



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

October 18, 2023
1:00 pm PT
Regular Meeting

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read aloud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing the Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during the Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature, or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance and Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours.

Packet documents are also posted online at www.rsfire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

October 18, 2023

Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of September 20, 2023

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports for September 2023

(1) List of Demands Check 36958 thru 37056, Electronic File Transfers (EFT), and Wire Transfer(s) totaling:

\$ 291,479.15

Wire Transfer(s) totaling: \$ 291,536.62

Payroll(s) totaling: \$ 805,717.45

TOTAL DISTRIBUTION \$ 1,388,733.22

(2) Grant Recap

(3) Activity Reports – September 2023

(a) Operations

(b) Training

(c) Fire Prevention

ACTION REQUESTED: **Receive and File**

3. Public Comment

4. Resolution/Ordinance

a. Resolution No. 2023-13

To discuss and/or adopt a Resolution – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Acknowledging Receipt of a report made by the Fire Chief Regarding Required Inspection of Certain Occupancies Pursuant Section 13146.2 and 13146.3 of the California Health and Safety Code. [Staff Report 23-25](#)



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

October 18, 2023


6. Oral Report
 - a. Fire Chief
 - b. Operations
 - c. Training
 - d. Fire Prevention
 - e. Human Resources, Finance & Board Clerk
 - f. Board of Directors
 - I. North County Dispatch JPA – Update
 - II. County Service Area – 17 – Update
 - III. Rancho Santa Fe Fire District Foundation - Update
 - IV. Director Comments
7. Closed Session
 - a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Under Negotiation: Memorandum of Understanding
8. Adjournment

The next regular Board of Directors meeting to be held on November 15, 2023, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on October 13, 2023, a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on October 13, 2023:



Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes September 20, 2023



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:01 pm.

Pledge of Allegiance

Deputy Chief Slattery led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Malin, Stine, Tanner

Directors Absent: Hillgren

Staff Present: Fire Chief Dave McQuead; Deputy Chief Brian Slattery; Manager, Finance & Administration/Board Clerk Alicea Caccavo; Fire Marshal Marlene Donner; Training Officer Luke Bennett; and Battalion Chief Paul Roman

1. Presentations

Engineer Troy Duncan presented the proposed RSF-Fire Drone Program and answered questions from the staff and Board members.

2. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR MALIN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to accept the consent calendar as presented.

a. Board of Directors Minutes

- Board of Directors minutes of August 16, 2023
- Board of Directors minutes of Special Meeting September 12, 2023

b. Receive and File

- Monthly/Quarterly Reports for August 2023

(1) List of Demands Check 36841 thru 36957, Electronic File Transfers (EFT), and Wire Transfer(s) totaling:	\$ 618,444.62
Wire Transfer(s) totaling:	\$ 317,203.05
Payroll(s) totaling:	\$ 975,198.56

TOTAL DISTRIBUTION \$ 1,910,846.23

- (2) Grant Recap

- (3) Activity Reports – August 2023

- (a) Operations
- (b) Training
- (c) Fire Prevention

4. Public Comment

None



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

September 20, 2023

5. New Business

- a. Approve the RSF Drone Program/ Acceptance of Grant Funding - Rancho Santa Fe Fire District Foundation (RSFFDF)

To discuss and/or approve the proposed Drone Program and accept grant funding from the RSFFDF, on behalf of Mrs. MacDonald, for the purchase of all equipment to implement the RSF-Fire Drone Program. Staff Report 23-24

Based on the presentation by Engineer Duncan, Fire Chief McQuead requested that the RSF Drone program be approved. The fiscal impact will be mitigated by the generous donation by Mrs. MacDonald via the RSFFDF for \$50,000. The package will include two (2) high end drones and practice drones; training; and audio-visual equipment.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to Accept Grant Funds from the RSFFDF and Approve Drone Program not to exceed \$50,000.

6. Resolutions/Ordinance

- a. Resolution No. 2023-12

To discuss and/or adopt the Resolution – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY23 Exhibit A

Manager Caccavo reported that this resolution is an annual item to satisfy the Government Accounting Standards Board (GASB) 54.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR MALIN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to ADOPT the Resolution *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY23

7. Old Business

- a. Final Budget FY23/24

To discuss and/or adopt the proposed Final Budget. Proposed Final Budget Booklet

Manager Caccavo went over the final changes to the preliminary budget to the final budget summarized on page 23 of the Final Budget; page 61 of the agenda packet. Manger Caccavo answered questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve Fiscal Year 2023/2024 Budget as presented on a roll call vote:

AYES: Ashcraft, Malin, Stine, Tanner

NOES: None

ABSTAIN: None

ABSENT: Hillgren

8. Oral Report

- a. Fire Chief:

Fire Chief McQuead presented pictures of the recognition of Captain Mertz & Captain Mosby on the IAFF Memorial Wall. Staff completed the Administrative Warrant process and the forced weed abatement on the Los Colinas property. The Pancake Breakfast will be held at Station 2 on October 7th. Closed out the grants for new brush jackets, and auto extrication tools.

- b. Operations:

Deputy Chief Slattery reported there is one individual on Administration Leave due to performance. This will provide one vacancy should they resign. One Firefighter had an accident on his motorcycle and will be out for 6-8 months. One reserve left that is backgrounds for another agency. It's been decided to put the reserve program on pause during this time of recruitment issues. Type VI expected next year; received the CalFire type



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

September 20, 2023

VI (called Patrol 266) to use until the new Type VI comes into service. September 16 was the Fallen Firefighters Memorial in Colorado Springs honoring Captain Mertz and Captain Mosby. Chief Slattery reported on recent incidents in the District and deployments. Escondido will be moving to North County Dispatch provided the City approves. Fuel moistures for September went down to 73%. Total calls of 498 in August.

c. Training:

Chief Bennett summarized his report on the training hours. Four personnel completed probation: Schertzer, Ball, Campbell, and Frazee. Two personnel on probation: Soto and Shimer. Partnering with North Zone agencies for Blue Card training to set up for the drills coming up in January. North Zone rope rescue drills are ongoing. RSFFPD will be hosting a confined space rescue coming up. Training for the UTV to ensure all staff is certified to operate. Chief Bennett presented a slide show of all the training.

d. Fire Prevention:

Fire Marshal Donner summarized her report for fire prevention. Dealing with several difficult projects slowing down the plan review process. Met with the County regarding energy storage systems to discuss the Building Department allowing energy systems to be placed under windows or near doors. Staff attended four community events for the month. A new product available, Mighty Fire Breaker, that sprays on the property until the first rain may be a new unique resource. CalFire may return to do defensible space inspections. Fire Hazard Severity Zone maps are out for public comment.

e. Human Resources, Finance & Board Clerk:

Manager Caccavo reported that Nicole Musicco, the CFO of CalPERS, will be stepping down after less than two years. Staff went to Utah for training on Caselle, will be going live in the beginning of October and payroll will be live mid-October.

f. Board of Directors:

I. North County Dispatch JPA:

Director Ashcraft reported that Escondido has a proposal for the City Council to vote on moving the NCDJPA.

II. County Service Area – 17:

Director Stine reported that the next meeting will be at RSFFPD on November 7th in the Administrative Office Board Room.

III. Rancho Santa Fe Fire District Foundation:

Director Stine reported that fundraising has been challenging, and the Foundation is very grateful for the recent donations by Mrs. MacDonald.

IV. Director Comments:

Ashcraft: None

Malin: None

Stine: Director Stine reported on a recent e-bike explosion in Encinitas; sprinklers saved the house.

Tanner: Director Tanner would like to see more recognition for the flags and the work done by RSFFPD.

2:19pm Adjourned for a break

2:32pm Reconvened to Open Session

2:33pm Adjourned into Closed Session



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

September 20, 2023

9. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Under Negotiation: Memorandum of Understanding

3:14pm Reconvened to Open Session

Upon reconvening to open session, President Ashcraft announced that the Board had given direction; no action taken.

