



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

June 13, 2012
Regular Meeting – 1:00 pm

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call

2. Special Presentations

a. Badge Presentations

Presentation of a Fire District Badge by Fire Chief Michel to:

- Joe Carter, Engineer

3. Public Comment

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Consent Calendar

a. Board of Directors Minutes

- i) Board of Directors minutes of May 9, 2012

ACTION REQUESTED: **Approve**

b. Receive and File

- i) Monthly/Quarterly Reports – ACTION REQUESTED: **Information**

(1) List of Demands

Check 22862 thru 22971 for the period May 1 – 31, 2012 totaling: \$ 756,398.73

Payroll for the period May 1 – 31, 2012 \$ 409,666.54

TOTAL DISTRIBUTION \$1,166,065.27

(2) Activity Reports – May 2012

- Operations
- Training
- Fire Prevention
- Fairbanks Ranch Station Replacement

(3) District Articles

(4) Correspondence - letters/cards were received from the following members of the public:

- None

5. Oral Report

- a. Rancho Santa Fe Firefighters Association
 - i) Antique Engine
- b. Fire Chief – Michel
 - i) Cooperative efforts
 - ii) Fire Districts vs. CalFire
 - iii) District Activities
 - (1) Spaghetti Dinner – 4S Ranch
- c. Operations – Deputy Chief Ward
- d. Training – Battalion Chief Davidson
- e. Fire Prevention – Deputy Fire Marshal
- f. Administrative Manager – Rannals
- g. Board of Directors
 - i) North County Dispatch JPA – Update
 - ii) County Service Area – 17 – Update
 - iii) Comments

6. Old Business

- a. None

7. New Business

a. Lease Agreement

To discuss and/or approve an agreement between Rancho Santa Fe Fire Protection District and North County Dispatch Joint Powers Authority to lease general office space. [Staff Report 12-10](#)

ACTION REQUESTED: **Approve**

b. Fixed Charge Special Assessment for Weed Abatement

To discuss and/or approve a special assessment on Parcel No. 265-470-07; 265-072-12; and 264-110-30 for nonpayment of forced abatement fees. [Staff Report 12-11](#)

ACTION REQUESTED: **Approve and deliver special assessment for nonpayment of fees to the County of San Diego.**

c. Budget Authorization

To award the lowest bid received for the installation of radios, lights and command module to complete the replacement battalion chief's vehicle to place in service. [Staff Report 12-12](#)

ACTION REQUESTED: **Approve**

d. Preliminary Budget FY13

To discuss and/or approve the preliminary budget for the next fiscal year, and schedule a public hearing for final adoption.

ACTION REQUESTED: **Adopt and set public hearing**

8. Adjournment

RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting – Agenda
Wednesday, June 13, 2012 1:00 pm PDT

CERTIFICATION OF POSTING

I certify that on June 6, 2012 a copy of the foregoing agenda was posted on the District's website and near the regular meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on June 6, 2012

Karlana Rannals
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR MEETING BOARD OF DIRECTORS
MINUTES – May 9, 2012**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Deputy Fire Marshal Renee Hill led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Darrin Ward, Deputy Chief; Fred Cox, Battalion Chief; Bret Davidson, Battalion Chief; Chris Galindo, Battalion Chief; Mary Murphy, Emergency Medical Services Coordinator; Renee Hill, Deputy Fire Marshal; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted.

a. *Board of Directors Minutes*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the following:

Board of Directors minutes of April 11, 2012

b. *Receive and File*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to and file:

i) Monthly/Quarterly Reports

(1) List of Demands

Check 22781 thru 22861 for the period April 1 – 30, 2012 totaling:	\$ 361,661.21
Payroll for the period April 1 – 30, 2012	<u>\$ 410,647.17</u>
	\$ 772,308.38

(2) Activity Reports – April 2012

- Fire Prevention
- Operations
- Training
- Fairbanks Ranch Station Replacement
 - Construction Change Orders

- (3) District Articles
- (4) Correspondence - letters/cards were received from the following members of the public:
 - Severson
 - LAFCO – Call for Nominations
- (5) Travel Report
 - Michel

5. Oral Report

a. *Fire Chief – Michel*

- i) Fairbanks Ranch Replacement Fire Station – Update
 - (1) Station Grand Reopening – April 26, 2012: the event went well. A thank you luncheon for Horizons Church is planned for a date to be determined. A community open house is planned for a later date.
 - (2) Notice of Completion: Chief Galindo reported that the architect completed the walk thru and a Notice of Completion was filed with the County of San Diego on May 7. In addition, the public notice was published in the Daily Transcript on May 8. He is still working with the Ledcor on stop notices. Notice of completion filed with the county on May 7, published in Daily Transcript May 8. Timeframe starts – Received another stop notice on Monday for a concrete subcontractor - \$27,000. Looking to reconcile the account, with Led
- ii) Strategic Plan – Update: informed the board members that he anticipates starting the plan update this summer. He requested and encouraged participation of board members.
- iii) Cooperative efforts: there is no report.
- iv) District Activities
 - (1) Annual County Wildland Drill scheduled for May 10, 11, and 12 at Barona. He encouraged any board member to attend as observers.
 - (2) Reminder that the RSF Firefighters Association Retirement Party is May 12 at Hennessey's.

b. *Operations – Chief Ward*

- i) Chief Ward reported 199 calls for service the previous month. He summarized the following significant calls that District personnel responded to:
 - Two fires, minimum property damage
 - Two CPR saves
- ii) Distributed a monthly weather outlook for April

c. *Training – Battalion Chief Davidson*

- i) Chief Davidson summarized the following training activity for all personnel:
 - (1) Prepping for the upcoming engineers exam
 - (2) Sponsored a water point class
 - (3) Bomb blast injury training

d. *Fire Prevention – Deputy Fire Marshal*

Chief Michel discussed the community issue of the dead and dying eucalyptus trees. Most of the dead trees are on private property and is the responsibility of the property owner to remove them. This will be a major endeavor by fire prevention.

Deputy Fire Marshal Renee Hill summarized the staff activity:

- (1) New construction: approximately 125,000 square feet reviewed
- (2) The upsized hydrogen tank project was finalized in the 4S Ranch area
- (3) Weed abatement: four properties were forced abated. Annual weed abatement letters are in the process of being mailed.

- (4) Forestry intern will start June 18.
- (5) Prevention personnel met with a guest from Australia
- (6) District website updated to include link for the new residential sprinkler program
- e. *Administrative Manager – Rannals*
 - i) Creation of a 501(c)(3) – she summarized the staff report provided and responded to questions from the board. The Board believed establishing a charity was advantageous and supported moving forward.
 - ii) Property Tax Refunds – Update – she distributed an estimated YTD for the property tax refunds and administrative costs for collection of property tax for the current fiscal year.
 - iii) Health Insurance Rates – she received the rate renewal for Health Net, which increased 5% for the new fiscal year.
- f. *Board of Directors*
 - i) North County Dispatch JPA – Update no report. The next meeting is scheduled for May 24, 2012.
 - ii) County Service Area – 17 – Update: Hickerson: a meeting was held May 1, 2012. There is nothing to report.
 - iii) Comments
 - Hillgren:
 - Discussed the editorial printed in the San Diego Union Tribune regarding the City of Oceanside consultant’s recommendations to make the fire department more efficient.

6. Old Business

a. *None*

7. New Business

a. *Article XIII B California Constitution Appropriation Limit*

Ms. Rannals summarized the staff report provided. She recommended that the Board of Directors select the following formula to calculate the District’s new appropriation limit for the 2012/2013 fiscal year:

- Change in California per capital personal income (3.77%) for the Cost of Living Factor, and
- Change in population within the unincorporated area of San Diego County (.92%).

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept staff’s recommendation for calculation of the District’s appropriations limit.

Ten-minute recess

b. *CSA-17 Contract for Service*

EMS Coordinator Murphy provided an overview of the current CSA-17 ambulance contract that includes revenue generated from the set price contract and its operational costs. Staff informed the board that the County of San Diego would issue an RFP for transport services within six months. At the conclusion of the presentation, staff requested to explore the option of responding to the RFP. Staff responded to questions from the board. At the conclusion of the discussion, the board encouraged staff to explore further future opportunities. There was no action taken by the board.

8. Resolution/Ordinance

a. *Resolution No. 2012-08*

Ms. Rannals informed the Board that this resolution is required by the County of San Diego and must be renewed annually. If adopted, the special tax will continue at \$10.00 per benefit unit for FY13.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and ADOPTED Resolution No. 2012-08 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing the Benefit Charges for fiscal year 2012/2013* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner

NOES: None

ABSTAIN: None

ABSENT: None

b. *Resolution No. 2012-09*

Ms. Rannals informed the Board that this resolution required by the State of California reflects the Board's action of selecting the formula to calculate the District's appropriations limit.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and ADOPTED Resolution No. 2012-09 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2012/2013 Appropriations of Tax Proceeds* on the following roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner

NOES: None

ABSTAIN: None

ABSENT: None

c. *Resolution No. 2012-10*

Chief Michel informed the Board that this resolution updates the salary and benefits for management personnel.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, and APPROVED Resolution No. 2012-10 – entitled *A Resolution of the Rancho Santa Fe Fire Protection District Board of Directors Establishing Salaries and Benefits for Management Personnel* on a roll call vote:

AYES: Ashcraft, Hickerson, Hillgren, Malin, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

d. Resolution No. 2012-11

Ms. Rannals informed the board that this resolution is in recognition of Engineer Kinney's service to the District. It will be presented to him at a retirement party sponsored by the firefighters association in June.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and ADOPTED Resolution No. 2012-11 entitled a *Rancho Santa Fe Fire Protection District Commendation for John R. Kinney* on the following roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

9. Closed Session

Pursuant to section 54956.8 and 54957.6, the board met in closed session from 3:30 – 4:04 pm to discuss the following:

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: El Fuego
Agency Negotiator(s): Chief Michel, Director Tanner
Negotiating Parties: North County Dispatch Joint Powers Authority
Under Negotiation: Instruction to negotiator concerning price and term
All board members listed and Chief Michel attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the matter listed was discussed and direction was provided to the agency negotiators.

10. Adjournment

Meeting adjourned at 4:07 pm.

Karlena Rannals
Secretary

James H Ashcraft
President

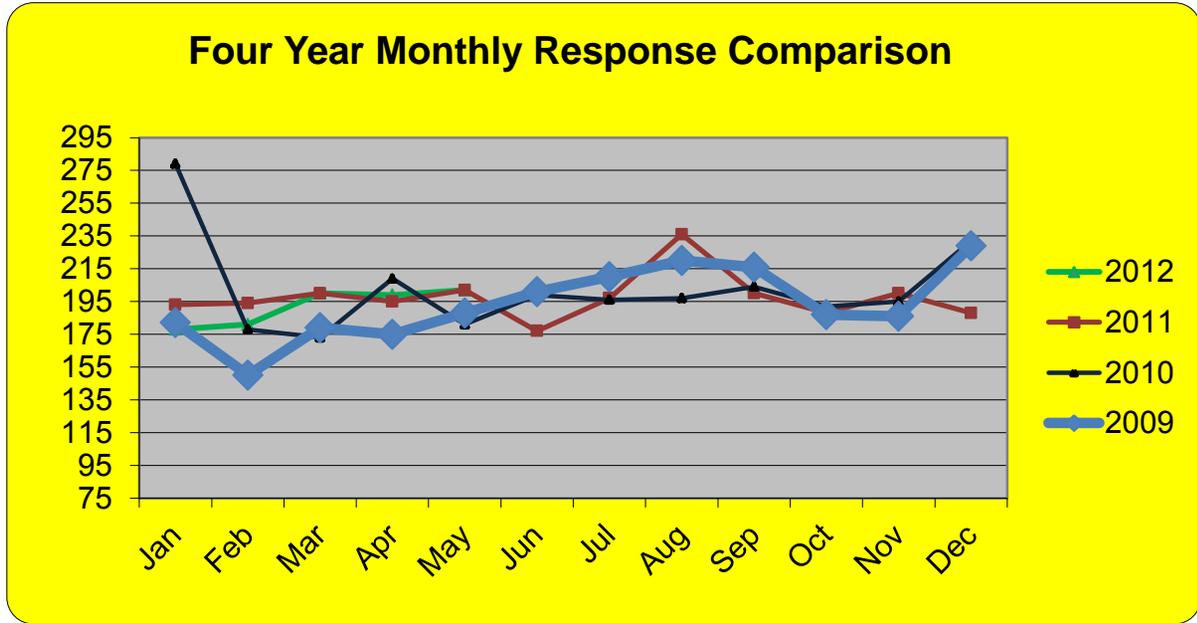
Check #	Amount	Vendor	Purpose
22862	\$287.50	A to Z Plumbing Inc	Building - Service/Repair
22863	\$354.00	Accme Janitorial Service Inc	Building - Monthly Service Agreement
22864	\$135.32	AT&T	Telephone/ SDMS Rebill
22865	\$1,384.36	AT&T Calnet 2	Telephone
22867	\$780.00	C.A.P.F.	Disability/Life Insurance
22868	\$17,601.25	City of Solana Beach	Salary - Cooperative Efforts (DM-DB-ENC-
22869	\$1,330.23	Complete Office of California Inc	Office Supplies
22870	\$349.86	Cutters Edge Inc	Fleet Equipment Maintenance/Repair
22871	\$104.43	Daniels Tire Service Inc	Tires & Tubes
22873	\$739.66	Enternmann-Rovin Co Inc.	Uniform
22874	\$5,472.75	Hearts & Hoses	CSA-17 - Supplies/4S/Kelwood Station/ENC/SOL
22875	\$1,635.88	HSBC Business Solutions	Fairbanks Replacement - Furnishings/Janitorial Supplies
22876	\$74.35	L N Curtis & Sons Inc	Safety Equipment
22877	\$2,102.26	Leading Locksmith Co	Station Maintenance
22878	\$4,834.73	Ledcor Construction C/O CB&T Escrow	FBR #3 Replacement
22879	\$131,074.22	Ledcor Construction Inc	FBR #3 Replacement
22880	\$63.50	Metro Fire & Safety Inc	Extinguishers
22882	\$132,991.06	PERS	PERS (Employer Paid)
22883	\$2,857.88	Shapouri Engineering Company Inc	FBR #3 Replacement
22884	\$3,328.93	Silverado Avionics Inc	2012 Ford F150
22885	\$495.39	Staples Advantage	Office Supplies
22886	\$421.37	TelePacific Communications	Telephone
22887	\$55.00	Terminix International	Building - Monthly Service Agreement
22888	\$3,703.82	The SoCo Group Inc	Gasoline & Diesel Fuel
22889	\$1,330.69	ThyssenKrupp Elevator Inc	Elevator Service
22890	\$12.00	U P S	Shipping Service
22891	\$17,697.16	U S Bank Corporate Payment System	Cal-Card./IMPAC program
22892	\$2,680.00	Vinyard Doors Inc	Building - Service/Repair
22893	\$1,311.40	Waste Management Inc	Trash Disposal
22894	\$5,500.00	WinTech Computer Services	Consulting Services
22895	\$110.00	A to Z Plumbing Inc	Building - Service/Repair
22896	\$580.18	Aair Purification Systems	Station Maintenance
22897	\$10.67	ABC Mowers & Supply	Fleet Equipment Maintenance/Repair

