



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

Rancho Santa Fe FPD  
Board/Community Room – 16936 El Fuego  
Rancho Santa Fe, California 92067

February 11, 2009  
Regular Session 1:00 pm

**RULES FOR ADDRESSING BOARD OF DIRECTORS**

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

**Pledge of Allegiance**

- 1. Roll Call**
- 2. Public Comment**
- 3. Consent Calendar**

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

a. Board of Directors Minutes

- i) APPROVE the Board of Directors minutes of January 14, 2009

ACTION REQUESTED: **APPROVE**

b. Receive and File

- i) Monthly/Quarterly Reports – ACTION REQUESTED: **INFORMATION**

(1) List of Demands

Check 18864 thru 18973 for the period January 1 – 31, 2009 totaling: \$396,862.57

Payroll for the period January 1 – 31, 2009 \$444,403.22

TOTAL DISTRIBUTION \$841.265.79

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

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- (2) Budget Review – July 1 – December 31, 2008
- (3) Statement of Cash Assets – December 31, 2008
- (4) Activity Reports – January 2009
  - Fire Prevention
  - Operations
  - Training
- (5) District Articles – January 2009
- (6) Correspondence - Thank you letters/cards were received from the following members of the public:
  - Jon Fagerstrom
  - Helms

#### 4. Old Business

a. Fairbanks Ranch Replacement Fire Station

A representative from Jeff Katz Architecture will provide an update for the replacement fire station in Fairbanks Ranch.

ACTION REQUESTED: **INFORMATION**

#### 5. New Business

a. LAFCO Nomination to the Special Districts Advisory Committee

To nominate John Ingalls, Director, Santa Fe Irrigation District to the LAFCO and authorize the President to sign the nomination form. **Staff Report – 09-02**

ACTION REQUESTED: **APPROVE**

b. Disposal of Surplus Equipment

To discuss and authorize the disposal or donation of surplus fire engine equipment. **Staff Report – 09-03**

ACTION REQUESTED: **APPROVE**

c. Meeting Schedule – June 10, 2009

To discuss a possible change in the meeting date for the regular Board of Directors meeting scheduled for June 10, 2009 due to a potential conflict.

ACTION REQUESTED: **Motion to change meeting date, if determined by Board of Directors**

#### 6. Oral Reports

a. Fire Chief – Pavone

- i) Fairbanks Ranch Replacement Fire Station – Update
- ii) District Activities

b. Operations – Deputy Chief Michel

c. Training – Battalion Chief Davidson

d. Fire Prevention - Fire Marshal Hunter

e. Administrative Manager – Rannals

- i) Form 700 – Statement Conflict of Interest

f. Board of Directors

- i) North County Dispatch JPA – Update
- ii) County Service Area – 17 – Update
- iii) Comments

**7. Closed Session (Time Certain – 2:00 pm)**

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8
    - i) Conference with negotiators for the following real property
      - (1) APN 266-182-21
      - (2) APN 266-182-22
- Negotiating Parties: Jim Ashcraft, Nancy Hillgren, Nick Pavone, Fire Chief and legal counsel  
Stephen J. Fitch  
Under Negotiation: Both Price and Terms of Payment
- b. CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6
- Agency Negotiators: Jim Ashcraft, Randy Malin, Assigned Staff  
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349  
Under Negotiation: A successor Memorandum of Understanding

**8. Adjournment**



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING  
MINUTES – January 14, 2009**

At a regular meeting of the Rancho Santa Fe Fire Protection District Board of Directors was called to order on January 14, 2009 at 12:00 pm.

Directors Present: Ashcraft, Hickerson, Hillgren, Tanner, Malin (joined the meeting at 12:34 pm)  
Directors Absent: None  
Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Brett Davidson, Battalion Chief; Fred Cox, Battalion Chief; Karlana Rannals, Board Clerk; and Stephen J. Fitch, Attorney

**CLOSED SESSION**

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 12:03 – 12:55 pm for discussions on the following:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR, pursuant to Government Code Section 54956.8:

- a. APN 266-182-21
- b. APN 266-182-22

Upon reconvening, President Ashcraft reported that an update was provided to the board members and direction was provided to staff and legal counsel to pursue real property for the Districts' parking needs.

All members of the Board, staff, and legal counsel listed attended the Closed Session.

**REGULAR AGENDA**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

*Pledge of Allegiance*

Deputy Chief Michel led the assembly in the *Pledge of Allegiance*.

**1. Roll Call**

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner  
Directors Absent: None  
Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Brett Davidson, Battalion Chief; Jim Sturtevant, Battalion Chief; and Karlana Rannals, Board Clerk.

2. Special Presentations

a. Presentation of Certificate of Recognition to Daniel Waldorf

Chief Pavone presented Daniel Waldorf a Certificate of Recognition from the Board of Directors to recognize him for his quick actions in administering aid to a choking victim during a dinner outing and using the training received as a member of the Fire District's Community Emergency Response Team.

3. Public Comment

a. Resolution No. 2008-14

Lindy Delaney, Superintendant, Rancho Santa Fe School District, stated that the School District has specific and immediate needs for the one parcel the Fire District has declared a necessity for parking. The School District has had an ongoing interest in the property and has been in discussions with the property owner for a long time. The School District believes that all parties should compromise and be flexible.

4. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

5. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted:

a. *Board of Directors Minutes*

1. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN,, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of December 10, 2008;
2. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN,, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of December 29, 2008;

b. *Receive and File*

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN,, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i. Monthly/Quarterly Reports

(1) List of Demands

Check 18721 thru 18863 for the period December 1 – 31, 2008 totaling:	\$396,671.03
Payroll for the period December 1 – 31, 2008	<u>\$457,584.98</u>
TOTAL DISTRIBUTION	\$854,256.01

(2) Travel Report

- Pavone

(3) Activity Reports – December 2008

- Fire Prevention
- Operations
- Training

(3) District Articles – December 2008

(4) Correspondence

- City of Vista
- Lacey Grover
- Horizon Christian Fellowship

8. Old Business

a. *Resolution No. 2008-14*

President Ashcraft informed the Board and public in attendance that the property owner requested time to comment on the resolution of necessity and agreed to limit their presentation to 45 minutes.

Allen Zuckerman, Attorney and counsel for Rancho Santa Fe Association (property owner) provided a general overview of the legal issues relating to the Fire District's Board of Directors action on December 29, 2008. He communicated that there is a desire by the property owner to work cooperatively with all parties, and there is plenty of opportunity to collaborate and negotiate the matter to mutual satisfaction, without litigation.

He stated that the Resolution of Necessity is defective for the following reasons:

- The property owner was not provided with the required notice prior to the adoption of the resolution of necessity; and
- The Fire District did not contact the property owner first to see if the owner was willing to sell the property to the Fire District.

The property owner requests that the Board of Directors rescind the Resolution of Necessity adopted on December 29, 2008. They believe that it is in the best interest of all parties to proceed without litigation. In addition, he requested that a copy of the letter documenting the position delivered be included as a part of the administrative record.

Pete Smith, General Manager, Rancho Santa Fe Association acknowledged the difficult situation that each party is experiencing. He provided a history of various options/solutions that have been discussed in the past 2½ years by all parties, with the Association's goal of locating a building to house Patrol since receiving notification from the Fire District in May 2006 terminating the current building lease.

He reported that the Covenant has zoning restrictions, which they must comply with, and the Dacus property when purchased was rezoned. The Dacus property can accommodate the Patrol, however, the Angino property cannot and requires 2/3<sup>rd</sup> approval of property owners to change the zoning.

In March 2008, the Association believed that all parties had negotiated a three party proposal (Association, School District, and Fire District). He stated that either the Patrol must retain the current site or secure a site can house the Patrol that includes 11 parking spaces. The Association's

position has not changed and he requested that the Fire District honor the March proposal. He also requested that if something cannot be worked out regarding the current building lease, the Association requested to extend the lease until June 1.

Lois Jones, President, Board of Directors, Rancho Santa Fe Association explained why it is important to keep the Patrol in the covenant area. She acknowledged that the Board of Directors should have stepped forward earlier to find a resolution. However, the actions taken by the Fire District does not serve the needs of all three parties. She acknowledged that all parties have defined needs, although the Association doesn't understand why the Fire District needs to expand. Through discussions at a recent meeting that included an ad hoc committee from each entity resulting in options that many thought were not available. She requested that the ad hoc committee continue to meet and work on solutions to can meet everyone's needs and requested the Fire District Board of Directors reconsider the action taken at the December 29, 2008 meeting.

Bill Beckman, Director, Rancho Santa Fe Association stated that there is great value in continuing discussion through collaboration and the need to find solutions that provide a win-win. He reminded the Fire District that no party would get everything that they are seeking, so everyone should be seeking a reasonable compromise. He encouraged the Board to empower the leadership and staff to find solutions.

Allen Zuckerman concluded the presentation with the following requests and/or suggestions:

- In the spirit of cooperation rescind the Resolution of Necessity;
- Create a subcommittee and participate in a collaborative approach in finding a solution that benefits all parties
- Should the District desire to proceed with a revised resolution of necessity, do not schedule a hearing for at least four months, otherwise the new resolution would appear tainted;
- Extend the current Patrol lease until June 1, 2009.

There was no action taken by the Board.

*Meeting recess from 1:50 – 2:00 pm*

President Ashcraft reconvened the meeting and reported that legal counsel has requested that the minutes include that it is disclosed there are three board members who reside in the covenant and are members of Rancho Santa Fe Association.