10. **Adjournment**

Meeting adjourned at 3:15pm

Alicea Caccavo
Board Clerk

James H. Ashcraft
Board President

Check No.	Amount	Vendor	Purpose
36958	\$1,792.85	A to Z Plumbing Inc	Building: RSF1, RSF2, RSF3, RSF4, RSF5
36959	\$525.00	K & M Pest Solutions	Building: Admin & All Stations
36960	\$3,574.86	Parkhouse Tire, Inc.	Apparatus/Vehicles
36961	\$578.66	Rincon Del Diablo Municipal Water Di	Utilities: RSF5
36962	\$180.00	A to Z Plumbing Inc	Building: RSF4
36963	\$1,723.59	American Medical Response Inc	CSA-17 Contract
36964	\$433.64	AT&T Calnet 2/3	Utilities: Admin, RSF1, RSF3
36965	\$1,226.16	Charter Communications Holdings, LLC	Utilities: Admin
36966	\$3,477.00	County of SD/RCS	800 MHz Network Admin Fees
36967	\$568.27	Cox Communications	Utilities: RSF2, RSF3, RSF5
36968	\$115.79	Dish	Utilities: RSF6
36969	\$431.78	EDCO Waste & Recycling Inc	Utilities: RSF5, RSF6
36970	\$8,061.64	Endsight LLC	Consulting Services - IT Services
36971	\$1,029.00	Erik M. & Christina M Bessel DBA Spo	Uniforms
36972	\$750.00	Fire Dist. Association of CA	Subscriptions & Memberships
36973	\$48.66	Griffin Hardware Co.	Building: RSF2
36974	\$3,056.02	Home Depot, Inc	Fitness Equipment; Building: Admin, RSF2, RSF4, RSF5, RSF6; Apparatus/Vehicles; Fuel: Gasoline & Diesel; Fuel: Propane (Cooking); Station Supplies; Janitorial Supplies; Public Education Material; Fire Prevention - Material/Supplies; 2023 Capital - Vehicles; Training Equipment/Supplies;
36975	\$1,298.00	Knox Company Inc	Knox Box
36976	\$33,399.27	L N Curtis & Sons Inc	Apparatus: Tools
36977	\$267.33	Napa Auto Parts Inc	Apparatus/Vehicles; Fuel
36978	\$72.25	Nationwide Medical Surgical Inc	CSA-17 Contract
36979	\$2,037.92	Olivenhain Municipal Water District	Utilities: RSF2, RSF3, RSF4, RSF6
36980	\$6,684.96	Original Watermen, Inc.	Uniforms
36981	\$7,489.48	Parkhouse Tire, Inc.	Apparatus/Vehicles
36982	\$64.64	Pitney Bowes Inc	Office Expenses
36983	\$179.50	Race Telecommunications, Inc	Utilities: RSF1
36984	\$723.90	Rincon Del Diablo Municipal Water Di	Utilities: RSF5
36985	\$350.00	Roadone	Training Equipment/Supplies
36986	\$89.93	San Diego Union-Tribune, LLC	Subscriptions & Memberships
36987	\$6,549.06	SC Commercial LLC	Fuel: Gasoline & Diesel
36988	\$497.00	Streamline	Website Redesign

Check No.	Amount	Vendor	Purpose
36989	\$780.00	Total Administrative Services Corp	HRA Contributions
36990	\$19,964.50	U S Bank Corporate Payment System	Cal-Card./IMPAC program
36991	\$2,448.41	Waste Management Inc	Utilities: RSF1, RSF2, RSF3, RSF4
36992	\$250.00	Worley, Tanner	CSA-17 Contract
36993	\$14,000.00	ZOLL Medical Corporation	CSA-17 Contract
36994	\$5,981.82	Aair Purification Systems	Bank Charges - Administrative Fees; Building: RSF2
36995	\$2,380.00	Fitch Law Firm Inc	Legal Services
36996	\$240.00	A to Z Plumbing Inc	Building: RSF1
36997	\$740.00	Accme Janitorial Service Inc	Building: Admin
36998	\$2,490.00	Advanced Communication Systems Inc	Radios
36999	\$208.27	American Medical Response Inc	CSA-17 Contract
37001	\$2,087.45	AT&T Calnet 2/3	Utilities: Admin, RSF2, RSF3, RSF4, RSF6
37002	\$162.78	Charter Communications Holdings, LLC	Utilities: Admin, RSF4
37003	\$1,437.02	Compressed Air Specialties Inc	SCBA
37004	\$268.01	Diamond Environmental Svcs, LP	Weed Abatement Services
37005	\$131.88	EDCO Waste & Recycling Inc	Utilities: RSF6
37006	\$158.36	Entenmann-Rovin Co Inc.	Uniforms
37007	\$475.00	Global Door & Gate Inc.	Building: RSF5
37008	\$85.00	Government Finance Officers Associat	Admin Training
37009	\$250.00	Grant, Mitchell	CSA-17 Contract
37010	\$25.83	Griffin Hardware Co.	Station Supplies
37011	\$680.00	Industrial Commercial Systems, Inc.	Building: RSF2
37012	\$1,472.00	Jauregui & Culver Inc	Refuel Facility Repair
37013	\$24,452.76	Liebert Cassidy Whitmore	Legal Services; FLSA Litigation
37014	\$114.75	Life-Assist Inc	CSA-17 Contract
37015	\$1,947.86	MES California	SCBA
37016	\$200.53	Olivenhain Municipal Water District	Utilities: RSF6
37017	\$400.00	R.E. Badger & Son, Inc.	Building: RSF6
37018	\$120.00	RSF Mail Delivery Solutions	Office Expenses
37019	\$3,526.15	RV Warehouse Inc	Apparatus/Vehicles
37020	\$425.80	San Diego Union-Tribune, LLC	Advertising
37021	\$8,222.93	SC Commercial LLC	Fuel: Gasoline & Diesel
37022	\$22,289.41	SDG&E	Utilities: Admin & All Stations
37023	\$127.80	Shred it Stericycle	Office Expenses
37024	\$32.00	State of CA Dept of Justice	CERT Grant Expense - EFF

Check No.	Amount	Vendor	Purpose
37025	\$707.44	ThyssenKrupp Elevator Inc	Elevator
37026	\$4,139.13	Uniforms Plus	Uniforms
37027	\$1,070.00	Western Fire Protection	Building: RSF6
37028	\$10,719.79	Workplace Services Inc	Remodel
37029	\$144.38	Armanino Solutions, LLC	Consulting Services - Financial
37030	\$415.08	AT&T	Utilities: RSF1, RSF2, RSF3, RSF5
37031	\$639.20	Blend	CSA-17 Contract
37032	\$1,681.50	C.A.P.F.	Disability Ins Short & Long
37033	\$30.00	Cloyd, Justin	Meetings & Special Events
37034	\$250.00	Danner, Chris	CSA-17 Contract
37035	\$163.00	Dependable Alarm Systems Inc	Building: RSF2
37036	\$2,211.58	Direct Energy Business-Dallas	Utilities: RSF1
37037	\$7,144.00	Fitch Law Firm Inc	Legal Services
37038	\$1,950.00	Foster & Foster	Consulting Services - Financial
37039	\$15,232.16	G & W Truck & SUV Accessories	Capital - Vehicles
37040	\$61.38	Griffin Hardware Co.	Building: Admin, RSF4
37041	\$5,740.65	Guardian Life Insurance Co	Medical/Dental Insurance; Med/Dental - Retiree-Former Employees
37042	\$1,350.00	Johnson Controls Fire Protection	Elevator
37043	\$2,172.48	KnowBe4 Inc.	Subscriptions & Memberships
37044	\$121.45	Konica Minolta Business Inc	Copier Maintenance Contract
37045	\$998.69	Life-Assist Inc	CSA-17 Contract
37046	\$832.57	Lincoln National Life Ins Co	Life Insurance/EAP
37047	\$4,943.40	Motorola Solutions Inc	Radios
37048	\$95.25	Napa Auto Parts Inc	Apparatus/Vehicles; Capital - Vehicles
37049	\$250.00	O'Gorman, Greg	CSA-17 Contract
37050	\$350.00	Roadone	Training Equipment/Supplies
37051	\$50.00	RSF Security Inc	Utilities: RSF5
37052	\$7,343.38	SC Commercial LLC	Fuel: Gasoline & Diesel
37053	\$762.09	ThyssenKrupp Elevator Inc	Elevator
37054	\$260.00	Total Administrative Services Corp	HRA Contributions
37055	\$7,383.59	Verizon Wireless	CSA-17 Contract; Cellular
37056	\$3,500.00	ZOLL Medical Corporation	CSA-17 Contract
EFT000000000856	\$1,383.38	Caccavo, Alicea I.	Admin Training
EFT000000000857	\$265.06	Montagne, Sarah	Admin Training
EFT000000000858	\$250.00	Krueger, Trevor	CSA-17 Contract
EFT000000000859	\$845.00	Benz, Curtis	Higher Education