Check #	Amount	Vendor	Purpose
22898	\$278.90	AT&T Calnet 2	Telephone
22900	\$397.78	COR Security Inc	Station Maintenance
22901	\$4,007.56	Corporate Clothiers Inc	Uniform
22902	\$2,443.73	County of SD/RCS	800 MHz Network Admin Fees
22903	\$2,029.74	Fire ETC Inc	Safety Equipment
22904	\$1,200.65	Fitch Law Firm Inc	Legal Services
22905	\$450.00	Galindo, Chris	Prevention - Local Conference/Seminars Reimbursement
22906	\$473.62	Home Depot, Inc	Hydrant/Station Maintenance/Radio Batteries
22907	\$35.00	Metro Fire & Safety Inc	Extinguishers
22908	\$7.53	Napa Auto Parts Inc	Apparatus Parts & Supplies
22909	\$3,959.67	North County EVS Inc	Repair/Scheduled Maintenance
22910	\$694.38	Olivenhain Municipal Water District	Water
22911	\$465.00	Power Plus!	FBR #3 Replacement
22912	\$700.00	Santa Fe Irrigation District	JPA - Parking
22913	\$431.61	TelePacific Communications	Telephone
22914	\$3,539.77	The SoCo Group Inc	Gasoline & Diesel Fuel
22915	\$12.00	U P S	Shipping Service
22916	\$1,398.85	Uniforms Plus	Uniform
22917	\$75.76	Ace Uniforms/Uniform Specialist	Uniform
22918	\$548.05	AT&T	Telephone
22919	\$326.80	AT&T Calnet 2	Telephone
22920	\$56.00	Board of Equalization	Homeland Security Grant - 2009
22921	\$81,733.50	City of Encinitas - Fire	Salary - Cooperative Efforts (DM-DB-ENC-RSF)
22922	\$306.00	Cnty of San Diego DEH	Permit-Generator
22923	\$117.50	COR Security Inc	Station Maintenance
22924	\$810.00	County of San Diego EMS	CSA-17 - Supplies
22925	\$172.55	Dell Marketing	Computer Equipment/Parts
22926	\$28,904.75	Downtown Ford Sales, INC.	2012 Ford F150
22927	\$88.70	Fire ETC Inc	Safety Equipment
22928	\$500.00	Gray & Sons Fleet Inspect	Smog Testing
22929	\$271.93	HSBC Business Solutions	Janitorial Supplies
22931	\$220.90	North County Dispatch JPA	Accounts Receivable
22932	\$5,250.82	North County EVS Inc	Repair/Scheduled Maintenance

Check #	Amount	Vendor	Purpose
22933	\$292.65	North County Servicer Inc	Station Maintenance
22934	\$30,000.00	Rancho Santa Fe Fire Protection District	Interfund Transfer (Work Comp Acct)
22935	\$60.55	San Diego Daily Transcript Inc	FBR #3 Replacement
22936	\$6,072.67	San Diego Gas & Electric	Elec/Gas/Propane
22937	\$280.00	SDCFCA	Meetings/Meal Expenses
22938	\$184.00	Shore, Stuart W.	School Education/Training Reimbursement
22940	\$64.00	State of CA Dept of Justice	Background Investigation - Employment
22941	\$602.03	The Lincoln National Life Ins Co	Disability/Life Insurance
22942	\$1,146.49	The SoCo Group Inc	Gasoline & Diesel Fuel
22943	\$332.00	Transamerican Mailing & Fulfillment Inc	Shipping Service - Weed Abatement Letter
22944	\$12.00	U P S	Shipping Service
22945	\$1,181.04	U S Postal Service	Postage
22947	\$4.00	Board of Equalization	Homeland Security Grant - 2009
22948	\$3,200.00	Corelogic Information Solutions Inc	Computer - License/Software
22949	\$20.00	Galindo, Chris	Prevention - Local Conference/Seminars Reimbursement
22950	\$3,116.69	Guardian Life Insurance Co	Dental Insurance
22951	\$63,791.39	Health Net	Medical Insurance
22952	\$4,835.00	Teleque on Fire	FBR #3 Replacement/Cabling/Station Maintenance
22953	\$144.00	Terminix International	Building - Monthly Service Agreement
22954	\$4,888.03	The SoCo Group Inc	Gasoline & Diesel Fuel
22955	\$70.84	U P S	Shipping Service
22956	\$354.00	Accme Janitorial Service Inc	Building - Monthly Service Agreement
22957	\$55.00	AT&T	Telephone
22958	\$1,295.49	AT&T Calnet 2	Telephone
22959	\$858.00	C.A.P.F.	Disability/Life Insurance
22960	\$1,142.70	Direct Energy Business - Dallas	Elec/Gas/Propane
22961	\$7,149.44	Ledcor Construction C/O CB&T Escrow	FBR #3 Replacement
22962	\$6,093.96	North County EVS Inc	Repair/Scheduled/Generator Maintenance
22963	\$121,920.59	PERS	PERS (Employer Paid)
22964	\$50.00	RSFPFA	Firefighters Assn.
22965	\$928.97	Silverado Avionics Inc	Radio Equipment Minor/Replacement
22966	\$852.95	Solutions Safety Products and Services Inc	FBR #3 Replacement
22967	\$55.00	Terminix International	Building - Monthly Service Agreement

Check #	Amount	Vendor	Purpose
22968	\$434.41	The SoCo Group Inc	Gasoline & Diesel Fuel
22969	\$1,097.16	Uniforms Plus	Uniform
22970	\$2,012.39	Verizon Wireless	Cellular Phones New/Replacement/Telephone-Cellular/CSA-17 Murphy
22970	\$2,012.39	Verizon Wireless	MDT Broadband + ATN Line
22971	\$147.35	Waxie Sanitary Supply	Janitorial Supplies
Various	<u>\$6,322.65</u>	Various	Medical Reimbursement
Sub-total	<u>\$756,398.73</u>		
15-May-12	\$214,915.68	Payroll PPE: 05/15/2012	
16-May-12	\$3,263.29	Payroll PPE: Special	
31-May-12	<u>\$191,487.57</u>	Payroll PPE: 05/31/2012	
Sub-total	<u>\$409,666.54</u>		
TOTAL	<u><u>\$1,166,065.27</u></u>		

May 2012 Operations Report
Rancho Santa Fe Fire Protection District
Incident Response Report



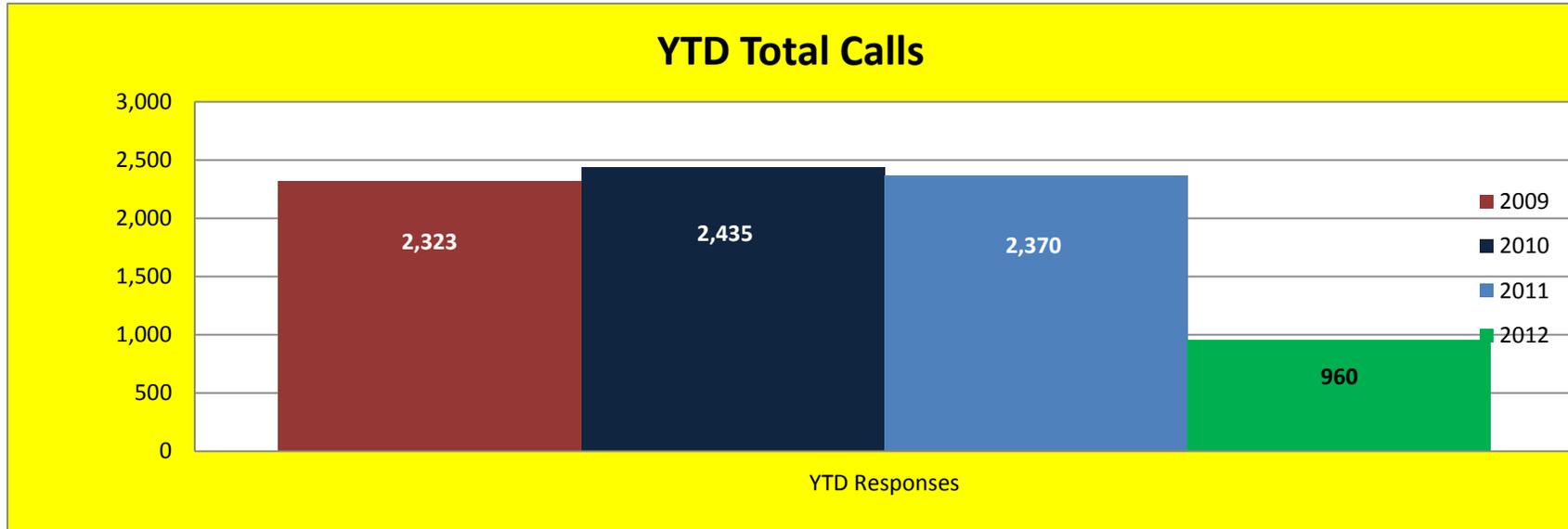
2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	178	181	200	199	202								960
YTD	178	359	559	758	960	960	960	960	960	960	960	960	-2.44%

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	193	194	200	195	202	177	197	236	200	188	200	188	2,370
YTD	193	387	587	782	984	1,161	1,358	1,594	1,794	1,982	2,182	2,370	2.6% decrease

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	279	178	173	209	181	199	196	197	204	192	195	232	2,435
YTD	279	457	630	839	1,020	1,219	1,415	1,612	1,816	2,008	2,203	2,435	4.7% increase

2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182	150	179	175	188	201	210	220	216	187	186	229	2,323
YTD	182	332	511	686	874	1,075	1,285	1,505	1,721	1,908	2,094	2,323	Master Agenda Page 14 of 67

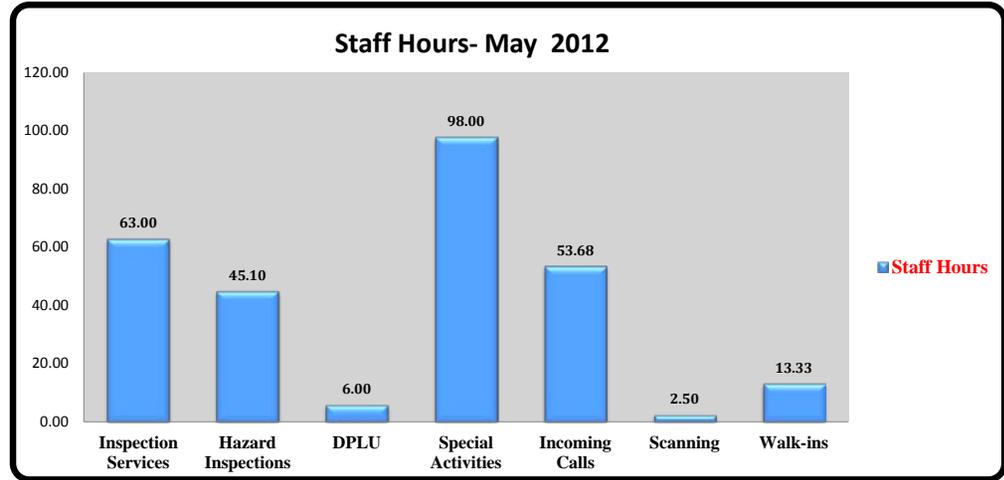
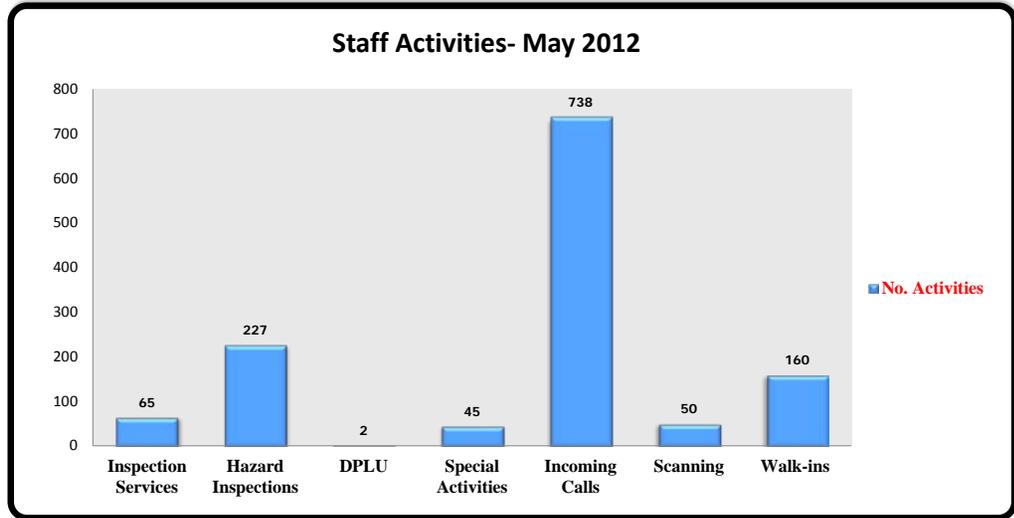
Rancho Santa Fe Fire Protection District
Incident Response Report



May 2012

May 2012							June 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 29 - May 5	Apr 29	30	May 1	2	3	4	5
			8:00am 12:00pm Eng Prep (Sta 2) - Activity Calendar 4:00pm 6:00pm Girl Scout Tour and Meeting (RSF-2 Train)	City of Del Mar Weekly 9:00am 11:30am C Shift Burn (RSF 2) - Activity Calendar 1:30pm 4:00pm Blast Injury and Pacing (R)	A Shift 9:00am 11:00am Del Mar Rodeo Practice (Del Mar Fairgrounds) - Mike M. Shore	B Shift 9:00am 3:00pm E2411 at RSF#2 -pumping 11:30am 12:00pm ENC2313/Fire Prev.Vi 1:30pm 2:00pm ENC23	A Shift 8:00am 5:00pm Opacity Testing (RSF 2) 10:00am 12:00pm ENC2312/Ice Cream 11:30am 12:00pm Birth
May 6 - 12	6	7	8	9	10	11	12
	B Shift	RT -130 Wildland Refr 1:15pm 4:15pm Wellness - E2612 (Wellness Center) - Michael J. Gibbs	RT -130 Wildland Refr	City of Del Mar Weekly 8:30am 12:00pm Engineers Dept Revi 1:15pm 4:15pm Wellness - E2612 (W 1:30pm 3:30pm Engine	Co Wildland Drill (Baro 8:00am 11:00am apparatus meeting 9:00am 12:00pm E2312 - Driver Traini 1:15pm 4:15pm Wellne	Co Wildland Drill (Baro	Co Wildland Drill (Baro 10:00am 11:00am ENC Sta 1 Tour (ENC Sta 1) - Training-Calendar
May 13 - 19	13	14	15	16	17	18	19
	C Shift	A Shift 12:00pm 3:30pm Golden Guardian drill- training (Solan 1:15pm 4:15pm Wellness - E2611 (W	RT -130 Wildland Refr	A Shift City of Del Mar Weekly 9:00am 2:00pm Gold Guardian Del Mar (C 9:00am 2:00pm Golden Guardian Dr	Medications (Please b 1:15pm 4:15pm Wellness E2613 (Wellness Center) - Michael J. Gibbs	ENC-Safety Trailer (Rind Medications (Please b 1:30pm 4:00pm Chase Bldg Inspection (RSF 2) - Mike M. Shore	ENC-Safety Trailer (Rind Century Bike Race - Mi 8:00am 8:30am Highrise Drill (Camp Pendelton)
May 20 - 26	20	21	22	23	24	25	26
	C Shift	B Shift 8:30am 10:00am Wildland Operations 10:30am 12:00pm Wildl 12:00pm 2:00pm Earl 1:00pm 2:30pm Wildlan	2312 Annual Inspection C Shift	ENC Sta.#1,2,3,4,5 (679 City of Del Mar Weekly RT -130 Wildland Refr 8:30am 11:30am FW: Captains Meeting (R 1:15pm 4:15pm Wellne	ENC Sta.#1,2,3,4,5 (679 RT -130 Wildland Refr 1:15pm 4:15pm Wellness - E2613 (W 3:30pm 7:00pm JPA Board of Directors	ENC Sta.#1,2,3,4,5 (679 RT -130 Wildland Refr 7:00am 3:00pm EFF E2821 APT (Test Pit RSF 2) - Louis Marro	C Shift 10:00am 12:00pm ENCT-2375, Community Event (REI-1590 Leucadia Blvd.) - Activity Calen
May 27 - Jun 2	27	28	29	30	31	Jun 1	2
	A Shift	B Shift	A Shift 8:30am 11:30am Apparatus Meeting (1:00pm 4:30pm EFF BR2861 Annual Pum 5:00pm 6:30pm Yanke	B Shift City of Del Mar Weekly 7:00am 12:00pm EFF E 9:00am 11:00am Rucke 9:00am 12:00pm E261 1:00pm 4:30pm EFF E2	A Shift 8:00am 9:30am 2312 - 0800 -Courtesy wet down for Military Black Hawk Helo Landing (Seaside Par		

