,940,117.55
Total Liabilities and Equity			\$	34,370,941.89			\$	255,775.93	\$	34,626,717.82
Total Equity (Cash)			ς	12,548,041.69			\$	90,593.00	\$	12,638,634.69
Total Equity (Cash)			Y	12,346,041.03						

August 2012 Operations Report

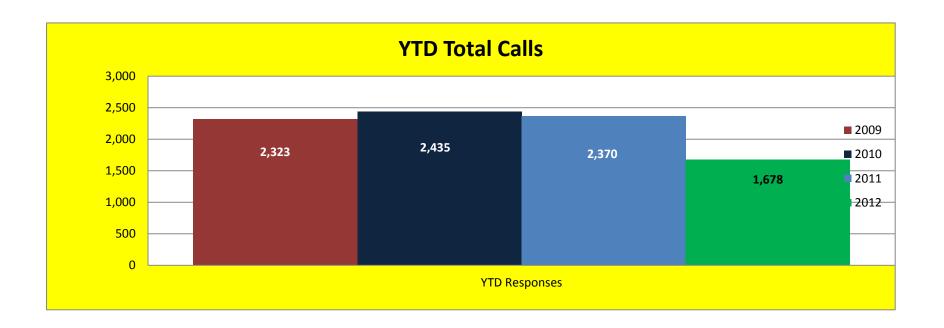
Rancho Santa Fe Fire Protection District Incident Response Report



2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	178	181	200	199	202	236	229	253					1,678
YTD	178	359	559	758	960	1,196	1,425	1,678	1,678	1,678	1,678	1,678	5.27%

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	193	194	200	195	202	177	197	236	200	188	200	188	2,370
YTD	193	387	587	782	984	1,161	1,358	1,594	1,794	1,982	2,182	2,370	2.6% decrease
2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	279	178	173	209	181	199	196	197	204	192	195	232	2,435
YTD	279	457	630	839	1,020	1,219	1,415	1,612	1,816	2,008	2,203	2,435	4.7% increase
2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182	150	179	175	188	201	210	220	216	187	186	229	2,323
YTD	182	332	511	686	874	1,075	1,285	1,505	1,721	1,908	2,094	2,323	Master Agenda Page 15-of 191

Rancho Santa Fe Fire Protection District Incident Response Report



Incident Summary by Incident Type

Date Range: From 8/1/2012 To 8/31/2012

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	8	5	00:05:30	\$0.00	\$0.00
Rupture/Explosion	2	0		\$0.00	\$0.00
EMS/Rescue	107	107	00:05:41	\$0.00	\$0.00
Hazardous Condition	2	1	00:06:33	\$0.00	\$0.00
Service Call	49	6	00:06:21	\$0.00	\$0.00
Good Intent	53	1	00:04:32	\$0.00	\$0.00
False Call	31	29	00:06:05	\$0.00	\$0.00
Other	1	1	00:00:44	\$0.00	\$0.00
Blank or Invalid	6	0		\$0.00	\$0.00
Totals	259	150		\$0.00	\$0.00

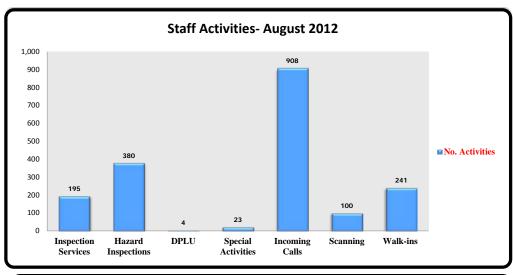
August 2012

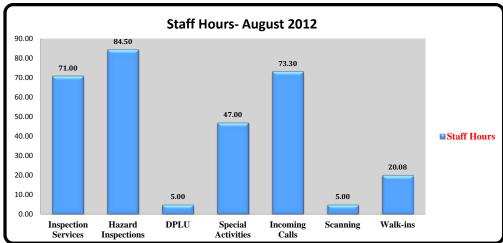
	August 2012									September 2012					
Su	Мо	Tu	We	Th	Fr	Sa	Su	1 L	Мо	Tu	We	Th	Fr	Sa	
5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	10 23 30	5	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	

30													
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday						
	Jul 29	30	31	Aug 1	2	3	4						
Jul 29 - Aug 4				Solana Beach Captains B Shift City of Del Mar Weekly 7:00am 4:30pm 2633 PM (RSF 3) 9:30am 12:00pm Inspec	C Shift 7:30am 4:30pm 2613 PM (RSF 3) 10:00am 11:00am ENC2375/Station Tour (ENC Station #5	9:00am 10:00am Review of Zone Mapping and Structure PrePlan Grant Through Lynx	C Shift						
	5	6	7	8	9	10	11						
Aug 5 - 11	A Shift 9:00am 12:00pm Truck 40 Drill (Sta. 2) - Mike M. Shore	Truck Ventilation (ENQ 8:30am 4:30pm 2313 Inspection (City Shops)	Truck Ventilation (ENC	B Shift City of Del Mar Weekly 1:30pm 4:30pm Solana FMZ-Hydrants - Acti 2:00pm 3:00pm E2511 8:30pm 10:00pm Fit Te	9:00am 12:00pm EMS Peer Review (ENC Sta 5) - Activity Calendar	B Shift 1:30pm 3:30pm North Com Engine Company Module - 2:00pm 4:30pm Solana FMZ- Hydrants - Act	A Shift 8:00am 5:00pm Co Rescue Drill (Escondido Sta 1) - T 6:30pm 9:00pm Del Mar E2511 Dinner (
	12	13	14	15	16	17	18						
Aug 12 - 18	B Shift	Hose Lays (RSF Sta 2) 8:30am 4:30pm 2364 Inspection (City Shops)	Hose Lays (RSF Sta 2) 8:30am 4:30pm 2312 Inspection (City Shops)	C Shift Solana Beach Captains City of Del Mar Weekly	Hose Lays (RSF Sta 2)	8:00am 8:30am SCBA Compressor Annual Service (RSF4) - Dale E. Mosby	A Shift						
	19	20	21	22	23	24	25						
Aug 19 - 25	C Shift	A Shift	B Shift 12:00pm 2:00pm Station Tour (Solana Beach) - Activity 1:30pm 2:00pm Fire Sprinkler Test (Stum	Swift Water Rescue Tra City of Del Mar Weekly	9:30am 10:30am ENC-T2375/Fire Safety Pres. (510 S. El Camino Real) - Activity Calendar	8:30am 5:00pm Preconstruction Meeting (ENC 5) 1:30pm 2:00pm ENC2375/Station To	B Shift						
	26	27	28	29	30	31	Sep 1						
Aug 26 - Sep 1	C Shift	2662 Service (RSF 2) Swift Water Training (C) 3:00am 5:00am RCS Upgrade (RCS) - Mi 9:00am 12:00pm RSF INN Fire inspection (2312 Inspection (City S Swift Water Training (C 9:30am 12:00pm GIS Working Group Meeting (RSF-2 Training Room) - Mi	Solana Beach Captains Swift Water Training (C City of Del Mar Weekly	Paramedic Mentoring)	Paramedic Mentoring	0///0010 3 44 PM						

Activity Calendar

9/6/2012 3:41 PM

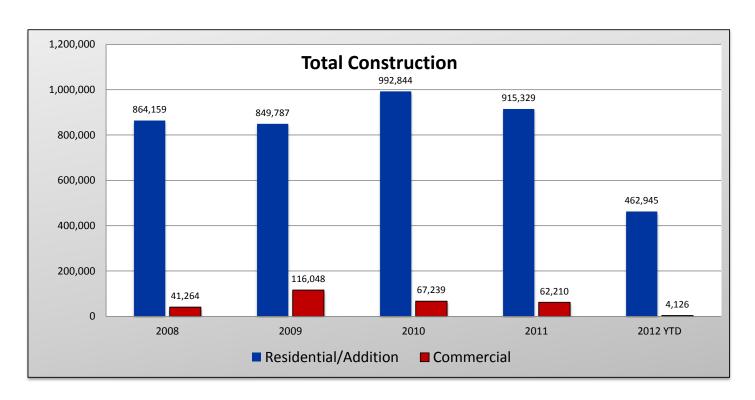




Comparison 2011/2012 Total Monthly Hours/Activities

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	2557	2623	2121	1311	1437	2615	2264	1858	1461	1377	886	675
Hours	413.7	388.8	414.9	271.2	287.8	442.6	448.1	529.0	491.2	349.8	269.3	209.1

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	954	833	948	1191	1287	1585	3022	1851				
Hours	262.85	169.42	214.77	342.03	281.52	322.38	331.48	305.88				



Year	Res/Add	Comm	Total
2008	864,159	41,264	905,423
2009	849,787	116,048	965,835
2010	992,844	67,239	1,060,083
2011	915,329	62,210	977,539
2011 ytd	736,557	22,480	759,037
2012 ytd	462,945	4,126	467,071

Comparison 2011/2012 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	105,548	5,329	96,869	85,519	254,358	127,399	58,873	25,142	28,020	102,102	67,613	20,767
2012	32,208	25,725	65,313	124,980	64,041	73,962	73,882	6,960				

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	0	0
Fire Inspectors	3	6,396
Urban Forester	0	0
TOTAL	3	6,396
RESIDENTIAL ADDITIONS	Original Sq Footage	Added Sq Footage
Fire Marshal	0	0
Fire Inspectors	6,514	564
Urban Forester	0	0
TOTAL	6,514	564
COMMERCIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal		
Urban Forester	0	0
	0	0
Fire Inspectors		
TOTAL	0	0
TOTAL NEW CONSTRUCTION		Sq Footage
Based on permitted Sq_footage	Total Added	6,960
FIRE SPRINKLER REVIEWS	Commercial	Residential
Fire Marshal	10	2
Fire Inspectors	1	5
Urban Forester	0	0
TOTAL	11	7
STEWARD OF THE STEWARD	N 1 40	a. p
TENANT IMPROVEMENTS	Number of Structures	Sq Footage
Fire Marshal	0	0
Fire Inspectors	1	4,548
Urban Forester	0	0
TOTAL	1	4,548
LANDSCAPE REVIEWS	Number of Reviews	Staff Hours
Urban Forester	19	7.1
Fire Marshal	0	0.0
Fire Inspectors	0	0.0
TOTAL	19	7.1

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	2	3.00
Habit Plans	0	0.00
Approval Letters	2	2.00
CWPP/FPP	0	0.00
TOTAL	4	5.00
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	2	1.00
Hydros (Fire Sprinklers)	26	26.00
Finals (Structures)	26	24.50
Landscape	5	3.00
Reinspections	132	13.00
Tents/Canopy	0	0.00
Burn Permits	1	0.50
Department of Social Service Licensing	3	3.00
Knox/Strobe	0	0.00
Code Enforcement	0	0.00
Engine Company Follow Up	0	0.00
Misc.	0	0.00
TOTAL	195	71.00
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	122	17.00
Weed Abatement Reinspection	74	24.00
1st Notice	77	12.00
2nd Notice	56	8.00
Final Notice	27	5.50
Forced Abatement	0	0.00
Postings	2	1.00
Annual Mailers	0	0.00
Homeowner Meeting	22	17.00
WUI	0	0.00
TOTAL	380	84.50
GRADING -All Staff	Number of Inspections	Staff Hours
Plan Review	0	0.00
TOTAL	0	0.00

ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	0	0.00
Training Classes	0	0.00
Conferences	0	0.00
Meetings	17	15.00
Other	4	22.00
Supervison	2	10.00
Fuels Reduction	0	0.00
TOTAL	. 23	47.00
FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	908	73.30
Consultations	18	16.00
Plan Review	42	35.05
Scanning	100	5.00
General Office	32	32.00
TOTAL	1,100	161.35

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff)	657	32.85
Walk in/Counter (All Administrative Staff)	241	20.08
Knox Application Request	3	0.25
UPS Outgoing Shipments	3	0.25
Plan Accepted/Routed	56	9.33
Scheduling Inspections, Managing Calendars	50	20.00
Special Projects:	5	20.00
Scanning Documents/Electronic Files	100	5.00
Meetings: Admin/Prevention/Admin Shift	10	9.00
Post Office	20	10.00
Deposit runs and preparations	8	8.00
Training Classes:	0	0.00
TOTAL	1,153	134.77

WEBSITE/INTERNET	Staff Hours
Update existing info & documents:	16.0
Updated home page, news, etc	16.0
New design progress:	0.0
	2.0
Compile & write new information:	2.0 1.0
Business Ops CERT Schedule	1.0
Social Media	3.0
Facebook "Fans" - 203, Talking - 8, Total Reach - 25	2.0
Twitter "Follower" - 598	1.0
TOTAL	21.0
PUBLICATIONS	Staff Hours
Design/write brochures, flyers, etc:	6.0
Tree list	1.0
Open House collateral	5.0
Fire Wire (quarterly):	0.0
None this month	
TOTAL	6.0
MEDIA RELATIONS	Staff Hours
On-scene Public Information Officer:	0.0
Press Releases:	5.0
CERT	2.0
Karlena IAAP President	1.0
Pancake Breakfast	2.0
Other Articles/Stories/Interviews:	0.0
TOTAL	5.0
EDUCATIONAL PROGRAMS/PRESENTATIONS	Staff Hours
Children's Programs	18.0
Birthday parties - 1	1.0
Station Tour - 1	1.0
Fire Prevention Month Prep	16.0
Adult Programs:	0.0
TOTAL	18.0

EVENTS		Staff Hours
External/Community Events:		3.0
Pancake Breakfast (planning)		1.0
Open House		2.0
Internal Events:		0.0
	TOTAL	3.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		1.0
Target Safety		1.0
Conferences:		0.0
Meetings:		6.0
Staff meetings		4.0
Captain's Meeting		0.0
Meeting with SRES Principal		2.0
	TOTAL	7.0
CLERICAL		Staff Hours
Prevention-related:		48.0
Mailbox, email inbox, phone calls, news clips, etc.		42.0
Phone Calls - 36		6.0
Meeting Minutes:		0.0
Captain's meeting		0.0
Non-prevention/non-minute related:		20.0
	TOTAL	68.0
	TOTAL HOURS	128.0

Name Tony Michel Position Fire Chief Period 7-24-12 thru 7-26-12 Per Mile Jursement Airfare Lodging Lansportation of Expense Airfare Lodging Country Carl Conferences and Carl Conferences	Board Meeting Submitted by Tony Michel Reviewed by Mileage (Personal Car Only) 0 \$0.00	9/19/2012 Pel Currency See See Boden Bear See Seen Seen Seen Seen Seen Seen Seen	12 en u.s.\$
thru 7-26-12 Ground Ation of Expense Airfare Ground Action of Expense Airfare Ground Action of Expense Airfare Lodging On (Gas, RTips Seminars	Submitted by T Reviewed by Mileage Relmbursement	Currency Exchange	
Ground kion of Expense Airfare Lodging on (Gas, retained retained retained and Gas, retail Car. Ground Factories and Car. Conferences and Seminars g for JAAP Conference shuttle \$414.40 \$0.00 shuttle \$29.70 \$0.00 shuttle \$19.90 \$0.00 vost \$14.26 \$14.26 Valk Rest \$2.69 \$14.26	Relimbursement \$0.00	Currency	
Airfare Lodging on (Gas, \$453.20 Transportation (Gas, \$459.70 Rential Car. \$0.00 \$453.20 \$29.70 \$0.00 \$19.90 \$14.26	Mileage Reimbursement	Currency Exchange	
\$414.40 \$453.20 \$29.70 \$19.90			5
lines IAAP \$453.20 \$29.70 \$19.90 \$			USD \$414.40
\$29.70 \$19.90 st	\$0.00	-	
\$19.90	.00.0\$		¢20 70
Rest	\$0.00	-	61024
	00 0\$	1 -	413.30
	00.0\$	1 -	40.60
Java Coast	00 0\$	l e	\$10.25
00'0\$	\$0.00	1	\$0.00
\$0.00	\$0.00		\$0.00
\$0.00	\$0.00		\$0.00
Total Mileage Reimbursement:	\$0.00	Total Paid:	\$951.40



GAYLORD TEXAN"

RESORT & CONVENTION CENTER

on Lake Grapevine

TONY MICHEL

PO BOX 410

RARIVAL 7/24/12

DEPARTURE 7/26/12

RANCHO SANTA FE CA 92067

NO. IN PARTY 1

GROUP I.D. A-IAA12

PAGE 1

 RESV NUMBER
 409128302950
 TOTAL CHARGES.:
 414.40

 FOLIO NUMBER
 411133216619
 TOTAL PAYMENTS:
 414.40

 BALANCE DUE...:
 .00

DATE DESCRIPTION COMMENTS CHARGES **PAYMENTS** 7/24/12 ROOM CHARGE LS 9363 185.00 TAX 22.20 7/24/12 APPLIED DEPOSIT ********** 207.20-7/25/12 ROOM CHARGE LS 9363 185.00 TAX 22.20 7/26/12 FD VISA 0613 *********6206 207.20-

TOTALS:

414.40

STATEMENT DATE

7/26/12

414.40-

Thank you for staying with us!