Rancho Santa Fe Fire Protection District

List of Demands - September 2023

Check No.	Amount	Vendor
EFT0000000000860	\$141.04	Donner, Marlene
EFT0000000000861	\$30.00	Shimer, Haydne
	\$291,479.15	

Purpose
 Fire Prevention - Material/Supplies
 Meetings & Special Events

Check No.	Amount	Vendor
ACH Transfer	\$199,145.75	CalPERS
ACH Transfer	\$92,390.87	CalPERS
Subtotal	\$291,536.62	

Purpose
 August Retirement
 October Health

9/15/2023	\$295,260.23	RSF Fire Payroll
9/30/2023	\$510,457.22	RSF Fire Payroll
Subtotal	\$805,717.45	

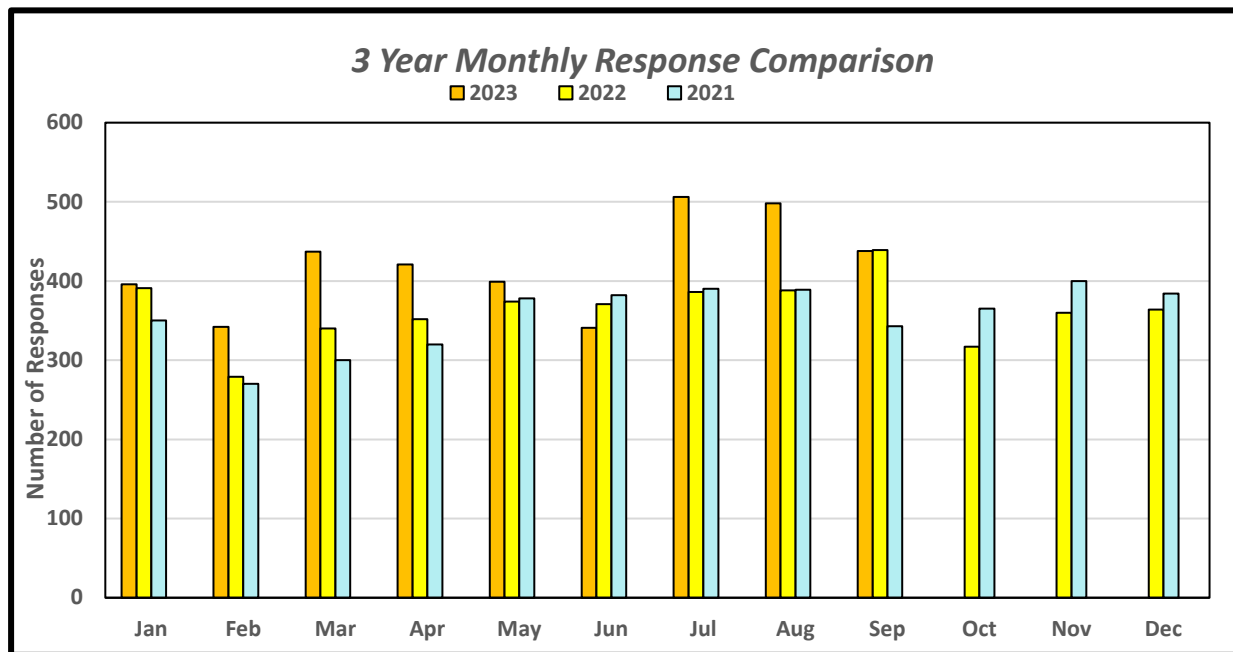
Total	\$1,388,733.22
--------------	-----------------------

RSF Grant Re-Cap

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE	7/6/2022	UASI FY20	Training; L-954 Course	\$ 15,196.00		Approved 04/08/2022. Check Received 9/2023.
ACTIVE		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 15,196.00		Approved 04/08/2022. Pending Disbursement
ACTIVE		UASI FY22	Fresno Symposium	\$ 15,000.00		Award letter received.
ACTIVE	9/29/2022	UASI FY23	Training	\$ 89,098.86		Pending approval.
ACTIVE	8/1/2022	Coastal Conservancy	Escondido Creek/San Marcos Defensible Space/Roadway Clearance	\$ 325,864.00	\$325,864.00	Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp.
ACTIVE	5/12/2020	FEMA	Vegetation Management	\$ 18,000.00	\$ 170,000.00	Check received. Utilizing funds for Via Ambiente Roadway Clearance; Work completed and payment in process.
AWARDED	10/15/2021	CSDA (CA Special Districts)	COVID-19; Staffing and Supplies	\$ 6,163,371.00	\$ 1,154,981.00	Check received. Audit complete.
ACTIVE	5/15/2023	SD Regional Fire Foundation (County Supervisor Terra Lawson-Remer)	70 Wildland Brush Jackets	\$ 7,380.00		Approved. Jackets received from Fire ETC.
		RSF Fire Protection District General Fund	70 Wildland Brush Jackets	\$ 9,286.97		
CLOSED	5/15/2023	SD Regional Fire Foundation	E-Hydraulic Extrication Tools	\$ 5,000.00		Approved. Tools received from LN Curtis.
		County Supervisor Terra Lawson-Remer	E-Hydraulic Extrication Tools	\$ 20,000.00		
		RSF Fire Protection District General Fund	E-Hydraulic Extrication Tools	\$ 20,000.00		
CLOSED	1/30/2021	OTS	Struts, Airbags, Circ. Saw (Extrication)	\$ 15,181.23	\$ 15,181.23	Check received; Final Quarterly report provided to OTS. Process is officially closed.
CLOSED	6/1/2022	SD Regional Fire Foundation	Mental Health Program Support	\$ 3,000.00	\$ 3,000.00	Check received. Presentation given at prior Board Meeting. Process is officially closed.
CLOSED	3/11/2021	DEPT OF THE TREASURY (ARPA)	COVID-19 Recovery Funds	\$ 329,000.00	\$ 329,000.00	5/12: All documentation submitted to County & approved; Check received. Process is officially closed.
CLOSED	4/21/2023	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Scott Schieber accepted. Process is officially closed.
RSF Fire District Foundation						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator).
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	50/50 split with the District for pendants, cell guards for Staff and harmonizers for each facility.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	10 UVC LED Disinfecting Air Purifiers.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 45,000.00		Completed
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00		Approved.
	4/1/2023	RSF Foundation (Sharon McDonald)	UTV/Radios	\$ 196,337.00		Approved.
	6/16/2023	RSF Foundation	RSF3 Barbecue	\$ 1,000.00		Approved. Item delivered.
	9/1/2023	RSF Foundation (Sharon McDonald)	Drone Program	\$ 50,000.00		Approved. Item delivered.
						Change since previous re-cap