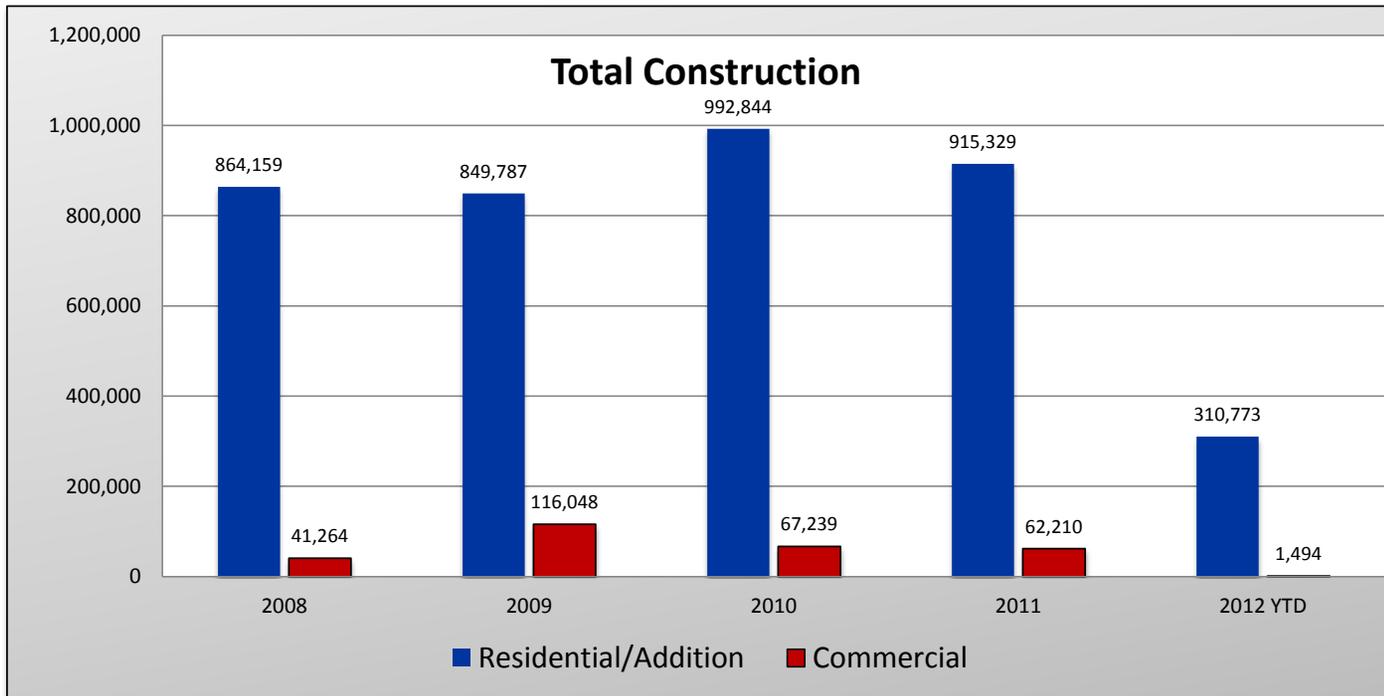


Comparison 2011/2012 Total Monthly Hours/Activities

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Activities</i>	2557	2623	2121	1311	1437	2615	2264	1858	1461	1377	886	675
<i>Hours</i>	413.7	388.8	414.9	271.2	287.8	442.6	448.1	529.0	491.2	349.8	269.3	209.1

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Activities</i>	954	833	948	1191	1287							
<i>Hours</i>	262.85	169.42	214.77	342.03	281.52							

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.



Year	Res/Add	Comm	Total
2008	864,159	41,264	905,423
2009	849,787	116,048	965,835
2010	992,844	67,239	1,060,083
2011	915,329	62,210	977,539
2011 ytd	541,623	6,000	547,623
2012 ytd	310,773	1,494	312,267

Comparison 2011/2012 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	105,548	5,329	96,869	85,519	254,358	127,399	58,873	25,142	28,020	102,102	67,613	20,767
2012	32,208	25,725	65,313	124,980	64,041							

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Fire Inspectors	13	50,595
	Urban Forester	1	7,716
	TOTAL	14	58,311
RESIDENTIAL ADDITIONS		Original Sq Footage	Added Sq Footage
	Fire Marshal	0	0
	Fire Inspectors	19,571	3,052
	Urban Forester	7,620	2,678
	TOTAL	27,191	5,730
COMMERCIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Urban Forester	0	0
	Fire Inspectors	0	0
	TOTAL	0	0
TOTAL NEW CONSTRUCTION			Sq Footage
Based on permitted Sq footage		Total Added	64,041
FIRE SPRINKLER REVIEWS		Commercial	Residential
	Fire Marshal	0	0
	Fire Inspectors	2	7
	Urban Forester	0	0
	TOTAL	2	7
TENANT IMPROVEMENTS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Fire Inspectors	4	45,087
	Urban Forester	0	0
	TOTAL	4	45,087
LANDSCAPE REVIEWS		Number of Reviews	Staff Hours
	Urban Forester	17	15.5
	Fire Marshal	0	0.0
	Fire Inspectors	0	0.0
	TOTAL	17	15.5

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	0	0.00
Habit Plans	0	0.00
Approval Letters	0	0.00
CWPP/FPP	2	6.00
TOTAL	2	6.00
INSPECTION SERVICES- All Staff		
	Number of Inspections	Staff Hours
Undergrounds	0	0.00
Hydros (Fire Sprinklers)	23	23.00
Finals (Structures)	25	25.00
Landscape	3	3.00
Reinspections	2	2.00
Tents/Canopy	7	5.50
Burn Permits	0	0.00
Department of Social Service Licensing	0	0.00
Knox/Strobe	0	0.00
Code Enforcement	5	4.50
Engine Company Follow Up	0	0.00
Misc.	0	0.00
TOTAL	65	63.00
HAZARD INSPECTIONS - All Staff		
	Number of Inspections	Staff Hours
Weed Abatement Inspection	111	20.50
Weed Abatement Reinspection	20	5.00
1st Notice	85	12.00
2nd Notice	1	0.10
Final Notice	0	0.00
Forced Abatement	0	0.00
Postings	0	0.00
Annual Mailers	0	0.00
Homeowner Meeting	5	5.00
WUI	5	2.50
TOTAL	227	45.10
GRADING -All Staff		
	Number of Inspections	Staff Hours
Plan Review	1	1.00
TOTAL	1	1.00

ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	1	2.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	0	0.00
Training Classes	10	13.00
Conferences	3	26.50
Meetings	22	37.50
Other	0	0.00
Supervision	5	2.50
Fuels Reduction	4	16.50
TOTAL	45	98.00

FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	738	53.68
Consultations	24	19.00
Plan Review	48	49.00
Scanning	50	2.50
General Office	5	20.00
TOTAL	865	144.18

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff)	567	28.35
Walk in/Counter (All Administrative Staff)	160	13.33
Knox Application Request	4	0.33
UPS Outgoing Shipments	2	0.17
Plan Accepted/Routed	48	8.00
Formatting Policies	0	0.00
Special Projects:	10	30.00
Scanning Documents/Electronic Files	50	2.50
Meetings: Admin/Prevention/Admin Shift	6	6.00
Post Office	22	9.00
Deposit runs and preparations	8	8.00
Training Classes:	0	0.00
TOTAL	877	105.68

WEBSITE/INTERNET		Staff Hours
Update existing info & documents:		6.0
<i>Updated home page, news, etc</i>		6.0
New design progress:		2.0
<i>Page final touches</i>		2.0
		0.0
Compile & write new information:		2.0
<i>Business opportunity, job postings</i>		2.0
Social Media		4.0
<i>Facebook "Fans" - 195, Talking - 2, Total Reach - 154</i>		3.0
<i>Twitter "Follower" - 529</i>		1.0
TOTAL		14.0
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc:		18.0
<i>Grant</i>		18.0
Fire Wire (quarterly):		0.0
<i>None this month</i>		
TOTAL		18.0
MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer:		4.0
Press Releases:		7.0
<i>State fee (not yet sent)</i>		0.0
<i>Weed Abatement</i>		4.0
<i>Spaghetti Dinner</i>		1.0
<i>Mimosa Fire</i>		2.0
Other Articles/Stories/Interviews:		0.0
TOTAL		11.0
EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs		5.0
<i>Birthday parties - 1</i>		1.0
<i>Station Tour - 4</i>		4.0
Adult Programs:		0.0
TOTAL		5.0

EVENTS		Staff Hours
External/Community Events:		5.0
<i>Firefighter Recognition at MCS</i>		2.0
<i>Noonan Family Swim Water Safety Day</i>		3.0
Internal Events:		0.0
TOTAL		5.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		0.0
Conferences:		0.0
Meetings:		7.0
<i>Staff meetings</i>		4.0
<i>Captain's Meeting</i>		3.0
<i>Shift Meeting</i>		
TOTAL		7.0
CLERICAL		Staff Hours
Prevention-related:		44.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		36.0
<i>Phone Calls - 48</i>		8.0
Meeting Minutes:		0.0
<i>Captain's meeting</i>		0.0
Non-prevention/non-minute related:		16.0
TOTAL		60.0
TOTAL HOURS		120.0

LEASE AGREEMENT

THIS LEASE AGREEMENT, (“**Agreement**”), is executed this ___ day of May, 2012 (“**Effective Date**”) by and between RANCHO SANTA FE FIRE PROTECTION DISTRICT, a Political Subdivision (“**RSF**”), and NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY (“**TENANT**”).

ARTICLE I USES

Section 1.01. Premises. RSF owns that certain real property situated in Rancho Santa Fe, County of San Diego, and State of California, commonly known as the Rancho Santa Fe Fire Station No. 1 (“**Property**”). RSF hereby agrees that TENANT shall have the right to occupy and to use in accordance with the terms of this Agreement, a 925 square foot total portion of the Property as shown on the diagram attached as Exhibit “A” hereto and by this reference made a part of this Agreement (“**Premises**”).

Section 1.02. Uses. It is expressly agreed that TENANT is given the right to occupy and use the Premises solely and exclusively for the purpose of general office space (with one office used for dorm space) and for such other related or incidental purposes as may be first approved in writing by RSF and for no other purpose whatsoever.

In the event that TENANT fails to continuously use the Premises for said purposes, or uses the Premises not as expressly authorized herein, TENANT shall be deemed in default under this Agreement. TENANT shall not use the Premises in any manner which disturbs the quiet enjoyment use of the Property which includes the Premises used by RSF, or in any manner conflicts with or disrupts the use of the Property by RSF as a fire station. RSF’s use of the Premises is paramount to that of TENANT’s use.

Section 1.03. Compliance With Law. TENANT shall, at TENANT's expense, promptly comply with all applicable laws, statutes, ordinances, rules regulations, orders, covenants and restrictions of record, and requirements of any fire insurance underwriters or rating bureaus, now or hereafter in effect, whether or not they reflect a change in policy from that now existing, during the term, or any part of the term hereof, relating in any manner to the Premises or the occupation and use by TENANT of the Premises. TENANT shall conduct its business in a lawful manner and shall not use or permit the use of the Premises in any manner that will create or tend to create waste or a nuisance, or shall disturb or tend to disturb other occupants of the Premises. Throughout the term, TENANT shall procure and maintain any and all licenses or permits necessary for TENANT to conduct its business and shall, at RSF’s request, furnish RSF with thereof.

Section 1.04. Condition of Premises. TENANT hereby accepts the Premises in their "as is" condition subject to all applicable zoning, municipal, county, state and federal laws,

ordinances and regulations governing and regulating the Premises. TENANT acknowledges that it has caused and is satisfied by its own independent investigation that the Premises are suitable for its intended use and that RSF has not made any representation or warranty as to the present or future suitability of the Premises, for the conduct of TENANT's business. Notwithstanding the foregoing, RSF agrees to perform minor touch up maintenance of the walls and paint upon written request from TENANT provided said request is made within twenty (20) days of the Commencement Date, as defined below.

Section 1.05. Hazardous Waste. Without limiting the generality of the obligations of TENANT pursuant to Section 1.02 above, TENANT shall not permit the storage, delivery or use of "hazardous materials", as defined below, on the Premises. The term "hazardous materials" shall mean any substance or material defined or designated as hazardous or toxic, or other similar term, by any present or future local, state or federal environmental statute, regulation or ordinance including, without limitation, California Health and Safety Code §25100 *et seq.* and §39000 *et seq.*, California Water Code §13000 *et seq.*, the Porter-Cologne Water Quality Act, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. §9601 *et seq.*, as now or hereafter amended ("CERCLA"), the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §6901 *et seq.*, as now or hereafter amended ("RCRA"), the Hazardous Materials Transportation Act, 49 U.S.C. §801 *et seq.*, as now hereafter amended ("HMTA") the Toxic Substances Control Act of 1976, 15 U.S.C. §2601 *et seq.*, as now or hereafter amended ("TSCA"), the Clean Water Act, 33 U.S.C. §7901 *et seq.*, as now or hereafter amended ("CWA") the Clean Air Act 42 U.S.C. §7901 *et seq.*, as now or hereafter amended ("CAA"), and the regulations promulgated pursuant to said laws (collectively "Environmental Laws"). TENANT agrees to immediately indemnify, defend and hold RSF and its officers, directors, partners and employees entirely harmless from and against any and all liabilities, losses, demands, actions, expenses or claims, including attorney's fees and court costs, incurred directly or indirectly in connection with or arising from (i) the discovery of any hazardous materials which have been placed on or beneath the Premises by TENANT and/or by any of TENANT's Agents or the presence of any hazardous materials on or beneath any real property adjacent to the Premises which have been placed on or beneath any such adjacent real property by TENANT and/or by any of TENANT's Agents or which originated from hazardous materials placed on or beneath the Premises by TENANT and/or by any of TENANT's Agents and (ii) any failure of TENANT to perform its obligations under this Paragraph. This indemnification and TENANT's obligations to cause the Premises to comply with such Environmental Laws and governmental standards shall survive the termination of this Agreement.

ARTICLE II TERM

Section 2.01. Commencement. The term shall commence on June 1, 2012 ("Commencement Date"). The initial term shall be one (1) year from the Commencement date ("Initial Term").

If RSF for any reason cannot deliver possession of the Premises to TENANT at the Commencement of the term, or if during the term of this Agreement TENANT is dispossessed for any reason whatsoever, RSF shall not be liable to TENANT for any loss or damage resulting

therefrom.

Section 2.02. Abandonment. Even though TENANT has breached the Agreement and abandoned the Premises, this Agreement shall continue in effect for so long as RSF does not terminate this Agreement, and RSF may enforce all its rights and remedies hereunder, including but not limited to the right to recover the rent as it becomes due, plus damages.

Section 2.03. Surrender of Premises. At the expiration or earlier termination of this Agreement, TENANT shall surrender the Premises to RSF free and clear of all liens and encumbrances, except those liens and encumbrances which existed on the date of the execution of this Agreement by RSF. The Premises, when surrendered by TENANT, shall be in safe and sanitary condition and shall be in as good or better condition as the condition at Commencement of this Agreement, absent normal wear and tear.

Section 2.04. Option to Extend Term. TENANT is given the option to extend the term, and all provisions contained in this Lease except the provisions of Section 3.02 regarding rent for three (3) one (1) year terms ("**Option Terms**"), by giving written notice of exercises of the option ("**Option Notice**") to Lessor at least two (2) months but not more than six (6) months before the end of the then current expiring term.

ARTICLE III PAYMENT

Section 3.01. Time and Place of Payment. TENANT shall make all monthly rental payments on the first day of each month to the Administration Office of RSF located at 18027 Calle Ambiente, Rancho Santa Fe, California 92067. The place and time of payment may be changed at any time by RSF upon thirty (30) days written notice to TENANT.

Section 3.02. Base Monthly Occupy Payments. TENANT shall pay to RSF as Base Monthly Occupy Payment ("**Rent**") the sum of One Thousand Eight Hundred Ninety-six and 25/100 Dollars (\$1,896.25) per month. All Rent due under this Agreement shall be payable in advance on the first day of each calendar month. The first months Rent shall be due July 1, 2012. If the Commencement Date is not the first day of a calendar month, then the advance Rent for the partial month at the beginning of the Term shall be pro-rated on a per diem basis.