BALANCE DUE:

.00

Karlena Rannals

From: Southwest Airlines <SouthwestAirlines@luv.southwest.com>

Sent: Saturday, June 16, 2012 8:38 AM

To: Karlena Rannals

Subject: July 24, 2012: Southwest Airlines Confirmation-MICHEL/TONY J-Confirmation: 4FRZGR

Categories: FIRE DEPARTMENT

You're all sat for your trip?



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Check Flight Status

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Hotel Deals

Car Deals

Ready for takeoff!



Thanks for choosing Southwest for your trip! You'll find everything you need to know about your reservation below. Happy travels!

Upcoming Trip: 07/24/12 - Dallas



AIR Itinerary

AIR Confirmation: 4FRZGR

Confirmation Date: 06/16/2012

Passenger(s)

Rapid Rewards # Ticket #

Expiration

Est. Points **Earned**

MICHEL/TONY J

- None Entered -

5262448411232

Jun 16, 2013 2543

Rapid Rewards points carned are only estimates. Not a member - visit http://www.southwest.com/rapidrewards and sign up today!

Date

Flight

Decarture/Arrival

Tue Jul 24

163

Depart SAN DIEGO CA (SAN) at 10:45 AM

Stopping SAN AN KONTO TX (SA)

Arrive in DALLAS LOVE FIELD (DAL) at 5:05 PM

Travel Time 4 hrs 20 mins

Wanna Get Away

Thu Jul 26 24 Depart DALLAS LOVE FIELD (DAL) at 1:35 PM

Swier of all tricklessed the two Self-

Arrive in SAN DIEGO CA (SAN) at 3:35 PM

Travel Time 4 hrs 0 mins

Wanna Get Away

Air Cost: 453.20

1

Carry-on Items: 1 Bag + small personal item are free see full details. Checked Items: First and second bags are free, size and weight limits apply

Fare Rule(s): 5262448411232: NONREF/NONTRANSFERABLE/STANDBY REQ UPGRADE







Find a Hotel

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TO YL.

Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase.

SAN WN DAL170.23RLA7WNRO WN SAN224.19WLAUVNRO 394.42 END ZPSANSATDALABQ XFSAN4.5DAL4.5 AY5.00\$SAN2.50 DAL2.50

Important Check-In Reminder

Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied booking compensation.



Go to Boarding School ...



Get EarlyBird Check -In™ Details →

Cost and Payment Summary



Base Fare Excise Taxes

Excise Taxes \$ 29.58
Segment Fee \$ 15.20
Passenger Facility Charge \$ 9.00

September 11th Security Fee

Total Air Cost

\$ 394.42 Payment Information

5.00

\$ 453.20

Payment Type: Visa XXXXXXXXXXXXX4698

Date: Jun 16, 2012

Payment Amount: \$453.20



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Cancel Air Reservation
Check Flight Status

Flight Status Notification

Book a Car Book a Hotel

Know Before You Go

In the Airport

Baggage Policies

Suggested Airport Arrival Times

Security Procedures

Customers of Size

In the Air

Purchasing and Refunds

Special Travel Needs

Traveling with Children
Traveling with Pets
Unaccompanied Minors

Baby on Board

Customers with Disabilities

Karlena Rannals

From: reservations@supershuttle.net Sent: Tuesday, July 10, 2012 10:52 AM

To: krannals@pacbell.net

Subject: Michel, T. SuperShuttle Reservation Confirmation 6173515

SuperShuttle. Need a lift?



Your reservation is complete. Claim \$10.00 Cash Back on your next reservation with enrollment in Webloyalty's service. See offer and billing details.

Continue

Dear TONY MICHEL.

The following information summarizes your confirmed service with SuperShuttle.

Guest Information:

Address GAYLORD TEXAN RESORT 1501 GAYLORD TRL GRAPEVINE, TX 76051

(858) 775-7601

Departure Itinerary (To the Airport)

Confirmation Number: 6173515

Pickup Date/Time: Thursday, July 26, 2012 11:00 AM



Adults 1 Children 0

Service Type SHARED RIDE VAN SERVICE (UP TO 10 PASSENGERS IN PARTY)

Airport DAL - DALLAS LOVE FIELD. SOUTHWEST AIRLINES Airline

Flight Date/Time Thursday, July 26, 2012 1:35 PM

Fare \$21.00 Tip \$0.00 Fuel surcharge \$1.00 WEB/GROUP DISCOUNT \$2.10 Total \$19 90

Billing

Flight #

Payment Method: PREPAID CREDIT CARD

Card type: **VISA**

Karlena Rannals

From: reservations@execucar.com Sent: Tuesday, July 17, 2012 12:33 PM To:

krannals@pacbell.net

Subject: ExecuCar Reservation Confirmation 6146137 - CANCELLED

ExecuCar



Dear LARRY RANNALS.

The following information summarizes your confirmed service with ExecuCar.

THIS RESERVATION IS CANCELLED.

Guest Information:

Address GAYLORD TEXAN RESORT 1501 GAYLORD TRL GRAPEVINE, TX 76051

(949) 374-2635

Arrival itinerary (From the airport)

Confirmation Number: 6146137

Pickup Date/Time: Tuesday, July 24, 2012 5:05 PM

Adults 2 Children 0

Service Type EXECUCAR SEDAN WILL CALL (UP TO 4 GUESTS) CALL UPON ARRIVAL

1/2

Airport DAL - DALLAS LOVE FIELD. Airline SOUTHWEST AIRLINES

Fliaht# 163 Fare \$66.00 Tip \$0.00 Fuel surcharge \$0.00 WEB/GROUP DISCOUNT \$6.60 Total \$59.40

N/A Billina

Payment Method: PREPAID CREDIT CARD

Card type: VISA

Card number XXXX-XXXX-XXXX-2647

If you are traveling with children, ExecuCar strongly recommends the use of child safety seats. While laws vary from state-to-state, we at ExecuCar support the strongest safety standard by recommending that small children 5 years and under be secured in a child restraint seat for transportation. Additionally, ExecuCar does not provide child restraint seats. It is the responsibility of a child's parent or caregiver to provide the Child Restraint System when transporting children in a van, sedan or taxi cab

2811 Welcome to Java Coast 7/25/2012 8:02	2811 Welcome to Java Coast 7/26/2012 9:33
Java Coast Check: 71506 Server: David Terminal: 7	Java Coast Check: 61011 Server: Ravibhadra Terminal: 6
Regular Check 1 Saus/Chs Crois 5.54 1 Coffee 20 oz 3.93 1 Fruit Cup 3.70	Regular Check 1 Saus/Chs Crois 5.54 1 Coffee 20 oz 3.93
Subtotal 13.17 Tax 1.09 Total 14.26	Subtotal 9.47 Tax 0.78 Total 10.25
Payments Visa 14.26 XXXXXXXXXXXXX6206 MICHEL/TONY J	Payments Visa 10.25 XXXXXXXXXXXXXXX6206 MICHEL/TONY J
Total Payments 14.26 Remaining Balance 0.00	Total Payments 10.25 Remaining Balance 0.00
Check Fully Authorized	Check Fully Authorized
Tip	lip Total
Room No.	Room No.
Print Name X Thank you for joining us Please come again !	Print Name X Inank you for joining us Please come again!

4013 Welcome to Riverwalk Cantina 7/25/2012 Riverwalk Cantina Table: 18 Check: 505528 Server: Erika S. ferminal: 50 Regular Check 2,00 1 Iced Tea 1 Tortilla Soup 6.95 8.95 Subtotal 0.74 Tax 9,69 Total ********** FOR ROOM CHARGES, PLEASE PRESENT YOUR ROOM KEY TO YOUR C SERVER/BARTENDER. *********** Thank you for joining us!!! Please Come Again!! **GRATUITY:** TOTAL: I agree to pay above total amount according to my card issuer agreement.

Customer Copy

SIGNATURE

Warren and Linda DeGoler PO Box 7123 5435 Calzada Del Bosque Rancho Santa Fe CA 92067

August 22, 2012

Pete Smith, Mgr Rancho Santa Fe Association PO Box A Rancho Santa Fe CA 92067

cc: Mr. Tony Michal, Fire Chief PO Box 410 Rancho Santa Fe CA 92067

To Whom It May Concern:

We are living in an "accident waiting to happen" with all the dead trees in our neighborhood.

The East side of Ramblas de La Flores is a "dead zone" and as well as a lot of trees lining Linea de Cielo. Calzada Del Bosque has lots of trees on both sides that need to be removed!!

If someone were to throw ONE cigarette out of their car window, we would all be toast.

Our Insurance premium doubled this year and the insurance company is very concerned as well. We understand that there is a provision in the Covenant for dead tree removal. We are very concerned and would like to know what plans you have for getting these dead trees removed. We want a reply to this letter so that we might keep it in our files with our insurance records. Therefore, if something should happen, we would have a record of our concern and our appeal to you for your help in making our neighborhood safe.

Warren and Linda DeGoler

Warren and Linker Defolic

CC

P.O. Box 2224 Rancho Santa Fe, CA 92067 August 23, 2012

Captain Dale Mosby Rancho Santa Fe Fire Department P.O. Box 410 Rancho Santa Fe, CA 92067

Dear Captain Mosby:

Thank you for the "get well" note sent to me from you, and other members of RSF Fire Station #4, "Cielo" station. I am very lucky to have such a fine and professional organization serving our community.

Thanks to your quick response on 8/14/12, (incident #2012-00011663) Scripps Memorial Hospital staff had me patched up and on my way home in several hours. i really appreciate the wonderful care I received from everyone.

Sincerely,

John J. Parks





FY13 Financial Plan – Final

Rancho Santa Fe Fire Protection District

September 2012

RANCHO SANTA FE FIRE PROTECTION DISTRICT RANCHO SANTA FE, CALIFORNIA

PRELIMINARY OPERATING AND CAPITAL BUDGET Fiscal Year 2012-2013

Board of Directors

James H. Ashcraft

President

Thomas R. Hickerson

Vice President

Nancy C. Hillgren Randall Malin John C. Tanner

Director Director Director

Tony J. Michel

Fire Chief

Prepared by:

Karlena Rannals

Administrative Manager

Technical Assistance:

Fred Cox Chris Galindo Mike Gibbs Jim Sturtevant Bret Davidson

Battalion Chief Battalion Chief Battalion Chief Battalion Chief Battalion Chief





MISSION STATEMENT

To protect life, property, and environment through prevention, preparedness, education and emergency response.

OPERATING PHILOSOPHY

The Rancho Santa Fe Fire Protection District strives to:

- provide superior customer service;
- provide a professional, cost effective organization; and
- respond to the needs of the communities we serve.

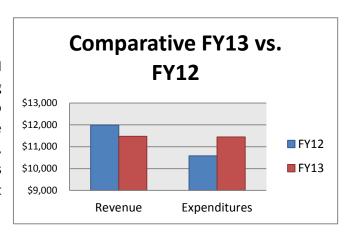


Rancho Santa Fe Fire Protection District Final Budget – FY13

The Fire District proposed Operating and Capital Replacement Budget for FY13 is submitted to the Board of Directors for its review and consideration. The annual budget is one of the most significant tools available to the District to set priorities for the Rancho Santa Fe Fire Protection District over the next year and beyond. This narrative intends to demonstrate that the District is fiscally prudent in proposing the necessary revenue and expenditures, while providing the highest level of emergency response, fire prevention, and administrative services.

Overview

In reviewing the revenues for the FY13 budget and its comparison to FY12 (actual) the total operating revenue is down 3%. The expenditures are also compared to FY12 expenditures (actual) and the total operating expenditures is up 6.2%. However, the budget narrative will focus the expenditures budget vs. actual for consistency of the budget process.



This year we are requesting a FY13 Operating Budget of \$11,446 (in thousands), which includes \$752 for Depreciation Expenses. The following is a summary and highlights of the FY13 budget.

Projected Revenues

We are projecting general fund revenues of \$11,474. These revenues provide a projected operating surplus of \$28.

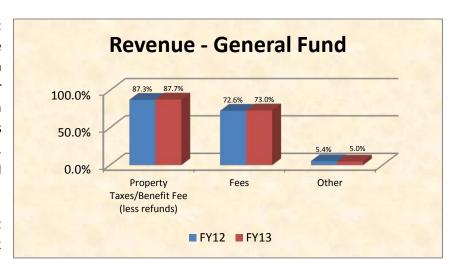
The following summary is the changes between FY13 budget, and the FY12 actual:

Revenue- \$11,474

Taxes & Assessments - $\sqrt{3.6\%}$ (\$264,000): tax revenue has continued to decline because of market and the District continues to experience significant refunds of property taxes collected. The FY12 property tax refunds are \$188,000, which is approximately a 24% reduction over refunds from FY11. The FY13 budget anticipates an additional \$175,000 in tax refunds.

Lease - ↑ 12.5% (\$29,000): the District has a new lease with North County Dispatch Joint Power Authority for space vacated at RSF1 when the administrative offices relocated to Rancho Cielo. Other leases incurred a 3% CPI increase.

Plan Check - $\sqrt{25\%}$ (\$32,000): based on the actual FY12 revenue.