President Ashcraft reported on a request to amend the agenda to add for discussion and/or action:

12. Closed Session

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8

Conference with negotiators for the following real property

- APN 266-182-21
- APN 266-182-22

Negotiating Parties: James Ashcraft, Director; Nancy Hillgren, Director; Nick Pavone, Fire Chief, and legal counsel Stephen J. Fitch

Under Negotiation: Both Price and Terms of Payment

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to add 12 b. to the agenda.

12. Closed Session

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 2:01 – 3:35 pm for discussions on the following:

- a. CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6

Agency Negotiators: Jim Ashcraft, Randy Malin, Assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Under Negotiation: A successor Memorandum of Understanding

- b. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8

- APN 266-182-21
- APN 266-182-22

Negotiating Parties: James Ashcraft, Director; Nancy Hillgren, Director; Nick Pavone, Fire Chief, and legal counsel Stephen J. Fitch

Under Negotiation: Both Price and Terms of Payment

Upon reconvening to the open session, President Ashcraft reported the following:

- a. Conference with Labor Negotiator: The District's negotiators provided an update and they were provided direction for a successor Memorandum of Understanding with the Rancho Santa Fe Professional Firefighters Association.

All members of the Board present during roll call and Chief Pavone attended the entire Closed Session during the discussion of item A.

- b. Conference with Negotiators for Real Property: the District's negotiators and legal counsel were provided direction regarding the eminent domain proceedings.

All members of the Board and all staff present during roll call attended the entire Closed Session during the discussion of item B. Attorney Stephen J. Fitch also attended.



9. New Business

a. *Contracts*

1. *Engineering Services for Interim Fire Station*

Chief Pavone summarized the staff report provided. He reports the engineering contract with Shapouri and Associates is necessary for site development of the temporary interim fire station that will be located behind Horizon Christian Church. The contract is \$73,000, plus time and material for the County of San Diego permit process.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the contract with Shapouri and Associates and authorize the Board President to execute the contract as submitted.

2. *Change Order Proposal for Geotechnical Services*

Chief Pavone summarized the staff report provided. He reports this change order for services includes testing and observation services during the grading and construction phase of the project. The change order amount of \$22,930, is "a not to exceed amount" based on the estimated construction schedule.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the contract with Geocon and authorize the Board President to execute the contract as submitted.

b. *Meeting Schedule – March 11, 2009*

Chief Pavone informed the Board of a potential conflict for the regular Board of Directors meeting scheduled for March 11, 2009 and requested consideration that the meeting date and time be changed. After review of the calendar, it was agreed to reschedule the regular meeting to March 18, 2009 at 2:30 pm.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the March regular meeting for March 18, 2009 commencing at 2:30 pm.

10. Public Hearing

a. *Fire Mitigation Fee Fund Multi-Year Plan*

President Ashcraft opened and closed the Public Hearing, there being no one desiring to speak to this issue.

11. Resolutions/Ordinances

a. *Resolution No. 2009-01*

Chief Pavone reported that there was an opportunity to modify the Fire Mitigation Fee Multi-Year Plan and include the purchase of property for use by the District. The District requested that the Committee approve and fund 75% of the property cost.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR HICKERSIN, to adopt Resolution No. 2009-

01. Motion approved on the following roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

## 12. Oral Reports

### a. *Fire Chief – Pavone*

He reported on the following topics:

- Del Mar/Solana Beach Management Services – Update: he provided a status on the discussions to provide fire management services to the cities of Del Mar and Solana Beach. He has started to draft an agreement for services between the City of Solana Beach and Rancho Santa Fe Fire Protection District. He also reported that the City of Del Mar has requested that the District extend the duty coverage agreement for an additional month, which he agreed to extend.
- Office of Emergency Services (OES) Engine – he was notified by the Deputy Chief for OES that the State will be replacing the current OES engine housed at the Rancho Cielo station with a brand new engine. The new engine is a certified USAR Type III engine.
- District Activities
  - The Appreciation Dinner is scheduled for May 8, 2009 at The Inn at Rancho Santa Fe.

### b. *Operations – Deputy Chief Michel*

He reported on the following topics

- The overall call volume for the District decreased last year
- Significant calls include:
  - Vehicle fire that resulted in property loss
  - Traffic collisions
- an incident involving a defective fire place remote control

### c. *Training – Battalion Chief Davidson*

Chief Davidson summarized the monthly training activity, which included:

- Personnel participated in the Confined Space and Rapid Intervention Crew (RIC) training
- CERT Academy begins February 25

### d. *Fire Prevention – Fire Marshal Hunter*

- The previous month's statistics continue to demonstrate the slowdown in new construction; however, inspections continue specifically for the community of Rancho Santa Fe Lakes
- Distributed Shelter in Place literature
- He is seeking another intern from CSU-SLO for the summer months to continue the inspections for the Shelter in Place communities

### e. *Administration – Administrative Manager Rannals*

- She distributed a Tax Revenue spreadsheet showing the assessed value by tax rate areas for the 4S Ranch and Rancho Cielo areas. The document is for information only.

*f. Board of Directors*

- North County Dispatch JPA – Update – Director Ashcraft: the next meeting is scheduled for February 26, 2009
- County Service Area 17 – Update – Director Hickerson: reported that the ad hoc committee continues to meet. Their goal is to ensure that all parcels within CSA-17 is paying their fair share of the per parcel tax.
- Comments:
  - None

14. Adjournment

Meeting adjourned at 4:45 pm.

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Karlena Rannals  
Secretary

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James H Ashcraft  
President

MUSICK, PEELER & GARRETT LLP  
ATTORNEYS AT LAW

MICHAEL J. HICKMAN  
m.hickman@mpglaw.com  
(619) 525-2565

225 BROADWAY, SUITE 1900  
SAN DIEGO, CALIFORNIA 92101-5028

TELEPHONE: (619) 525-2500  
FACSIMILE: (619) 231-1234  
WWW.MUSICKPEELER.COM

LOS ANGELES  
ORANGE COUNTY  
SAN DIEGO  
SAN FRANCISCO  
SANTA BARBARA  
WESTLAKE VILLAGE

FILE NO.: 5852.100

January 14, 2009

**VIA HAND DELIVERY**

Stephen J. Fitch, Esq.  
Stephen J. Fitch & Associates  
3455 Camino Del Rio South, Suite 250  
San Diego, California 92108-3905

Re: Rancho Santa Fe Fire Protection District

Dear Mr. Fitch:

As you are aware, this firm represents the Rancho Santa Fe Association ("Association"). My partner, Alan Zuckerman, referred your letter of January 6, 2009, enclosing a purported Resolution of Necessity ("Resolution") approved by the Rancho Santa Fe Fire Protection District ("RSFFD") to me for reply. The Resolution was allegedly adopted at the RSFFD's meeting on December 29, 2008, and relates to the acquisition of property commonly referred to as the "Dacus Property", Assessor's Parcel No. 266-182-21 & 22. In addition to transmitting the Resolution, the letter invites my client to appear before the RSFFD Board of Directors at that body's January 14, 2009, meeting.

The Resolution is fatally defective for at least two reasons. First, the Association was not provided with the notice required by Code of Civil Procedure section 1245.235 prior to the purported adoption of the Resolution. Such notice *must be provided prior to the adoption* of the Resolution. It was not. While the Association appreciates the invitation to the upcoming meeting of the RSFFD Board of Directors, that invitation after the purported adoption of the Resolution is not an adequate substitute for notice, and an opportunity to be heard, prior to adoption. Any appearance or participation by the Association at the January 14, 2009, meeting should not be construed as a waiver of the objection to the Resolution based on a lack of prior notice, and the Association expressly reserves all such objections.

Second, the Resolution was not preceded by the offer to purchase the subject property required by Code of Civil Procedure section 1245.230 and Government Code section 7267.2. Indeed, the Resolution discloses this defect on its face. Neither of the exceptions which would allow the RSFFD to either dispense with the offer (inability to locate owner through reasonable diligence) or defer the offer until after the Resolution (emergency) is applicable here. Your letter

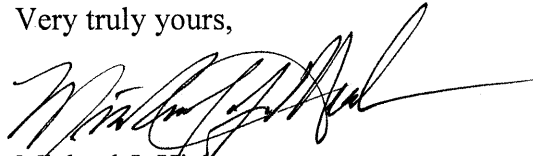
MUSICK, PEELER & GARRETT LLP  
ATTORNEYS AT LAW

Stephen J. Fitch, Esq.  
January 14, 2009  
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of January 6, 2009, conclusively demonstrates the former exception does not apply, and there are no findings in the Resolution which would support the latter.

The specification of these defects in the Resolution should not be construed as any type of concession that the resolution is otherwise appropriate, as a matter of either procedure or substance. On behalf of the Association, demand is made that this letter be included in the administrative record relating to the purported adoption of the Resolution.