Section 3.03. Rent During Option Term. Commencing on the first month of each Option Term, the Rent shall be increased according to the increase, if any, in the "Consumer Price Index" as herein defined. As used herein, the term, "Consumer Price Index," (CPI) shall mean the Consumer Price Index For All Urban Consumers (all items) as published by the United States Department of Labor, Bureau of Labor Statistics for Los Angeles-Riverside-Orange County (1967 = 100 Base).

Commencing on the first month of each Option Term, the Rent shall increase by an amount equal to the then base rent multiplied by the percentage increase, if any, between the Consumer Price Index published and in effect as of month prior to the

Commencement Date (May 2012) and the Consumer Price Index published and in effect in last month of the expiring term; provided, however, that in no event shall the Monthly Rental for any month be less than the Monthly Rental for the immediately preceding month.

An example of the Consumer Price Index increase for June 1, 2013, is as follows:
RENT = \$1,896.25 per month

$$\$1,896.25 \quad \times \quad \frac{\text{CPI MAY 2013}}{\text{CPI MAY 2012}} = \quad \text{Monthly Rental effective June 1, 2013}$$

If the Consumer Price Index is discontinued or revised during the Term or the Option Terms of this Lease, such other government index or computation with which it is results as would be obtained if the Consumer Price Index had not been discontinued or revised.

ARTICLE IV INSURANCE; INDEMNITY

Section 4.01. Liability Insurance-Tenant. TENANT shall, at TENANT's expense, obtain and keep in force during the term of this Agreement, a policy of Comprehensive General Liability insurance utilizing an Insurance Service Office standard form with Broad Form General Liability Endorsement (FLO404), or equivalent, in an amount of not less than \$2,000,000 per occurrence of bodily injury and property damage combined or in a greater amount as reasonably determined by RSF and shall insure TENANT and RSF as additional insurers against liability arising out of, under or in connection with the use, occupancy or maintenance of the Premises. Compliance with the above requirement shall not, however, limit the liability of TENANT hereunder. TENANT's insurance company shall be subject to the reasonable approval of RSF and shall be licensed to do business in the State of California.

Section 4.02. Property Insurance-TENANT. TENANT shall, at TENANT's expense, obtain, and keep in force during the term of this Agreement, for the benefit of TENANT, replacement cost fire and extended coverage insurance, with vandalism and malicious mischief, sprinkler leakage and in an amount sufficient to cover not less than 100% of the full replacement cost, as the same may exist from time to time, of all of TENANT's personal property, fixtures and equipment.

Section 4.03. Property-Insurance-RSF. RSF may obtain, and keep in force during term of this Agreement, a policy or policies of insurance covering loss or damage to the Premises, but not TENANT's personal property, fixtures, equipment or TENANT's improvements, utilizing a standard form or equivalent providing protection against all perils included within the classification of fire, extended coverage, vandalism, malicious mischief, plate glass, and such other perils as RSF deems advisable. RSF shall furnish TENANT with any written notice given to RSF by any insurance carrier notifying RSF that TENANT has, or TENANT's activities from the Premises or other acts or conduct have, caused an increase in the property insurance premium.

Section 4.04. Insurance Policies. TENANT shall deliver to RSF copies of liability insurance policies required under Section 4.01 and 4.02 or certificates evidencing the existence and amounts of such insurance not later than ten (10) business days prior to the Commencement Date. No such policy shall be cancelable or subject to reduction of coverage or other modification except after thirty (30) days prior written notice to RSF. TENANT shall furnish RSF with renewal certificates at least ten (10) business days prior to the expiration of any applicable policy.

Section 4.05. Waiver of Subrogation. TENANT and RSF each hereby release and relieve the other, and waive their entire right of recovery against the other, for direct or consequential loss or damage arising out of or incident to the perils covered by property insurance carried by such party, whether due to negligence of RSF or TENANT or their agents, employees, contractors, and/or invitee. All property insurance policies required under this Agreement shall be endorsed to so provide.

Section 4.06. Indemnity. TENANT shall indemnify, defend and hold harmless RSF and its agents, officers, directors and employees from and against any and all losses, costs, damages, expenses, claims, actions or causes of action arising, directly or indirectly, out of, under or in connection with this Agreement or from TENANT's business or from any activity, work or thing done, permitted or suffered by TENANT in, to, on or about the Premises or elsewhere and shall further indemnify, defend and hold harmless RSF from any breach or default by TENANT in the performance of any covenant, agreement, term, provision, condition or obligation on TENANT's part to be kept or performed under the terms of this Agreement, or arising, directly or indirectly, from any act or omission of TENANT or any of TENANT's agents, contractors, employees or invitee and from and against all costs, attorney's fees, expenses and liabilities incurred by RSF as the result of any use, conduct, activity, work, thing done, permitted or suffered, breach, default or negligence, and in case any action or proceeding be brought against RSF by reason of any thing or matter referred to in this Section 4.06, TENANT, upon notice from RSF, shall defend the same at TENANT's expense with counsel mutually agreed upon by RSF and TENANT. TENANT, as a material part of the consideration to RSF for entering into this Agreement, hereby assumes all risk of damage to property of TENANT, or injury to persons, in, upon or about the Premises, related directly or indirectly to TENANT'S use of or access to the Premises or performance of any obligation under this Agreement, and TENANT hereby waives all claims in respect thereto against RSF except for those arising from the sole negligence of RSF or its agents or employees.

Section 4.07. RSF's Non-liability. RSF shall not be responsible or liable at any time for any loss or damage to TENANT's merchandise, equipment, fixtures or other personal property or to TENANT's business, including without limitation any loss or damage to either the person or property of TENANT or loss of profits or otherwise that may be occasioned by or through the acts or omissions of persons occupying adjacent, connecting, adjoining or other space in the building or by or through the acts or omissions of RSF, its employees, agents, contractors, invitees or licensees, other than actions of RSF constituting gross negligence. TENANT shall store its property in and shall use and enjoy the Premises at its own risk, and

hereby releases RSF, its employees, agents, contractors, partners, invitees, and licensees, to the fullest extent permitted by law, from all claims of every kind, including without limitation, leakage of any nature, resulting in loss of life, personal or bodily injury, or property damage.

Section 4.08. No Representation of Adequate Coverage. RSF makes no representation that the limits or forms of coverage of insurance specified in this Article IV are adequate to cover TENANT's property or obligations under this Agreement.

ARTICLE V IMPROVEMENTS/ALTERATIONS/REPAIRS

Section 5.01. Damage or Destruction of the Premises.

If, during the Term of this Agreement, the Premises are damaged or destroyed, or if the Premises are damaged, and if such damage materially interferes with TENANT's use of the Premises, RSF shall, at its sole option, (1) terminate this Agreement or (2) repair the damage and this Agreement shall remain in full force and effect, provided that (i) such repairs can reasonably be expected to be made within ninety (90) days from the date RSF commences to repair such damage ("Repair Period") in compliance with applicable laws and regulations, (ii) insurance proceeds are timely made available to RSF which, together with any other funds provided by RSF, are sufficient to repair such damage and (iii) such damage or destruction was not caused by TENANT. In the event that TENANT is temporarily unable to occupy the Premises due to damage caused by RSF that materially interferes with TENANT's use of the Premises, TENANT shall be entitled to a rent credit or refund for the period of time during which the Premises cannot be occupied.

Section 5.02. Maintenance. TENANT agrees to assume full responsibility and cost for the operation and maintenance of the Premises throughout the term of this Agreement. TENANT will make all repairs and replacements necessary to maintain and preserve the Premises in a decent, safe, and healthy, and sanitary condition satisfactory to RSF and in compliance with all applicable laws.

In the event that the Premises are not in a decent, safe, healthy, and sanitary conditions, and upon thirty (30) day written notification from RSF, TENANT fails to restore Premises to a decent, safe, healthy, and sanitary condition, RSF shall have the right, upon written notice to TENANT, to have any necessary maintenance work done at the expense of TENANT, and TENANT shall promptly pay any and all costs incurred by RSF in having such necessary maintenance work done, in order to keep said Premises in a decent, safe, healthy, and sanitary condition. TENANT shall make payment no later than thirty (30) days after written notice from RSF.

Section 5.03. Improvements/Alterations. No improvements, structures, or installations shall be constructed on the Premises, and the Premises may not be altered by TENANT without prior express written consent of RSF. Further, TENANT agrees that major structural or architectural design alterations to approved improvements, structures, or installations may not be made on the Premises without prior express written approval by RSF. This provision shall not

relieve TENANT of any obligation under this Agreement to maintain the Premises in a decent, safe, healthy, and sanitary condition, including structural repair and restoration of damaged or worn improvements. RSF shall not be obligated by this Agreement to make or assume any expense for any improvements or alterations.

Section 5.04. Utilities. So long as Tenant is not in default hereunder, RSF shall provide power, heating, ventilation and air conditioning.

Section 5.05. Excess Usage by Tenant. Tenant shall not install or use any machinery or equipment in or about the Premises that uses excess water, lighting or power, or suffer or permit any act that, in RSF's opinion, causes or would cause extra burden upon the utilities or services, including, but not limited to, security services, over standard office usage for the Building. Tenant shall pay RSF for any excess expenses or costs that may arise out of a breach of this section by TENANT. RSF acknowledges that TENANT will use as standard office equipment computers, copiers and fax machines.

Section 5.06. Interruptions. There shall be no abatement of rent and RSF shall not be liable in any respect whatsoever for the inadequacy, stoppage, interruption or discontinuance of any utility or service due to riot, strike, labor dispute, breakdown, accident, repair or any other cause of any kind or nature whatsoever or in cooperation with governmental request or direction.

Section 5.07. Liens. TENANT shall not, directly or indirectly create, incur, assume or suffer to exist any mortgage, pledge, lien, charge, encumbrance or claim on or with respect to all or any portion of the Premises. TENANT shall promptly, at its own expense, take such action as may be necessary to duly discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim on or with respect to all or any portion of the Premises.

Section 5.08. Taxes. TENANT shall not be obligated to pay any taxes accruing before, during or after the term, or any extension thereof, on the Premises, the Building or the Property; all such payments shall be the sole responsibility of RSF. As used herein, the term "taxes" means all taxes, governmental bonds, special assessments, Mello-Roos assessments, charges, rental income or transfer taxes, license and transaction fees, including, but not limited to, (i) any state, local, federal, personal or corporate income tax, or any real or personal property tax, (ii) any estate inheritance taxes, (iii) any franchise, succession or transfer taxes, (iv) interest on taxes or penalties resulting from RSF's failure to pay taxes, (v) any increases in taxes are essentially payments to a governmental agency for the right to make improvements to the Building.

Section 5.9. Signs. TENANT shall not erect or display any banners, pennants, flags, posters, signs, decorations, marquees, awnings, or similar devices or advertising. If any such unauthorized item is found on the Premises, TENANT shall remove the items at its expenses within twenty-four (24) hours of written notice thereof by RSF, or RSF may thereupon remove the items at TENANT's cost.

ARTICLE VI OWNERSHIP

Section 6.01. Ownership of Improvements and Personal Property.

i. Any and all improvements, trade fixtures, structures, and installations or additions to the Premises now existing or constructed on the Premises by TENANT shall at Agreement expiration or earlier termination be deemed to be part of the Premises and shall become, at RSF's option, RSF's property, free of all liens and claims except as otherwise provided in this Agreement.

ii. If RSF elects not to assume ownership of all or any improvements, trade fixtures, structures and installations, RSF shall so notify TENANT in writing thirty (30) days prior to termination and TENANT shall remove all such improvements, structures and installations as directed by RSF at TENANT's sole cost on or before Agreement expiration or termination. If TENANT fails to remove any improvements, structures, and installations as directed, TENANT agrees to pay RSF the full cost of any removal.

iii. TENANT-owned machines, appliances, equipment (other than trade fixtures), and other items of personal property shall be removed by TENANT the date of the expiration or termination of this Agreement. Any of said items which TENANT fails to remove will be considered abandoned and become RSF's property free of all claims and liens, or RSF may, at its option, remove said items at TENANT's expense.

iv. If any removal of such personal property by TENANT results in damage to the remaining improvements on the Premises, TENANT shall repair all such damage.

v. Notwithstanding any of the foregoing, in the event TENANT desires to dispose of any of its personal property used in the operation of said Premises upon expiration or termination of this Agreement, then TENANT shall have the first right to acquire or purchase said personal property.

ARTICLE VII GENERAL PROVISIONS

Section 7.01. Notices. All notices, demands, requests, consents or other communications which this Agreement contemplates or authorizes, or requires or permits either party to give to the other, shall be in writing and shall be personally delivered or mailed to the respective party as follows:

To RSF:

Rancho Santa Fe Fire Protection District
18027 Calle Ambiente
Rancho Santa Fe, CA 92067

To TENANT:

North County Dispatch JPA
PO Box 410
Rancho Santa Fe, CA 92067

Either party may change its address by notice to the other party as provided. Communications shall be deemed to have been given and received on the first to occur of (i) actual receipt at the offices of the party to whom the communication is to be sent, as designated above, or (ii) three (3) working days following the deposit in the United States mail of registered or certified mail, postage prepaid, return receipt requested, addressed to the offices of the party to whom the communication is to be sent, as designated above.

Section 7.02. RSF Approval. Unless otherwise specified in this Agreement, the Fire Chief shall be RSF's authorized representative in the interpretation and enforcement of all work performed in connection with this Agreement. The Fire Chief may delegate authority in connection with this Agreement to the Fire Chief's designee(s).

Section 7.03. Nondiscrimination. TENANT agrees not to discriminate in any manner against any person or persons on account of race, marital status, sex, religious creed, color, ancestry, national origin, age, or physical handicap in TENANT's use of the Premises.

Section 7.04. Entire Agreement. This Agreement comprises the entire integrated understanding between RSF and TENANT concerning the use and occupation of the Premises and supersedes all prior negotiations, representations, or agreements. Each party has relied on its own examination of the Premises, advice from its own attorneys, and the warranties, representations, and covenants of the Agreement itself.

Section 7.05. Interpretation of the Agreement. The interpretation, validity and enforcement of this Agreement shall be governed by and construed under the laws of the State of California. This Agreement does not limit any other rights or remedies available to RSF.

Section 7.06. Invalid. Should any provision herein be found or deemed to be invalid, the Agreement shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end the provisions of this Agreement are severable.

Section 7.07. Successor. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

Section 7.08. Agreement Modification. This Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by the parties hereto.

Section 7.09. Waiver. Any RSF waiver of a default is not a waiver of any other default. Any waiver of a default must be in writing and be executed by the Fire Chief in order to

constitute a valid and binding waiver. RSF's delay or failure to exercise a remedy or right for any default does not waive the use of another remedy or right for the same default or for another or later default. RSF's acceptance of any rents is not a waiver of any default preceding the Rent payment. RSF and TENANT specifically agree that the property constituting the Premises is RSF-owned and held in trust for the benefit of the citizens of Rancho Santa Fe and that any failure by the Fire Chief to discover a default or take prompt action to require the cure of any default shall not result in an equitable estoppel, but RSF shall as all times, subject to applicable statute of limitations, have the legal right to require the cure of any default when and as such defaults are discovered or when and as the Fire Board directs the Fire Chief to take action or require the cure of any default after such default is brought to the attention of the Fire Board by the Fire Chief.

Section 7.10. Assignment and Subletting - No Encumbrance. This Agreement and any portion thereof shall not be assigned, transferred, or sublet, nor shall any of TENANT's duties be delegated without the express written consent of RSF. Any attempted assignment, transfer or sublet without RSF express written consent shall be void and of no force or effect. A consent by RSF to one assignment, transfer, sublease, or delegation shall not be deemed to be a consent to any subsequent assignment, transfer, sublease, or delegation. This Paragraph shall not be construed or applied to use the Premises by a contractor or franchisee of TENANT providing paramedic services.

Section 7.11. Defaults and Termination. If either party ("Demanding Party") has a good faith belief that the other party ("Defaulting Party") is not complying with the terms of this Agreement, the Demanding Party shall give written notice of the default (with reasonable specificity) to the Defaulting Party and demand the default to be cured within thirty (30) days of the notice.