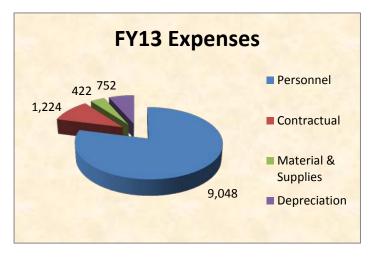


Developer Reimbursement - $\sqrt{17.9\%}$ (\$29): each year at the close of the fiscal year, a review of all expenses and property taxes associated with development takes place. The 4S Ranch tax credit increased 10% from the FY11 year.

In addition to these general funds, we are estimating that we will collect \$287 in restricted Fire Mitigation Fees and interest on these funds. At this time, the only plan is to complete the Microwave Wireless project using approximately \$109,000 of these restricted funds. The Fairbanks Ranch replacement fire station project began in FY04 and completed March 2012. The total cost of design, construction, soil remediation, etc. is \$6,452,289, of which the district transferred at total of \$4,839,217 from fire mitigation fees.

Operating Expenditures - \$11,452

The operating expenditures have an expected overall increase of 6.3% (\$679.000) over the actual FY12 expenditures. The following is a summary of the expenditure changes between FY13 budget and the FY12 actual:



Personnel - \$9,048

Personnel costs increased 3.1% over FY12 expenses. The primary changes are:

Salary- ↑ 6.2% increase budget → actual. Two positions were reclassified in Fire Prevention and because of retirements, we expect that four new employees will be hired at a lower step. However, the salary category includes a one-time stipend for all full time employees.

Overtime- $\sqrt{5.3\%}$ decrease budget \rightarrow actual. This is primarily due to the decrease in average hours for call back pay. The data analyzed is over a three-year period.

Life Insurance/Long-Term Disability - \uparrow 42.4% increase budget \rightarrow actual. This is due to the change in the Firefighters MOU; however, this increase was relatively small in dollar cost of \$5,000.

Paramedic Incentive - \uparrow 83.3% increase budget \rightarrow actual. This is because of the recent promotion of three firefighter/paramedics to engineer.

Unemployment Insurance - \uparrow 19.3% increase budget \rightarrow actual. This annual rate increase set by the State of California.

Contractual Services - \$1,230

The Contractual Services category increased 22.7% (\$226,000) budget \rightarrow actual. This increase is primarily in the following areas:

Other Professional Services - \uparrow increase 33.3% (\$42,734); the increase is primarily for the funding for a strategic planning consultant (\$30,000) and the additional funding to the annual GIS expenditures for the outsourcing for more GIS/Response data (\$9,000).

Utilities (electricity, water, sewer, trash) - ↑ increase 12.6% (\$26,000); this increase is a combination the increased square footage of the Fairbanks station and projected inflation.

Vehicle Maintenance & Repairs - ↑ increase 29.6% (\$31,000); this increase is a combination of increased rates for services and aging fleet.

Material & Supply - \$422

The Material and Supply category increased by 24.9% (\$84,000) budget → actual. The primary reason for the increase is the medical supply cost in the "all other" category. The district is under contract with the County Service Area-17. All unspent money collected is reclassified to the restricted ALS account. Most other line items in this category does have a modest increase, however it is the continuing efforts by all staff members in the organization to evaluate and be prudent in ongoing expenditures. The categories of fuel, public education and training supplies have seen an increase over the previous year's budget.

Depreciation - \$752

The depreciation expense increased 14% (\$92,000) budget \rightarrow actual. The facility expense will reflect a full year for the new Fairbanks Ranch Fire Station.

Capital Expenditures - \$800

The District's Capital Replacement expenditures (Equipment, Facility, and Fleet) total \$800. The FY13 year expenses include the completion of the Microwave Metropolitan Area Wireless Network. In FY13, it is planned to replace one vehicle and one engine and procure an emergency generator for the

administrative offices. The fire mitigation fund expense is the approved 75% funding to complete the Microwave Metropolitan Area Wireless Network. There are no new expenditures planned for the funding source of fire mitigation fees. This source (FMF) of fees is money collected by the County for new construction and provided to the District for funding of capital facilities that are necessary due to growth. The following is a list of projects planned:

Expense/Project			Funding Source
		GF	FMF
Replacement of Type 1 Engine		\$575,000	
Replace of Staff Vehicle		\$45,000	
Generator (Admin)		35,000	
Microwave Metropolitan Area Wireless Network		36,215	\$108,644
	Total	\$691,215	\$108,644

Budget Summary

District personnel continually evaluate and monitor all revenues and expenditures without affecting the high level of service we provide to the community. The District continues to participate as a member of the cooperative efforts, which generates an additional source of revenue The District will benefit from lease revenue generated from the vacated space at RSF1. However, continued care must be given to ensure that the three year decline in tax revenues and rising expenditures remain balanced.

The management staff continues to be proactive and is to be commended for their tireless and continued efforts in both research and preparation of the budget document.

FY13 OPERATING EXPENDITURES **GENERAL FUND**

Summary of Revenues, Expenditures 2012 - 2013

(In Thousands)			Cha	nge
REVENUES	GF - 12	GF - 13		%
Total Revenues	\$11,824	\$11,474	(\$350)	-3.0%
EXPENDITURES				
Total Operating Expenditures	\$10,773	\$11,452	\$679	6.3%
Operating Surplus (Deficit)	\$1,051	\$22	(\$1,029)	-97.9%

Summary Revenues, Expenditures - Operating Budget 2012 - 2013

(In Thousands)			Char	nge
REVENUES	GF - 12	GF - 13		%
Total Revenues	\$11,824	\$11,474	(\$350)	-3.0%
EXPENDITURES				
Personnel	\$8,778	\$9,048	\$270	3.1%
Contractual Services	\$997	\$1,230	\$233	23.3%
Materials & Supplies	\$338	\$422	\$84	24.9%
Other Expenditures (Projects/Equipment/Prior Year)	\$0	\$0	\$0	
Depreciation	\$ <u>659</u>	\$ <u>752</u>	\$ <u>92</u>	14.0%
Total Operating Expenditures	\$10,773	\$11,452	\$679	6.3%
Operating Surplus (Deficit)	\$1,051	\$22	(\$1,029)	-98.0%

Summary - Operating Revenues 2012 - 2013

(In Thousands)				Chai	nge
REVENUES		GF - 12	GF - 13		%
Taxes & Assessments		\$9,496	\$9,235	(\$260)	-2.7%
Tax Refunds - Adjustment		(\$188)	(\$175)	\$13	-6.8%
Benefit Fee		\$ <u>1,015</u>	\$ <u>999</u>	(<u>\$16</u>)	- <u>1.6</u> %
:	Subtotal	\$10,323	\$10,059	(\$264)	-2.6%
Developer Reimbursement/Revenue					
4S Ranch		\$0	\$0	\$0	
Rancho Cielo		\$161	\$ <u>132</u>	(<u>\$29</u>)	- <u>17.9</u> %
:	Subtotal	\$161	\$132	(\$29)	-17.9%
Other Revenue					
Plan Checks		\$126	\$95	(\$32)	-25.0%
Administrative Fees		\$732	\$739	\$7	0.9%
Interest		\$51	\$38	(\$13)	-25.0%
Lease		\$229	\$257	\$29	12.5%
Instructor/Training		\$15	\$15	\$0	0.0%
Grant		\$11	\$10	(\$1)	-10.1%
FF/EMS Reimbursement		\$40	\$25	(\$15)	-37.5%
Other		\$ <u>135</u>	\$ <u>103</u>	(<u>\$32</u>)	- <u>23.5</u> %
:	Subtotal	\$1,340	\$1,282	(\$57)	-4.3%
Total Operating Revenues		\$ <u>11,824</u>	\$ <u>11,474</u>	(<u>\$350</u>)	-3.0%

Summary Expenditures - Operating Budget 2012 - 2013

(In Thousands)	_0	_0.0		Cho	200
(In Thousands)		GF - 12	OF 42	Cha \$	•
EVDENDITUDES		GF - 12	GF - 13	Ф	%
EXPENDITURES					
Personnel					
Payroll		04.404	44.700	#074	0.007
Salary		\$4,431	\$4,706	\$274	6.2%
Emergency Response Compensation		\$0	\$0	\$0	
Management Services (Coop Eff)		\$234	\$241	\$7	3.0%
Holiday Pay		\$147	\$154	\$7	4.8%
Overtime		\$920	\$871	(\$49)	-5.3%
Paramedic Incentive		\$ <u>14</u>	\$ <u>26</u>	\$ <u>12</u>	<u>83.3</u> %
	Subtotal	\$5,747	\$5,998	\$251	4.4%
Benefits	Oubtota.	ψο,	40,000	Ψ20.	,0
Health Insurance + HRSA		\$977	\$1,068	\$91	9.4%
Life/LTD Insurance		\$13	\$1,000 \$18	\$5	42.4%
		•			
Medicare/Social Security		\$80	\$82	\$2	2.4%
Retirement		\$1,575	\$1,655	\$80	5.1%
Unemployement		\$15	\$18	\$3	19.3%
Workers Compensation		\$340	\$173	(\$167)	-49.1%
Other		\$ <u>31</u>	\$ <u>35</u>	\$ <u>4</u>	13.2%
	Subtotal	\$3,031	\$3,050	\$19	0.6%
		¥ <u>=,===</u>	+ <u>=,===</u>	* <u></u>	<u> </u>
TOTAL		\$8,778	\$9,048	\$270	3.1%
Contractual Services					
Administration Fees		\$179	\$202	\$23	12.9%
Building/Facility Lease		\$28	\$30	\$1	5.0%
Dispatching		\$129	\$122	(\$7)	-5.4%
Equipment Rental & Repairs		\$2	\$19	\$16	662.2%
Insurance		\$66	\$74	\$9	13.2%
		\$18	\$23	\$5	30.0%
Legal		•			
Meetings, Meals, Mileage		\$9	\$10	\$1	7.5%
Other Contractual/Professional Services		\$151	\$235	\$83	55.1%
Service Agreements		\$27	\$47	\$20	73.7%
Soil Contamination		\$7	\$3	(\$5)	-66.3%
Training		\$48	\$69	\$20	42.1%
Utilities		\$210	\$236	\$26	12.6%
Vehicle Maintenance & Repairs		\$106	\$137	\$31	29.6%
All Other		\$16	\$ <u>23</u>	\$8	47.3%
		_		_	
TOTAL		\$997	\$1,230	\$233	23.3%
Materials & Supplies					
Apparatus		\$17	\$25	\$8	45.2%
Computer		\$47	\$55	\$8	16.7%
Fuel		\$69	\$ 75	\$6	9.0%
		<u> </u>		, , - ,	3.070
Grants		\$13	\$10	(\$3)	6 60/
Office		\$35	\$37	\$2	6.6%
Safety		\$27	\$30	\$3	11.9%
Uniforms		\$23	\$26	\$3	14.7%
Programs/Public Education		\$9	\$13	\$4	41.8%
Hose, Nozzles, Foam		\$1	\$8	\$6	603.5%
Radio		\$23	\$23	\$0	0.7%
Station Maintenance/Supplies/Janitorial		\$42	\$42	\$0	-0.3%
All Other		\$34	\$ <u>79</u>	\$46	136.2%
		· 			
TOTAL		\$338	\$422	\$84	24.9%
Other Expenditures (Projects/Equipment/Pr	ior Year)	\$ <u>0</u>	\$0	\$ <u>0</u>	
TOTAL		\$0	\$0	\$ 0	
Denvesiation		6050	A750	#00	44.007
Depreciation		\$ <u>659</u>	\$ <u>752</u>	\$ <u>92</u>	<u>14.0</u> %
TOTAL Operating Expenditures		\$ <u>10,773</u>	\$ <u>11,452</u>	\$ <u>679</u>	<u>6.3</u> %

RANCHO SANTA FE FIRE PROTECTION DISTRICT ESTIMATED - CASH NET ASSETS FOR FY12 & FY13

General Fun	d					
	FUND		FUND		FY	
	TOTAL	FY12	TOTAL	FY13	Change	%
Cash - Beginning		\$12,109		\$11,815		70
June 30 Receivables		\$889		\$0		
June 30 Restricted Cash & Cash Equivalents		\$0		\$0		
June 30 Prepay		\$0		\$0		
June 30 Transfer in (out)		614		\$0		
, ,		\$0		\$11,815	\$1	-2.4%
2011 1 1111					ŞΙ	-2.4/0
June 30 Liabilities		(<u>\$1,527</u>)		\$ <u>0</u>		
BEGINNING - NET CASH ASSETS		\$12,085		\$11,815	\$1	-2.2%
DEGINATING NET CASTI ASSETS		712,003		Ţ <u>11,015</u>	71	2.2/0
PROJECTED REVENUE						
Taxes & Assessments	\$10,323		\$10,059			
Interest	\$10,323		\$38			
Developer Reimbursement	\$161		\$132			
Lease Revenue	\$229		\$257			
Other Revenue	\$202		\$154			
Fees	\$858		\$833			
Fire Mitigation Fees	\$0		\$0			
Total Projected Revenue	\$11,824		\$11,474			
· · · · · · · · · · · · · · · · · · ·	7 7 1		7,			
PROJECTED EXPENDITURES						
Personnel Costs	\$8,778		\$9,048			
Maintenance & Operating Costs	\$1,336		\$1,652			
Capital/Project Expenditures			\$0			
Depreciation Expense	\$659		\$752			
Total Operating Expenditures	\$10,773		\$11,451			
Operating Surplus - \$		\$1,051		\$ 24		
Capital/Project Expenditures		(\$1,907)		(\$800)		
CalPERS Payment		\$0				
Soil Contamination		\$ <u>0</u>		\$ <u>0</u>		
SUBTOTAL		\$11,230		\$11,039		
Liabilities (includes soil contamination & compensated ab	sences)	(\$1,521)		(\$1,035)		
Transfer in/out (FMF)	•	\$1,448		\$109		
Depreciation Expense		\$659		\$752		
		· · · · · · · · · · · · · · · · · · ·				
ENDING - NET CASH ASSET (Deficit)		\$ <u>11,815</u>		\$10,864	\$1	-8.0%
Fire Mitigation	Fund					
Cash - Beginning		\$1,204		\$91		
June 30 Receivables		\$199		\$0 60		
June 30 Restricted Cash & Cash Equivalents		\$0 \$0		\$0 \$0		
June 30 Prepay		\$0		\$0 \$0		
June 30 Transfer in (out)		(<u>\$614</u>)		\$ <u>0</u>		
		\$789		\$91		
June 30 Liabilities		\$ <u>0</u>		\$ <u>0</u>		
		4=00		40.	4.0	
BEGINNING - NET CASH ASSETS		\$ <u>789</u>		\$ <u>91</u>	\$0	-88.5%
PROJECTED REVENUE						
Interest		\$7		\$3		
Fire Mitigation Fees		\$328		\$284		
Total Projected Revenue		\$335		\$287	\$1	-14.1%
PROJECTED EXPENDITURES		4000		<i>720,</i>	Y-	/0
		ćo		(¢100)		
Total Operating Expenditures		\$ <u>0</u>		(<u>\$109</u>)		
Excess Revenue over Expenditure		\$335		\$179		
Transfers in(out)		(<u>\$1,448</u>)		\$ <u>0</u>	\$0	
Net Change in Fund Balance		(\$1,113)		\$179	(\$0)	
CACH ACCETS COS		(600.4)		4250	(64)	400.00/
CASH ASSETS - 6/30		(\$324)		\$269	(\$1)	-183.2%
LIABILITIES & FUND EQUITY						
Restricted Reserves						
Fire Mitigation		(<u>\$324</u>)		\$ <u>269</u>		
TOTAL LIABILITIES & FUND BALANCE		(\$324)		\$269	(\$1)	-183.2%
		'		· 	· · · /	
ENDING - NET CASH ASSETS (Deficit)-ALL FUNDS		\$ <u>11,492</u>		\$ <u>11,134</u>	\$1	-3.1%