Rancho Santa Fe Fire Protection District Operations Report

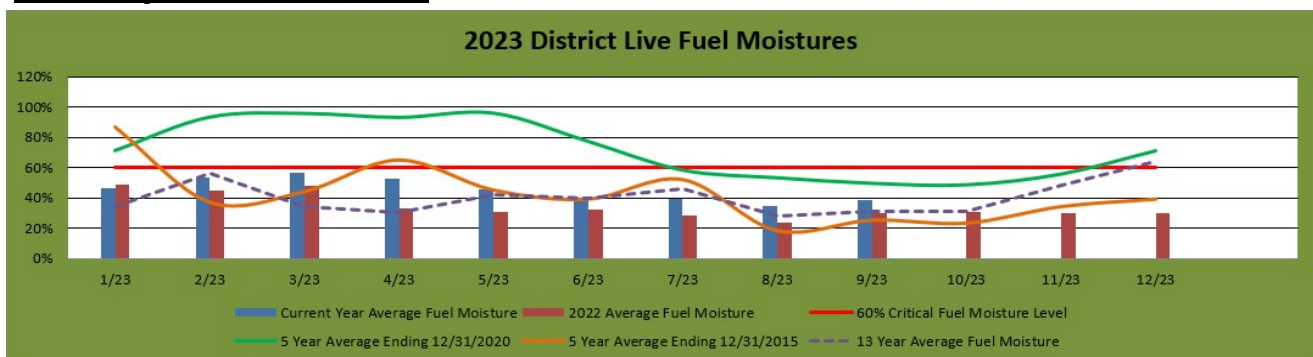
October 2023



3 Year Call Volume Tracker:

2023		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	396	342	437	421	399	341	506	498	438				3,778
	YTD	396	738	1175	1596	1995	2336	2842	3340	3778				
2022		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	391	279	340	352	374	371	386	388	439	317	360	364	4,361
	YTD	391	670	1010	1362	1736	2107	2493	2881	3320	3637	3997	4361	
2021		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	350	270	300	320	378	382	390	389	343	365	400	384	4,271
	YTD	350	620	920	1240	1618	2000	2390	2779	3122	3487	3887	4271	

Monthly Fuel Moisture:

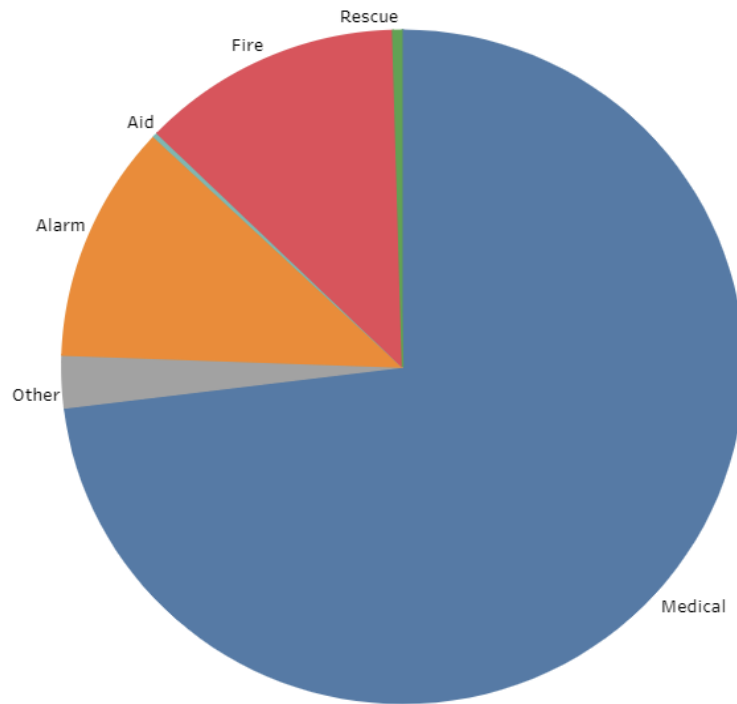


Rancho Santa Fe Fire Protection District Operations Report

October 2023

Monthly Incidents

Assigned Incidents for RANCHO SANTA FE FPD
September 2023



Agency
RANCHO SANTA FE FPD

Month and Year
September 2023

Medical	320 incidents / 73.06%
Fire	54 incidents / 12.33%
Alarm	50 incidents / 11.42%
Aid	1 incidents / 0.23%
Rescue	2 incidents / 0.46%
Other	11 incidents / 2.51%
Grand Total	438 incidents / 100.00%

Problem Category

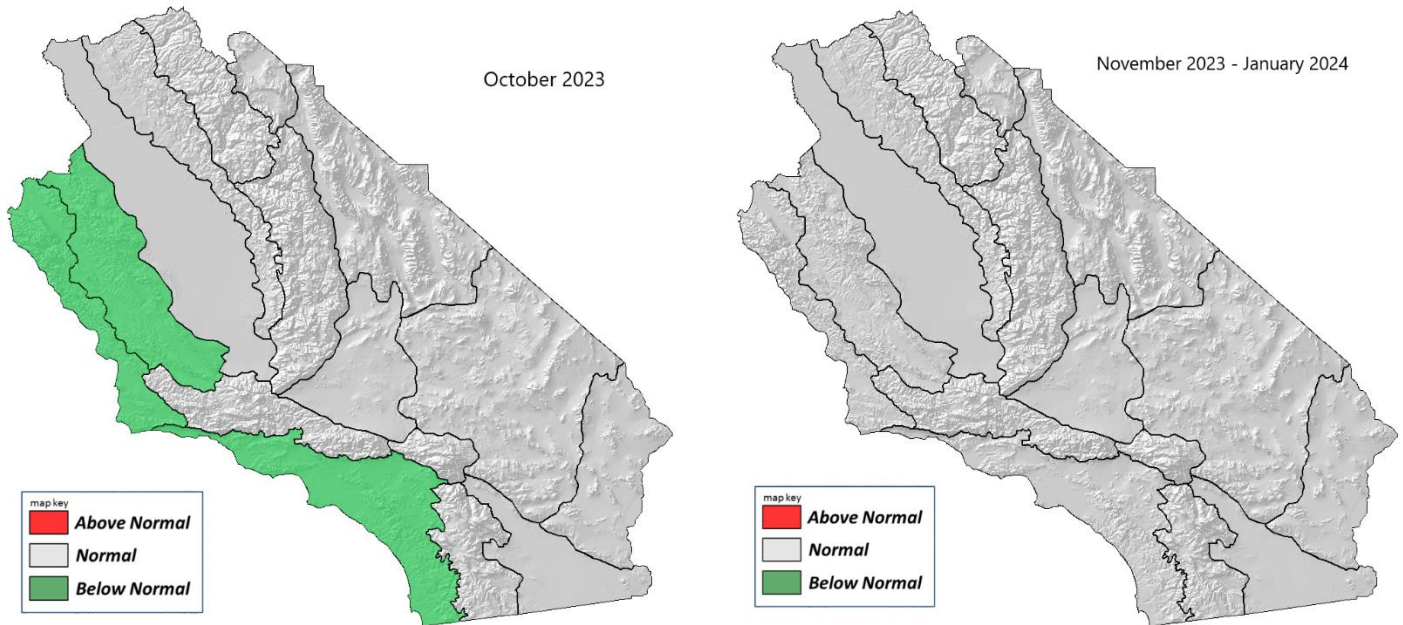
- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue

Assigned incidents for all RANCHO SANTA FE FPD units.