If the Defaulting Party is actually in default of this Agreement and fails to cure the default within thirty (30) days of the notice, or if more than thirty (30) days are reasonably required to cure the default and the Defaulting Party fails to give adequate assurance of due performance within ten (10) days of the notice, the Demanding Party may terminate this Agreement upon written notice to the Defaulting Party.

RSF may also terminate this Agreement upon written notice to TENANT in the event that:

- i. TENANT has previously been notified by RSF of TENANT's default under this Agreement and TENANT, after beginning to cure the default, fails to diligently pursue the cure of the default to completion; or
- ii. TENANT shall voluntarily file or have involuntarily filed against it any petition under any bankruptcy or insolvency act or law; or
- iii. TENANT shall be adjudicated a bankrupt; or

- iv. TENANT shall make a general assignment for the benefit of creditors.
- v. RSF delivers a thirty (30) Day written notice in accordance with Section 2.02 of this Agreement. Thirty (30) Day written notice.

Upon termination, RSF may immediately enter and take possession of the Premises.

Section 7.12. Time is of the Essence. Time is of the essence in the performance of each provision of this Agreement.

Section 7.13. Attorney's Fees. TENANT shall pay to RSF all amounts for costs, including, but not limited to, attorney's fees and amounts paid to any collection agency, incurred by RSF in connection with any breach or default by TENANT under this Agreement or incurred in order to enforce or interpret the terms or provisions of this Agreement. Such amounts shall be payable upon demand. In addition, if any action shall be instituted by either RSF or TENANT for the enforcement or interpretation of any of its rights or remedies in or under this Agreement, the prevailing party shall be entitled to recover from the losing party all costs incurred by the prevailing party in said action and any appeal therefrom, including reasonable attorneys' fees and court costs to be fixed by the court therein. In the event RSF is made a party to any litigation between TENANT and any third party, then TENANT shall pay all costs and attorneys' fees incurred by or imposed upon RSF in connection with such litigation; provided, however, if RSF is ultimately held to be liable, then RSF shall reimburse TENANT for the cost of any attorneys' fees paid by TENANT on behalf of RSF.

Section 7.14. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original of this Agreement for all purposes.

Section 7.15. Signature Page. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Agreement on behalf of the respective legal entities of TENANT and RSF.

Section 7.16. General Interpretation. The terms of this Agreement have been negotiated by the parties hereto and the language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument or any portion thereof to be drafted, or in favor of the party receiving a particular benefit under the Agreement. No rule of strict construction will be applied against any person.

Section 7.17. Not An Offer. The submission of this Lease by RSF is not an offer and there shall be no agreement of any nature between the parties that is binding upon any party hereto until this Lease is fully executed and accepted by RSF.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Agreement to be executed by setting hereunto their signatures on the day and year respectively written herein below.

RSE

RANCHO SANTA FE FIRE PROTECTION
DISTRICT
a political subdivision

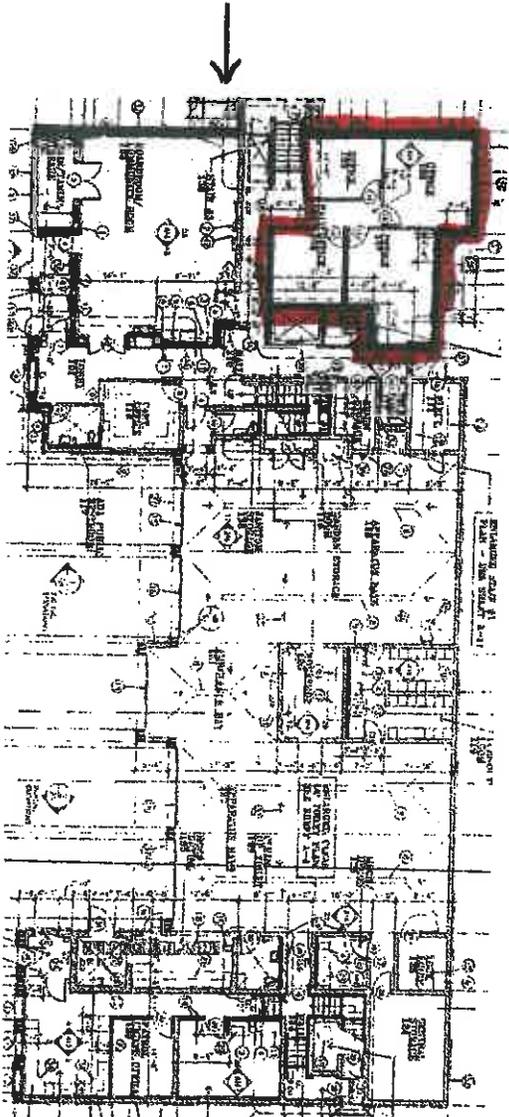
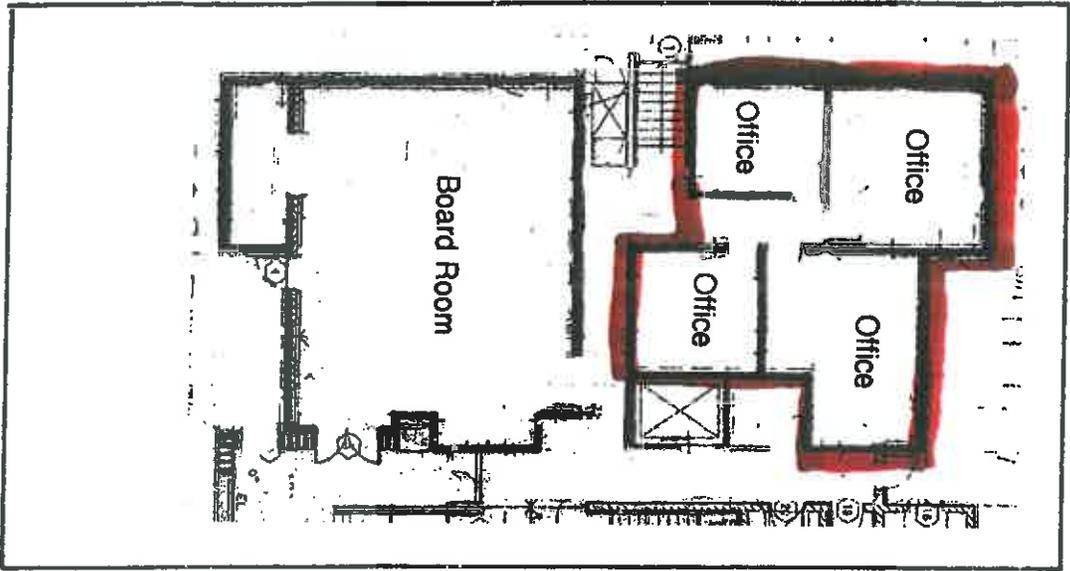
By: _____
Tony Michel, Fire Chief

TENANT

NORTH COUNTY DISPATCH
JOINT POWERS AUTHORITY

By: _____
Name: _____
Title: _____

EXHIBIT "A" DIAGRAM
OF PREMISES



Lower Admin. Offices

Approx. 925 sq. ft.

STAFF REPORT

NO. 12-10

TO: BOARD OF DIRECTORS
FROM: TONY MICHEL, FIRE CHIEF
SUBJECT: NCDJPA LEASE AGREEMENT
DATE: JUNE 4, 2012



RECOMMENDATION

Staff recommends the Board of Directors approve the lease agreement as submitted and authorize the fire chief to execute the document.

BACKGROUND

In March 2011, the Fire District moved into its new administrative office in the Cielo Plaza. This move created vacant office space in the RSF1 fire station. In April 2012, the North County Dispatch Joint Powers Authority (NCDJPA) formally requested to lease additional space at the RSF 1 fire station. At the April 2012 Rancho Santa Fe Fire Protection District (RSFFPD) board meeting, the board appointed the fire chief and one Director to negotiate a lease agreement with the NCDJPA. In May 2012, the RSFFPD and the NCDJPA representatives met and negotiated a per square footage cost for the requested 925 square feet space. The requested space is four offices, once used by the chief officer staff, which is located between the RSF Patrol/Communication Building and the RSF 1 fire station.

CURRENT SITUATION

This agreement is a one year lease agreement with three one year options. The rent is in the sum of \$1,896 per month, and upon renewal the rent shall be increased, if any, by the Consumer Price Index for all Urban Consumers, for the region of Los Angeles-Riverside-Orange County.

Note that the agreement has been reviewed and has the concurrence of the District's legal counsel.

STAFF REPORT

NO. 12-11

TO: BOARD OF DIRECTORS
TONY MICHEL, FIRE CHIEF

FROM: CHRIS GALINDO, FIRE MARSHAL

SUBJECT: APPROVE/AUTHORIZE FIXED CHARGE SPECIAL
ASSESSMENT FOR WEED ABATEMENT

DATE: JUNE 6, 2012



RECOMMENDATION

Staff recommends the Board approve and authorize the administrative staff to deliver the *Weed Abatement Special Assessment* list of non-compliant parcels to the County of San Diego on or before the County's deadline of August 10, 2012.

BACKGROUND

The Fire Prevention Bureau is responsible for the annual weed abatement of properties with hazardous growth that are not maintained by property owners during the spring and summer seasons. Throughout the year, staff has mailed hundreds of hazard notifications to those property owners who have a known or existing fire hazard on their parcel(s). The District maintains a sole source contract with California Tree Service to bring specifically identified parcels into compliance pursuant to Rancho Santa Fe Fire Protection's Ordinance No. 2004-02.

Upon notification by the District, property owners are required to remove the weeds and rubbish and maintain the parcel in accordance with the District's ordinance. Should the property owner fail to comply within a specific period, the District's private contractor will clear the parcel. Those property owners, who are non-compliant, will receive a final notice and an invoice for all costs and fees that are required for abating their parcel(s).

CURRENT SITUATION

This year, the majority of property owners who received notices willingly complied within the time allowed; however, some parcels were ordered cleared by the Fire District. The administrative staff has mailed courtesy notices and invoices to the following non-compliant property owner(s) requesting payment:

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
265-470-07	\$ 5,590.00	\$ 500.00	\$ 6,090.00
265-072-12	\$ 3,590.00	\$ 500.00	\$ 4,090.00
264-110-30	\$ 3,200.00	\$ 500.00	\$ 3,700.00
Totals	\$ 12,380.00	\$ 1,500.00	\$ 13,880.00

The list of non-compliant property owners will be publicly posted a minimum of (3) three days prior to the Board of Directors meeting on Wednesday, June 13, 2012. Those property owners who fail to pay by this date will remain on the list, which will be delivered to the County of San Diego no later than August 10, 2012 (deadline).

The District attempts to work with the property owner prior to any forced abatement. If forced abatement is required, the administrative staff also makes further attempts to seek reimbursement prior to requesting board action authorizing the special assessment for weed abatement.

The County will reimburse the Fire District for all charges, including the administrative fee, and will include them on the owner's next property tax bills.

Attachment:

1. Weed Abatement Special Assessment List

Rancho Santa Fe Fire Protection District Weed Abatement Special Assessment List

will be sent to the County of San Diego as a special assessment on property taxes unless paid by **July 1, 2012**.

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
265-470-07	\$ 5,590.00	\$ 500.00	\$ 6,090.00
265-072-12	\$ 3,590.00	\$ 500.00	\$ 4,090.00
264-110-30	\$ 3,200.00	\$ 500.00	\$ 3,700.00

POSTED: June 6, 2012



Karlana Rannals
Secretary
Board of Directors

STAFF REPORT

NO. 12-12

TO: BOARD OF DIRECTORS
FROM: CHIEF MICHEL, FIRE CHIEF
SUBJECT: BUDGET AUTHORIZATION
DATE: JUNE 6, 2012



The following budget action is requested for approval and/or modification:

Description	FY 12 Budget	Funding Request	Funding Source	Action Requested
(1) Command Module for the 2012 F-150 Battalion Chief Vehicle	\$85,000	\$24,632.84	100% Fleet Reserve	Authorize award of bid and purchase

JUSTIFICATION for Funding Request:

At the February 8, 2012 Board of Director's meeting, the Board authorized staff to proceed with the purchase of a command vehicle to replace the existing battalion chief's vehicle. At the meeting, staff was authorized to purchase a vehicle, a shell, radios, emergency lighting and develop specifications for a command module. At this time the following purchases have been made:

- ◆ One (1) Ford F-150 4X4 Pickup Truck: (\$28,964.75)
- ◆ Radios: (\$7,350.56)
- ◆ Shell for the F-150: (\$3,274.40)
- ◆ Total (\$39,589.71)

The District issued a Request for Proposals for the installation of the command module, radios and emergency lighting. The deadline for the RFP was May 25, 2012 and three bids were received. After review by staff, all bids were determined to be responsive and none of the bids included any exceptions to the specifications. The bid amounts ranged from \$33,150 to \$24, 633. It is for this reason that staff recommends proceeding with the lowest responsive bid.

Staff requests approval to award the bid to *Johnson Equipment* for \$24,632.84 and proceed with the installation of the radios, lights and command module.

With the total amount of \$39,589.71 expended to date and the requested funds of \$24,632.84 the total finished price for the battalion chief's vehicle is approximately \$65,000. This price does not include any potential change orders but will result in completion of the project approximately \$20,000 under the budgeted amount of \$85,000.

FY13

Rancho Santa Fe Fire Protection District Financial Plan - Preliminary



Financial Plan

June 2012

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
RANCHO SANTA FE, CALIFORNIA**

PRELIMINARY OPERATING AND CAPITAL BUDGET

Fiscal Year 13

Board of Directors

James H. Ashcraft

President

Thomas R. Hickerson

Vice President

Nancy C. Hillgren

Director

Randall Malin

Director

John C. Tanner

Director

Tony J. Michel

Fire Chief

Prepared by:

Karlana Rannals

Administrative Manager

Technical Assistance:

Fred Cox

Battalion Chief

Chris Galindo

Battalion Chief

Mike Gibbs

Battalion Chief

Jim Sturtevant

Battalion Chief

Bret Davidson

Battalion Chief



MISSION STATEMENT

To protect life, property, and environment through prevention, preparedness, education and emergency response.

OPERATING PHILOSOPHY

The Rancho Santa Fe Fire Protection District strives to:

- provide superior customer service;
- provide a professional, cost effective organization; and
- respond to the needs of the communities we serve.



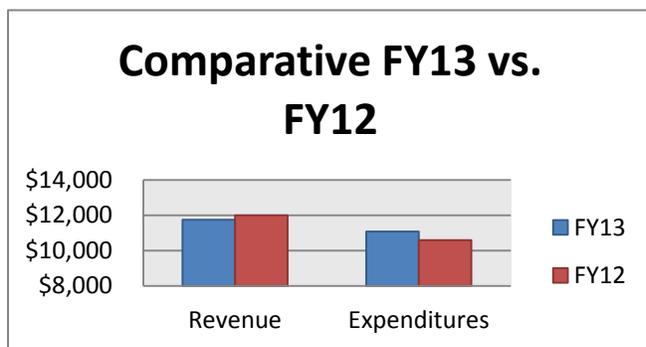
Rancho Santa Fe Fire Protection District Preliminary Budget – FY13

The Fire District proposed Operating and Capital Replacement Budget for FY13 is submitted to the Board of Directors for its review and consideration. The annual budget is one of the most significant tools available to the District to set priorities for the Rancho Santa Fe Fire Protection District over the next year and beyond. This narrative is intended to demonstrate that the District is fiscally prudent in proposing the necessary revenue and expenditures, while providing the highest level of emergency response, fire prevention, and administrative services.

Overview

In reviewing the revenues for the FY13 budget and its comparison to FY12 (estimate) the total operating revenue is down 2.1%. The expenditures are also compared to FY12 expenditures (estimate) and the total operating expenditures is up 4.7%. However, the budget narrative will focus the expenditures budget vs. budget for consistency of the preliminary budget process.

This year we are requesting a FY13 Operating Budget of \$11,082 (*in thousands*), which includes \$734 for Depreciation Expenses. The following is a summary and highlights of the FY13 preliminary budget.



Projected Revenues

We are projecting general fund revenues of \$11,735. These revenues provide a projected operating surplus of \$653.