FY13

CAPITAL EXPENDITURES

GENERAL FUND & FIRE MITIGATION FUND

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - EQUIPMENT FISCAL YEAR 12-13

GENERAL FUND)
--------------	---

ASSETS	
---------------	--

		BUDGET	Y-T-D						
Description	FY11	FY12	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Generator (Admin)	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,380	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE MITIGATION FUND									
ASSETS									
		BUDGET	Y-T-D						
Description	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
No proposed expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Asset Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TC	TAL <u>\$ 1,380</u>	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	<u>\$ -</u>

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - FACILITY FISCAL YEAR 12-13

GENERAL FUND

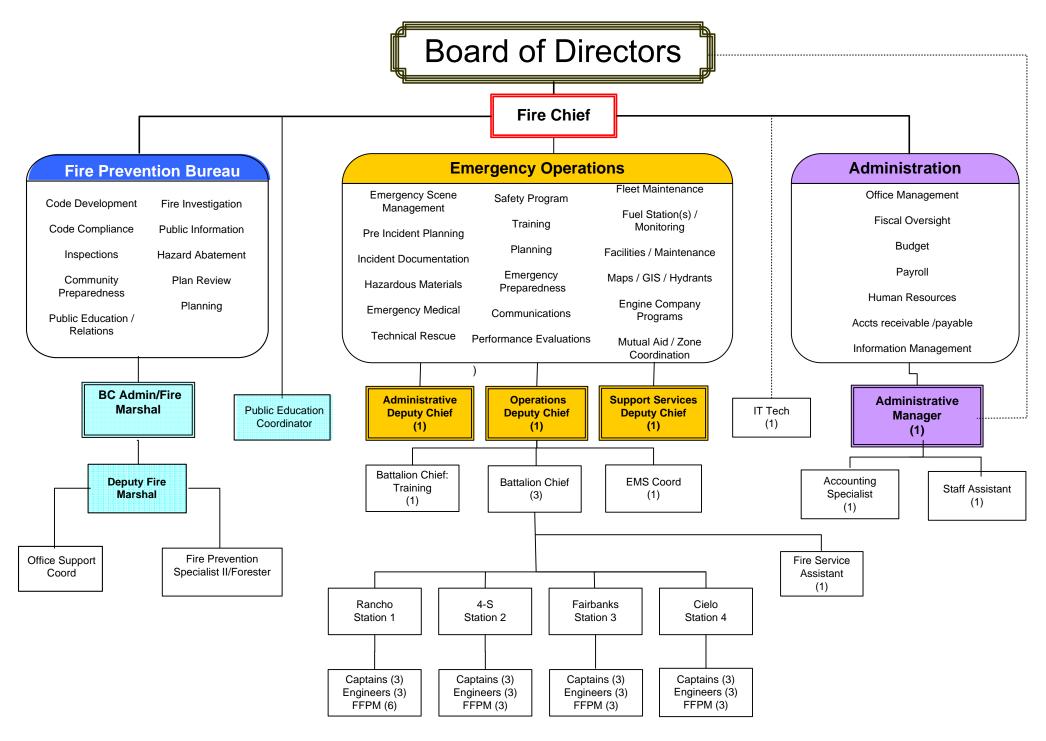
FACILITY REPLACEMENT - IMPROVEMENT

						BUDG	ΕT	Act	ual (6-30-12)										
Project #	Description	Funding %	Project Exp - YTD		FY11	FY12			FY12	FY13	- 1	FY14	FY15	5	FY16	FY1	.7	FY18	
03-01	Replacement of Fairbanks Fire Station - Committee Approved (FY04)	25%																	
	Design & Construction		\$ 4,727,746.00	-	845,999.53	. ,			431,135.69										
	Furnishings & Equipment - New		\$ 11,721.16	\$	2,930.29	\$ 62,50	00.00	\$	3,651.82										
09-03	Administration Building (New) Committee Approved (08/09)	25%																	
	Facility		\$ 1,711,738.89																
	Furnishings & Equipment - New		\$ 188,392.24	\$	47,098.06			\$	5,400.86	\$ -									
	Microwave Metropolitan Area Wireless Network Committee Approved (FY10) - Est																		
10-01	\$153,000	25%	\$ -	\$	-	\$ 38,2	50.00	\$	2,035.35	\$ 36,214.65	\$	-	\$ -	\$	-	\$	- 5	\$ -	
	SUBTOTAL			\$	896,027.88	\$ 600,74	19.00	\$	442,223.73	\$ 36,214.65	\$	-	\$ -	\$	-	\$	- 5	\$ -	
FIRE MITIO	SATION FUND																		
FACILITY R	REPLACEMENT/IMPROVEMENT																		
						BUDG			Y-T-D										
Project #	Description	Funding %			FY11	FY12			FY12	FY13	- 1	FY14	FY15	5	FY16	FY1	.7	FY18	
03-01	Replacement of Fairbanks Fire Station - Committee Approved (FY04)	75%																	
	Design & Construction			-					1,293,407.07	-									
	Furnishings & Equipment - New		\$ 10,644.26	\$	8,790.87	\$ 187,50	00.00	\$	10,955.47	\$ -									
09-03	Administration Building (New) Committee Approved (FY09)	75%								\$ -	\$	-	\$ -	\$	-	\$	- 5	\$ -	
	Facility		\$ 1,711,738.89	\$	141,294.18														
	Furnishings & Equipment - New		\$ 172,100.47																
	Microwave Metropolitan Area Wireless Network Committee Approved (FY10) - Est																		
10-01	\$153,000	75%	\$ -	\$	-	\$ 114,7	50.00	\$	6,106.06	\$ 108,643.94	\$	-	\$ -	\$	-	\$	- 5	\$ -	_
	SUBTOTAL			\$	2,688,083.63	\$ 1,802,2	50.00	\$	1,310,468.60	\$ 108,643.94	\$	-	\$ -	\$	-	\$	- 5	\$ -	

	SUMMARY OF I	PROPOSED		XPENDITURES - V	/EHICLE & /	APPARATU:	S		
			FISCALY	'EAR 12-13					T
GENERAL FUND									
VEHICLE & APPARATUS REPLACEMENT									
			BUDGET	Actual (6-30-12)					
ID/Vehicle Type	Year	FY11	FY12	FY12	FY13	FY14	FY15	FY16	FY17
9611 -Engine - (Type I)	1996								
9561 - Brush (Type III)	1996								
0383 - Command	2003								
VEHICLE REPLACEMENT RESERVES									
0181 - Staff	2001		\$ 45,000						
0211 - Engine (Type I)	2002				\$ 575,000				
0261 - Water Tender	2002								\$ 300,000
0262 - Brush (Type III)	2002								
0281 - Staff	2002				\$ 45,000				
0311 - Engine - (Type I)	2003						\$ 600,000		
0312 -Engine - (Type I)	2003							\$ 615,000	
0381 - Command	2003							, ,	
0382 - Staff	2003					\$ 50,000			
0384 - Staff	2003					\$ 50,000			
0781 - Command	2007		\$ 85,000						
0881 - Command	2008						\$ 70,000		
0882 - Command	2008		\$ 65,000						
0981 - Staff	2009								
0982 - Staff	2009						\$ 75,000		
1281 - Command	2012			\$ 64,270					
1282 - Command	2012			\$ 75,188					
1181 - Staff	2011	\$ 27,385	\$ -	\$ 14,430	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Vehicle Replacement		\$ 27,385	\$ 195,000	\$ 153,889	\$ 620,000	\$ 100,000	\$ 745,000	\$ 615,000	\$ 300,000
FIRE MITIGATION FUND									
VEHICLE & APPARATUS REPLACEMENT									
ID Webiele Time	V	F)/44	BUDGET FY12	Y-T-D FY12	EV42	EV4.4	F.V.4.F	FV4.C	F)/47
ID/Vehicle Type Nothing planned	Year	FY11	FLIA		FY13	FY14	FY15	FY16	FY17
Nothing planned				\$ -				ş -	- ب
	TOTAL		\$ 195,000	\$ 153,889	\$ 620,000	\$ 100,000	\$ 745,000	\$ 615,000	\$ 300,000

FY13

ORGANIZATION CHART PERSONNEL EQUIPMENT FACILITY FLEET



AUTHORIZED PERSONNEL

Positions	FY 12 Authorized	Changes	FY13
Fire Administration			
Fire Chief	1	0	1
Deputy Chief ¹	0	0	0
Fire Marshal ²	1	-1	0
Administrative Manager	1	0	1
Battalion Chief ³	4	1	5
Staff Assistant/Office Support Coordinator (Admin & Prevention)	2	0	2
Accounting Specialist	1	0	1
Deputy Fire Marshal ⁴	0	1	1
Fire Prevention Specialist	1	-1	0
Public Relations Coordinator	1	0	1
Urban Fire Forester ⁵	1	-1	0
EMS Coordinator	1	0	1
Fire Prevention Specialist II/Forester ⁶	0	1	1
Captain	12	0	12
Engineer	12	0	12
Firefighter/Paramedic	15	0	15
TOTAL	53		53

- 1. Position filled by Deputy Chiefs with Cooperative Efforts
- 2. Fire Marshal position not funded in budget
- 3. Battalion Chief additional position approved for administrative and prevention responsibilities in lieu of Fire Marshal
- 4. Deputy Fire Marshal new position in lieu of Fire Marshal
- 5. Urban Forester position eliminated resulting in retirement and reorganization of prevention responsibilities
- 6. Fire Prevention Specialist II/Forester new position resulting from reorganization

2012-2013 Equipment - DEPRECIATION EXPENSE & ACCUMULATED RESERVES

							Jun 2012		2012/13	Jun 2013
			Date in	Year	Depreciation	Depreciation	Accumulated		Depreciation	Accumulated
Description	Cost	Addition	Service	in Service	Schedule - Years	Annual Expense	Reserves	2012	Expense	Reserves
Turnout Washer	\$ 52,595.00		6/30/2005	2005	5		52,595.00	7.00		52,595.00
Hydraulic Rescue Tool	\$ 22,400.00		6/30/2005	2005	15	1,493.31	11,946.67	7.00	1,493.33	13,440.00
File Server	\$ 16,279.35		7/13/2005	2005	3	0.00	16,279.35	7.00		16,279.35
Printer-Scanner-Plotter	\$ 23,536.62		1/31/2007	2007	7	3,362.37	18,212.86	5.42	3,362.37	21,575.24
Hydraulic Rescue Tool #2	\$ 18,360.89		1/1/2008	2008	15	1,224.06	5,508.27	4.05	1,224.06	6,732.33
Thermal Imaging Camera #1	\$ 11,201.25		5/1/2009	2009	5	2,240.25	7,094.13	3.17	2,240.25	9,334.38
Thermal Imaging Camera #2	\$ 11,201.25		5/1/2009	2009	5	2,240.25	7,094.13	3.17	2,240.25	9,334.38
Copier	\$ 19,921.64		11/1/2009	2009	5	3,984.33	10,292.85	2.58	3,984.33	14,277.18
Phone System - Admin	\$ 24,495.83		3/31/2011	2011	5	4,899.17	6,120.60	1.25	4,899.17	11,019.77
Office Furnishings - Admin (Rancho Cielo)	\$ 101,728.23		3/31/2011	2011	10	10,172.82	12,709.06	1.25	10,172.82	22,881.88
File Server - Fairbanks	\$ 11,721.16		3/31/2011	2011	7	1,674.45	2,091.92	1.25	1,674.45	3,766.37
File Server - Admin	\$ 41,143.18		3/31/2011	2011	7	5,877.60	7,342.97	1.25	5,877.60	13,220.57
Board Room Dias Furnishings - Admin	\$ 21,025.00		4/16/2011	2011	10	2,102.50	2,540.28	1.21	2,102.50	4,642.78
	\$ 375,609.40					39,271.11	159,828.04		39,271.12	199,099.17

Acc Dep - 2012	159,828.04
Ann Dep - 2013	39,271.12
Adj Dep - 2013	
Acc Dep - 2013	199,099.18

2012-13 STATION LOCATION - DEPRECIATION EXPENSE & ACCUMULATED RESERVES

						Jun 2012			2012-13	Jun 2013
			Year in	Depreciation	Depreciation	Accumulated			Depreciation	Accumulated
Station Locations	Cost	Addition	Service	Schedule - Years	Annual Expense	Reserves	2013		Expense	Reserves
16936-1/2 El Fuego (Admin)	1,294,645.00		1992	40	\$ 32,366.13	\$ 647,323.15	21.00	\$	32,366.13	\$ 679,689.27
Admin Bldg	112,623.07		2007	26	\$ 4,331.66	\$ 31,765.44	6.00	\$	4,331.66	\$ 36,097.10
16936 El Fuego (Stn)	2,922,332.00		1999	40	\$ 73,058.30	\$ 949,758.70	14.00	\$	73,058.30	\$ 1,022,817.00
Pavers	44,176.00		2008	30	\$ 1,472.53	\$ 5,522.00	4.75	\$	1,472.53	\$ 6,994.53
6424 El Apajo Completed 03/26/2012	4,854,008.00		2012	40	\$ 121,350.20	\$ -	1.00	\$	121,350.20	\$ 121,350.20
16930 Four Gee Road	3,180,000.00		2003	40	\$ 79,500.00	\$ 715,500.00	10.00	\$	79,500.00	\$ 795,000.00
16930 Four Gee Road - Training Tower	1,563,252.00		2004	40	\$ 39,081.30	\$ 312,650.40	9.00	\$	39,081.30	\$ 351,731.70
Training Facility Concrete	27,000.00		2006	38	\$ 710.53	\$ 5,684.22	7.00	\$	710.53	\$ 6,394.75
16930 Four Gee Road - Storage Facility	190,225.35		2007	40	\$ 4,755.63	\$ 23,778.17	6.00	\$	4,755.63	\$ 28,533.80
18040 Calle Ambiente	3,180,000.00		2005	40	\$ 79,500.00	\$ 543,250.00	7.83	\$ \$	79,500.00 -	\$ 622,750.00
Admin Bldg (Rancho Cielo)	1,699,885.47		2011	40	\$ 42,497.14	\$ 51,112.99	2.20	\$	42,497.14	\$ 93,610.13
	19,068,146.89				478,623.41	3,286,345.07			478,623.41	3,764,968.48
					\$ 121,350.20					
						Acc De	p - 2012		30-Jun	\$ 3,286,345.07
						Ann De	p - 2013			\$ 478,623.41
						Adj De _l	p - 2013			\$ -
						Acc De	p - 2013		30-Jun	\$ 3,764,968.48

