



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

September 20, 2023
1:00 pm PT
Regular Meeting

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read aloud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing the Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during the Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature, or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance and Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours.

Packet documents are also posted online at www.rsfire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

September 20, 2023

Call to Order

Pledge of Allegiance

Roll Call

1. Presentations

- a. Engineer Troy Duncan to present on proposed RSF-Fire Drone Program.

2. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of August 16, 2023
- Board of Directors minutes of Special Meeting September 12, 2023

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports for August 2023
 - (1) List of Demands Check 36841 thru 36957, Electronic File Transfers (EFT), and Wire Transfer(s)

totaling:	\$ 618,444.62
Wire Transfer(s) totaling:	\$ 317,203.05
Payroll(s) totaling:	\$ <u>975,198.56</u>
TOTAL DISTRIBUTION	\$ 1,910,846.23
 - (2) Grant Recap
 - (3) Activity Reports – August 2023
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention

ACTION REQUESTED: **Receive and File**

4. Public Comment



Rancho Santa Fe Fire Protection District Board of Directors

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September 20, 2023

5. New Business

- a. Approve the RSF Drone Program/ Acceptance of Grant Funding - Rancho Santa Fe Fire District Foundation (RSFFDF)

To discuss and/or approve the proposed Drone Program and accept grant funding from the RSFFDF, on behalf of Mrs. MacDonald, for the purchase of all equipment to implement the RSF-Fire Drone Program.

[Staff Report 23-24](#)

ACTION REQUESTED: **Approve Program and Accept Funds**

6. Resolutions/Ordinance

- a. Resolution No. 2023-12

To discuss and/or adopt the Resolution – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY23

[Exhibit A](#)

ACTION REQUESTED: **Adopt**

7. Old Business

- a. Preliminary Budget FY23/24

To discuss and/or adopt the proposed Final Budget. [Proposed Final Budget](#)

ACTION REQUESTED: **Approve and Adopt (roll call)**

8. Oral Report

- a. Fire Chief
- b. Operations
- c. Training
- d. Fire Prevention
- e. Human Resources, Finance & Board Clerk
- f. Board of Directors
 - I. North County Dispatch JPA – Update
 - II. County Service Area – 17 – Update
 - III. Rancho Santa Fe Fire District Foundation - Update
 - IV. Director Comments

9. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Under Negotiation: Memorandum of Understanding



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

September 20, 2023

10. Adjournment

The next regular Board of Directors meeting to be held on October 18, 2023, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on September 15, 2023, a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on September 15, 2023:



Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes August 16, 2023



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:05 pm.

Pledge of Allegiance

Director Stine led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Director Hillgren participated via teleconference:

306 Kootenai Court, Sun Valley, ID 83353

Staff Present: Deputy Chief Brian Slattery; Manager, Finance & Administration/Board Clerk
Alicea Caccavo; Fire Marshal Marlene Donner; and Battalion Chief Paul Roman

RSF Fire District Foundation: Retired Fire Chief Frank Twohy

1. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

2. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept the consent calendar as presented.

a. Board of Directors Minutes

- Board of Directors minutes of July 19, 2023

b. Receive and File

- Monthly/Quarterly Reports for July 2023

(1) List of Demands Check 36727 thru 36840, Electronic File Transfers (EFT), and Wire Transfer(s)
totaling: \$ 735,196.57

Wire Transfer(s) totaling: \$ 882,995.84

Payroll(s) totaling: \$ 754,248.49

TOTAL DISTRIBUTION \$ 2,372,440.90

(2) Grant Recap

(3) Activity Reports – July 2023

(a) Operations

(b) Training

(c) Fire Prevention

3. Public Comment

None

4. New Business

a. Credit Card Merchant Services

To discuss and/or approve the Service Agreement with Paya Credit Card Merchant Services. Staff Report 23-22, Service Agreement

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
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Manager Caccavo reported that Staff is moving to a new vendor for credit card payments to accommodate the new government accounting software, Caselle. Paya integrates with Caselle seamlessly.