The following summary is the changes between FY13 budget, and the FY12 estimate:

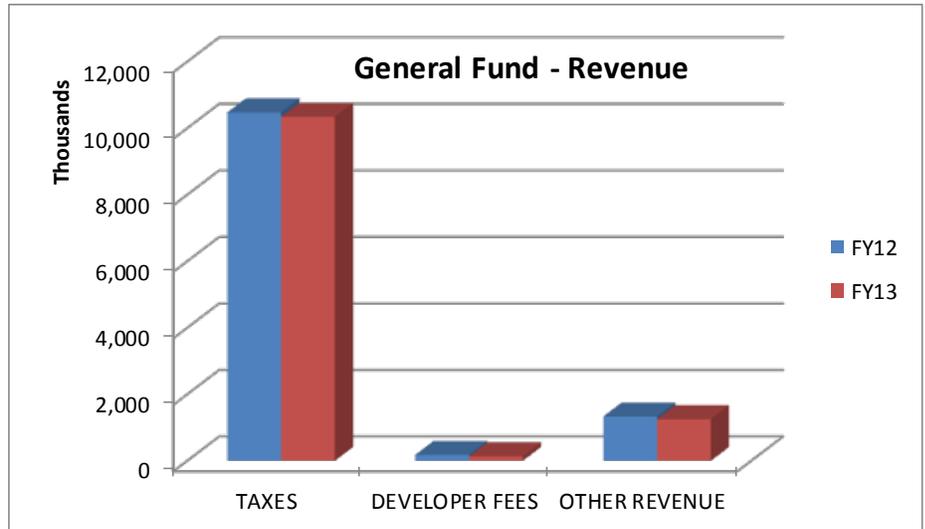
Revenue- \$11,735

Taxes & Assessments - ↓ 1.4% (\$138,000): tax revenue has continued to decline because of market and the District continues to experience significant refunds of property taxes collected. This year's estimate in property tax refunds is projected at \$150,000.

Lease - ↑ 13.3% (\$30,000): the District has a new lease with North County Dispatch Joint Power Authority for space vacated at RSF1 when the administrative offices relocated to Rancho Cielo. Other leases incurred a 3% CPI increase.

Plan Check - ↓ 25% (\$27,000): based on a FY12 revenue estimate.

Developer Reimbursement - ↓ 25% (\$45): this conservative estimate is 75% of the anticipated revenue for FY12. At the close of the fiscal year, a review of all expenses and property taxes associated with development will take place.



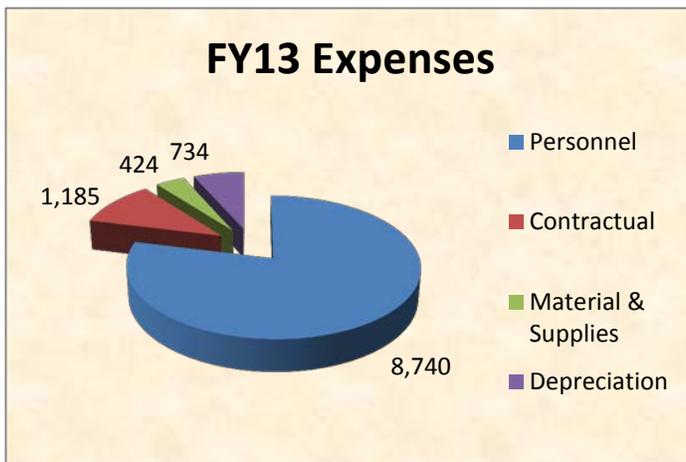
In addition to these general funds, we are estimating that we will collect \$274 in restricted Fire Mitigation Fees and interest on these funds. At this time, there are no plans to expend any of these restricted funds. The goal is to reconcile the construction costs for the Fairbanks replacement fire station and deem the project complete.

Projected Operating Expenditures - \$11,082

Since the current fiscal year has not ended, the following is a summary of the expenditure changes between FY13 budget and the FY12 budget:

Personnel – \$8,740

Personnel costs decreased 3.7% over FY12 budgeted expenses. The primary changes are:



Salary-↓ 3.6% decrease budget → budget. Two positions were reclassified in Fire Prevention and because of retirements, we expect that four new employees will be hired at a lower step.

Overtime- ↓ 11.3% decrease budget → budget. This is primarily due to the decrease in average hours for call back pay. The data is analyzed for a three-year period.

Life Insurance/Long-Term Disability - ↑104.5% increase budget → budget. This is due to the change in the Firefighters MOU; however, this increase was relatively small in dollar cost of \$9,200.

Paramedic Incentive - ↑ 22.2% increase budget → budget. This is because of the recent promotion of three firefighter/paramedics to engineer.

Unemployment Insurance -↑ 11.4% increase budget → budget. This annual rate increase set by the State of California.

Contractual Services – \$1,185

The Contractual Services category increased 2.6% (\$29,523) budget → budget. This increase is primarily in the following areas:

- Other Professional Services - ↑ increase 33.3% (\$42,734); the increase is primarily for the funding for a strategic planning consultant (\$30,000) and the additional funding to the annual GIS expenditures for the outsourcing for more GIS/Response data (\$9,000).
- Utilities (electricity, water, sewer, trash) - ↑ increase 8% (\$16,740); this increase is a combination the increased square footage of the Fairbanks station and projected inflation.

Material & Supply – \$424

The Material and Supply category decreased by -2.7% (\$11,936) budget → budget. The primary reason for the decrease is the continuing efforts by all staff members in the organization to evaluate and be prudent in ongoing expenditures. However, the categories of fuel, public education and training supplies have seen an increase over the previous year’s budget.

Depreciation – \$734

The depreciation expense decreased 1.2% (\$8,935) budget → budget. The facility expense will reflect a full year for the new Fairbanks Ranch Fire Station.

Capital Expenditures - \$620

The District’s Capital Replacement expenditures (Equipment, Facility, and Fleet) total \$620. The FY12 year expenses include the completion of the Fairbanks Ranch Fire Station. In FY13 It is planned to replace one vehicle and one engine. There are no planned expenditures for the funding source of fire mitigation fees. This source (FMF) of fees is money collected by the County for new construction and provided to the District for funding of capital facilities that are necessary due to growth. The following is a list of projects planned:

Expense/Project	Funding Source	Funding Source
	GF	FMF
Replacement of Type 1 Engine	\$575,000	
Replace of Staff Vehicle	\$45,000	
Total	\$620,000	

Mission: To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.

Budget Summary

District personnel continually evaluate and monitor all revenues and expenditures without affecting the high level of service we provide to the community. The District continues to participate as a member of the cooperative efforts, which generates an additional source of revenue. The District will benefit from lease revenue generated from the vacated space at RSF1. However, continued care must be given to ensure that declining revenues and rising expenditures remain balanced.

The management staff has been proactive and is to be commended for their tireless and continued efforts in both research and preparation of the budget document.

FY13

OPERATING EXPENDITURES

GENERAL FUND

Summary of Revenues, Expenditures 2012 - 2013

<i>(In Thousands)</i>			Change	
REVENUES	GF - 12	GF - 13		%
Total Revenues	\$11,991	\$11,735	(\$257)	-2.1%
 EXPENDITURES				
Total Operating Expenditures	\$10,583	\$11,082	\$499	4.7%
Operating Surplus (Deficit)	\$1,408	\$653	(\$756)	-53.7%

Summary Revenues, Expenditures - Operating Budget 2012 - 2013

<i>(In Thousands)</i>				Change	
REVENUES	GF - 12	GF - 12	GF - 13	\$	%
Total Revenues	\$11,991,396	\$11,991	\$11,735	(\$257)	-2.1%
 EXPENDITURES					
Personnel	\$8,706,885	\$8,707	\$8,740	\$33	0.4%
Contractual Services	938,014	\$938	\$1,185	\$247	26.3%
Materials & Supplies	\$280,274	\$280	\$424	\$144	51.4%
Other Expenditures (Projects/Equipment/Prior Year)	\$0	\$0	\$0	\$0	
Depreciation	<u>\$657,988</u>	<u>\$658</u>	<u>\$734</u>	<u>\$76</u>	11.5%
Total Operating Expenditures	\$10,583,160	\$10,583	\$11,082	\$499	4.7%
Operating Surplus (Deficit)	\$1,408,236	\$1,408	\$653	(\$756)	-53.7%

Summary - Operating Revenues 2012 - 2013

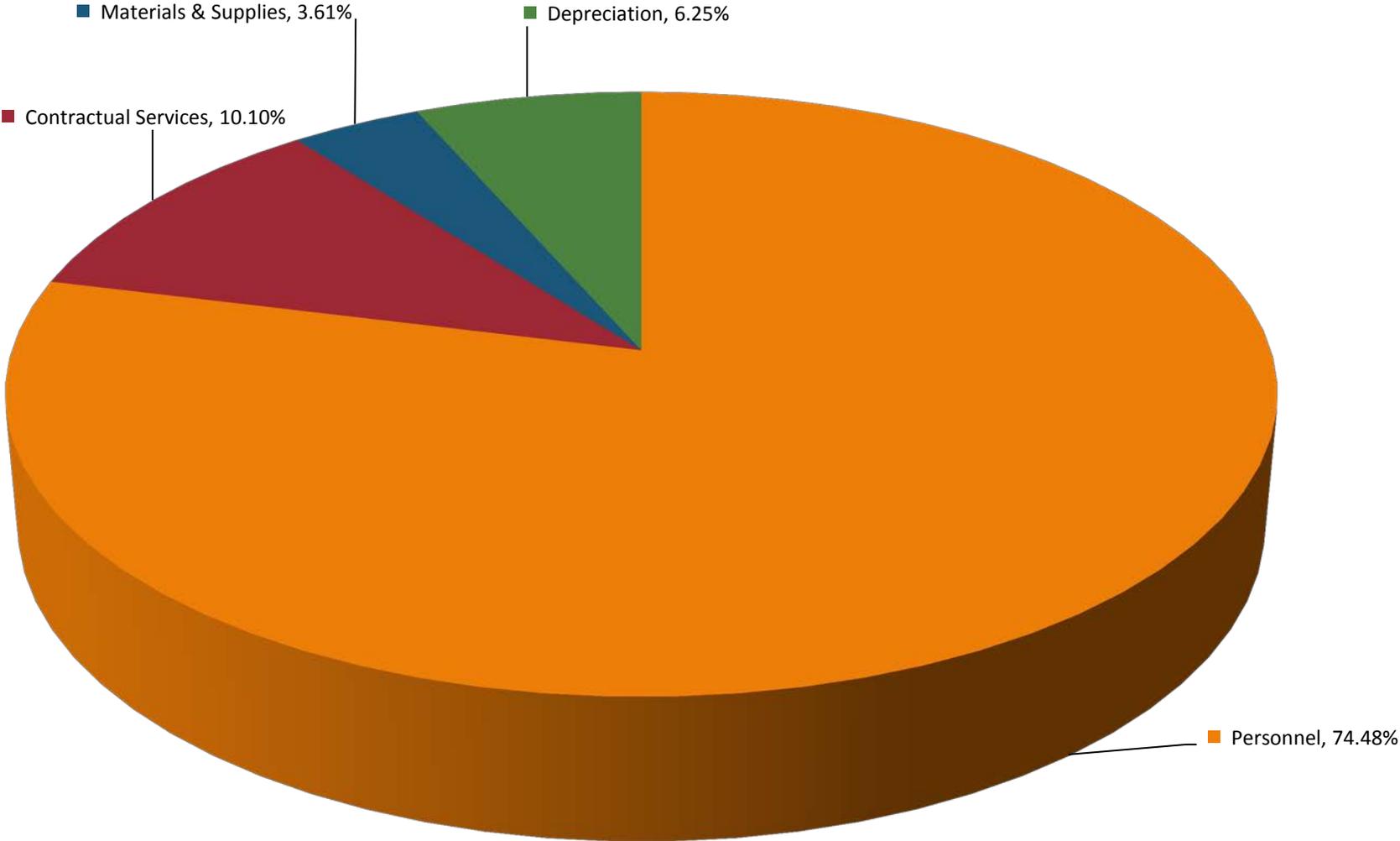
(In Thousands)

REVENUES	GF - 12	GF - 13	Change	
				%
Taxes & Assessments	\$9,618	\$9,480	(\$138)	-1.4%
Tax Refunds - Adjustment	(\$155)	(\$150)	\$5	-3.2%
Benefit Fee	<u>\$1,014</u>	<u>\$1,014</u>	<u>\$0</u>	<u>0.0%</u>
Subtotal	\$10,477	\$10,343	(\$134)	-1.3%
Developer Reimbursement/Revenue				
4S Ranch	\$0	\$0	\$0	
Rancho Cielo	<u>\$181,400</u>	<u>\$136</u>	(\$45)	-25.0%
Subtotal	\$181	\$136	(\$45)	-25.0%
Other Revenue				
Plan Checks	\$107	\$81	(\$27)	-25.0%
Administrative Fees	\$727	\$726	(\$1)	-0.2%
Interest	\$58	\$43	(\$14)	-25.0%
Lease	\$225	\$254	\$30	13.3%
Instructor/Training	\$16	\$16	\$0	0.0%
Grant	\$10	\$10	\$1	5.3%
FF/EMS Reimbursement	\$40	\$25	(\$15)	-37.5%
Other	<u>\$151</u>	<u>\$100</u>	(\$51)	-33.5%
Subtotal	\$1,333	\$1,255	(\$78)	-5.8%
Total Operating Revenues	<u>\$11,991</u>	<u>\$11,735</u>	(\$257)	-2.1%

Summary Expenditures - Operating Budget 2012 - 2013

<i>(In Thousands)</i>	GF - 12 (EST)	GF - 13	Change	
			\$	%
EXPENDITURES				
Personnel				
Payroll				
Salary	\$4,505	\$4,451	(\$54)	-1.2%
Emergency Response Compensation	\$0	\$0	\$0	
Management Services (Coop Eff)	\$234	\$241	\$7	3.0%
Holiday Pay	\$147	\$154	\$7	4.8%
Overtime	\$880	\$871	(\$10)	-1.1%
Paramedic Incentive	<u>\$22</u>	<u>\$26</u>	<u>\$5</u>	<u>22.2%</u>
Subtotal	\$5,788	\$5,743	(\$45)	-0.8%
Benefits				
Health Insurance + HRSA	\$1,028	\$1,068	\$40	3.9%
Life/LTD Insurance	\$13	\$18	\$5	40.0%
Medicare/Social Security	\$83	\$79	(\$5)	-5.5%
Retirement	\$1,588	\$1,605	\$17	1.1%
Unemployment	\$16	\$18	\$2	12.3%
Workers Compensation	\$163	\$173	\$10	6.3%
Other	<u>\$27</u>	<u>\$35</u>	<u>\$8</u>	<u>28.6%</u>
Subtotal	\$2,919	\$2,997	\$78	2.7%
TOTAL	\$8,707	\$8,740	\$33	0.4%
Contractual Services				
Administration Fees	\$182	\$196	\$14	7.9%
Building/Facility Lease	\$28	\$30	\$1	5.0%
Dispatching	\$130	\$122	(\$8)	-6.0%
Equipment Rental & Repairs	\$2	\$18	\$16	695.4%
Insurance	\$67	\$70	\$3	5.0%
Legal	\$19	\$29	\$9	46.7%
Meetings, Meals, Mileage	\$7	\$9	\$1	17.9%
Other Contractual/Professional Services	\$120	\$228	\$108	89.6%
Service Agreements	\$23	\$46	\$23	99.4%
Soil Contamination	\$7	\$3	(\$5)	-66.3%
Training	\$45	\$66	\$20	45.1%
Utilities	\$208	\$224	\$16	7.9%
Vehicle Maintenance & Repairs	\$84	\$123	\$38	45.5%
All Other	<u>\$14</u>	<u>\$22</u>	<u>\$8</u>	<u>57.4%</u>
TOTAL	\$938	\$1,185	\$247	26.3%
Materials & Supplies				
Apparatus	\$13	\$20	\$8	61.9%
Computer	\$36	\$52	\$16	44.3%
Fuel	\$75	\$87	\$12	15.4%
Grants	\$9	\$7	(\$2)	
Office	\$26	\$38	\$12	48.4%
Safety	\$14	\$33	\$20	143.8%
Uniforms	\$14	\$23	\$9	62.8%
Programs/Public Education	\$4	\$13	\$9	260.9%
Hose, Nozzles, Foam	\$1	\$5	\$4	293.1%
Radio	\$19	\$25	\$6	33.1%
Station Maintenance/Supplies/Janitorial	\$40	\$40	\$0	-0.3%
All Other	<u>\$30</u>	<u>\$80</u>	<u>\$50</u>	<u>167.6%</u>
TOTAL	\$280	\$424	\$144	51.4%
Other Expenditures (Projects/Equipment/Prior Year)	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	
Depreciation	\$658	\$734	\$734	11.5%
TOTAL Operating Expenditures	<u>\$10,583</u>	<u>\$11,082</u>	<u>\$499</u>	<u>4.7%</u>