2012-2013 Fleet Inventory & Est Cost Replacement Schedule

Unit ID	Туре	Year	Location	Replacement	Est Cost										
				Year	Replacement	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
0781	Command	2007	Battalion Chief	2010/2011	\$ 85,000										
0211	Engine - Type I	2002	RSF2	2011/2012	\$ 575,000	\$ 575,000									
0281	Staff	2002	Fire Prevention	2012/2013	\$ 45,000	\$ 45,000									
0382	Staff	2003	Fire Prevention	2013/2014	\$ 50,000	↔	\$ 50,000								1
0384	Staff	2003	Fire Prevention	2013/2014	\$ 50,000		\$ 50,000								
0311	Engine - Type I	2003	FBR	2014/2015	\$ 600,000		⇒	\$ 600,000							1
0881	Command	2008	Fire Chief	2014/2015	\$ 70,000			\$70,000							
0982	Command	2009	Training Chief	2014/2015	\$ 75,000			\$75,000							
0312	Engine - Type I	2003	Cielo	2015/2016	\$ 615,000			Ą	\$615,000						1
0261	Water Tender	2002	RHO	2016/2017	\$ 300,000				♦	\$300,000					
0262	Brush - Type III	2002	4S	2017/2018	\$ 390,000					\Diamond	\$390,000				
0981	Staff	2009	Utility - RHO	2018/2019	\$ 80,000						⇒	\$80,000			
0811	Engine - Type I	2008	RHO	2018/2019	\$ 600,000							\$600,000			
0561	Brush - Type III	2005	RHO	2020/2021	\$ 450,000							↔		\$450,000	
1181	Staff	2011	Public Relations Coordinate	2020/2021	\$ 42,000								♦	\$42,000	
1282	Staff	2012	Fire Prevention	2021/2022	\$ 47,500									♦	\$47,500
1281	Command	2012	Battalion Chief	2021/2022	pending										pending
			RESERVE												↔
0383	Command	2003	Reserve - RSF4												
9511	Engine - Type I	1995	Reserve - RSF2												
9611	Engine - Type I	1996	Reserve - RSF3			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$ 4,074,500	\$ 620,000	\$ 100,000	\$ 745,000	\$ 615,000	\$ 300,000	\$ 390,000	\$ 680,000	\$ -	\$ 492,000	\$ 47,500

				Est		Date in	Depreciation		Annual	une 30, 2012 ccumulated					ine 30, 2013 ccumulated
Asset No	Description	Year	Location	Replacement	Actual Cost		Schedule	De	preciation	epreciation	2013		2013 (Inc Adj)	D	epreciation
0211	Engine - Type I	2002		2011/2012	\$ 430,996.00	1-Jul-02	10	\$	43,099.60	\$ 32,787.00	11	.00 \$	-	\$	32,787.00
0681	Staff - Exployer	2006	EMS Coordintor	2015/2016	\$ 8,400.00	24-Aug-11	10	\$	840.00	\$ -	7	.00 \$	5,880.00	\$	5,880.00
0384	Staff	2003		2011/2012	\$ 32,787.00	30-Jun-04	5	\$	-	\$ 64,814.02	g	.00 \$	-	\$	64,814.02
0781	Command	2007		2011/2012	\$ 64,814.02	31-Dec-06	5	\$	12,962.80	\$ 20,843.00	6	.50 \$	-	\$	20,843.00
0281	Staff	2002		2012/2013	\$ 20,843.00	1-Jul-02	5	\$	-	\$ 29,640.00	11	.00 \$	-	\$	29,640.00
0382	Staff	2003		2012/2013	\$ 29,640.00	30-Jun-04	5	\$	-	\$ 430,996.00	10	.00 \$	-	\$	430,996.00
0311	Engine - Type I	2003		2013/2014	\$ 412,007.00	30-Jun-04	10	\$	41,200.70	\$ 329,605.60	g	.00 \$	41,200.70	\$	370,806.30
0312	Engine - Type I	2003		2014/2015	\$ 412,007.00	30-Jun-04	10	\$	41,200.70	\$ 329,605.60	g	.00 \$	41,200.70	\$	370,806.30
0881	Command	2008		2014/2015	\$ 43,291.22	7-Nov-07	5	\$	8,658.24	\$ 40,405.14	5	.67 \$	2,886.08	\$	43,291.22
0981	Staff	2009		2014/2015	29,842.38	1-Mar-09	5	\$	5,968.48	\$ 19,894.92	4	.33 \$	5,968.48	\$	25,863.40
0982	Command	2009		2014/2015	\$ 42,294.21	30-Jun-09	5	\$	8,458.84	\$ 25,376.53		.00 \$	8,458.84	\$	33,835.37
0261	Water Tender	2002		2016/2017	\$ 204,528.00	1-Jul-02	15	\$	13,635.20	\$ 136,351.80	11	.00 \$	13,635.20	\$	149,987.00
1181	Staff - Explorer	2011		2016/2017	27,385.48	1-Jun-11	5	\$	5,477.10	\$ 6,829.60	2	.08 \$	5,477.10	\$	12,306.69
0262	Brush - Type III	2002		2017/2018	\$ 278,104.00	1-Jul-02	15	\$	18,540.27	\$ 185,402.42	11	.00 \$	18,540.27	\$	203,942.68
0811	Engine - Type I	2008		2018/2019	483,367.58	1-Apr-08	10	\$	48,336.76	\$ -	5	.25 \$	48,336.76	\$	48,336.76
0561	Brush - Type III	2005		2020/2021	\$ 287,663.00	30-Jun-05	15	\$	19,177.53	\$ 205,431.22	8	3.00 \$	19,177.53	\$	224,608.75
1282	Staff - Ford F150	2012		2021/2022	\$ 50,555.58	1-May-12	5	\$	10,111.12	\$ 134,889.67	1	.20 \$	10,111.12	\$	145,000.78
1281	Command - Exp	2012		2021/2022	\$ 64,270.30	Pending	5	\$	12,854.06	\$ 1,685.19	1	.00 \$	12,854.06	\$	14,539.25
RESERVE															
9611	Engine - Type I		Reserve - RSF3		\$ 475,000.00					\$ 475,000.00				\$	475,000.00
0383	Command	2003	Reserve - RSF4		\$ 34,881.00	30-Jun-04	5			\$ 34,881.00	10	.00 \$	-	\$	34,881.00
9511	Engine - Type I	1995	Reserve - RSF2		\$ 129,234.84					\$ -	18	3.00 \$	-	\$	-
	·			·	\$ 3,561,911.61			\$	290,521.40	\$ 2,504,438.69		\$	233,726.83	\$2	,738,165.53

3561911.61 \$ 3,561,911.61

STAFF REPORT

NO. 12-17

TO: BOARD OF DIRECTORS

FROM: TONY J. MICHEL, FIRE CHIEF

SUBJECT: NCDJPA ADMINISTRATIVE SERVICES AGREEEMENT AMENDMENT

DATE: SEPTEMBER 12, 2012



RECOMMENDATION

Staff recommends that the Board of Directors approve and authorize the president to execute the First Amendment of the Administrative Service Agreement with North County Dispatch JPA.

BACKGROUND

In April 2006, the Board of Directors approved the Administrative Service Agreement between the fire district and the North County Dispatch Joint Powers Authority (JPA). This agreement was in effect for two years with two automatic two (2) year renewals. This agreement expired on June 30, 2012.

The JPA approved and is in the process of recruiting an individual to provide some or perhaps all of the administrative services that the fire district is currently providing.

CURRENT SITUATION

The fire district has continued to provide administrative service for the JPA without disruption. The amendment to the original agreement will provide the district with the ability to continue to provide administrative service for the JPA, as well as provide the district with the ability to obtain a reasonable amount of notice if the JPA chooses to discontinue our administrative services. The term of this amendment is for one year and successive one-year automatic renewals, with a one hundred twenty (120) day termination clause.

Legal counsel has reviewed the amendment. The original *Administrative Services Agreement* shall remain in full force and effect, except as specifically amended.

FIRST AMENDMENT TO ADMINISTRATIVE SERVICES AGREEMENT

This Amendment ("**Amendment**") is entered into the ___day of _____, 2012 ("**Effective Date**") regarding that certain ADMINISTRATIVE SERVICES AGREEMENT dated April 27, 2006 by and between RANCHO SANTA FE FIRE PROTECTION DISTRICT ("**RSF**") and the NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY ("**JPA**") ("**Agreement**").

Recitals

WHEREAS, the Agreement term ended on June 30, 2012; and

WHEREAS, JPA desires to continue to have RSF provide administrative services by extending the term of the Agreement; and

WHEREAS, RSF will agree to continue to provide administrative services provided the term of the Agreement is extended; and

WHEREAS, The Parties agree to amend the Agreement as more fully stated herein.

NOW THEREFORE, the parties agree as follows:

- 1. Paragraph 6 is hereby amended to provided that for the services herein to be performed, JPA shall pay to RSF the sum of \$79,812.00 annually payable in quarterly installments of \$19,953.00. Further the amount to be paid by JPA to RSF under the Agreement shall adjust on an annual basis in accordance with the terms of the Agreement.
- 2. Paragraph 7 is hereby amended to extend the term until June 30, 2013, and shall automatically renew thereafter for successive one-year terms unless the agreement is modified or terminated by the Parties. Notwithstanding the forgoing either party may terminate this Agreement upon one hundred twenty (120) days written notice to the other Party.
- 3. This Amendment may be executed simultaneously or in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
- 4. Except as specifically provided herein all terms shall have the same meaning as defined in the Agreement.
- 5. Except as specifically amended herein, the Agreement shall remain in full force and effect.

Executed the first day and year appearing above at San Diego, California.

By:
Name:
Its:
North County Dispatch Joint Powers Authority
By:
Name:
Its.

Rancho Santa Fe Fire Protection District

a Special District

ADMINISTRATIVE SERVICES AGREEMENT

This Agreement is made and entered this 27th day of Agree, 2006 by and between the RANCHO SANTA FE FIRE PROTECTION DISTRICT, a governmental entity (hereinafter referred to "RSF") and the NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY, a governmental entity (hereinafter referred to as "JPA").

RECITALS

WHEREAS, JPA operates an emergency communications facility on property leased from RSF; and

WHEREAS, due to the proximity and costs savings available to JPA, RSF desires to provide administrative services to JPA; and

WHEREAS, JPA desires to retain RSF to provide administrative services.

NOW THERFORE, the parties agree as follows:

1. Purpose

This Agreement when executed by both parties hereto shall constitute an engagement of RSF by JPA in providing administrative services to JPA in the operations of its emergency communications facilities.

2. <u>Furnishing of Administrative Services</u>

RSF shall furnish administrative services to JPA in order to operate its communications facilities. Said administrative services shall include the following:

- a. Human Resource services, includes: new employee processing; administration of health benefits, workers comp, PERS retirement benefits, and employee medical reimbursement; contract management and records managements as to human resource services.
- b. Accounting services including: general ledger, financial reports, accounts payable, accounts receivable, bank reconciliation, and records management as to accounting services.
- c. Payroll services including: payroll calculation, employee deductions, State and Federal tax reporting, and records management as to payroll services.
- d. Financial services including: banking, coordination, and support of JPA annual audit, and records management as to financial services.
- e. Examples of administrative tasks can be found in an attachment to this contract titled "Exhibit 1."

3. Employees of JPA

All personnel hired by the JPA for its communication facility shall be employees of JPA and shall at all times be subject to the direction of the supervision and control of the JPA directly or by RSF acting on behalf of the JPA pursuant to this Agreement. JPA shall have the sole responsibility of paying the salaries, taxes, including, but not limited to federal social security taxes; Federal, California and employment taxes and all other employee related expenses regarding the employees of JPA. RSF shall in no way be responsible for the training for JPA employees.

4. Compliance with Applicable Statutes, Ordinance and Regulations

In performing the administrative services required under this Agreement, RSF shall comply with all applicable federal, state, county, city statutes, ordinance, and regulations.

5. <u>Insurance</u>

- a. JPA shall furnish and keep in full force and effect during all times of this Agreement the following insurance:
 - i. Workers Compensation insurance covering all employees of JPA.
 - ii. Comprehensive Liability insurance to include general liability, automotive liability, and public officials and professional liability. These policies shall provide coverage for bodily injury and property damage in an amount not less than one million dollars (\$1,000,000.00) combined single limit per occurrence and shall name RSF as an additional insured. No cancellation or change of coverage shall be effective until thirty days (30) written notice has been given to RSF.
- b. RSF shall furnish and keep in full force and effect during all times of this Agreement the following insurance:
 - i. Comprehensive liability insurance to include general liability, automotive liability, and public officials and professional liability for any and all property claims or suits for damages arising out of RSF's duties under this Agreement by RSF's officers, agents, representatives, subcontractors, volunteers or employees. The policy shall provide coverage for bodily injury and property damage in an amount not less than one million dollars (\$1,000,000.00) combined single limit per occurrence and shall name the JPA as an additional insured. No cancellation or change of coverage shall be effective until thirty days (30) written notice has been given to the JPA.

6. Compensation

For the services herein to be performed, JPA shall pay to RSF the sum of sixty nine thousand, six hundred dollars (\$69,600.00) annually in seventeen thousand, four hundred dollars (\$17,400.00) quarterly installments.

a. The base annual compensation will be adjusted on the anniversary date and thereafter every year on such date for the reminder of the term (each such one-year period is referred to herein as a "COLA Period"), to reflect any increase in the purchasing power of the dollar) The COLA shall be identified as the Consumer Price Index All Urban Consumers-All Items, San Diego (CPI San Diego)-Annual Index.

7. Term of this Agreement

The term of this Agreement shall commence on July 1, 2006 and shall continue in full force and effect for a period of two (2) years. This Agreement shall automatically renew for two (2) year periods provided that either party may notify the other party within 180 days of expiration of the then expiring period of its desire to terminate this Agreement.

8. Nonassignability

This Agreement shall not be assigned by either party without the express written consent of the other first obtained.

9. <u>Notices</u>

Any and all notices or other communications required or permitted by this Agreement or by law to be served on or given to either party shall be in writing and shall be deemed duly served and given when personally delivered to the party whom directed or in lieu of such personal service when deposited in the United States mail, postage pre-paid to:

a. RSF

Attention: Fire Chief
RANCHO SANTA FE FIRE PROTECTION DISTRICT
Post Office Box 410
Rancho Santa Fe, California 92067

b. JPA

Attention: Administrator
NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY
Post Office Box 410
Rancho Santa Fe, California 92067

10. Indemnification

JPA agrees to and shall indemnify, defend and hold RSF and its officers, employees, directors and agents harmless from and against all expenses (including without limitation attorney's fees and disbursements), losses or liabilities, including any liabilities, loss or claim or third party claims arising out of any claim or loss alleged to have arisen out of the operations of the communications facilities by the JPA. This indemnity shall survive the termination of this Agreement.

With respect to the matters specifically delegated to RSF under this Agreement, RSF hereby assumes all liability for and shall indemnify and hold the JPA harmless against any and all liabilities, claims, demand, costs, losses and expenses including attorney's fees, without limitation of costs and fees of litigation, for damages or injury to persons or property arising or asserted to have arisen from the active or passive negligence or willful misconduct or RSF, its officers, agents, representatives, subcontractors, volunteers or employees, whether sole or contributory. This indemnity shall survive the termination of this Agreement.