Data Last Updated: 10/11/2023 8:43:48 AM UTC

Significant Incidents:

Date:	Incident:	Units Assigned:
9/3/2023	Veg Fire - Boys & Girls Club 4S Ranch	B261, BR265, E262, B261, OES 6309, E46
10/7/2023	Pancake Breakfast Community Event	



***Monthly Images will only be shown when there are changes**

October 2023 – January 2024 South Ops Highlights

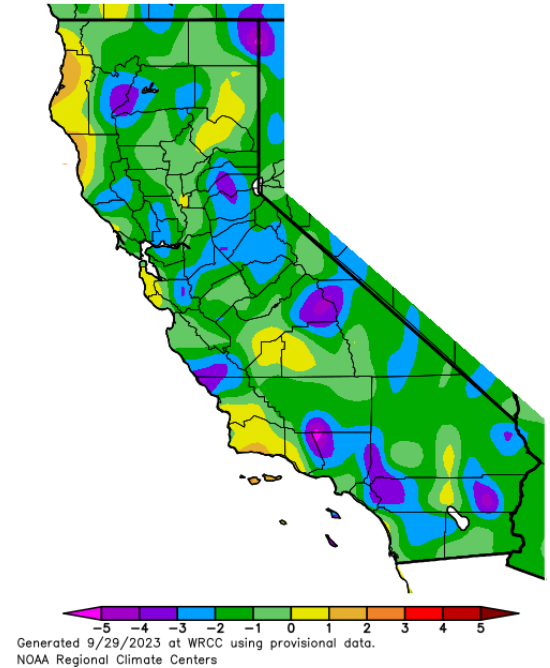
- The odds tilt in favor for a weaker offshore wind season.
- The odds tilt in favor for below normal large fire activity across the Central Coast, Central Coast Interior and South Coast.
- The odds tilt in favor of near-normal large fire activity across all 16 Predictive Service Areas (PSAs) November through January. The climatological normal for large fires in each of these 16 PSAs is zero during this time.

Weather Discussion

A significantly cooler September was observed across most of Southern California (**Fig. 1**) as a strong and pronounced marine layer persisted over the area this month. This trend was largely driven by persistent upper level troughing off the California coast. Precipitation anomalies (**Fig. 2**) were dependent on location in the region. Locations south of the Los Angeles and San Bernardino Mountains generally had a wetter than normal September, with the exception of San Diego County and coastal Orange County. North of the San Bernardino Mountains, September was a very dry month with widespread areas receiving less than 5% of the monthly average precipitation. The driest areas were most notable along the Central Coast Interior, Central Valley and High Desert. The wettest areas were Riverside and Imperial Counties as well as in the Sierra Mountains. The monsoon has been inactive in September. September 1st was the only day where monsoonal moisture entered the region and brought widespread showers to the area. Otherwise, onshore flow persisted this month which allowed for ample marine influence, especially west of the coastal slopes.

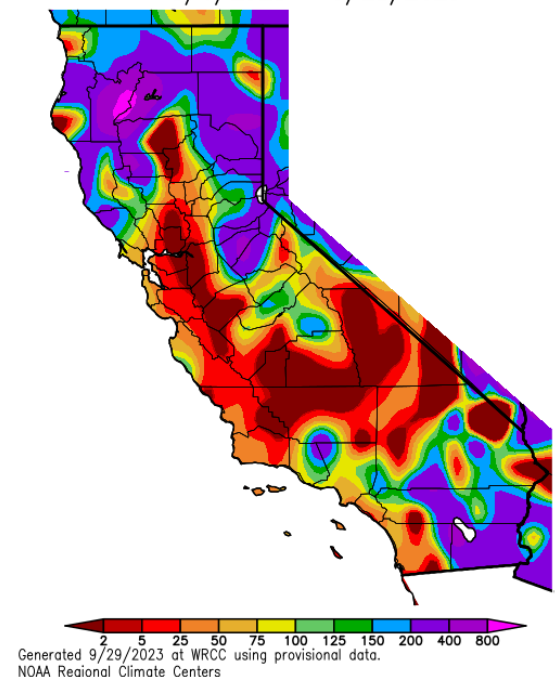
Strong El Nino conditions persist in the eastern and central equatorial Pacific. Sea surface temperature (SST) anomalies have remained above +1.0°C for the past month and above +0.5°C since late June in Nino 3.4 Region (central Pacific). The core of the warmest water continues to remain in the eastern equatorial Pacific, making this a traditional El Nino rather than a central Pacific El Nino Modoki.

Ave. Temperature dep from Ave (deg F)
9/1/2023 – 9/28/2023



**Fig 1: September 1st - September 28th
Temperature Departure from Average**

Percent of Average Precipitation (%)
9/1/2023 – 9/28/2023



**Fig 2: September 1st - September
28th Precipitation (% of Ave.)**

Fuels Discussion

Fuels continue to remain moist from the combination of this being a very wet year and a pronounced marine layer keeping relative humidity high, furthermore there are no areas in drought status across Southern California (**Fig. 3**). Energy Release Component (ERC) continues to remain below average (**Fig. 4**) and 1000 Hour Dead Fuel Moisture continues to remain above average (**Fig. 5**) in all Predictive Service Areas (PSAs), except for the Lower Deserts and Eastern Deserts. The Lower Deserts and Eastern Deserts have 1000 Hour Dead Fuel Moisture near-normal. However, there is a very light fuel load with respect to 1000 Hour Fuel in those 2 PSAs as finer fuel is much more dominant in that location which helps skew the data due to the smaller sample size.

Live fuel continues to remain well above average (**Fig. 6**) across Southern California.

The odds tilt in favor towards dead and live fuel moisture remaining above normal and ERCs below normal overall. Intermittent periods of drier conditions are likely, especially during the fall months due to offshore wind events.



Map released: Thurs. September 28, 2023

Data valid: September 26, 2023 at 8 a.m. EDT

Intensity

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

AuthorsUnited States and Puerto Rico Author(s):
Richard Heim, NOAA/NCEIPacific Islands and Virgin Islands Author(s):
Richard Tinker, NOAA/NWS/NCEP/CPC