Very truly yours,

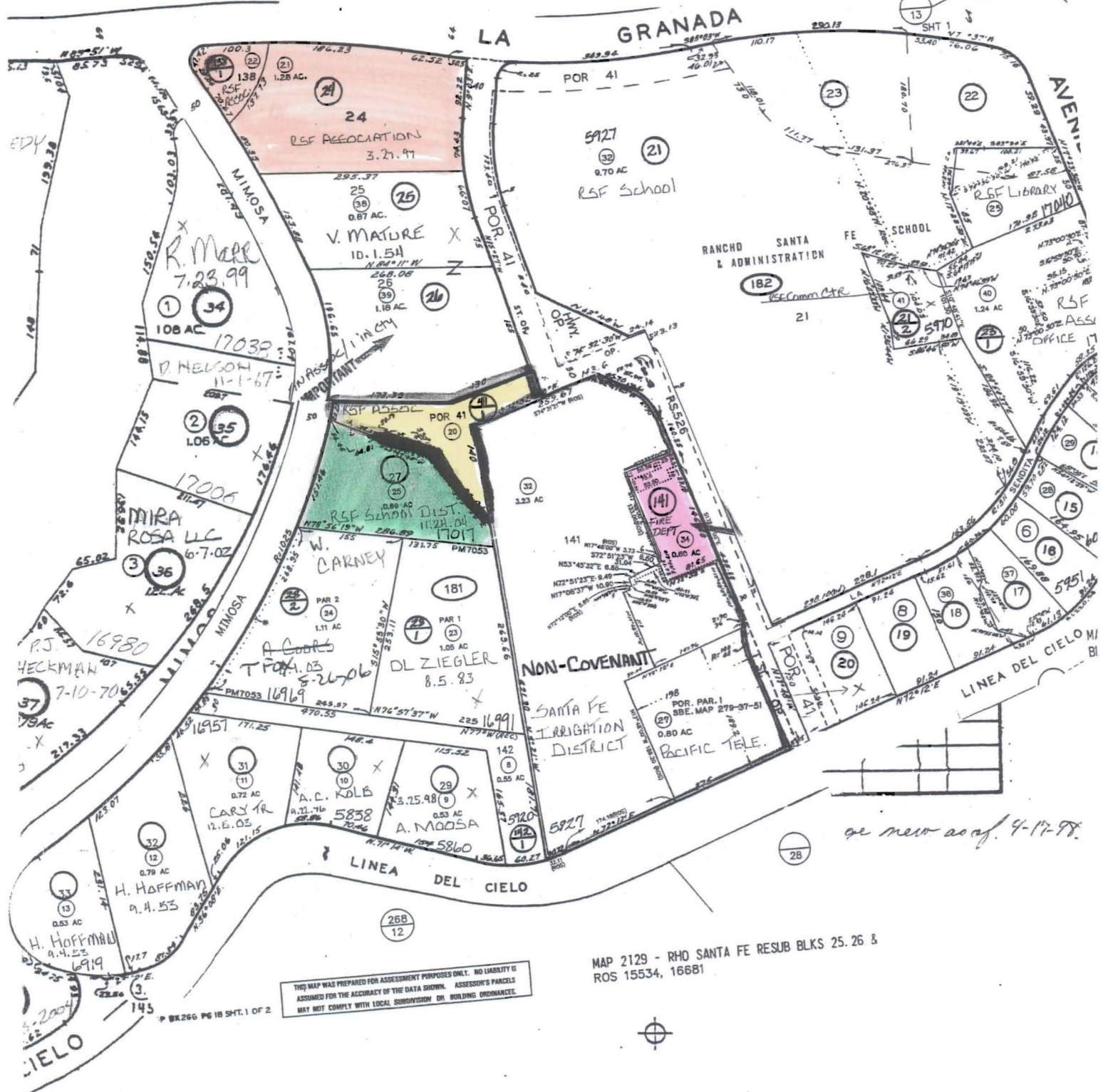
A handwritten signature in black ink, appearing to read "Michael J. Hickman", with a long horizontal flourish extending to the right.

Michael J. Hickman  
for MUSICK, PEELER & GARRETT LLP

MJH:mh

cc: Alan J. Zuckerman, Esq.  
Mr. Peter Smith  
RSF Association Board of Directors

622387.1



AP 2129 - RHO SANTA FE RESUB BLKS 25, 26 & POR BLKS 19, 20, 32, 33

OS 1089, 13696, 14971, 15339



**RANCHO SANTA FE FIRE PROTECTION DISTRICT**

List of Demands - January 2009

Check	Amount	Vendor	Purpose
18864	\$35.56	A-aero Laminators	Maps
18865	\$707.00	Accme Janitorial Service Inc	Building Monthly Service
18866	\$177.60	AT&T/MCI	Telephone
18868	\$933.45	Brodings Battery Warehouse Inc	Battery's - Apparatus
18869	\$1,633.59	Complete Office of California Inc	Office Supplies
18870	\$117.50	COR Security Inc	Station Maintenance
18871	\$192.55	Corporate Clothiers Inc	Uniform - Administrative
18872	\$2,279.00	County of SD/RCS	800 MHz Network Admin Fees
18873	\$1,148.59	Daniels Tire Service Inc	Vehicle Repair/Maintenance
18874	\$360.00	Discount Carpet Cleaning	Building Maintenance
18875	\$117.90	EDD	Unemployment Insurance
18876	\$116.06	Emergency Equipment Management Inc	Breathing Apparatus
18877	\$296.40	Encinitas Ford Inc.	Vehicle Repair
18878	\$255.00	Hank Wayne	Radio (Mobile Repair)
18880	\$234.73	Home Depot, Inc	Station Maintenance
18881	\$12,100.00	Jeff Katz Architecture	FBR #3 Replacement
18882	\$133.01	Lee's Lock & Safe Inc	Repair of Front Door Lock
18884	\$108.40	North County Times	Advertising
18885	\$610.22	Olivenhain Municipal Water District	Water
18886	\$91.99	Olson's Hand Car Wash Inc	Car Wash
18887	\$300.00	Rancho Santa Fe Rotary	Association Dues
18888	\$700.00	Santa Fe Irrigation District	Vehicle Site Rental
18889	\$3,192.86	Stephen J Fitch & Associates	Legal Services
18890	\$776.40	The SoCo Group Inc	Gasoline & Diesel Fuel
18891	\$2,930.00	The Treekeeper Inc	Weed Abatement
18892	\$19.00	U P S	Shipping Service
18893	\$778.98	Waste Management Inc	Trash Disposal
18894	\$5,000.00	WinTech Computer Services	Consulting Services
18895	\$130.45	ABC Mowers & Supply	Apparatus Tool/Equipment Replacement
18896	\$1,500.00	Arnold A Lewin	Consulting Services
18897	\$408.96	AT&T/MCI	Telephone
18898	\$858.00	Cnty of SD Dept.of Public Work	FBR #3 Replacement

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**

List of Demands - January 2009

Check	Amount	Vendor	Purpose
18899	\$130.45	Fire ETC Inc	Fire Hose, Nozzles & Supply
18900	\$150.85	Galls Retail	Uniform - Safety Personnel
18901	\$320.00	Heartland Fire Training	School Education Reimbursement
18902	\$162.50	Lynx Technologies Inc	Mapping Services (ERM)
18904	\$60.00	Myers-Stevens & Toohey Co Inc.	Disability/Life Insurance
18906	\$45.00	National City Fire Department	Meetings/M meal Expenses
18907	\$28,425.00	North County Dispatch JPA	Dispatching
18908	\$1,690.69	Parkhouse Tire, Inc.	Tires & Tubes
18909	\$106,170.12	PERS	PERS (Employer Paid)
18910	\$297.39	Pitney Bowes Inc	Equipment Rental
18911	\$230.00	Progressive Business Publications	Subscriptions
18913	\$25.00	RSFPFA	Firefighters Assn.
18914	\$1,890.40	San Diego Gas & Electric	Elec/Gas/Propane
18915	\$40.00	State Fire Training	Certification
18918	\$69.50	Terminix International	Building Service Agreement
18919	\$1,552.51	The SoCo Group Inc	Gasoline & Diesel Fuel
18920	\$19.00	U P S	Shipping Service
18921	\$1,448.25	Waxie Sanitary Supply	Janitorial Supplies
18922	\$86.18	Willis, Erwin L.	Computer Equipment/Parts Reimbursement
18923	\$43.29	AT&T	Telephone
18924	\$901.75	AT&T/MCI	Telephone
18926	\$2,121.62	Direct Energy Business - Dallas	Elec/Gas/Propane
18927	\$74.74	Gibbs, Michael J.	Mileage Reimbursement
18928	\$2,364.09	Guardian Life Insurance Co	Dental Insurance
18929	\$53,823.20	Health Net	Medical Insurance
18930	\$147.00	McQuead, David C	CSA-17 - Supplies
18931	\$4,650.47	N C E V S	Apparatus Repair
18932	\$239.00	New Earth Enterprises Inc	Landscaping Maintenance Service
18933	\$1,710.00	PERS	PERS (Employer Paid)
18935	\$1,834.40	San Diego Gas & Electric	Elec/Gas/Propane
18937	\$416.84	The Lincoln National Life Ins Co	Disability/Life Insurance
18938	\$2,723.48	The SoCo Group Inc	Gasoline & Diesel Fuel