11. Resolution of Disputes

a. All controversies or claims arising out of or relating to this Agreement or any agreements or instruments relating thereto, whether enforcement or interpretation or rising out of or relating to any alleged breach, default or misrepresentation in connection with any of the provisions under this agreement or any agreements or instruments relating thereto, shall be resolved by submission to final and binding arbitration at the offices of Judicial Arbitration and Medication Services, Inc. ("JAMS") located in San Diego, California. Such arbitration shall be conducted in accordance with the most recent version of the JAMS Rules of Practice and Procedure for the arbitration of commercial disputers ("JAMS Rules") as of the date of this Agreement.

- b. The aggrieve party shall initiate arbitration by sending written notice of its intention to arbitrate to the other party to this Agreement at the addresses listed in Section 9 above, and to JPAS at 401 B Street, Suite 200, San Diego, California. Such notice shall contain a description of the dispute, the amount in controversy and the remedy sought. If and when any party to this Agreement shall make a demand for arbitration, the party shall execute any and all documents and statements required by JPA for the arbitration or settlement of the disputes in accordance with the JAMS Rules. In no event shall any demand for arbitration be made after the date when institution of a legal or equitable proceeding based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.
- c. The parties may agree on an arbitrator from the JAMS panel for any arbitration pursuant to this Section. If the parties are unable to agree on an arbitrator, JAMS shall provide a list of three prospective arbitrators and each party shall strike one in accordance with JAMS Rules. The remaining arbitrator shall serve as the designated arbitrator during the arbitration proceedings conducted pursuant to the JAMS Rules. The final decision of the arbitrator shall be binding on the parties and shall not be subject to appellate review. In the event of any conflict between this Section and the JAMS Rules, this Section shall control.

12. Entire Agreement

Both JPA and RSF agree that this Agreement constitutes the sole and only Agreement between them representing the services correctly sets forth their obligations and duties with respect to each other.

13. Governing Law

This Agreement shall be construed in accordance with and governed by the laws of the State of California.

[Signatures next page]

Signatures

Executed at Rancho Santa Fe, California.

RSF RANCHO SANTA FE FIRE PROTECTION DISTRICT
By: James HAshcraft
Name: James H Ashcraft
Its: President
Date: June 23 200 C
Attest
By: Karleyo Lamab
Name: Karlenz Rannals
Its: Board Clerk - Secretary
Date: June 23, 2006
1
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY
<u>JPA</u>
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY By: James HAShcraft
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY By: James HAshcraft Name: James H Ashcraft
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY By: James HAshcraft Name: James HAshcraft Its: Chair
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY By: James HAshcraft Name: James HAshcraft Its: Chair Date: June 23, 2006
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY By: James HAshcraft Name: James HAshcraft Its: Chair Date: June 23, 2006
JPA NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY By: James H. Asharafi Its: Chair Date: June 23, 2006 Attest By: May M.

Date: _____

EXHIBIT 1

Examples of typical tasks:

Accounts Payable

Review

Signature: checks - wire transfer

Medical Reimbursements

Review/Approve Reimbursement Requests

Staff Meetings - Accounting Staff

General Questions - Personnel, Accounting, etc

General Supervision

Accounts Receivable

Review/Approve Deposit (County)

PERS

Review/Approve Summary Report

Payroll

Review/Approve Payroll

State of CA Report - Employees

Workers Comp Premium

Cal-Card - Review/Approve

Calculate - Life/STD/LTD Premium

Calculate - Medical Dental Premium

Review Quarterly Taxes

Attend Quarterly Board Meetings

Payroll Change Notices

Review List of Demands

Review Budget Analysis

Medical Reimbursement Distributions

MOU Buy-back/Adjustments

General Inquiries per month

Banking Requirements (signature cards, fee review, etc)

Labor Negotiation Support

Software Troubleshoot (Payroll, Accounting)

Notary Services

PERS enrollment/terminations

New Hires

Deferred Compensation - per employee requests

Cal Card Maintenance

Miscellaneous Assignments

Budget Review (Personnel Costs)

Audit Participation

Review 1099"s

Review W-2's

Staff Meetings

Inquiries: Employee, Management, Admin

Requested Changes

Updates

Payroll

Import timecards

Verify OT Classification

Verify Correct Wages & Deductions

Issue Checks

Journal Request for Payroll

ACH Wire Transfer

Setup Auto Deposit

Liabilities:

Federal Taxes

State Taxes

Deferred Compensation

Court Ordered Payments

Miscellaneous Employee Deductions

Disability Insurance

PERS

Charities

Financial

Accounts Payable Review & Posting Accounts Receivable Review & Posting ACH County Transfer Posting Records Maintenance

Payroll

Enter Payroll Transactions to Bank History CABT Bank Reconciliation Tax Spreadsheets

Financial

Post Banking Transactions
Review & Enter Cal Card Data
County Bank Reconciliation
Monthly Transaction Review
Review Reimbursable Accounts & Invoice
Access, Edit & Post County Reports
Post Wages & Reverse Liabilities
Records Maintenance

Payroll

Tax vs. Payroll Comparison Federal, Medical & Social Security Taxes Schedule B State Taxes State Wages & Tax Form Unemployment Taxes Records Maintenance

Financial

Budget Analysis NCDJPA Financial Report Access, Edit & Post Quarterly Interests Invoice Member Agencies for Services Medical & Vacation Accruals/Reversals Quarterly Journal Adjustment - OT, Holiday, Co-pays etc. Trial Balance Review Reclassifications & Research

Vacation and Sick Leave Buyback

Hand Input Special Pay Verify Correct Wages & Deductions Issue Checks Journal Request for Payroll **ACH Wire Transfer** Setup Auto Deposit Liabilities:

Federal Taxes State Taxes

Deferred Compensation Court Ordered Payments

Miscellaneous Employee Deductions

Disability Insurance

PERS Charities

Holiday Payroll

Hand Input Special Pay Verify Correct Wages & Deductions Issue Checks Journal Request for Payroll ACH Wire Transfer Setup Auto Deposit Liabilities: Federal Taxes

State Taxes Deferred Compensation Court Ordered Payments Miscellaneous Employee Deductions Disability Insurance PERS Charities

Payroll

Federal, Medicare, & Social Security Taxes State & Unemployment Taxes W-2's Payroll Programming Changes/Updates Office Meetings

Financial

Fiscal Review & Setup for Audit Audit Fiscal Closing Annual Opening & Setup Offsite Meetings Files Close & Setup

Miscellaneous

Correspondence with Member Agencies
Special Projects or Extended Inquiries
Miscellaneous Request (Phone call, visitors, etc.)
Staff Meetings
General Questions
Accounts Payable
Data entry of invoices to Great Plains
Print Checks & reports
Get Checks signed
Prepare County Transfer Sheet
Get transfer signed (look for signatures)
Mark all invoices with check/date info
Scan/file invoices after batch is done

Accounts Receivable

Pull invoice and match up to check Data entry check into Excel Data entry check into Great Plains Prepare deposit sheet Copy checks for deposit Mail it off

PERS

Prepare bi-weekly PERS report in Excel Also in PERS program Match up figures Prepare check request for PERS Submit report via Aces program (internet) When approved - type up PERS form Mail report with check

Cal-Card

Prepare spread sheet with expenses/copy invoices Prepare a check request for this amount

Miscellaneous

Human Resource Support -creating pay records, benefit administration - filing Miscellaneous Requests (phone call, visitors, etc.)
Bank reconciliation
Prepare Rebills
Research uncashed checks
Chart of Account/Vendor Maintenance
Prepare List of Demands

Miscellaneous Assignments

FY End File Maintenance Audit Participation Prepare 1099"s Mail out W-9's



Rancho Santa Fe Fire Protection District

Board of Directors
James Ashcraft, President
Thomas Hickerson
Nancy C. Hillgren
Randall Malin
John C. Tanner

P.O. Box 410 • 16936 El Fuego • Rancho Santa Fe • California 92067-0410 Tel. (858) 756-5971 • Fax (858) 756-4799

Fire Chief Tony J. Michel

March 13, 2012

Lesli Wilson, Administrator North County Dispatch Joint Powers Authority PO Box 410 Rancho Santa Fe, Ca 92067

Dear Lesli:

Pursuant to the *Administrative Services Agreement* between the Rancho Santa Fe Fire Protection District (RSF) and North County Dispatch Joint Powers Authority, there is a provision to adjust the annual cost on each anniversary of the commencement date the annual compensation will be adjusted.

This letter serves notice to North County Dispatch Joint Powers Agency that effective July 1, 2012 the annual cost for administrative services will increase to \$79,812 or \$19,953 per quarter. I have enclosed a copy of the CPI for your reference, which shows the annual CPI for 2011 at 3.0%.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

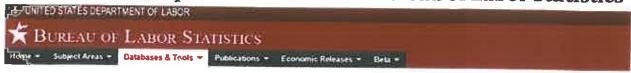
Karlena Rannals Administrative Manager

Enc.

CC:

File

United States Department of Labor - Bureau of Labor Statistics

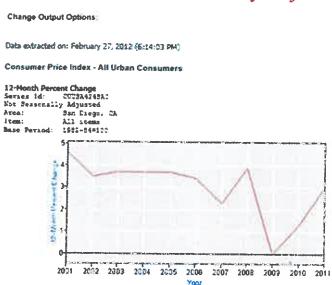


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include graphs

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Databases, Tables & Calculators by Subject



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2002					

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2002												1	3.5	2.9	4.0
2003													3.7	4.1	3.4
2004													3.7	3.7	3.7
2005													3.7	3.3	4.0
2006													3.4	3.8	3.0
2007													2.3	2.3	2.3
2005													3.9	4.6	3.2
2009													0.0	-0.6	0.6
2010				-								- 1	1.3	1.4	1.2
2011													3.0	3.4	2.7



9335 Hazard Way • Suite 200 • San Diego, CA 92123 Phone (858) 614-7755 • Fax (858) 614-7766

San Diego Local Agency Formation Commission

Website:www.sdlafco.org

Chairwoman

Dianne Jacob County Board of Supervisors August 29, 2012

Vice Chairman

Andrew L. Vanderlaan Public Member

TO:

Independent Special Districts of San Diego County

Local Agency Formation Commission

FROM:

Executive Officer

Members

Bill Horn County Board of Supervisors

Bud Pocklington South Bay Irrigation District

Mark Lewis Mayor City of El Cajon

John Ingalis Santa Fe Irrigation District

Lorie Zapf Councilmember City of San Diego

Jim Janney Mayor City of Imperial Beach

Alternate Members

Greg Cox County Board of Supervisors

Sherri Lightner Councilmember City of San Diego

Sam Abed Mayor City of Escondido

Jo MacKenzie Vista Irrigation District

Harry Mathis Public Member

Executive Officer

Michael D. Ott

SUBJECT: 2012 Special Districts Election

By our letter of April 27, 2012, we solicited nominations for one regular district commission position on the Local Agency Formation Commission (LAFCO), and eight positions on LAFCO's Special Districts Advisory Committee. By the deadline of June 8, 2012, two nominations for the regular Commission member, and nine nominations for eight positions on the Advisory Committee were received. As required by the Selection Committee Rules, all eligible nominations were forwarded to the Nominating Committee. The 2012 Nominating Committee was comprised of Gary Croucher (Otay Water District), Judy Hanson (Leucadia Wastewater District), and Kimberly Thorner (Olivenhain Municipal Water District). After the Candidates Forum held on August 16, 2012 at the San Diego Chapter of the California Special District Association's Quarterly Dinner Meeting, LAFCO Consultant Harry Ehrlich met with the Nominating Committee on August 22, 2012 to discuss a recommended slate of nominees for the open positions. A copy of the Nominating Committee's Report and Recommendations is attached (Attachment 1). Special District Election Ballots and Vote Certification forms on which to record your votes are also attached (Attachment 2). A list of the eligible independent special districts is provided for your convenience (Attachment 3). Please note that LAFCO staff has not included any of the candidates' promotional materials with the election materials. Lastly, attached are the Special District Summary of Nominations and copies of Nomination Forms (Attachment 4).

With respect to ballots, there is a separate ballot for each position: <u>yellow</u> for the LAFCO regular special district member, and <u>blue</u> for the advisory committee members. Be sure each ballot is marked only for the number of positions to be voted for in that category. A ballot that is cast for more than the indicated number of positions will be disregarded.

Counsel

The ballots should be considered by your full district board. State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who casts your district's votes. A ballot received without a signed certification form will not be counted.

All nominees are listed on the respective ballot. An asterisk indicates the nominating committee recommendations, and incumbents have been *italicized*. Write-in candidates are permitted, and spaces have been provided for that purpose.

The deadline for receipt of the ballots by LAFCO is <u>October 10, 2012</u>. The Selection Committee Rules require that marked ballots be returned <u>by certified mail, return receipt requested</u>. Facsimile (FAX) ballots and certification forms will be accepted, <u>if necessary to meet the ballot deadline</u>, but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in the county; therefore, a minimum of 31 ballots must be received to certify that a legal election was conducted. A candidate for the LAFCO member position must receive at least a majority of the votes cast to be elected. Election to the Special Districts Advisory Committee requires only a plurality vote. The ballots will be kept on file in this office, and will be made available upon request.

Please call me or Tamaron Luckett if you have any questions.

MICHAEL D. OTT Executive Officer

MDO:trl

Attachments:

- (1) Nominating Committee Report and Recommendations
- (2) Special District Election Ballot and Vote Certification Form
- (3) Independent Special District List
- (4) Independent Special District Summary of Nominations and Copies of Nomination Forms

San Diego Local Agency Formation Commission

Website:www.sdlafco.org

Chairwoman

Dianne Jacob County Board of Supervisors

August 29, 2012

Vice Chairman

Andrew L. Vanderlaan Public Member

TO:

Independent Special Districts in San Diego County

Members

FROM:

2012 Special Districts Election Nominating Committee

Bill Horn County Board of Supervisors

SUBJECT:

Nominating Committee Report and Recommendations

Bud Pocklington South Bay Irrigation District

Mark Lewis Mayor City of El Cajon

John Ingalls Santa Fe Irrigation District

Lorie Zapf Councilmember City of San Diego

Jim Janney Mayor City of Imperial Beach

Alternate Members

Greg Cox County Board of Supervisors

Sherri Lightner Councilmember City of San Diego

Sam Abed Mayor City of Escondido

Jo MacKenzie Vista Irrigation District

Harry Mathis
Public Member

In 2012, independent special district nominations were solicited for: (1) one Regular District member on the Local Agency Formation Commission (LAFCO) Commission with a term expiring in 2016, and (2) eight Special Districts Advisory Committee members with eight terms expiring in 2016. By the deadline of June 8, 2012, our office received two nominations for the LAFCO regular member position, and nine nominations for the eight Special Districts Advisory Committee positions.