FY13 Operating Budget - Expenditures



General Fund

	FUND TOTAL	FY12	FUND TOTAL	FY13	FY Change	%
Cash - Beginning		\$12,085		\$12,775		
June 30 Receivables		\$0		\$0		
June 30 Restricted Cash & Cash Equivalents		\$0		\$0		
June 30 Prepay		\$0		\$0		
June 30 Transfer in (out)		\$0		\$0		
		<u>\$12,085</u>		<u>\$12,775</u>	\$1	5.7%
June 30 Liabilities		<u>\$0</u>		<u>\$0</u>		
BEGINNING - NET CASH ASSETS		<u>\$12,085</u>		<u>\$12,775</u>	\$1	5.7%
PROJECTED REVENUE						
Taxes & Assessments	\$10,477		\$10,344			
Interest	\$58		\$43			
Developer Reimbursement	\$181		\$136			
Lease Revenue	\$225		\$254			
Other Revenue	\$216		\$151			
Fees	\$835		\$807			
Fire Mitigation Fees	\$0		\$0			
Total Projected Revenue	\$11,991		\$11,735			
PROJECTED EXPENDITURES						
Personnel Costs	\$8,707		\$8,740			
Maintenance & Operating Costs	\$1,218		\$1,609			
Capital/Project Expenditures	\$0		\$0			
Depreciation Expense	\$658		\$734			
Total Operating Expenditures	\$10,583		\$11,083			
Operating Surplus - \$		\$1,408		\$ 653		
Capital/Project Expenditures		(\$1,837)		(\$620)		
CalPERS Payment		\$0				
Soil Contamination		<u>\$0</u>		<u>\$0</u>		
SUBTOTAL		\$11,656		\$12,809		
Liabilities (includes soil contamination & compensated absences)		(\$813)		(\$813)		
Transfer in/out (FMF)		\$1,275		\$0		
Depreciation Expense		\$658		\$734		
ENDING - NET CASH ASSET (Deficit)		<u>\$12,775</u>		<u>\$12,728</u>	\$1	-0.4%

Fire Mitigation Fund

Cash - Beginning		\$1,203		\$208		
June 30 Receivables		\$0		\$0		
June 30 Restricted Cash & Cash Equivalents		\$0		\$0		
June 30 Prepay		\$0		\$0		
June 30 Transfer in (out)		\$0		\$0		
		<u>\$1,203</u>		<u>\$208</u>		
June 30 Liabilities		<u>\$0</u>		<u>\$0</u>		
BEGINNING - NET CASH ASSETS		<u>\$1,203</u>		<u>\$208</u>	\$0	-82.7%
PROJECTED REVENUE						
Interest		\$11		\$5		
Fire Mitigation Fees		\$269		\$268		
Total Projected Revenue		\$280		\$274	\$1	-2.1%
PROJECTED EXPENDITURES						
Total Operating Expenditures		<u>\$0</u>		<u>\$0</u>		
Excess Revenue over Expenditure		\$280		\$274		
Transfers in(out)		(\$1,275)		\$0	\$0	
Net Change in Fund Balance		(\$995)		\$274	(\$0)	
CASH ASSETS - 6/30		\$208		\$482	\$2	131.6%
LIABILITIES & FUND EQUITY						
Restricted Reserves						
Fire Mitigation		\$208		\$482		
TOTAL LIABILITIES & FUND BALANCE		<u>\$208</u>		<u>\$482</u>	\$2	131.6%
ENDING - NET CASH ASSETS (Deficit)-ALL FUNDS		<u>\$12,983</u>		<u>\$13,210</u>	\$1	1.7%

FISCAL YEARS - FY11; FY12; FY13
ESTIMATE & PROJECTED REVENUE

	Financial Statements FY 11	BUDGET FY 12	EST (6/30/12) FY 12	PROPOSED FY 13	BGT vs. BGT	BGT vs. EST
Revenue						
Taxes & Assessments	9,551,604	9,047,300	9,617,553	9,479,600	4.8%	-1.4%
Tax Refunds - Adjustment	(248,357)	(100,000)	(155,000)	(150,000)	50.0%	-3.2%
Benefit Fee	971,395	1,011,300	1,014,291	1,014,300	0.3%	0.0%
Weed Abatement Assessment		-	0	-		
Interest Income	43,890	63,700	57,834	43,400	-31.9%	-25.0%
Plan Reviews	171,274	141,000	107,368	80,600	-42.8%	-24.9%
EMS First Responder	15,839	17,600	14,202	16,100	-8.5%	13.4%
CSA-17	45,611	46,800	45,611	46,800	0.0%	2.6%
Firefighting Reimbursement (FEMA/OES)	49,471	25,000	40,018	25,000	0.0%	-37.5%
Fuel Tank Reimbursement		-	-	-		
Grant Revenue	224,569	9,500	9,500	10,000.00	5.3%	5.3%
Assets				-		
Sale of Assets	7,445	6,000	53,830	6,000	0.0%	-88.9%
Contributed				-		
Miscellaneous	73,123	28,900	33,335	28,100	-2.8%	-15.7%
Hydrant Maintenance	3,585	3,600	4,040	3,600	0.0%	-10.9%
Instructor/Training Revenue	25,200	15,600	15,600	15,600	0.0%	0.0%
Developer Reimbursement/Revenue				-		
4-S Ranch Reim Personnel				-		
Rancho Cielo	57,105	181,400	181,400	136,100	-25.0%	-25.0%
Lease Revenue				-		
SDMS	74,405	75,400	75,598	77,500	2.8%	2.5%
Verizon	70,174	69,100	70,612	72,200	4.5%	2.2%
NCDIPA	-	-	-	24,300	100.0%	
RSF Association	-	77,800	77,760	80,100	3.0%	3.0%
Verizon (Generator)	548	600	554	600	0.0%	8.2%
Administrative Fees	<u>536,616</u>	<u>723,800</u>	<u>727,291</u>	<u>726,100</u>	0.3%	-0.2%
Subtotal	11,673,498	11,443,800	11,991,396	11,735,400	2.5%	-2.1%
Expenditures - (GF)						
- Personnel	8,446,795	9,072,300	8,706,885	8,739,700	-3.7%	0.4%
- Contractual Costs; Material & Supplies; PY Expenses	<u>1,565,773</u>	<u>1,591,600</u>	<u>1,218,287</u>	<u>1,609,100</u>	1.1%	32.1%
Subtotal	10,012,568	10,663,800	9,925,172	10,348,800	-3.0%	4.3%
- Depreciation Expense	<u>654,070</u>	<u>755,200</u>	<u>657,988</u>	<u>733,700</u>	-2.8%	11.5%
Total Operating Expenditures	10,666,638	11,419,000	10,583,160	11,082,500	-2.9%	4.7%
Operating Surplus (Deficit)	1,006,860	\$24,900	1,408,236	653,000		
- Prolect Expenditures						
- Other Exenditures - Capital	<u>5,195,083</u>	<u>2,598,000</u>	<u>1,837,478</u>	<u>620,000</u>		
Total Expenditures (minus depreciation)	15,207,651	13,261,800	11,762,651	10,968,800		
Net Surplus (Deficit)	(3,534,153)	(\$1,818,000)	228,746	766,700		
- Other financing sources (transfers in/out)	<u>3,903,482</u>	<u>1,802,300</u>	<u>1,274,819</u>	<u>0</u>		
Cash Surplus (Deficit)	<u>369,369</u>	<u>(15,800)</u>	<u>1,503,565</u>	<u>766,700</u>		
Designated Capital Revenue						
Annexation Fees						
Fire Mitigation Fee Interest	49,643	15,500	10,701	5,400		
Fire Mitigation Fees	<u>527,095</u>	<u>337,300</u>	<u>268,802</u>	<u>268,400</u>		
Subtotal	576,738	352,700	279,503	273,700		
Designated Capital Revenue Expenditures						
FMF Expenditures						
Transfer in/out	<u>3,903,482</u>	<u>1,802,300</u>	<u>1,274,819</u>	<u>0</u>		
Total Expenditures - (FMF)	3,903,482	1,802,300	1,274,819	0		
Cash Surplus (Deficit)	(3,326,744)	(\$1,449,700)	(995,316)	273,700		
Prior Year Adjustments						
RESERVE Surplus (Deficit) - All Funds	(2,957,375)	(1,465,400)	508,249	1,040,300		

FY13

CAPITAL EXPENDITURES

GENERAL FUND

&

FIRE MITIGATION FUND

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - EQUIPMENT

FISCAL YEAR 12-13

GENERAL FUND									
ASSETS									
Description	FY11	BUDGET FY12	Y-T-D FY12	FY13	FY14	FY15	FY16	FY17	FY18
No proposed expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE MITIGATION FUND									
ASSETS									
Description	FY 09/10	BUDGET FY 10/11	Y-T-D FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
No proposed expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Asset Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	<u>\$ 1,380</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - FACILITY

FISCAL YEAR 12-13

GENERAL FUND												
FACILITY REPLACEMENT - IMPROVEMENT												
Project #	Description	Funding %	Project Exp - YTD	FY11	BUDGET FY12	Y-T-D FY12	FY13	FY14	FY15	FY16	FY17	FY18
03-01	Replacement of Fairbanks Fire Station - <i>Committee Approved (FY04)</i>	25%										
	Design & Construction		\$ 4,727,746.00	\$ 845,999.53	\$ 500,000.00	\$ 419,348.10						
	Furnishings & Equipment - New		\$ 11,721.16	\$ 2,930.29	\$ 62,500.00	\$ 3,556.20						
09-03	Administration Building (New) <i>Committee Approved (08/09)</i>	25%										
	Facility		\$ 1,711,738.89									
	Furnishings & Equipment - New		\$ 188,392.24	\$ 47,098.06		\$ 5,400.86	\$ -					
10-01	Microwave Metropolitan Area Wireless Network <i>Committee Approved (FY10) - Est \$153,000</i>	25%	\$ -	\$ -	\$ 38,250.00	\$ 2,035.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL			\$ 896,027.88	\$ 600,749.00	\$ 430,340.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE MITIGATION FUND												
FACILITY REPLACEMENT/IMPROVEMENT												
Project #	Description	Funding %		FY11	BUDGET FY12	Y-T-D FY12	FY13	FY14	FY15	FY16	FY17	FY18
03-01	Replacement of Fairbanks Fire Station - <i>Committee Approved (FY04)</i>	75%										
	Design & Construction		\$ 3,892,729.00	\$ 2,537,998.58	\$ 1,500,000.00	\$ 1,258,044.29	\$ -					
	Furnishings & Equipment - New		\$ 10,644.26	\$ 8,790.87	\$ 187,500.00	\$ 10,668.61	\$ -					
09-03	Administration Building (New) <i>Committee Approved (FY09)</i>	75%					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Facility		\$ 1,711,738.89	\$ 141,294.18								
	Furnishings & Equipment - New		\$ 172,100.47									
10-01	Microwave Metropolitan Area Wireless Network <i>Committee Approved (FY10) - Est \$153,000</i>	75%	\$ -	\$ -	\$ 114,750.00	\$ 6,106.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL			\$ 2,688,083.63	\$ 1,802,250.00	\$ 1,274,818.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL			\$ 3,584,111.50	\$ 2,403,000.00	\$ 1,705,159.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SUMMARY OF PROPOSED CAPITAL EXPENDITURES - VEHICLE & APPARATUS

FISCAL YEAR 12-13

GENERAL FUND									
VEHICLE & APPARATUS REPLACEMENT									
ID/Vehicle Type	Year	FY11	BUDGET FY12	Y-T-D FY12	FY13	FY14	FY15	FY16	FY17
9611 - Engine - (Type I)	1996								
9561 - Brush (Type III)	1996								
0383 - Command	2003								
VEHICLE REPLACEMENT RESERVES									
0181 - Staff	2001		\$ 45,000	\$ 42,807					
0211 - Engine (Type I)	2002				\$ 575,000				
0261 - Water Tender	2002								\$ 300,000
0262 - Brush (Type III)	2002								
0281 - Staff	2002				\$ 45,000				
0311 - Engine - (Type I)	2003						\$ 600,000		
0312 - Engine - (Type I)	2003							\$ 615,000	
0381 - Command	2003								
0382 - Staff	2003					\$ 50,000			
0384 - Staff	2003					\$ 50,000			
0781 - Command	2007		\$ 85,000						
0881 - Command	2008						\$ 70,000		
0882 - Command	2008		\$ 65,000						
0981 - Staff	2009								
0982 - Staff	2009						\$ 75,000		
1281 - Command	2012			\$ 85,000					
1181 - Staff	2011	\$ 27,385	\$ -	\$ 4,512	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Vehicle Replacement		\$ 27,385	\$ 195,000	\$ 132,319	\$ 620,000	\$ 100,000	\$ 745,000	\$ 615,000	\$ 300,000
FIRE MITIGATION FUND									
VEHICLE & APPARATUS REPLACEMENT									
ID/Vehicle Type	Year	FY11	BUDGET FY12	Y-T-D FY12	FY13	FY14	FY15	FY16	FY17
<i>Nothing planned</i>				\$ -				\$ -	\$ -
	TOTAL		<u>\$ 195,000</u>	<u>\$ 132,319</u>	<u>\$ 620,000</u>	<u>\$ 100,000</u>	<u>\$ 745,000</u>	<u>\$ 615,000</u>	<u>\$ 300,000</u>