Fig. 3: Drought Monitor September 28th, 2023

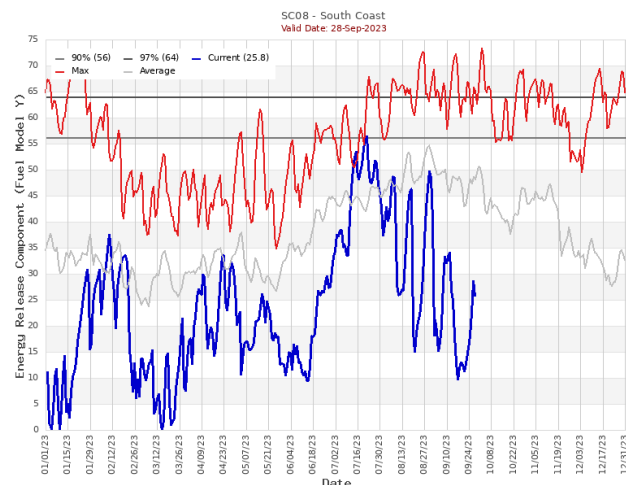


Fig. 4: ERC Timeseries for the South Coast from September 28th

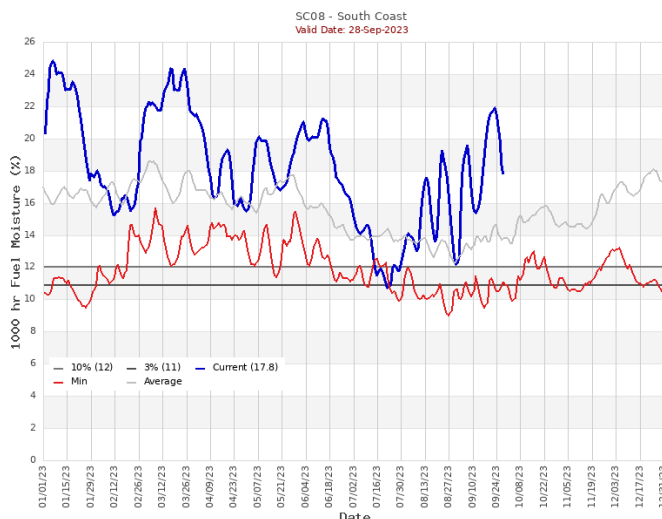


Fig. 5: 1000-Hour Dead Fuel Moisture for the South Coast from September 28th

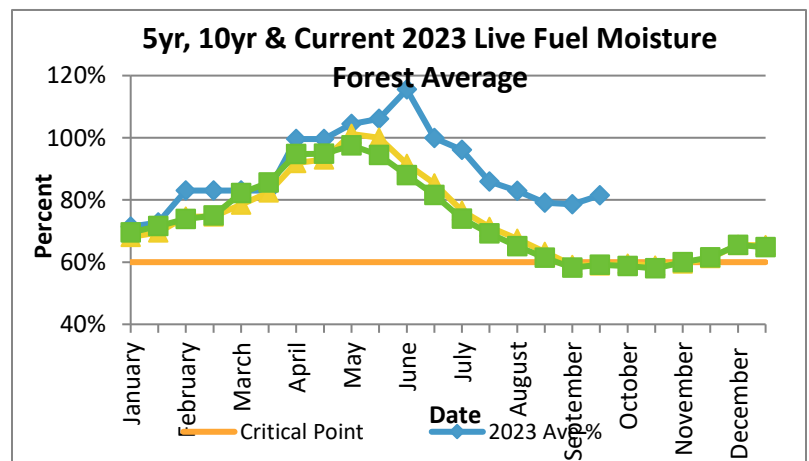


Fig. 6: LPF Live Fuel Moisture September 18th

SOUTH OPS OUTLOOK

Strong El Nino conditions continue in the equatorial Pacific as Sea Surface Temperature (SST) Anomalies continue to remain significantly above normal (**Fig. 7**).

The odds show a strong tilt in favor of El Nino conditions continuing through the October – January period. Ensemble guidance suggests that SST anomalies in Nino 3.4 Region are likely to peak during the November – January timeframe. Overall, the odds show a moderate to strong tilt in favor of a cooler and wetter period. A unique weather pattern on the subseason-to-season (S2S) scale is highly likely to remain in place. This pattern features the combination of a strong traditional East Pacific El Nino combined with the Pacific Decadal Oscillation (PDO) remaining strongly in the negative phase. What this means for the weather over the East Pacific and California is a stronger Jetstream that remains farther to the south. This pattern allows for cooler temperatures and above normal precipitation. There is still at least a moderate degree of uncertainty however due to the lack of analog years since strong El Nino events almost always correspond to a strongly positive phase of the PDO. This Jetstream pattern is also less favorable for offshore wind events. CFS shows the greatest chance for offshore wind events is likely in November (**Fig. 8**) and given the overall weather pattern, it is likely that a large wetting rain can occur prior to then.

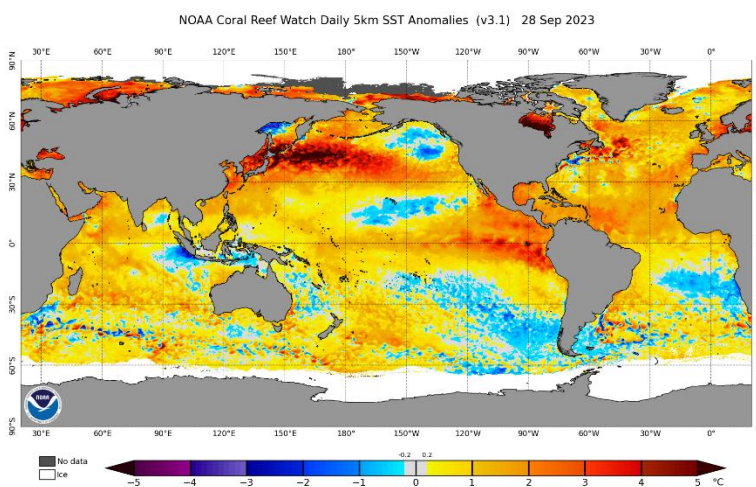


Fig. 7: Sea Surface Temperature Anomaly, September 28th 2023

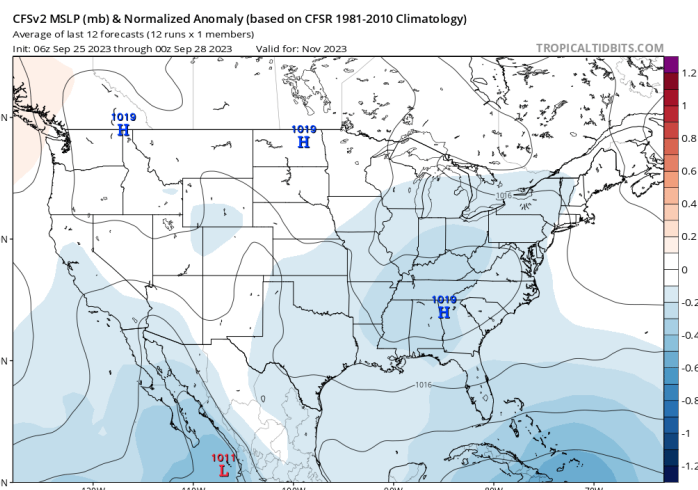
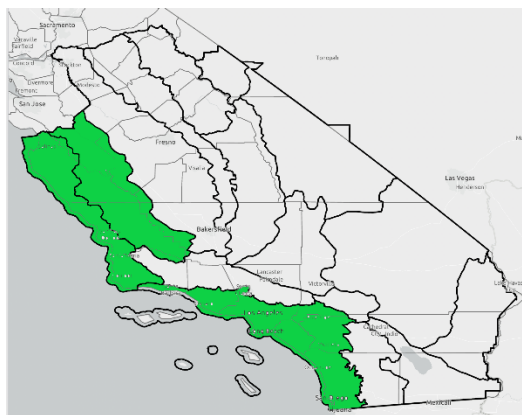


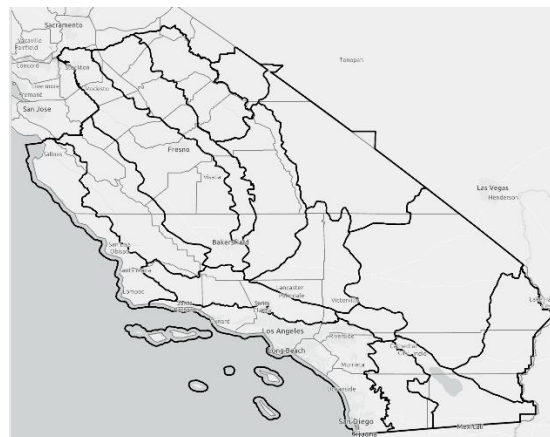
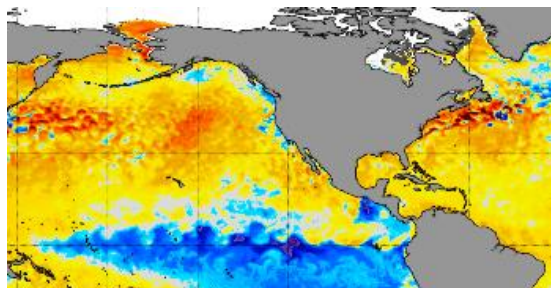
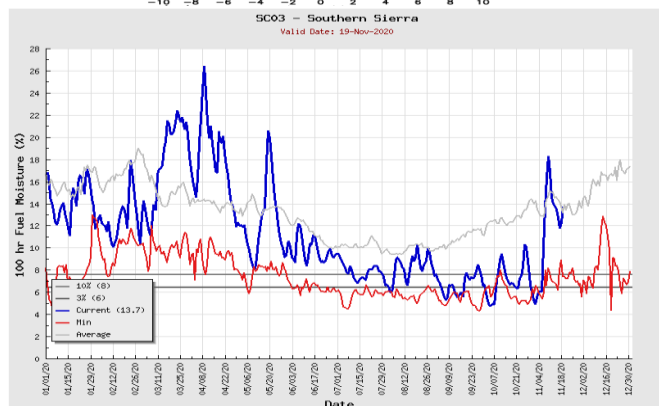
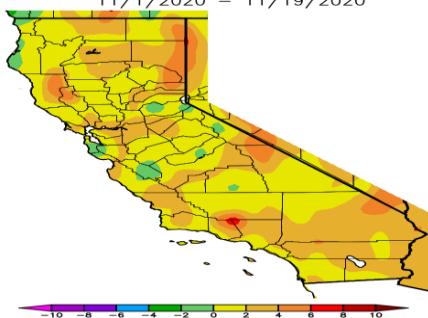
Fig. 8: CFSv2 Forecast Pressure Anomaly for November 2023