As required by the Selection Committee Rules, a nominating committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the chairperson or vice chair of the Special Districts Advisory Committee. A Candidates Forum. moderated by LAFCO Consultant Harry Ehrlich was scheduled on August 16th as part of the quarterly dinner meeting of the San Diego Chapter, California Special Districts Association. All candidates were invited to attend and present a brief statement of qualifications. In the interest of impartiality, the Nominating Committee decided to conclude its deliberations after the Candidates Forum. In evaluating the nominations. the committee considered special district experience, interest, and knowledge of LAFCO issues. For those nominees who are incumbents. the committee further considered attendance records and meeting participation. The committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. The nominating committee's recommendation for each category follows:

Executive Officer

Michael D. Ott

Counsel

Page 77 of 101

2012 Nominating Committee Report August 29, 2012 Page Two

NOMINATING COMMITTEE RECOMMENDATIONS

LAFCO Regular Member

The Nominating Committee recommended **Bud Pocklington** (South Bay Irrigation District.)

Special Districts Advisory Committee Members

The Nominating Committee recommended the following nominees for the Advisory Committee (incumbents are *italicized*):

James Archer (Alpine Fire Protection District)

Dennis Shepard (North County Cemetery District)

Augie Scalzitti (Padre Dam Municipal Water District)

Douglas Humphrey (Resource Conservation District of Greater San Diego County)

Teresa Thomas (South Bay Irrigation District)

Gary Arant (Valley Center Municipal Water District)

Tom Bumgardner (Valley Center Parks and Recreation District)

Margarette Morgan (Vista Fire Protection District)

Copies of all nominations are attached following this report.

2012 NOMINATING COMMITTEE

GARY CROUCHER OTAY WATER DISTRICT

JUDY HANSON LEUCADIA WASTEWATER DISTICT

KIMBERLY THORNER
OLIVENHAIN MUNICIPAL WATER DISTRICT

2012 SPECIAL DISTRICTS ELECTION BALLOT and VOTE CERTIFICATION FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER

VOTE FOR ONLY ONE

		cklington Bay Irrigation District)	[
		orenz e Fire Protection District)	[
Wri	te-In:	<u>s</u>	
			[]
			[]
l he	reby o	certify that I cast the votes of the	
		(Name of District) 12 Special Districts Selection Committee Election as:	
[J	the presiding officer, or	
[]	the duly-appointed alternate board member.	
(Sign	nature		
(Olgi	iature	5)	
(Title	;)		
(Date	∋)		

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

2012 SPECIAL DISTRICTS ELECTION BALLOT and VOTE CERTIFICATION FOR SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER

VOTE FOR ONLY EIGHT (Incumbents are *italicized*)

* = Nominating Committee's Recommendation

es Arc glas H Arant e Scal	her (Alpine Fire Protection District) umphrey (Resource Conservation District Greater San Diego County) t (Valley Center Municipal Water District) zitti (Padre Dam Municipal Water District)]
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arette	Morgan (Vista Fire Protection District)	[
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	(Name of District)	
1	the presiding officer, or	
]	the duly-appointed alternate board member.	
]	the duly-appointed alternate board member.	
] ature)	the duly-appointed alternate board member.	
	e-Ins	by certify that I cast the votes of the

Attachment 2

LIST OF ELIGIBLE INDEPENDENT SPECIAL DISTRICTS

Alpine Fire Protection District

Bonita-Sunnyside Fire Protection District

Borrego Springs Fire Protection District

Borrego Water District

Canebrake Water District

Cuyamaca Water District

Deer Springs Fire Protection District

Descanso Community Services District

Fairbanks Ranch Community Services District

Fallbrook Healthcare District

Fallbrook Public Utility District

Grossmont Healthcare District

Helix Water District

Jacumba Community Services District

Julian Community Services District

Julian-Cuyamaca Fire Protection District

Lake Cuyamaca Recreation and Park District

Lakeside Fire Protection District

Lakeside Water District

Leucadia Wastewater District

Lower Sweetwater Fire Protection District

Majestic Pines Community Services District

Mission Resource Conservation District

Mootamai Municipal Water District

Morro Hills Community Services District

North County Cemetery District

North County Fire Protection District

Olivenhain Municipal Water District

Otay Water District

Padre Dam Municipal Water District

Palomar-Pomerado Healthcare District

Pauma Municipal Water District

Pauma Valley Community Services District

Pine Valley Fire Protection District

Pomerado Cemetery District

Questhaven Municipal Water District

Rainbow Municipal Water District

Ramona Cemetery District

Ramona Municipal Water District

Rancho Santa Fe Community Services District

Rancho Santa Fe Fire Protection District

Resource Conservation District of Greater SD Co

Rincon del Diablo Municipal Water District

Rincon Ranch Community Services District

San Diego Rural Fire Protection District

San Luis Rey Municipal Water District

San Miguel Consolidated Fire Protection District

Santa Fe Irrigation District

South Bay Irrigation District

Tri-City Healthcare District

Upper San Luis Rey Resource Conservation Dist

Vallecitos Water District

Valley Center Cemetery District

Valley Center Parks and Recreation District

Valley Center Fire Protection District

Vista Fire Protection District

Vista Irrigation District

Whispering Palms Community Services District

Wynola Water District

Yuima Municipal Water District

2012 SPECIAL DISTRICTS ELECTION SUMMARY OF NOMINATIONS REGULAR SPECIAL DISTRICT LAFCO COMMISSIONER and ADVISORY COMMITTEE POSITIONS

LAFCO Regular Special District Member Candidates

Bud Pocklington *
(South Bay Irrigation District)

Jon J. Lornez (Lakeside Fire Protection District)

Special Districts Advisory Committee Candidates

Gary Arant (Valley Center Municipal Water District) *
James Archer (Alpine Fire Protection District) *
William Haynor (Whispering Palms Community Services District)
Dennis Shepard (North County Cemetery District) *
Douglas Humphrey (Resource Conservation District of Greater San Diego County) *
Augie Scalzitti (Padre Dam Municipal Water District) *
Teresa Thomas (South Bay Irrigation District) *
Tom Bumgardner (Valley Center Parks and Recreation District) *
Margarette Morgan (Vista Fire Protection District) *

*= Nominating committee's recommendation

Please note: The order in which the candidates' names are listed was determined by random selection.

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2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED B	Υ:
District Name:	South Bay Irrigation District
District Phone:	(619) 427-0868
NAME OF NOMI	NEE:
Name:	Bud Pocklington
Address:	505 Garrett Avenue, Chula Vista, CA 91910
Phone:	(619) 409-6703
NOMINATED FO	OR:
Please mark only one	LAFCO REGULAR (X) ADVISORY COMMITTEE ()
DISTRICT EXPERIENCE:	Bud was elected to the South Bay Irrigation District and Sweetwater Authority in 1986. He has served many times as President of South Bay Irrigation District and as Chair of the Sweetwater Authority. Bud has also served on the Board of Directors of the San Diego County Water Authority for over ten years and on the Board of Directors of the Metropolitan Water District for six years.
LAFCO EXPERIENCE:	Bud was elected in 1989 to LAFCO's Special District Advisory Committee. While serving as Chairman of the Advisory Committee, he was elected as the Alternate District Member of LAFCO in 1997 and became a LAFCO Regular Member in 2000. He is very knowledgeable and supportive of special districts and has frequently demonstrated this when reviewing proposals to advise and/or make recommendations to the Commission.
DDITIONAL NFORMATION:	In the past four years, the LAFCO Commission has elected Bud to be its LAFCO Vice Chair and Chair. Bud is an enthusiastic supporter of special district government and knowledgeable of its role and function in local government. The Directors of South Bay Irrigation District urge your support in reelecting Bud to serve as the LAFCO Regular Member.
	Authorized Signature: A A A

This form can be downloaded at the following link: http://www.sdlafco.org/WhatsNew/2012Nomination.doc

JUN 0 4 2012

2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED	3 Y .
District Name:	Lakeside Fire Protection District
District Phone:	(619) 390-2350
NAME OF NOW	UN E.É.
Name:	Jon J. Lorenz
Address:	8031 Winter Gardens Blvd. #13
Phone:	(619) 733-3012
NOMINATED F	0 R
Please mark only one	LAFCO REGULAR &X ADVISORY COMMITTEE ()
DISTRICT EXPERIENCE:	Director - Lakeside Fire Board. Elected Nov. 2010. Regional Fire Advisory Committee - Since Feb. 2011. Heartland Communications Facility Authority - Feb. 2011 CSA-69 Ambulance District Advisory Committee - Feb. 201 LAFCO Special Districts Advisory Committee - Oct. 2011
AFCO EXPERIENCE:	LAFCO Special Districts Advisory Committee.
DITIONAL ORMATION:	Mr. Lorenz currently serves as Lead Manager in the U.S. Navy.
	Authorized Signature:
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2012 LAFCO AND SPECIAL DISTRICTS
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED B	
District Name:	Valley Center Municipal Water District
District Phone:	(760)735-4515
NAME OF NOM	NEE:
Name:	Gary Arant
Address:	P.O. Box 67, Valley Center, CA 92082
Phone:	760-735-4515
NOMINATED FO	
Please mark only one	LAFCO REGULAR () ADVISORY COMMITTEE (x)
DISTRICT EXPERIENCE:	Assistant to the General Manager, Walnut Valley Water District (Los Angeles County) 1973-1980.
	General Manager, Rincon del Diablo MWD, 1980-1989.
	General Manager, Valley Center MWD, 1989 to Present.
LAFCO EXPERIENCE:	Member, LAFCO Special District Advisory Committee Member, 1981 to Present.
ADDITIONAL	Masters of Public Administration, CSU Fullerton.
NFORMATION:	Member, California Regional Water Quality Control Board, San Diego, Region,1983-1997
ŧs	Member, SDCWA Board of Directors (currently).
	Member, ACWA, Board of Directors (currently)
	Authorized Signature: Yang A. Broomell President, Board of Directors

This form can be downloaded at the following link: http://www.sdlafco.org/WhatsNew/2012Nomination.doc

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2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED B	Y:					
District Name:	Alpine Fire Protection District					
District Phone:	(619) 445-2635					
NAME OF NOM	INEE:					
Name:	James (Jim) Archer					
Address:	1461 Alpine Grove Lane, Alpine California 91901					
Phone:	(619) 722-1358					
NOMINATED F	O R :					
Please mark only one	LAFCO REGULAR () ADVISORY COMMITTEE (X)					
DISTRICT EXPERIENCE:	Sitting member of the Alpine Fire Protection District Sitting member of the Alpine Planning Group Sitting Member of the Alpine Fire District Board of Directors					
	Chairman of the Alpine Parks and Recs subcommittee					
	Sitting Member of three Homeowners Associations; President of two. Overseeing Three million dollar per year budget.					
AFCO EXPERIENCE:	Dealt with planning and zoning as a Building and Electrical Contractor.					
DDITIONAL	Retired Electrical Contractor					
IFORMATION:	Retired Labor Consultant					
	Studied Economics at the University of Southern Illinois					
	For six years I was a sitting member of two HMO State public policy advisory committees, PDS and Vista Hills.					
	Member of the Alpine Kiwanis and The Knights of Columbus					
	Authorized Signature: Row & Moore					

This form can be downloaded at the following link: http://www.sdlafco.org/WhatsNew/2012Nomination.doc

ATTACHMENT 2

JUN -8 2012

2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

<u></u>	
NOMINATED	BY:
District Name:	Whispering Palms Community Services District
District Phone:	760-942-5147
NAME OF NO	MINEE:
Name:	Bill Haynor
Address:	PO Box 9911, Rancho Santa Fe, CA 92067
Phone:	858-229-5451
NOMINATED	OR:
Please mark only one	LAFCO REGULAR () ADVISORY COMMITTEE (x)
DISTRICT EXPERIENCE:	1. Whispering palms Community Services District, San Diego County CA Board Member since November 2010. The District is responsible for providing wastewater collection and treatment services to the Whispering Palms community, as well as landscape maintenance services for several areas within the Whispering Palms community. 2. Strawberry Recreation District, Marin County, CA. Board Member for 6 years. Worked with LAFCO and the County Planning Department on the potential incorporation of Strawberry which was put on hold. 3. Chairman of a committee of the Richardson Bay Development Committee, Marin County, CA. responsible for permit approval of development along the waterfront including the Cities of Sausilito, Tiburon, Mill Valley, and Belvedere. 4. Marin Municipal Water District, Marin County, CA. Elected as the Southern Marin County Representative.
AFCO EXPERIENCE:	Appointed as a member of the LAPCO Advisory Committee in February 2012. As a board member of the Strawberry Recreation District, Marin County, CA, worked with LAFCO and the County Planning Department on the potential incorporation of Strawberry, which was eventually put on hold.
DITIONAL DRMATION:	Education: BS in Biology, Denison University; MS in Aerospace Systems Management and MBA, USC; Military: Captain in the USAP as an Avionics Officer. Corporate experience: VP Corporate Financial Planning, Bank of America; Executive VP and Chief Administrative Officer, Bank of San Francisco; Founding Director of Selectquote Insurance Services, Inc; Founding Bank Director of the STAR System; Past Vice Chairman of the UCSD Cancer Center Board.
and the defendance of the second section of the sect	Authorized Signature: Willia W. Afyrm

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2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED B					
District Name:	North County Cemetery District				
District Phone:	760*745*1781				
NAME OF NOMI	NEE:				
Name:	Dennis L. Shepard				
Address:	2640 Glen Ridge Road, Escondido, CA 92027-4532 760*745*1781				
Phone:					
NOMINATED FO	JR:				
Please mark only one	LAFCO REGULAR () ADVISORY COMMITTEE (XX)				
DISTRICT EXPERIENCE:	Dennis served as Trustee of the District for 15 years. In 2006, he left the Board and took a management job in the District. He has served as the District General Manager since 2007.				
LAFCO EXPERIENCE:	Dennis has served on the Advisory Committee since 1995.				
ADDITIONAL NFORMATION:	Dennis earned his Special District Administrator Certification from California Special Districts Association in 2010.				
uthorized Signature:	Chair of the Board, North County Cemetery District				

This form can be downloaded at the following link: http://www.sdlafco.org/WhatsNew/2012Nomination.doc

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2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

. (Office Use)

SAN DIEGO LAFCO

JUN 07 2012

0	
NOMINATED B	Y:
District Name:	Resource Conservation District of Greater San Diego County
District Phone:	619-562-0096
NAME OF NOM	INEE:
Name:	Douglas Humphrey, Director, RCD of Greater San Diego County
Address:	2732 Lange Ave., San Diego, CA 92122
Phone:	(w) 858-674-5411
NOMINATED F	
Please mark only one	LAFCO REGULAR () ADVISORY COMMITTEE (X)
DISTRICT EXPERIENCE:	Mr. Humphrey has been a member of the RCD of GSDC Board of Directors Since 2001 and had prior experience on another RCD board for several Years prior to that. He has served on several committees and is Committed to the RCD's mission.
AFCO EXPERIENCE:	Mr. Humphrey has served on the LAFCO Advisory Board since 2008.