Check	Amount	Vendor	Purpose
18939	\$394.63	Allstar Fresh Water Systems Inc	Station Maintenance
18940	\$61.77	AT&T	Telephone
18941	\$111.90	AT&T	Telephone
18942	\$284.94	AT&T/MCI	Telephone
18943	\$677.50	Bay City Electric Works Inc	Generator Maintenance
18945	\$36.00	Canyon Ridge Communications Inc	Pager Repair/Replacement
18947	\$473.75	COR Security Inc	Station Maintenance
18948	\$439.96	Emergency Equipment Management Inc	Breathing Apparatus
18949	\$1,305.65	FailSafe Testing	Ladder Testing
18950	\$549.53	Fire ETC Inc	Training - Equipment/Supplies
18951	\$96.92	Galls Retail	Uniform - Safety Personnel
18952	\$32.32	Gibbs, Michael J.	Mileage Reimbursement
18953	\$895.58	Irvine Valley Air Condit. Inc	Building - Repair/Service Agreement
18954	\$316.00	Jauregui & Culver Inc	Refuel Facility Repair
18956	\$264.31	McVey, Craig A	School Education/Suppression Meal/Lodging/Travel Expenses Reimbursement
18957	\$89.50	Metro Fire & Safety Inc	Extinguishers
18958	\$230.00	Michel, Tony J	Internet/Meetings/Meal Expenses Reimbursement
18959	\$569.45	N C E V S	Apparatus Repair/Scheduled Maintenance
18960	\$109,610.49	PERS	PERS (Employer Paid)
18961	\$81.63	R J Safety Supply Co Inc	Calibrate Minigas Unit
18962	\$236.63	Rannals, Karlana	Admin-Meal/Lodging/Travel Reimbursement
18963	\$150.00	Rose Business Solutions Inc	Consulting Services
18964	\$1,700.52	San Diego Gas & Electric	Elec/Gas/Propane
18965	\$471.85	Shift Calendar Inc	Office Supplies
18966	\$129.00	Terminix International	Building Service Agreement
18967	\$50.00	Torrey Pines Ins. Agency	Commercial - Liability - Auto Coverage
18968	\$880.24	TSI Inc	Calibration/Maintenance of Speciality Eq
18969	\$66.49	U P S	Shipping Service
18970	\$514.19	Uniform Specialists Inc	Uniform - Safety Personnel
18971	\$1,476.69	Verizon Wireless	MDT Broadband + ATN Line/Parts/Supplies/Telephone-Cellular
18972	\$142.25	Waxie Sanitary Supply	Janitorial Supplies
18973	\$371.90	Willis, Erwin L.	Computer Equipment/Parts Reimbursement

# RANCHO SANTA FE FIRE PROTECTION DISTRICT

List of Demands - January 2009

Check	Amount	Vendor	Purpose
	\$22,045.06	Various	Medical Reimbursement
<b>Sub-total</b>	<b><u>\$396,862.57</u></b>		
1/15/2009	\$243,293.35	Rancho Santa Fe Fire PD	Payroll
1/9/2009	\$14,664.60	Rancho Santa Fe Fire PD	Payroll
1/31/2009	\$186,445.27	Rancho Santa Fe Fire PD	Payroll
<b>Sub-total</b>	<b><u>\$444,403.22</u></b>		
<b>TOTAL</b>	<b>\$841,265.79</b>		

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2008**  
July 1, 2008 thru December 2008

	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>% OF BUDGET</b>
<b>PERSONNEL COSTS</b>			
Salaries/Wages - Staff	\$4,638,248	\$2,291,242	49.4%
Holiday Pay	\$155,487	\$155,931	100.3%
Overtime	\$947,337	\$496,317	52.4%
Health Insurance + HRSA	\$897,962	\$501,791	55.9%
Life Insurance & Long Term Disability	\$10,013	\$3,583	35.8%
Paramedic Incentive Pay	\$16,800	\$7,304	43.5%
Retirement	\$1,345,595	\$577,718	42.9%
Social Security Tax	\$1,798	\$424	23.6%
Unemployment Insurance	\$17,272	\$336	1.9%
Medicare Tax	\$70,449	\$34,667	49.2%
Workers' Compensation	\$121,755	\$74,137	60.9%
Labor (Temporary)	<u>\$17,200</u>	<u>\$0</u>	0.0%
<b>PERSONNEL (Subtotal)</b>	<b>\$8,239,917</b>	<b>\$4,143,451</b>	<b>50.3%</b>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2008**  
July 1, 2008 thru December 2008

	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>% OF BUDGET</b>
<b>CONTRACTURAL</b>			
Administrative Fees	\$152,170	\$29,789	19.6%
Advertising	\$3,278	\$437	13.3%
Association Dues	\$7,095	\$6,359	89.6%
Building/Facility Lease	\$12,000	\$0	0.0%
Dispatching	\$113,700	\$68,220	60.0%
Engineering Services	\$0	\$0	
Equipment Rental	\$1,509	\$613	40.6%
Equipment Repair	\$38,115	\$4,929	0.0%
Insurance	\$61,022	\$60,371	98.9%
Laundry Service	\$375	\$0	0.0%
Legal Services	\$19,241	\$15,854	82.4%
Local Meeting/M meal Expense	\$7,084	\$3,144	44.4%
Mileage Reimbursement	\$854	\$223	26.1%
Other Contractual Services	\$102,317	\$29,011	28.4%
Other Professional Services	\$141,905	\$51,814	36.5%
Permits	\$6,860	\$3,321	48.4%
Service Agreements	\$46,211	\$28,312	61.3%
Soil Contamination Cleanup	\$35,000	\$60,232	172.1%
Subscriptions	\$2,526	\$732	29.0%
Training	\$87,473	\$28,802	32.9%
Utilities			
Electricity	\$90,620	\$35,819	39.5%
Sewer	\$20,969	\$2,095	10.0%
Telephone	\$55,605	\$21,978	39.5%
Trash	\$8,777	\$4,816	54.9%
Water	\$19,506	\$7,637	39.2%
Vehicle Maintenance (Scheduled)	\$66,300	\$23,651	35.7%
Vehicle Repair	<u>\$75,000</u>	<u>\$29,777</u>	39.7%
<b>CONTRACTURAL COSTS (Subtotal)</b>	<b>\$1,175,512</b>	<b>\$517,936</b>	<b>44.1%</b>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2008**  
July 1, 2008 thru December 2008

	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>% OF BUDGET</b>
<b>MATERIALS &amp; SUPPLY</b>			
Apparatus	\$34,723	\$18,919	54.5%
Audio Visual	\$2,450	\$16	0.7%
Books	\$5,500	\$762	13.9%
Cellular	\$1,582	\$259	16.4%
Computer	\$67,413	\$46,851	69.5%
Electrical Supplies	\$417	\$0	0.0%
Fire Hose, Nozzles & Supply	\$9,000	\$3,354	37.3%
Firefighting Foam	\$3,500	\$1,436	41.0%
Food for Major Emergencies	\$2,000	\$18	0.9%
Fuel	\$88,000	\$33,254	37.8%
Furnishings/Equipment	\$11,000	\$436	4.0%
Grants	\$14,000	\$3,653	26.1%
Hydrant Maintenance	\$559	\$62	11.0%
Janitorial	\$31,167	\$13,859	44.5%
Knox Replacement	\$125	\$0	0.0%
Landscape	\$441	\$0	0.0%
Lumber/Screws/Nails	\$6	\$0	0.0%
Maps	\$1,000	\$527	52.7%
Medical Supplies	\$30,964	\$15,301	49.4%
Miscellaneous	\$5,897	\$6,029	102.2%
Office - General	\$58,705	\$14,902	25.4%
Paint	\$300	\$336	112.0%
Program Supplies	\$3,500	\$1,113	31.8%
Public Education	\$10,210	\$5,774	56.6%
Radio	\$33,762	\$1,541	4.6%
Rock, Sand, Gravel	\$500		0.0%
Safety	\$60,100	\$16,767	27.9%
Special Events & Awards	\$2,000	\$300	15.0%
Station Maintenance	\$54,175	\$16,617	30.7%
Station Supplies/Replacements	\$3,750	\$940	25.1%
Street Signs & Markers	\$750	\$200	26.6%
Tools	\$1,500	\$8	0.5%
Training (Expendable Supplies)	\$9,000	\$4,880	54.2%
Uniforms	\$31,800	\$14,291	44.9%
<b>MATERIAL &amp; SUPPLY (Subtotal)</b>	<b>\$579,794</b>	<b>\$222,403</b>	<b>38.4%</b>
<b>OPERATING COST SUMMARY</b>			
Personnel	\$8,239,917	\$4,143,451	50.3%
Contractural	\$1,175,512	\$517,936	44.1%
Material & Supply	\$579,794	\$222,403	38.4%
Depreciation	\$612,793	\$0	0.0%
<b>TOTAL COSTS</b>	<b>\$10,608,016</b>	<b>\$4,883,791</b>	<b>46.0%</b>
<b>BEFORE CAPITAL OUTLAY</b>			

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2008**  
July 1, 2008 thru December 2008

	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>BUDGETED EXPENDITURE FY 2009</b>	<b>% OF BUDGET</b>
<b>CAPITAL and PLANNED PROJECTS</b>			
RSF3 - FBR Station Engineering Services	\$4,789	\$0	0.0%
RSF3 - FBR Station Architectural Services	\$100,000	\$18,617	18.6%
Land Acquisition	\$6,250	\$0	0.0%
Temporary Facility	\$50,000	\$0	0.0%
RSF3 - FBR Station Construction	\$125,000	\$0	0.0%
Admin Building Remodel	\$39,757	\$4,678	11.8%
RSF1 - RSF Hqtrs Station Pavers	\$44,200	\$43,734	98.9%
Dept Operation Center (DOC)	\$50,000	\$0	0.0%
RSF2 - 4SR Station Refuel Facility (modification)	<u>\$75,000</u>	\$0	0.0%
<b>Total Capital &amp; Projects</b>	<b><u>\$494,996</u></b>	<b><u>\$67,029</u></b>	<b>13.5%</b>
 <b>TOTAL OPERATIONAL &amp; PROJECT COSTS</b>	 <b><u>\$11,103,012</u></b>	 <b><u>\$4,950,820</u></b>	 <b>44.6%</b>