Maps with Counties and Select Intel Links used in the forecast



October 2023

Av. Max. Temperature dep from Ave (deg F)
11/1/2020 – 11/19/2020



November 2023 – January 2024

Climate

- <https://calclim.dri.edu/pages/anommaps.html>
- <https://www.tropicaltidbits.com/>

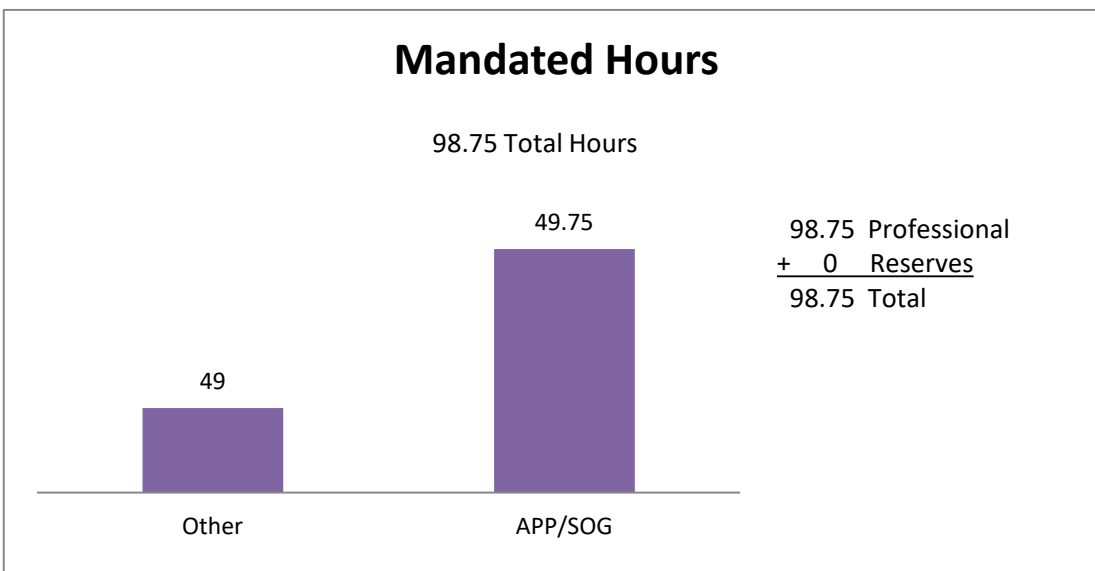
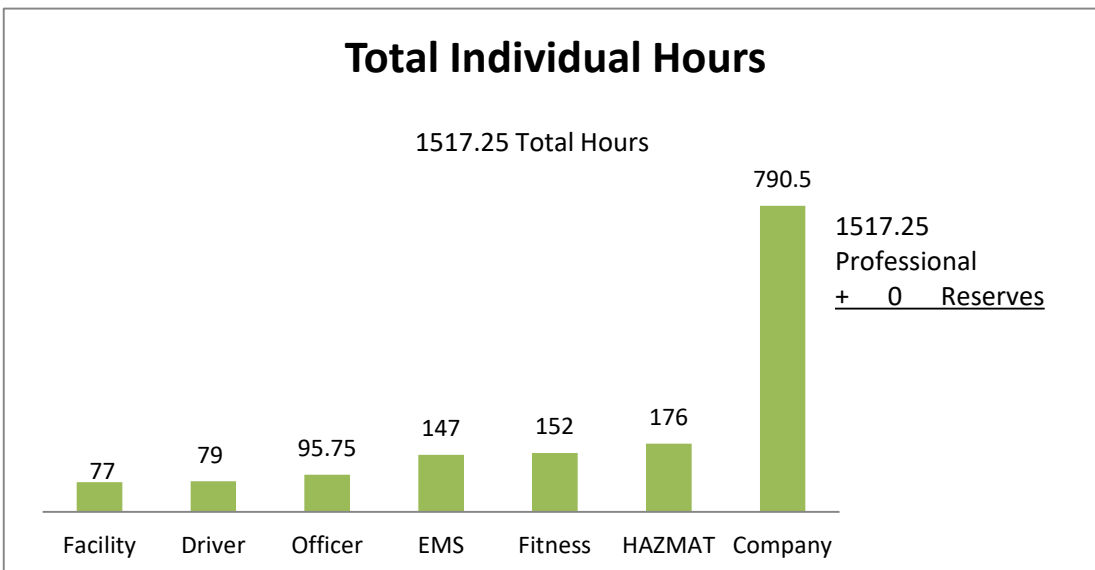
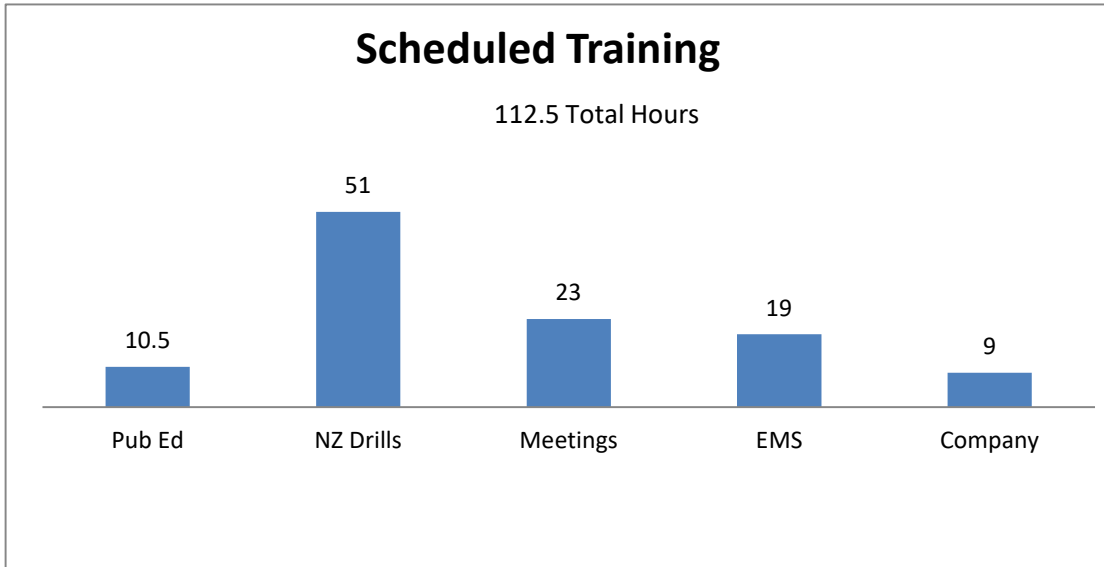
100 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php

Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

Training Division September 2023



See next page for descriptions.

Training Division - Descriptions

Scheduled Training

Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.

Total Individual Hours - 6 Subjects

Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS

Mandated Hours

Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.