2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

→ (Office Use)

ADDITIONAL INFORMATION:	Mr. Humphrey is a licensed Architect, currently employed as Senior Principal Architect with the California Division of State Architect and is a lifetime resident of San Diego County.
This form can be dov	Authorized Signature: Marty Seavett vnloaded at the following link: http://www.sdlateg.org/WhatsNew/2012Nomination.doc

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2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

Padre Dam Municipal Water District (619) 448-3111 NEE: Augie Scalzitti P.O. Box 719003, Santee, CA 92072 (619) 258-4614 OR: LAFCO REGULAR () ADVISORY COMMITTEE (X)					
Augie Scalzitti P.O. Box 719003, Santee, CA 92072 (619) 258-4614 OR: LAFCO REGULAR ()					
P.O. Box 719003, Santee, CA 92072 (619) 258-4614 OR: LAFCO REGULAR ()					
(619) 258-4614 OR: LAFCO REGULAR ()					
R: LAFCO REGULAR ()					
LAFCO REGULAR ()					
, ,					
Member of the Padre Dam MWD Board of Directors. During his 14 years on the Board he has served on the following Board Committees: Public Affairs, Finance, Facilities Development, Personnel, Park, Customer Appeals, and the Employee Involvement Team (part of the District's Workforce Partnership). He has also served as the District's representative on the Metro Commission/Metro Wastewater Joint Powers Authority, San Diego Area Wastewater Management District, and the Upper San Diego River Improvement Committee.					
Has served on the Advisory Committee since July 2003.					
Philosophically, Director Scalzitti believes in local control and is a strong advocate for special districts, which have historically proven to be effective service providers. He is a strong believer in regional partnerships and joint ventures; recycled water optimization; local government accountability to the customers served; and agency consolidation where appropriate. Director Scalzitti represents the District at various special meetings and conferences, including Association of California Water Agencies; California Special District Association, San Diego Chapter; Water; Council of Water Utilities; and the Santee Chamber of Commerce.					

This form can be downloaded at the following link: http://www.sdlafco.org/WHatsNew/2012Nomination.doc

ATTACHMENT 2

JUN 0 6 2012

2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

District Name:	South Bay Irrigation	on District	
District Phone:	(619) 409-6703		
NAME OF NOM	INEE:		
Name:	Teresa "Terry" Th	nomas	
Address:	1339 Second Ave	nue, Chula Vista, CA 91911	-4404
Phone:	(619) 427-3181	FAX (619) 422-4686	Terrythomas4water@cox.net
NOMINATED F	OR:		
Please mark only one	ADVISORY C	JLAR () OMMITTEE (X)	
DISTRICT EXPERIENCE:	Director, Gov. Boa Chair, Sweetwater Serves on Associa Serves on ACWA (Community Colleg	ard, Sweetwater Authority, Authority Operations Con ation of California Water A Groundwater Committee, 2 Jes "Project Water Works"	
LAFCO EXPERIENCE:	International Bour Diego/ Tijuana Re Hearing Panel for Committee until Sustainable Devel Conservation Com Served on the Sa	ndary and Water Commisegion two terms. Served two terms. Served on the 2005, representing the Copment GPU Subcommitative for 9 years and twan Diego Unified Port D	Districts Advisory Committee 2008-2016 ssion Citizens Forum Board for the Sall on the San Diego County Solid Wast Chula Vista General Plan Update Steering OP Environment, Open Space and tee, Served on the Chula Vista Resource to terms as Chairperson, & Ethics Board istrict. City of Chula Vista Master Plang Committee first as GPU ALT & delegate
DDITIONAL IFORMATION:	Member, Chula Vis Chula Vista South Chula Vista Char Southwest San D Fellow, past Intern	eta Chamber of Commerce nwest Civic Association, ritable Foundation Found iego County LIONS Pas national Director District	Southwestern College, Chula Vista, CA, Bonita Business and Professional Assocrossroads II, Sister Cities International ding Board Member (part of SD Fdn tresident, Melvin Jones Humanitaria 4-L6, and SW Lions LION of YEAR twice eople programs with Mexico, Japan, an

ATTACHMENT 2
Master Agenda

RECEIVED

JUN 0 4 2012

2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

District Name:	Valley Center Parke + Rec.
District Phone:	1-768
NAVINE OF THE	
Name:	Tom Bungardner
Address:	P.O. Box 22-13 Volly Center, Cof 92082-22
Phone:	1-760-419-2717
Please mark only one	ADVISORY COMMITTEE (X
DISTRICT EXPERIENCE:	Board Member V. C. Parks 1 Rec. 10 years Part
AFCO EXPERIENCE:	Fine & Emergence Medical commetto 2003 Fine.
125 1	
DITIONAL FORMATION:	Chamber President For 24 Rs. Western Buy Committy 25 4 Ro. Pres Lenior Transport 50103 Velly the
	Authorized Signatures
form can be downto	The state of the s

This form can be downloaded at the following link: http://www.sdlafco.org/WhatsNew/2012Nomination.doc

ATTACHMENT 2 San Diego, CA 92123

RECEIVED MAY 18 2012

2012 LAFCO AND SPECIAL DISTRICTS NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED B	Y:
District Name:	VISTA Fire Protection District
District Phone:	760-758-3815
NAME OF NOM	INEE:
Name:	margarette Morgan
Address:	Margarette Morgan 2056 Camino Cantera VISTA, CA 92084
Phone:	760-630-7070
NOMINATED F	OR:
Please mark only one	LAFCO REGULAR () ADVISORY COMMITTEE (X)
DISTRICT EXPERIENCE:	Board member since Dec, 2008 up For relection Nov., 2012.
AFCO EXPERIENCE:	Current Committee member
DITIONAL ORMATION:	
an D Shu	rman Authorized Signature: Clerk 14 the Board

RESOLUTION No. 2012-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING THE FIRE MITIGATION FEE FUND MULTI-YEAR PLAN

WHEREAS, the Rancho Santa Fe Fire Protection District participates in the San Diego County Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the Rancho Santa Fe Fire Protection District must annually adopt a Fire Mitigation Fee Fund Multi-Year Plan at a noticed public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Fire Mitigation Fee Fund Multi-Year Plan was incorporated as a part of the Rancho Santa Fe Fire Protection District Final Budget for fiscal year 2012/13.
- (2) A noticed public hearing for adoption of the Final Budget FY 2012/13 was held on September 19, 2012.
- (3) A copy of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan is included as a part of this resolution.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 19, 2012 by the following vote:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
	JAMES H ASHCRAFT President
ATTEST:	President
Karlena Rannals	
Secretary	

FISCAL YEAR 2012/13

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

Microwave Metropolitan Area Wireless Network – (75%)

Committee APPROVED (FY10/11)

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2013/2014

Capital Expenditures - Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2014/2015

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2015/2016

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2016/2017

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

\$108,644.00

Approved: September 19, 2012

Motion by: Director Seconded by: Director

Roll Call Results: AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Karlena Rannals
Secretary

RESOLUTION NO. 2012-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ESTABLISHING COMMITTED AND/OR CONSTRAINED FUND BALANCES FOR FY12

WHEREAS, in March 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54; and

WHEREAS, the provisions of GASB 54 requires the establishment of a hierarchy of fund balance classifications; and

WHEREAS, the "restricted" classification have constraints imposed by laws or regulations of other government; and

WHEREAS, the "committed" classification requires formal action by the highest level of decision making authority; and

WHEREAS, the "assigned" classification can be constrained by the Board's "intent" to be used for specific purposes, but are neither restricted nor committed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Santa Fe Fire Protection District, that beginning FY13 the following funds are committed and/or constrained for use as allocated:

Restricted	
Fire Mitigation Fund	\$90,593
Committed	
Public Agency Self Insurance System	\$533,736
Assigned	
Advance life support equipment	\$124,527
Mobile data computer equipment	\$97,485
Compensated absences	\$693,647
RCS Radio Infrastructure	\$300,000
P25 Compliant Radios	\$125,000
TOTAL	\$1,964,988

BE IT FURTHER RESOLVED that the remaining fund balances is considered unassigned effective July 1, 2012 as listed on Exhibit A. These fund balances may be reallocated by the governing body, or official to whom the governing body has delegated authority to assign amounts for specific purposes.

Fire Protection District on September	19, 2012 by the following vote:	
AYES:		
NOES:		
None:		
ABSTAIN:		
	JAMES H ASHCRAFT	
	President	
	rresident	
ATTEST:		
Karlana Dannala		
Karlena Rannals		
Secretary		

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe

		Balance	
	30-Jun-12	Adjustment	1-Jul-12
Equity			
NCDJPA (MDC)	\$ 97,484.64		\$ 97,484.64
ALS Equipment Reserve	\$ 124,527.21		\$ 124,527.21
PASIS Reserve	\$ 188,756.93		\$ 188,756.93
	\$ 410,768.78		\$ 410,768.78
Reserve - General			
Undesignated	\$ 534,960.06	\$ (473,298.97)	\$ 61,661.09
Undesignated - FY Net Change	\$ 761,925.34	\$ (761,925.34)	\$ -
Designated for RCS Radio Infrastructure	\$ -	\$ 300,000.00	\$ 300,000.00
Designated for P25 Compliant Radios	\$ _	\$ 125,000.00	\$ 125,000.00
Designated for Prepaid CalPERS	\$ _	\$ -	\$ -
Designated for Prepaid Asset	\$ _	\$ -	\$ -
CalPERS Reserve	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
Operating Reserve	\$ 4,500,000.00	\$ 	\$ 4,500,000.00
	\$ 6,996,885.40	\$ (810,224.31)	\$ 6,186,661.09
Reserve - Capital (Specified)	\$ -		\$ -
Capital Replacement Reserves	\$ 5,140,387.51	\$ 810,224.31	\$ 5,950,611.82
Capital Replacement Reserves	\$ -		\$ -
Capital Assets Net to Related Debt	\$ 	\$ -	\$ <u>-</u>
Total Designated Capital Reserves (Prior Year)	\$ 5,140,387.51	\$ 810,224.31	\$ 5,950,611.82
Net Change (FY)	\$ -		\$ -
Total Equity	\$ 12,548,041.69		\$ 12,548,041.69

_			
Α	SS	e	ts

Assets									
Current Assets Cash		General	Fur	nd	E	MF			TOTAL
Cash in County Treasury	\$	10,159,940.08	rui	iu	\$128,133.54	IVII			TOTAL
Bank of America - Credit Card	\$	86,240.62			, ,,				
California Bank & Trust	\$	178,272.63							
Pacific Western Bank (AP)	\$	(41,640.93)							
Deposit in Transit	\$				\$ -				
Total Cash			\$	10,382,812.40		\$	128,133.54	\$	10,510,945.94
Chart Tarra Invastra anta									
Short-Term Investments Cash in Savings - LAIF	\$	2,485,483.32							
Bank of America - Savings	\$ \$	68,606.80			\$ -				
Total Short-Term Investments	<u>~</u>	00,000.00	\$	2,554,090.12	<u>Y</u>	\$	_	\$	2,554,090.12
Total Short Term investments			Ţ	2,334,030.12		Ţ		Ţ	2,334,030.12
Accounts Receivable									
Accounts Receivable	\$	343,944.45			\$127,642.39				
Tax Revenue Receivable	\$	16,039.79							
Interest Receivable	\$	11,017.83			\$ -				
Total Accounts Receivable			\$	371,002.07		\$	127,642.39	\$	498,644.46
Prepaid Expenses									
Contract Prepaid	\$	5,806.11							
Prepaid Asset	\$	-			\$ -				
Total Prepaid Expense	<u> </u>		Ś	5,806.11	'	Ś	<u>-</u>		
Total Current Assets			\$	13,313,710.70		\$	255,775.93	\$	13,569,486.63
			Ψ	10,010,110.10		Ψ.	200,770.00	Ψ.	10,000, 100.00
Restricted Cash Assets									
Contract ALS - CSA 17	\$	124,527.21							
ALS Receivable	\$	-							
PASIS	\$	536,486.00							
PASIS Checking	\$	(2,749.52)							
PASIS Interest Receivable	\$	-							
NCDJPA (MDC) NCDJPA (MDC) Interest Receivable	\$ \$	97,484.64			\$ -				
	<u>ې</u>		۲	755 740 22	y -	۲		۲.	755 740 22
Total Restricted Cash Assets			\$	755,748.33		Ş	-	\$	755,748.33
Property, Plant and Equipment									
Land	\$	3,374,840.00							
Land & Building	\$	19,068,226.90							
Construction in Process	\$	-							
Fleet Vehicles	\$	3,561,911.61							
Equipment	\$	260,798.43							
Accumulated Depreciation	\$	(5,964,294.08)			\$ -				
Capital Assets - Property, Plant and Equipment			\$	20,301,482.86		\$		\$	20,301,482.86
Total Assets			\$	34,370,941.89		\$	255,775.93	\$	34,626,717.82
Liabilities and Equity									
Current Liabilities Accounts Payable									
Accounts Payable Accounts Payable	\$	376,706.35			\$165,182.93				
Salaries Payable	\$	109,978.42			\$ -				
Total Accounts Payable			\$	486,684.77	'	\$	165,182.93	\$	651,867.70
·			•	·		•	,	-	•
Employee Liability Payable									
Accrued Vacation Pay	\$	352,687.74							
IBNR Liability	\$	344,979.55							
Accrd S/L Rtmt HRA Medical Reimbursment Liability	\$ \$	45,047.85 285,911.23			\$ -				
Medical Kelifibursifierit Liability	<u>ې</u>	265,911.25	Ļ	1 029 626 27	y -	۲		Ļ	1 020 626 27
			\$	1,028,626.37		\$	-	\$	1,028,626.37
Other Current Liabilities									
Long Term Liab - Soil Contamination	\$	6,106.20							
Rebills	; \$				\$ -				
Total Other Current Liabilities			\$	6,106.20		\$	-		
Total Current Liabilities			\$	1,521,417.34		\$	165,182.93	\$	1,686,600.27
Equity									
NCDJPA (MDC)	\$	97,484.64							
ALS Equipment Reserve	\$	124,527.21			^				
PASIS Reserve	\$	188,756.93			\$ -				446 = ==
Danama Canamal	\$	410,768.78			\$ -			\$	410,768.78
Reserve - General Undesignated	¢	534,960.06			\$1,203,684.63				
CalPERS Reserve	\$ \$	1,200,000.00			¥1,2U3,U04.D3				
Operating Reserve	\$	4,500,000.00			\$ -				
	\$	6,234,960.06			\$ 1,203,684.63			\$	7,438,644.69
	•	, , ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			, , , , , , , , , , , , , , , , , , , ,			•	, -,
Reserve - Capital (Specified)									
Capital Replacement Reserves	\$	5,140,387.51						\$	5,140,387.51
Designated Capital Replacement Reserves									
Capital Assets Net to Related Debt	\$	20,301,482.86			\$ -			\$	20,301,482.86
Total Designated Capital Reserves	\$	32,087,599.21			\$ 1,203,684.63		-	\$	33,291,283.84
Net Change (FY12Q4)	\$	761,925.34			(\$1,113,091.63)			\$	(351,166.29)
Total Equity			\$	32,849,524.55		\$	90,593.00	\$	32,940,117.55
Total Liabilities and Equity			\$	34,370,941.89		\$	255,775.93	\$	34,626,717.82
Total Equity (Cash)			\$	12,548,041.69		\$	90,593.00	\$	12,638,634.69