**COMBINED SUMMARY STATEMENT CASH ASSETS LIABILITIES**

**Rancho Santa Fe Fire Protection District**  
FY 09

	PERIODS			
	30-Jun-08	30-Sep-08	31-Dec-08	31-Dec-07
<b>Assets</b>				
Current Assets				
Cash	\$ 7,939,524	\$ 6,110,421	\$ 7,728,070	\$ 6,368,802
GF Accounts Receivable	\$ 221,455	\$ 83,267	\$ 71,049	\$ 118,637
ALS (Paramedic)	\$ 29,526	\$ 40,943	\$ 41,223	\$ 24,983
MDC Reserve	\$ 21,750	\$ 22,719	\$ 46,719	\$ -
PASIS (Workers Compensation)	\$ 538,391	\$ 542,452	\$ 542,456	\$ 685,652
PREPAID (Cap Assets)	\$ 51,000	\$ -	\$ -	\$ -
<b>TOTAL ASSETS</b>	<u>\$ 8,801,647</u>	<u>\$ 6,799,801</u>	<u>\$ 8,429,518</u>	<u>\$ 7,198,073</u>
<b>Liabilities</b>				
Current Liabilities				
Accounts Payable	\$ 219,782	\$ 18,478	\$ 49,925	\$ 321,691
Accrued Expenses	\$ 210,435	\$ 283,611	\$ 218,916	\$ 219,280
Other Payables	\$ 128,726	\$ 128,726	\$ 128,726	\$ 128,726
<b>TOTAL LIABILITIES</b>	<u>\$ 558,943</u>	<u>\$ 430,815</u>	<u>\$ 397,568</u>	<u>\$ 669,697</u>
Long Term Liabilities				
Contract Compensation	\$ 379,424	\$ 371,939	\$ 385,294	\$ 347,617
IBNR Liability (Workers Compensation)	\$ 86,037	\$ 86,037	\$ 86,037	\$ 331,948
Soil Contamination	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106
<b>TOTAL LONG TERM LIABILITIES</b>	<u>\$ 471,567</u>	<u>\$ 464,082</u>	<u>\$ 477,437</u>	<u>\$ 685,671</u>
<b>Fund Balance</b>				
Restricted Reserves				
ALS / MDC Funds	\$ 62,455	\$ 62,455	\$ 86,455	\$ 24,983
PASIS (Workers Compensation)	\$ 456,410	\$ 460,465	\$ 460,465	\$ 353,704
General Fund Reserves				
Capital Replacement	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 1,893,576
Operating	\$ 4,000,000	\$ 1,818,182	\$ 3,272,727	\$ 3,272,727
Fund Balance Overage/(Deficit)	<u>252,272</u>	<u>563,802</u>	<u>734,866</u>	<u>297,715</u>
<b>TOTAL FUND BALANCE</b>	<u>\$ 7,771,136</u>	<u>\$ 5,904,904</u>	<u>\$ 7,554,513</u>	<u>\$ 5,842,705</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u>\$ 8,801,647</u>	<u>\$ 6,799,801</u>	<u>\$ 8,429,518</u>	<u>\$ 7,198,073</u>
<b>Restricted Cash</b>				
Fire Mitigation	\$ 4,622,010	\$ 4,500,561	\$ 4,609,568	\$ 4,308,111
FMF Accounts Payable				
FMF Accounts Receivable	\$ 191,741	\$ 71,471	\$ 64,361	\$ 127,790
FMF Interest Receivable	\$ 0	\$ 37,533	\$ 32,107	\$ 53,943
	<u>\$ 4,813,751</u>	<u>\$ 4,609,565</u>	<u>\$ 4,706,036</u>	<u>\$ 4,489,844</u>
<b>Combined Fund Total</b>	<u>\$ 13,615,398</u>	<u>\$ 11,409,366</u>	<u>\$ 13,135,554</u>	<u>\$ 11,687,917</u>

## PLAN REVIEW

RESIDENTIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	2	15,689
Fire Inspector	5	19,762
Urban Forester	0	0
<b>TOTAL</b>	<b>7</b>	<b>35,451</b>

RESIDENTIAL ADDITIONS	Original Sq Footage	Added Sq Footage
Fire Marshal	32,196	7,032
Fire Inspector	0	0
Urban Forester	0	0
<b>TOTAL</b>	<b>32,196</b>	<b>7,032</b>

COMMERCIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	2	25,811
Fire Inspector	1	
<b>TOTAL</b>	<b>3</b>	<b>25,811</b>

TOTAL NEW CONSTRUCTION		Sq Footage
<b>Based on permitted Sq footage</b>	<b>Total Added</b>	<b>68,294</b>

FIRE SPRINKLER REVIEWS	Commercial	Residential
Fire Marshal	0	0
Fire Inspector	5	10
<b>TOTAL</b>	<b>5</b>	<b>10</b>

TENANT IMPROVEMENTS	Number of Structures	Sq Footage
Fire Marshal	56,000	6,125
Fire Inspector	0	0
<b>TOTAL</b>	<b>56,000</b>	<b>6,125</b>

LANDSCAPE REVIEWS	Number of Reviews	Staff Hours
Urban Forester	23	23.0
<b>TOTAL</b>	<b>23</b>	<b>23.0</b>



## SERVICES PERFORMED

<b>DPLU - Fire Marshal</b>	<b>Number</b>	<b>Staff Hours</b>
Project Availability Forms	0	0.0
Use Permits	2	2.0
Zaps	0	0.0
Administrative Review	3	3.0
Habit Plans	0	0.0
Approval Letters	2	2.0
<b>TOTAL</b>	<b>7</b>	<b>7.0</b>

<b>INSPECTION SERVICES- All Staff</b>	<b>Number of Inspections</b>	<b>Staff Hours</b>
Undergrounds	0	0.0
Hydros	18	20.0
Finals	44	44.0
Landscape	12	5.0
Reinspections	5	4.0
Code Enforcement	7	6.0
Misc.	14	11.0
<b>TOTAL</b>	<b>100</b>	<b>90.0</b>

<b>HAZARD INSPECTIONS - All Staff</b>	<b>Number of Inspections</b>	<b>Staff Hours</b>
<b>Top 10 Hazards (# of Parcels Notified)</b>	0	0.0
#10. Mt. Israel/Lake Hodges	1	0.0
#9. Hacienda Santa Fe	2	0.0
#8. San Dieguito River/Zumaque Area	0	0.0
#7. Via del Alba	0	0.0
#6. La Glorieta	0	0.0
#5. La Madreselva	0	0.0
#4. Escondido Creek	3	0.0
#3. El Camino Real	0	0.0
#2. Sun Valley Road	0	0.0
#1. Roadway Vegetation/Canopies	0	0.0
Weed Abatement Inspection	15	7.5
Weed Abatement Reinspection	32	16.0
1st Notice	10	2.5
2nd Notice	22	5.5
Final Notice	5	1.3
Forced Abatement	0	0.0
Homeowner Meeting	4	4.0
<b>TOTAL</b>	<b>94</b>	<b>36.8</b>
<b>Top 10 Hazards notified this month</b>	<b>6/1243</b>	
<b>Top 10 Hazards notified YTD</b>	<b>227/1243</b>	
<b>Shelter-In-Place Communities (5)</b>	<b>5/5</b>	

## SERVICES PERFORMED

GRADING - Fire Marshal	Number of Inspections	Staff Hours
Plan Review	4	3.5
Site Inspection	2	2.0
<b>TOTAL</b>	<b>6</b>	<b>5.5</b>

SPECIAL PROJECTS - All Staff	Number of Inspections	Staff Hours
GIS Mapping	0	
Fuels Mitigation	0	
Special Projects/Other	0	
Continuing Education (Staff Hours)		
<b>TOTAL</b>	<b>0</b>	<b>0.0</b>

FIRE PREVENTION - All Staff	Number	Staff Hours
Incoming Phone Calls	340	38.3
Consultations	6	6.5
General Office		
<b>TOTAL</b>	<b>346</b>	<b>44.8</b>

PUBLIC EDUCATION - PRC	Number	Staff Hours
Web Master (Website hits and hours worked)	2,225	6.0
Graphic Design		53.0
Communication & Relations		10.0
Number of Releases	5.0	
Education: Design and Prepare		6.0
Education: Presentations	11.0	8.0
Number Reached: Children		
Number Reached: Adults		
In Service Staff Training		
Child Safety Seat Installations		
Clerical		65.0
Continuing Education		3.0
Special Projects		0.0
<b>TOTAL</b>	<b>2,241.0</b>	<b>151.0</b>