FY13

ORGANIZATION CHART
PERSONNEL
EQUIPMENT
FACILITY
FLEET

Board of Directors

Fire Chief

Fire Prevention Bureau

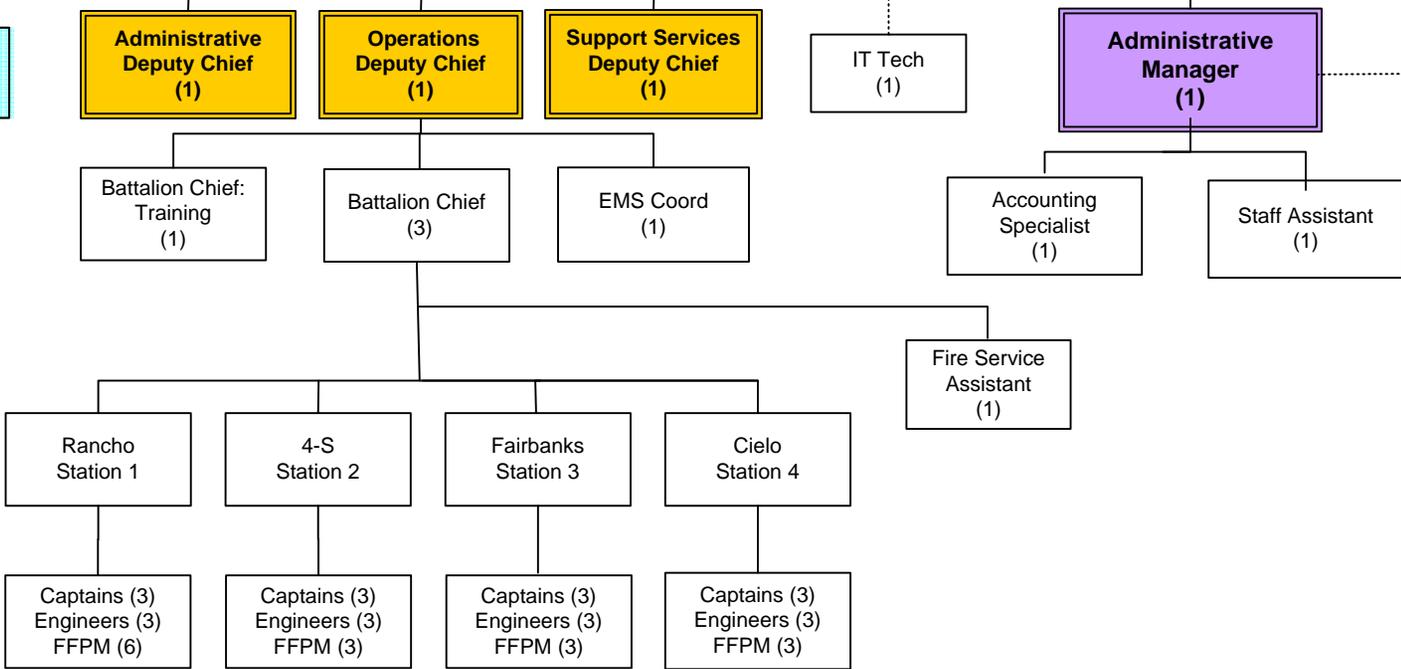
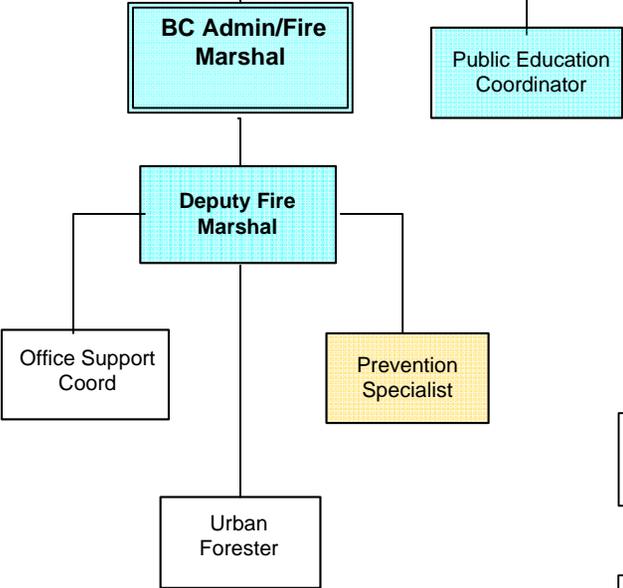
Code Development	Fire Investigation
Code Compliance	Public Information
Inspections	Hazard Abatement
Community Preparedness	Plan Review
Public Education / Relations	Planning

Emergency Operations

Emergency Scene Management	Safety Program	Fleet Maintenance
Pre Incident Planning	Training	Fuel Station(s) / Monitoring
Incident Documentation	Planning	Facilities / Maintenance
Hazardous Materials	Emergency Preparedness	Maps / GIS / Hydrants
Emergency Medical	Communications	Engine Company Programs
Technical Rescue	Performance Evaluations	Mutual Aid / Zone Coordination

Administration

- Office Management
- Fiscal Oversight
- Budget
- Payroll
- Human Resources
- Accts receivable /payable
- Information Management



AUTHORIZED PERSONNEL

Positions	FY 12 Authorized	Changes	FY13
<i>Fire Administration</i>			
Fire Chief	1	0	1
Deputy Chief ¹	0	0	0
Fire Marshal ²	1	-1	0
Administrative Manager	1	0	1
Battalion Chief ³	4	1	5
Staff Assistant/Office Support Coordinator (Admin & Prevention)	2	0	2
Accounting Specialist	1	0	1
Deputy Fire Marshal ⁴	0	1	1
Fire Prevention Specialist	1	-1	0
Public Relations Coordinator	1	0	1
Urban Fire Forester	1	0	1
EMS Coordinator	1	0	1
<i>Suppression</i>			
Captain	12	0	12
Engineer	12	0	12
Firefighter/Paramedic	15	0	15
TOTAL	53		53

1. Position filled by Deputy Chiefs with Cooperative Efforts
2. Fire Marshal – position not funded in budget
3. Battalion Chief – additional position approved for administrative and prevention responsibilities in lieu of Fire Marshal

2012-2013 Equipment - DEPRECIATION EXPENSE & ACCUMULATED RESERVES

<i>Description</i>	<i>Cost</i>	<i>Addition</i>	<i>Date in Service</i>	<i>Year in Service</i>	<i>Depreciation Schedule - Years</i>	<i>Depreciation Annual Expense</i>	<i>Jun 2012 Accumulated Reserves</i>	<i>2012</i>	<i>2012/13 Depreciation Expense</i>	<i>Jun 2013 Accumulated Reserves</i>
Turnout Washer	\$ 52,595.00		6/30/2005	2005	5		52,595.00	7.00		52,595.00
Hydraulic Rescue Tool	\$ 22,400.00		6/30/2005	2005	15	1,493.31	11,946.67	7.00	1,493.33	13,440.00
File Server	\$ 16,279.35		7/13/2005	2005	3	0.00	16,279.35	7.00		16,279.35
Printer-Scanner-Plotter	\$ 23,536.62		1/31/2007	2007	7	3,362.37	18,212.86	5.42	3,362.37	21,575.24
Hydraulic Rescue Tool #2	\$ 18,360.89		1/1/2008	2008	15	1,224.06	5,508.27	4.05	1,224.06	6,732.33
Thermal Imaging Camera #1	\$ 11,201.25		5/1/2009	2009	5	2,240.25	7,094.13	3.17	2,240.25	9,334.38
Thermal Imaging Camera #2	\$ 11,201.25		5/1/2009	2009	5	2,240.25	7,094.13	3.17	2,240.25	9,334.38
Copier	\$ 19,921.64		11/1/2009	2009	5	3,984.33	10,292.85	2.58	3,984.33	14,277.18
Phone System - Admin	\$ 24,495.83		3/31/2011	2011	5	4,899.17	6,120.60	1.25	4,899.17	11,019.77
Office Furnishings - Admin	\$ 101,728.23		3/31/2011	2011	10	10,172.82	12,709.06	1.25	10,172.82	22,881.88
File Server - Fairbanks	\$ 11,721.16		3/31/2011	2011	7	1,674.45	2,091.92	1.25	1,674.45	3,766.37
File Server - Admin	\$ 41,143.18		3/31/2011	2011	7	5,877.60	7,342.97	1.25	5,877.60	13,220.57
Board Room Dias Furnishings - Admin	\$ 21,025.00		4/16/2011	2011	10	2,102.50	2,540.28	1.21	2,102.50	4,642.78
	<u>\$ 375,609.40</u>					<u>39,271.11</u>	<u>159,828.05</u>		<u>39,271.12</u>	<u>199,099.18</u>

Acc Dep - 2012	159,828.05
Ann Dep - 2013	39,271.12
Adj Dep - 2013	
Acc Dep - 2013	<u>199,099.19</u>

2012-13 STATION LOCATION - DEPRECIATION EXPENSE & ACCUMULATED RESERVES

Station Locations	Cost	Addition	Year in Service	Depreciation Schedule - Years	Depreciation Annual Expense	Jun 2012 Accumulated Reserves	2013	2012-13 Depreciation Expense	Jun 2013 Accumulated Reserves
16936-1/2 El Fuego (Admin)	1,294,645.00		1992	40	\$ 32,366.13	\$ 647,323.15	21.00	\$ 32,366.13	\$ 679,689.27
Admin Bldg	112,623.07		2007	26	\$ 4,331.66	\$ 31,765.44	6.00	\$ 4,331.66	\$ 36,097.10
16936 El Fuego (Stn)	2,922,332.00		1999	40	\$ 73,058.30	\$ 949,758.70	14.00	\$ 73,058.30	\$ 1,022,817.00
Pavers	44,176.00		2008	30	\$ 1,472.53	\$ 5,522.00	4.75	\$ 1,472.53	\$ 6,994.53
6424 El Apajo Completed 03/26/2012	5,000,000.00		2012	40	\$ 125,000.00	\$ -	1.00	\$ 125,000.00	\$ 125,000.00
16930 Four Gee Road	3,180,000.00		2003	40	\$ 79,500.00	\$ 715,500.00	10.00	\$ 79,500.00	\$ 795,000.00
16930 Four Gee Road - Training Tower	1,563,252.00		2004	40	\$ 39,081.30	\$ 312,650.40	9.00	\$ 39,081.30	\$ 351,731.70
Training Facility Concrete	27,000.00		2006	38	\$ 710.53	\$ 5,684.22	7.00	\$ 710.53	\$ 6,394.75
16930 Four Gee Road - Storage Facility	190,225.35		2007	40	\$ 4,755.63	\$ 23,778.17	1.00	\$ 4,755.63	\$ 28,533.80
18040 Calle Ambiente	3,180,000.00		2005	40	\$ 79,500.00	\$ 543,250.00	7.83	\$ 79,500.00	\$ 622,750.00
Admin Bldg (Rancho Cielo)	1,699,885.47		2011	40	\$ 42,497.14	\$ 51,112.99	2.20	\$ 42,497.14	\$ 93,610.13
	<u>19,214,138.89</u>				<u>482,273.21</u>	<u>3,286,345.07</u>		<u>482,273.21</u>	<u>3,768,618.28</u>

Karlana Rannals:
 Final Cost will be determined for the depreciation expense after the final payment to contractor

\$ 125,000.00		
	Acc Dep - 2012	30-Jun \$ 3,286,345.07
	Ann Dep - 2013	\$ 482,273.21
	Adj Dep - 2013	\$ -
	Acc Dep - 2013	30-Jun <u>\$ 3,768,618.28</u>

2012-2013 Fleet Inventory & Est Cost Replacement Schedule

Unit ID	Type	Year	Location	Replacement Year	Est Cost Replacement	Replacement Schedule										
						2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	
0781	Command	2007	Battalion Chief	2010/2011	\$ 85,000											
0211	Engine - Type I	2002	RSF2	2011/2012	\$ 575,000	\$ 575,000										
0281	Staff	2002	Fire Prevention	2012/2013	\$ 45,000	\$ 45,000										
0382	Staff	2003	Fire Prevention	2013/2014	\$ 50,000	⇒	\$ 50,000									
0384	Staff	2003	Fire Prevention	2013/2014	\$ 50,000		\$ 50,000									
0311	Engine - Type I	2003	FBR	2014/2015	\$ 600,000		⇒	\$ 600,000								
0881	Command	2008	Fire Chief	2014/2015	\$ 70,000			\$ 70,000								
0982	Command	2009	Training Chief	2014/2015	\$ 75,000			\$ 75,000								
0312	Engine - Type I	2003	Cielo	2015/2016	\$ 615,000			⇒	\$ 615,000							
0261	Water Tender	2002	RHO	2016/2017	\$ 300,000				⇒	\$ 300,000						
0262	Brush - Type III	2002	4S	2017/2018	\$ 390,000					⇒	\$ 390,000					
0981	Staff	2009	Utility - RHO	2018/2019	\$ 80,000						⇒	\$ 80,000				
0811	Engine - Type I	2008	RHO	2018/2019	\$ 600,000							⇒	\$ 600,000			
0561	Brush - Type III	2005	RHO	2020/2021	\$ 450,000								⇒	\$ 450,000		
1181	Staff	2011	Public Relations Coordinator	2020/2021	\$ 42,000									⇒	\$ 42,000	
1282	Staff	2012	Fire Prevention	2021/2022	\$ 47,500										⇒	\$ 47,500
1281	Command	2012	Battalion Chief	2021/2022	pending											pending
RESERVE																⇒
0383	Command	2003	Reserve - RSF4													
9511	Engine - Type I	1995	Reserve - RSF2													
9611	Engine - Type I	1996	Reserve - RSF3			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$ 4,074,500	\$ 620,000	\$ 100,000	\$ 745,000	\$ 615,000	\$ 300,000	\$ 390,000	\$ 680,000	\$ -	\$ 492,000	\$ 47,500	

Asset No	Description	Year	Location	Est Replacement	Actual Cost	Date in Service	Depreciation Schedule	Annual Depreciation	June 30, 2012		June 30, 2013	
									Accumulated Depreciation	2013	2013 (Inc Adj)	Accumulated Depreciation
0211	Engine - Type I	2002		2011/2012	\$ 430,996.00	1-Jul-02	10	\$ 43,099.60	\$ 430,996.00	11.00	\$ -	\$ 430,996.00
0384	Staff	2003		2011/2012	\$ 32,787.00	30-Jun-04	5	\$ -	\$ 32,787.00	9.00	\$ -	\$ 32,787.00
0781	Command	2007		2011/2012	\$ 64,814.02	31-Dec-06	5	\$ 12,962.80	\$ 64,814.02	6.50	\$ -	\$ 64,814.02
0281	Staff	2002		2012/2013	\$ 20,843.00	1-Jul-02	5	\$ -	\$ 20,843.00	11.00	\$ -	\$ 20,843.00
0382	Staff	2003		2012/2013	\$ 29,640.00	30-Jun-04	5	\$ -	\$ 29,640.00	10.00	\$ -	\$ 29,640.00
0311	Engine - Type I	2003		2013/2014	\$ 412,007.00	30-Jun-04	10	\$ 41,200.70	\$ 329,605.60	9.00	\$ 41,200.70	\$ 370,806.30
0312	Engine - Type I	2003		2014/2015	\$ 412,007.00	30-Jun-04	10	\$ 41,200.70	\$ 329,605.60	9.00	\$ 41,200.70	\$ 370,806.30
0881	Command	2008		2014/2015	\$ 43,291.22	7-Nov-07	5	\$ 8,658.24	\$ 40,405.14	5.67	\$ 2,886.08	\$ 43,291.22
0981	Staff	2009		2014/2015	\$ 29,842.38	1-Mar-09	5	\$ 5,968.48	\$ 19,894.92	4.33	\$ 5,968.48	\$ 25,863.40
0982	Command	2009		2014/2015	\$ 42,294.21	30-Jun-09	5	\$ 8,458.84	\$ 25,376.53	4.00	\$ 8,458.84	\$ 33,835.37
0261	Water Tender	2002		2016/2017	\$ 204,528.00	1-Jul-02	15	\$ 13,635.20	\$ 136,351.80	11.00	\$ 13,635.20	\$ 149,987.00
1181	Staff - Explorer	2011		2016/2017	\$ 27,385.48	1-Jun-11	5	\$ 5,477.10	\$ 5,927.27	2.08	\$ 5,477.10	\$ 11,404.36
0262	Brush - Type III	2002		2017/2018	\$ 278,104.00	1-Jul-02	15	\$ 18,540.27	\$ 185,402.42	11.00	\$ 18,540.27	\$ 203,942.68
0811	Engine - Type I	2008		2018/2019	\$ 483,367.58	1-Apr-08	10	\$ 48,336.76	\$ 205,431.22	5.25	\$ 48,336.76	\$ 253,767.98
0561	Brush - Type III	2005		2020/2021	\$ 287,663.00	30-Jun-05	15	\$ 19,177.53	\$ 134,889.67	8.00	\$ 19,177.53	\$ 154,067.20
1282	Staff - Ford F150	2012		2021/2022	\$ 36,255.31	1-May-12	5	\$ 7,251.06	\$ 1,208.51	1.20	\$ 7,251.06	\$ 8,459.57
1281	Command - Exp	2012		2021/2022	\$ 42,807.21	Pending	5		\$ -			\$ -
RESERVE												
9611	Engine - Type I	1996	Reserve - RSF3						\$ 475,000.00			\$ 475,000.00
0383	Command	2003	Reserve - RSF4		\$ 34,881.00	30-Jun-04	5		\$ 34,881.00	10.00	\$ -	\$ 34,881.00
9511	Engine - Type I	1995	Reserve - RSF2				15	\$ -	\$ -	18.00	\$ -	\$ -
					\$2,913,513.41			\$ 273,967.28	\$ 2,503,059.69		\$ 212,132.72	\$2,715,192.41

Accumulated Depreciation 2012 \$2,503,059.69
 Annual Depreciation 2013 \$ 212,132.72
 Accumulated Depreciation 2013 \$2,715,192.41
 Adjustment
 REVISED Accumulated Depreciation 2013 \$2,715,192.41