PLAN REVIEWS					
Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	9	8	2378	22328	18773
Residential Additions/Remodels	5	6	4213	12545	6211
New Commercial	0	0	0	0	0
Commercial T.I.	1	0	0	0	0
Tents/Special Events	7	0	0	0	0
Rack Storage	0	0	0	0	0
Preliminary	9	3	0	12079	0
Fire Suppression Systems	21	0	0	0	0
Alarms	4	0	0	0	0
Landscaping	11	4	0	0	0
Grading/Mylars/Improvement Plans	2	0	0	0	0
Underground	0	0	0	0	0
Hood System	0	0	0	0	0
Tanks	0	0	0	0	0
Cell Sites	2	0	0	0	0
DSS/CCL	1	0	0	0	0
DPLU	0	0	0	0	0
Solar Panels	1	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	1	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	0	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	74	21	6591	46952	24,984

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	12
Fire Supression Systems	27
Building Construction	23
Landscaping	4
Tent/Special Event	6
Gates/Knox	1
Site Visit	2
Technical Report/FPP	-
Underground	9
Annual Inspection	9
DSS Licensing	-
Other	4
TOTAL	97

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	-
GIS	-
Forms (Updates/New)	1
Project Research	2
Computer Programming/I.T.	2
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	3
Other	-
TOTAL	8

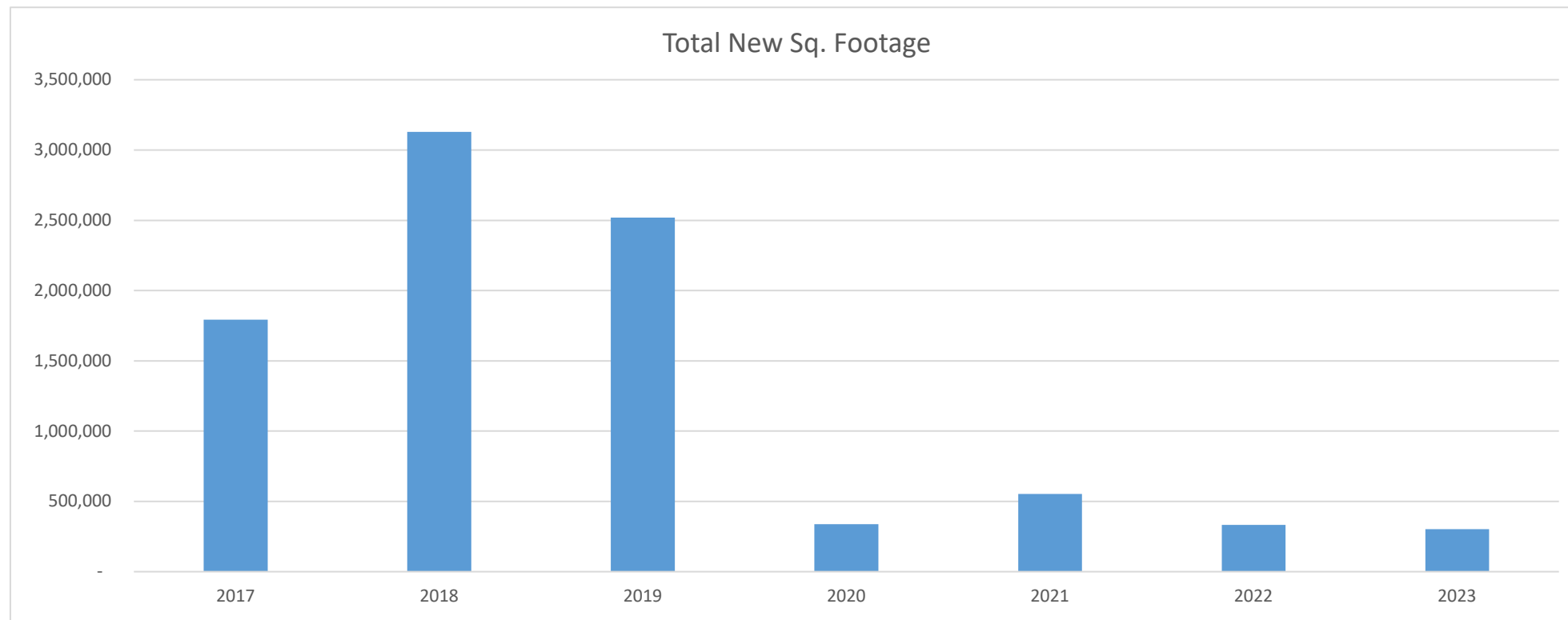
MEETINGS	
Meeting Type	# of Meetings
H.O.A	3
Staff	10
Board	1
On-Site Project Meetings	8
In-Office Project Meetings	11
Shift	-
Captain's	-
Weed Abatement	4
County	1
Code Development	-
Support/I.T. Development	3
San Diego County FPO's	3
Community Stakeholder Meetings	3
North Zone	-
Other	1
TOTAL	48

TRAINING/EDUCATION	
No. of Training Classes	Staff Hours
0	0
0	4
0	0
0	4
0	0
TOTAL	8

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	686
Weed Abatement Reinspection	194
1st Notice	502
Final Notice	111
Posting	4
Notices Printed	536
Abated	91
Forced Abatement	2
TOTAL	2,126

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	1,064
Correspondence	7,807
Walk in/Counter	179
Knox Application Request	4
Burn Permits	1
Plans Accepted/Routed	93
Special Projects	3
Scanning Documents/Electronic Files	58
Meetings: Admin/Prevention/Admin Shift	7
Post Office Runs	-
Deposit Runs/Preparations	1
TOTAL	9,217

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	554,173
2022	333,814
2023	303,349

Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357	106,768	99,103	129,407
2022	42,895	14,666	32,871	8,805	39,325	42,871	18,679	21,916	23,981	18,782	46,658	22,365
2023	18,185	62,584	62,584	26,121	29,280	19,320	35,530	43,154	6,591			

Comparison Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253	204,313	171,023	137,116
2022	128,254	204,226	162,816	250,473	176,018	115,972	27,777	130,623	261,094	319,242	219,859	243,944
2023	212,285	345,997	283,413	401,980	136,835	240,963	144,320	111,107	46,952			

STAFF REPORT

NO. 23-25

TO: BOARD OF DIRECTORS
DAVE MCQUEAD, FIRE CHIEF
FROM: MARLENE DONNER, FIRE MARSHAL
SUBJECT: SENATE BILL 1205
DATE: OCTOBER 12, 2023



RECOMMENDATION:

Staff recommends the Board of Directors review, approve and adopt Resolution 2023-13, for the mandated reporting required by Senate Bill 1205.

BACKGROUND:

Existing law requires the Fire Chief of any district providing fire protection services and their authorized representatives to inspect every building used as a public or private school within their jurisdiction, for the purpose of enforcing specified building standards, not less than once each year, as provided.

Existing law also requires every district providing fire protection services that is required to enforce specified building standards to annually inspect certain structures, including hotels, motels, lodging houses, and apartment houses, for compliance with building standards, as provided.

This bill SB1205 requires every district to perform the inspections described above and to report compliance annually with the above described inspection requirements as provided. The bill requires the governing authority to acknowledge receipt of the report in a resolution or a similar formal document.

RESOLUTION NO. 2023-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF REGARDING REQUIRED INSPECTIONS OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the Rancho Santa Fe Fire Protection District, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments, including the Rancho Santa Fe Fire Protection District, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the Board of Directors of the Rancho Santa Fe Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the District's compliance with California Health and Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED that the Board of the Rancho Santa Fe Fire Protection District expressly acknowledges the measure of compliance of the District with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the District Boundaries, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the District, there are eighteen (18) Group E occupancies, buildings, structures and/or facilities.

During calendar year 2023, the District completed the annual inspection of eighteen (18) Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, condominiums, apartments (three units or more), etc. as well as other residential occupancies (including residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial

care, mobility impairments, cognitive disabilities, etc. The residents may also be ambulatory, non-ambulatory or bedridden. Within the District there are thirteen (13) Group R (and their associated sub-categories) occupancies of this nature.

During calendar year 2023, the District completed the annual inspection of thirteen (13) Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

C. INSTITUTIONAL GROUP I OCCUPANCIES: includes, among others, the use of a building or structure, or a portion thereof, in which care or supervision is provided to persons who are or are not capable of self-preservation without physical assistance or in which persons are detained for penal or correctional purposes or in which the liberty of the occupants is restricted.

During calendar year 2023, the District completed the annual inspection of one (1) Group I occupancy, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

Additional items of note regarding this compliance rate can be found in the accompanying staff report for this resolution.

PASSED AND ADOPTED at the regularly scheduled meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on October 18, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

JAMES H. ASHCRAFT
Board President

ATTEST:

Alicea Caccavo
Board Clerk