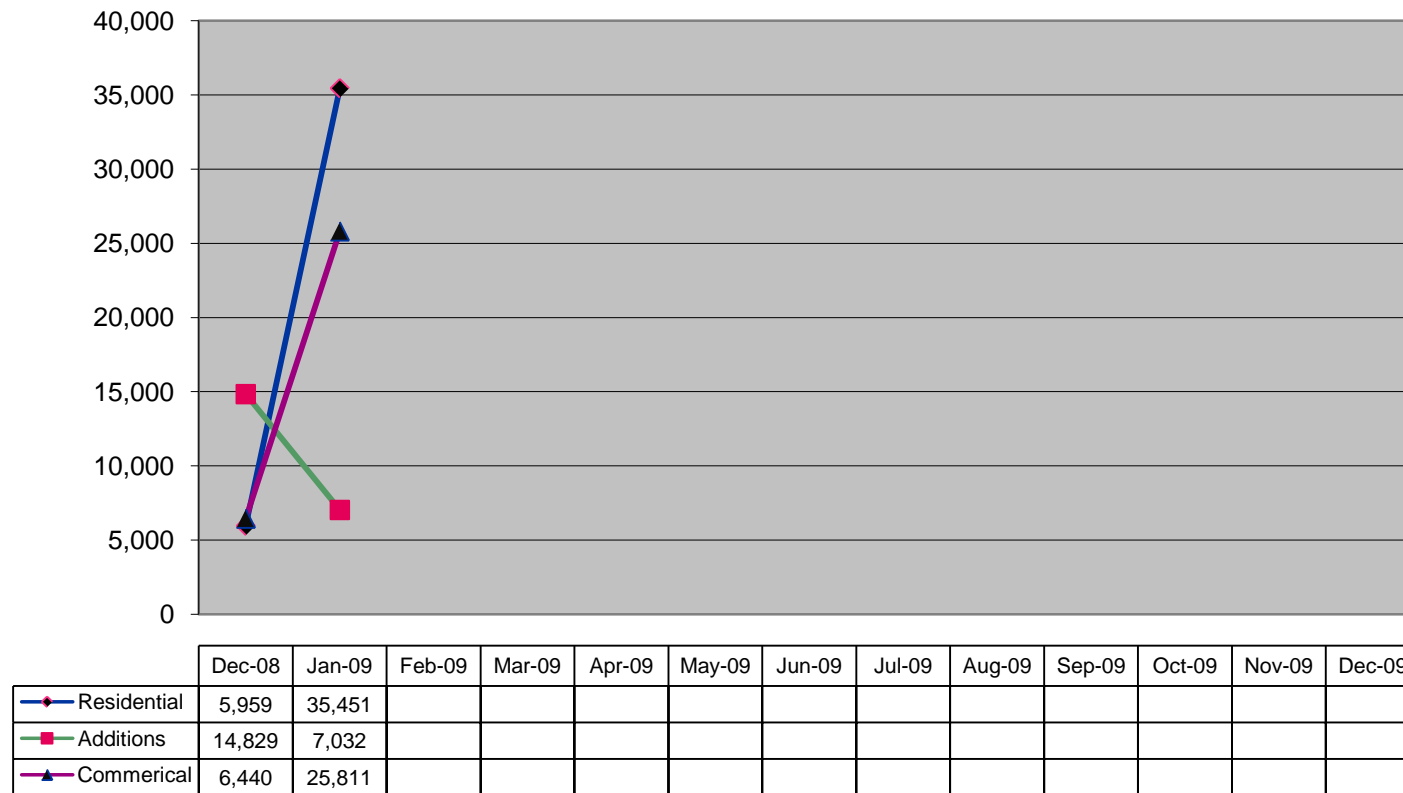
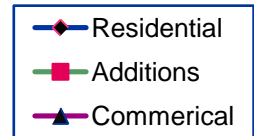
Office Support Coordinator-Prevention	Number	Staff Hours
Phone Calls (All Administrative Staff)	654	32.7
Walk in/Counter (All Administrative Staff)	164	8.2
Knox Application Request	10	0.8
UPS Outgoing Shipments	4	0.3
Plan Accepted/Routed	45	7.5
Training Classes:	0	
Outside Meetings	0	
<b>TOTAL</b>		<b>49.6</b>

# Rancho Santa Fe Fire Protection District

## Fire Prevention Bureau

January 2009

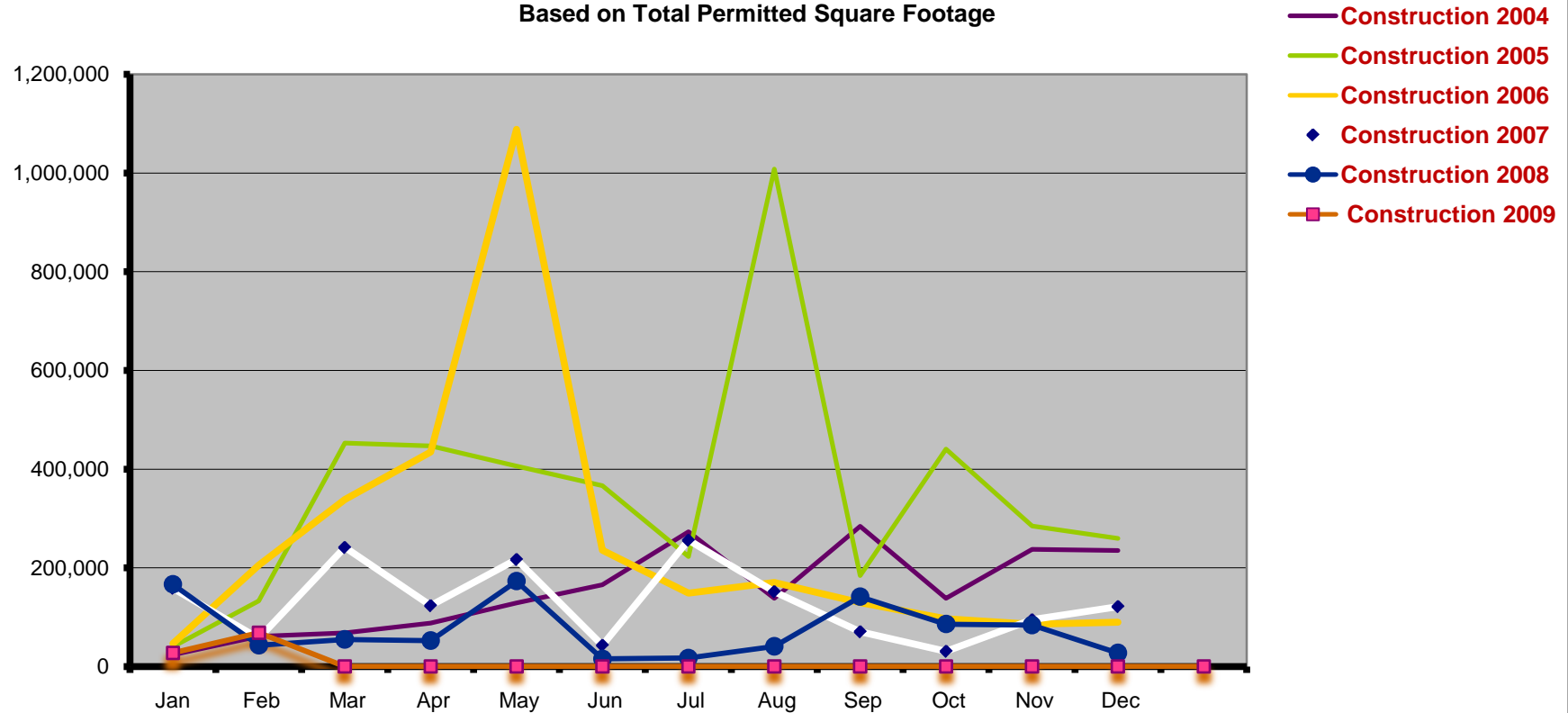
### Construction Based on Permitted Square Footage



# Rancho Santa Fe Fire Protection District

## Fire Prevention Bureau

**Construction Trends 2004 thru 2009**  
Based on Total Permitted Square Footage



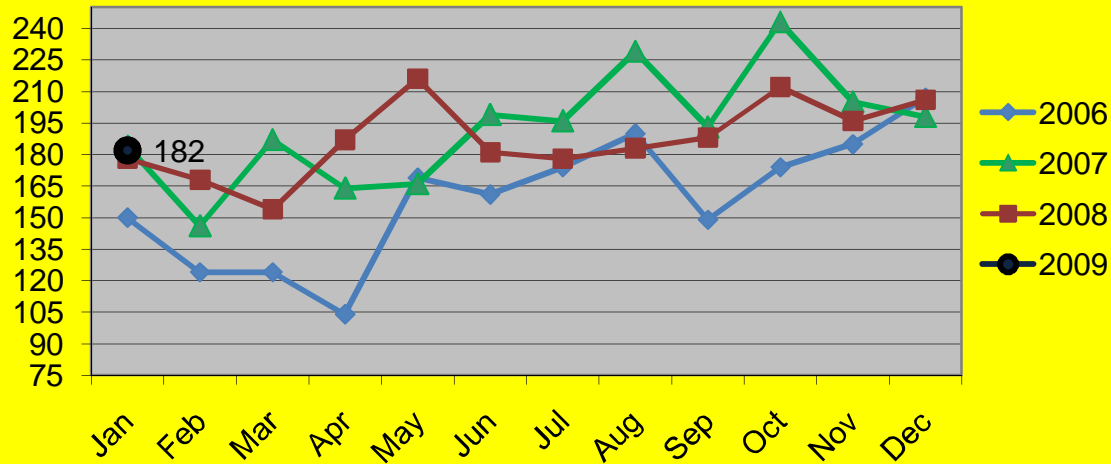
2004	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	Oct-04	Nov-04	Dec-04
	23,737	61,058	68,214	87,768	128,876	165,585	273,075	138,232	284,206	137,914	237,348	235,335
2005	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05
	39,985	132,738	452,849	447,022	405,857	366,244	222,683	1,008,098	183,972	440,457	284,495	259,612
2006	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06
	46,126	205,163	337,951	434,515	1,088,179	235,495	148,424	170,111	128,957	96,576	85,093	89,508
2007	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07
	158,437	56,423	241,123	122,953	216,739	42,555	255,724	151,428	70,034	30,360	94,413	121,125
2008	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08
	166,243	42,871	54,537	52,307	172,708	15,308	17,050	40,658	141,204	85,693	83,616	27,228
2009	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09
	68,294	0	0	0	0	0	0	0	0	0	0	0

# Rancho Santa Fe Fire Protection District

## Incident Response Report

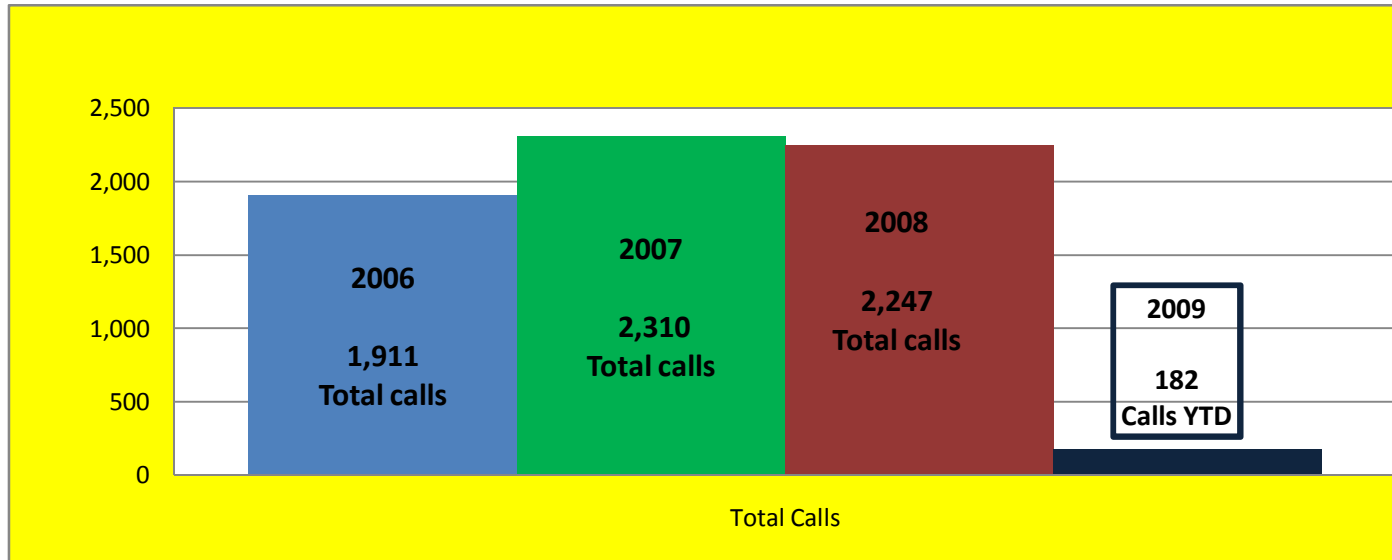
### February 2009 Board Report

#### Three Year Monthly Response Comparison



2006	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Responses
Responses	150	124	124	104	169	161	174	190	149	174	185	207	1,911
YTD	150	274	398	502	671	832	1,006	1,196	1,345	1,519	1,704	1,911	18% increase
2007	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Responses
Responses	184	146	187	164	166	199	196	229	193	243	205	198	2,310
YTD	184	330	517	681	847	1,046	1,242	1,471	1,664	1,907	2,112	2,310	21% increase
2008	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	178	168	154	187	216	181	178	183	188	212	196	206	2,247
YTD	178	346	500	687	903	1,084	1,262	1,445	1,633	1,845	2,041	2,247	2.7% decrease

2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	182												182
YTD	182												Master Agenda Page 29 of 40



## **Incident Summary by Incident Type**

**Date Range: From 01/01/2009 To 01/31/2009**

**Incident Type(s) Selected: All**

<b>Incident Type</b>	<b>Incident Count</b>	<b>Used in Ave. Resp.</b>	<b>Average Response Time hh:mm:ss</b>	<b>Total Loss</b>	<b>Total Value</b>
Fire	7	7	00:06:40	\$6,000.00	\$484,000.00
Rupture/Explosion	1	1	00:04:52	\$0.00	\$0.00
EMS/Rescue	106	104	00:05:18	\$0.00	\$0.00
Hazardous Condition	9	7	00:05:47	\$0.00	\$0.00
Service Call	17	5	00:06:29	\$0.00	\$0.00
Good Intent	29	3	00:06:33	\$0.00	\$0.00
False Call	13	13	00:05:37	\$0.00	\$0.00
Blank or Invalid	3	0		\$0.00	\$0.00
<b>Totals</b>	<b>185</b>	<b>140</b>		<b>\$6,000.00</b>	<b>\$484,000.00</b>

**Note:** The incident count used in averages does not include the following:

Not Completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in Route, Not Priority, Fill-In Standby, No Arrival and Invalid Dates/Times.

# January 2009

January 2009							February 2009						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	1	2	3	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 28 - Jan 3	<b>Dec 28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Jan 1, 09</b>	<b>2</b>	<b>3</b>
						1:30pm RIC Training; 1:30pm RIC Training;	<b>Battalion Chiefs Drill;</b>
Jan 4 - 10	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
		8:30am RIC Training; 1:30pm RIC Training;	1:30pm RIC Training; 1:30pm RIC Training;	11:00am Hot Air ballor 1:00pm Hot Air Ballor	8:00am SDFD; STator 9:00am Hot Air ballor 1:00pm Hot Air Ballor	9:00am Hot Air ballor 1:00pm Hot Air Ballor	8:30am Ladder Testin 1:30pm RIC Training; 9:00pm RIC Training;
Jan 11 - 17	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
		<b>Fire Prevention Inspe</b> 8:30am Training Com	9:00am 2612 Hose La 9:00am PIA Del Mar F 1:30pm 2611 Hose La	<b>Fire Prevention Inspe</b>	9:00am Thermal Imag 1:30pm Thermal Imag	<b>Fire Prevention Inspe</b>	9:00am Thermal Imag 1:30pm Thermal Imag
Jan 18 - 24	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
		<b>Fire Prevention Inspe</b>	<b>Fire Prevention Inspe</b> 8:00am ENC Proby Te	9:00am 2612 Zone Cc 9:00am 2614 Scripps 1:30pm 2613 Zone Cc	9:00am 2612 Zone Cc 9:00am 2614 Scripps 1:30pm 2613 Zone Cc	9:00am 2611 Zone Cc 1:30pm 2614 Zone Cc	8:30am Battalion Trai 10:30am Battalion Trai
Jan 25 - 31	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>
		8:30am Peer Review; 11:00am Hot Air ballor 1:00pm Hot Air Ballor 2:30pm Daisy Troop F	11:00am Hot Air ballor 1:00pm Hot Air Ballor	8:30am Captains Mee 1:00pm Hot Air Ballor	9:00am 2611 Hose La 1:30pm 2612 Hose La	9:00am 2611 Hose La 1:30pm 2612 Hose La	9:00am 2612 Zone Cc 1:30pm 2614 Zone Cc



# Correspondence – Email

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**From:** Jon Fagerstrom [mailto:jon.fagerstrom@gmail.com]

**Sent:** Monday, February 02, 2009 4:09 PM

**To:** Nicholas G. Pavone

**Subject:** RSFFD Response Team

Please extend my thanks to your team and the police officers who responded to the call for medical help at 16061 Vista de Golf on Sunday afternoon (February 1<sup>st</sup>). The call was placed by my next door neighbor, Joan Vibrandt. Joan came to my door looking for help after placing the 911 call so I beat your responders to the scene by a few minutes.

Unfortunately, Jack Vilbrant was dead. He was 82 years old, had a heart condition and was very weak so the event was not unexpected.

The reason for this note is to acknowledge the responders. They were awesome!

The team that responded exhibited a high level of professionalism and compassion. It was very reassuring to witness how well the responders took control of the scene and the assistance they offered Joan and her children as the event unfolded. It was my first time in a situation like this so I learned a lot by witnessing their work first hand. True professionals.

Thanks!

--

Jon Fagerstrom

Dear C-shift and all at Fire Station one,  
Thank you for always being  
on the alert for us here in  
Rancho Santa Fe. You were here  
when I was rushed to the  
hospital and when my beloved  
husband passed away. You are  
a wonderful and deeply appreciated  
crew. I wish you a very safe and  
happy New Year - all of you!  
With appreciation always -  
Caroline Helms

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## STAFF REPORT

NO. 09-02

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**TO:** BOARD OF DIRECTORS  
**FROM:** NICHOLAS PAVONE, FIRE CHIEF  
**SUBJECT:** LAFCO COMMISSION NOMINATION  
**DATE:** FEBRUARY 6, 2009

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### BACKGROUND

The San Diego Local Agency Formation Commission (LAFCO) is calling for nominations for one of their vacated regular district member positions. LAFCO Commissioners serve a four-year term, and district members must be officers of independent special districts who reside in San Diego County. One of the current members four-year term is expiring and he does not plan to seek another term.

### CURRENT SITUATION

Currently John Ingalls, a board member of Santa Fe Irrigation District is an alternate LAFCO board member. He is resigning as an alternate member and seeking the recently vacated regular position. The Fire District has been contacted by the Irrigation District and requested to join them in nominating John Ingalls for the regular board member position.

Please see attached nomination form and background information.

### RECOMMENDATION

As an alternate member, John has been supportive of fire service issues throughout the LAFCO fire consolidation study process. We have met on many occasions to discuss the current and future needs of the fire service, and John was very vocal in conveying those needs in the LAFCO hearings. John has been very active in the community and would be a valuable asset to the LAFCO board. Staff recommends that the Board consider nominating John Ingalls for the position of LAFCO Commission member and authorize the Board President to sign the nomination form.

**2009 SPECIAL DISTRICTS  
NOMINATION/RESUME**

Date received by LAFCO: \_\_\_\_\_

**NOMINATED BY:** \_\_\_\_\_

**NAME OF NOMINEE:** John S. Ingalls  
Address: P.O. Box 409, Rancho Santa Fe, CA 92067  
Phone: 858-527-2556  
Email: jingalls@sfidwater.org

**NOMINATED FOR:** LAFCO Regular Member

**DISTRICT EXPERIENCE:**

Elected to Santa Fe Irrigation District Board of Directors in 2002 and re-elected in 2006. Serves on Finance Committee and Organization and Personnel Committee, represents community on San Dieguito River Valley Regional Open Space Park Joint Powers Authority Citizens Advisory Committee, former member of San Dieguito River Watershed Planning Guidance Group.

**LAFCO EXPERIENCE:**

Elected in 2005 as LAFCO Alternate Special District Member and re-elected in 2007. Has consistently attended LAFCO meetings and workshops of importance to special districts across the County. Provided input to LAFCO on specific issues during the North Central San Diego County Municipal Service Review and Sphere of Influence Update (approved May 2, 2005).

**ADDITIONAL INFORMATION:**

Appointed by Board of Supervisors to the San Dieguito Planning Group, participated in workshops on GP2020 update, and made presentations to County Planning Commission. Worked with Staff of County DPLU, DPW, and Parks Dept. on Specific Plan Amendments. Direct involvement in 2003 County Zoning Ordinance Relating to Wireless Telecommunications Facilities (01-03). Corona College Heights Orange & Lemon Association member/grower of citrus, primarily lemons. Former municipal bond lawyer and financial advisor to special districts nationwide, personally led efforts to enact legislation and organize special districts and joint powers authorities in several states besides California, for schools, water supply, wastewater treatment, public power, health care, affordable housing, and environmental cleanup. Active service on multiple boards of directors, including nonprofit and for-profit corporations, and advisory boards such as Scripps Clinic Board of Advisors. Life member, U.S. Navy League. Admitted to practice law in New York and Massachusetts. Chairman, Rancho Santa Fe Association Road & Traffic Committee. Resides in Rancho Santa Fe, with two children.

\_\_\_\_\_  
Authorized Signature



**Chairman**

Bill Horn  
County Board of  
Supervisors

January 16, 2009

**Vice Chairman**

Bud Pocklington  
South Bay Irrigation District

TO: Independent Special Districts in San Diego County

**Members**

Dianne Jacob  
County Board of  
Supervisors

FROM: Executive Officer  
Administrative Assistant

Donna Frye  
Councilmember  
City of San Diego

SUBJECT: Call for Nominations to the Local Agency Formation  
Commission

Carl Hilliard  
Councilmember  
City of Del Mar

Nominations are being solicited for one regular district member and one  
alternate member on the Local Agency Formation Commission (LAFCO).  
**The deadline for receipt of all nominations is February 27, 2009.**

Betty Rexford  
Councilmember  
City of Poway

LAFCO commissioners serve four-year terms. The term of the incumbent  
LAFCO regular district member, Andy Menshek, will expire in May 2009.  
Mr. Menshek has announced that he will not seek a new term on  
LAFCO. John Ingalls, the incumbent alternate district member on  
LAFCO has announced that he will seek the regular position being  
vacated by Mr. Menshek. The new term of the regular district member  
position will expire in May 2013. Mr. Ingalls has indicated that he intends  
on resigning from the alternate position he now occupies upon the  
conclusion of the LAFCO election, so that one election can be held  
concurrently for both the regular and alternate positions. While not  
required to resign from his alternate position, the voluntary action taken  
by Mr. Ingall's will simplify the election process by avoiding the necessity  
to conduct a second election immediately following the regular district  
member election.

Andrew J. Menshek  
Padre Dam  
Municipal Water District

Andrew L. Vanderlaan  
Public Member

**Alternate Members**

Greg Cox  
County Board of  
Supervisors

Brian Maienschein  
Councilmember  
City of San Diego

Mark Lewis  
Mayor  
City of El Cajon

John S. Ingalls  
Santa Fe  
Irrigation District

Harry Mathis  
Public Member

Candidates and voters should be aware that according to State Law,  
regular and alternate district members of LAFCO must be officers of  
independent special districts (members of the board of directors) who  
reside within San Diego County. The regular and alternate district  
LAFCO members may not be members of the legislative body of a city or  
county.

**Executive Officer**

Michael D. Ott

**Counsel**

William D. Smith

After the LAFCO regular and special district nominations are received by February 27, 2009, a candidates forum will be held on March 26, 2009, in conjunction with a California Special Districts Association (CSDA) Dinner.

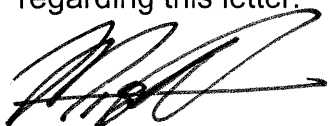
All districts are encouraged to submit nominations. **Please use the attached nomination/resume form (Attachment 2), and be sure that the form specifies whether the nomination is for the LAFCO regular or alternate district member position. Only the one-page nomination/resume form will be distributed with the official voting ballot.** The nomination form should be signed by, or with authority of, the district presiding officer. Facsimile (FAX) copies of nominations are permitted, if necessary, to meet the submission deadline, but an original form must be furnished as soon as possible thereafter. Again, **the deadline for receipt of nominations is February 27, 2009.** Please send nominations to:

Executive Officer  
Local Agency Formation Commission  
1600 Pacific Highway, Room 452  
San Diego, CA 92101

All nominations received by the deadline will be reviewed by a nominating committee. The nominating committee's report and copies of all nomination forms submitted will be included with the ballots and voting instructions. These materials will be mailed on April 3, 2009.

**As required by the Rules, please acknowledge receipt of this letter calling for nominations by completion and return of the form attached (Attachment 3).**

Please call Tita Jacque Mandapat at (619) 531-5400 if you have any questions regarding this letter.



MICHAEL D. OTT  
Executive Officer



TITA JACQUE MANDAPAT  
Administrative Assistant

MDO:tjm  
Attachments (3)

- No. 1: List of Incumbents
- No. 2: Nominations/Resume Form
- No. 3: Acknowledgement of Receipt Form

**2009 LAFCO CALL FOR NOMINATIONS  
LIST OF INCUMBENTS**

<b><u>Regular LAFCO Special District Member</u></b>	<b><u>Term Expires</u></b>
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(VACANT)

May 2013

<b><u>Incumbent Alternate LAFCO Special District Member</u></b>	<b><u>Term Expires</u></b>
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John Ingalls  
Santa Fe Irrigation District

May 2011 \*

- \* *The term of the alternate member expires in May 2011, but the incumbent has indicated that he will seek the regular LAFCO Special District member position and resign from the alternate position upon the conclusion of the LAFCO election.*

**Attachment 1**

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# STAFF REPORT

NO. 09-03

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**TO:** BOARD OF DIRECTORS  
NICHOLAS PAVONE, FIRE CHIEF

**FROM:** TONY MICHEL, DEPUTY CHIEF

**SUBJECT:** DISPOSAL OF SURPLUS EQUIPMENT

**DATE:** FEBRUARY 6, 2009

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## BACKGROUND

In FY08, the District received a SAFE Grant (San Diego Service Authority for Freeway Safety) for \$18,485 to replace our oldest hydraulic extrication tool, which had been in service for the last twenty years. A new hydraulic extrication tool was purchased and placed in service on E2611 (Rancho Station's engine). Additionally, the District has an additional hydraulic extrication tool in storage, which was acquired when we reorganized with the Del Dios Volunteer Fire Department in 1987.

## CURRENT SITUATION

These two hydraulic extrication tools are excess equipment, which we would like to surplus. They are currently being stored at the District's storage building at station two.

We contacted Elfin Forest Volunteer Fire Department to determine if they have an interest in this equipment, but they did not. We then contacted the County of San Diego Fire Service Coordinator and they were interested for one of their rural departments.

## OPTIONS

The District has the following options for the disposal of this equipment:

1. Donate the equipment to the County of San Diego (through the Fire Service Coordinator) for distribution to a County volunteer agency.
2. Utilize the County of San Diego's auction vendor
3. Try to sell it to one of our suppliers for credit towards other equipment.

## RECOMMENDATION

It is my recommendation that the Board of Directors select option one. The current value of the hydraulic tool is limited due to the age, weight, and necessary maintenance.