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR MALIN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Paya Service Agreement and authorize Manager Caccavo to execute the agreement.

b. Del Dios Traffic Solutions

To discuss the traffic calming options on Lake Drive along Lake Hodges that has become an alternate route for some drivers from Del Dios Highway per the Del Dios Town Council request. Staff Report 23-23 Directors discussed the staff report and questions were answered by the Staff. It was advised that the (3) community members of Del Dios that were spearheading this were met with in person by Chief McQuead and Chief Slattery to discuss options that would help their concerns. Additionally, they were put into contact with The Traffic Engineering Manager with San Diego County. Stop signs are not allowed by the county and speed bumps or form of those were not approved by the Fire District. The Fire District does support the use of other traffic calming measures as discussed and to coordinate with the County of San Diego. See Staff Report for additional details.

5. Resolutions/Ordinance

a. Resolution No. 2023-10

To discuss and/or adopt a Resolution *entitled* A Resolution of the Rancho Santa Fe Fire Protection District Board of Directors Authorizing Signers on District Bank and Investment Accounts.

Manager Caccavo reported that the Resolution needed to be updated to accommodate the CA Class investment vehicle.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR MALIN, to ADOPT the Resolution *entitled* A Resolution of the Rancho Santa Fe Fire Protection District Board of Directors Authorizing Signers on District Bank and Investment Accounts.

b. Resolution No. 2023-11

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Provide State Disability Insurance ("SDI") for Eligible Employees.

Manager Caccavo reported that the previous resolution included the non-safety Management personnel in with the Employee Association. Since they are not part of that Memorandum of Understanding, the Management personnel will have the option to be included in the State Disability Insurance.

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR MALIN, to ADOPT the Resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Provide State Disability Insurance ("SDI") for Eligible Employees.

6. Old Business

a. Preliminary Budget FY23/24

To discuss and/or adopt the Preliminary Budget for the next fiscal year and hold the second and final public hearing. Preliminary Budget

Manager Caccavo reported that further review of the assessed valuations resulted in a projection of 5.9% growth. The revenue was raised to a conservative 5.5% and further adjustments were noted on page 23 of the document.

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes August 16, 2023



MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, to approve the revisions to the preliminary budget for FY 23/24 and to propose the final budget to be brought before the board at the next regularly scheduled meeting, September 20, 2023, on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

7. Oral Report

- a. Fire Chief – Deputy Chief Slattery reported on the Fire Chief's behalf that Mrs. McDonald has generously offered to donate \$50,000 to the drone program, resulting in \$600,000 in donations to date. Station 2 will be hosting her and her family for a chili dinner and to tour the training tower. Staff received the new Utility Task Vehicle (UTV) and the trailer for Station 6; it will now be outfitted, and training will be set up for it. Office of Emergency Services (OES) will be loaning the District a Type 6 vehicle in about 2-3 weeks until delivery on the one the District ordered has been taken. The Station 2 crews were visited by the family of a STEMI (Major heart attack) patient save.
- b. Operations – Deputy Chief Slattery reported that the District will be working on updating all policies utilizing the new subscription to Lexipol and the plan is to be completed within one year. Currently suppression is fully staffed, however there is one Firefighter/Paramedic under investigation and one Captain on Labor Code 4850 leave. He reported on recent incidents in the District. Call volume increased to over 500 for the first time, due to running calls in Encinitas from Medic 266. The past month the District has had 3 deployments to Riverside for fires and one in the Pacific Northwest for the fire in Oregon. Weather forecast indicates the potential for lightning strikes in the coming week. Fuel moisture was at average 85% for new growth in month of July based on Cal Fire data & locations.
- c. Training – Deputy Chief Slattery reported on behalf of Training Officer Luke Bennett as he was deployed. First on Scene training with EMS Coordinator Sal Ruiz coming up on 8/19. Today, 8/16, is the anniversary date for 4 probationary firefighters. Staff received BKR radios and trained on them. Tablet command training was completed. Peer support training will be completed. Qualcomm is developing an application via cell phone to find repeaters for radio transmissions. EDCO drill for Compressed Natural Gas (CNG) truck fires with After Action Report. Blue Card Incident Command Training. First quarter testing successfully completed for Soto and Shimer.
- d. Fire Prevention – Fire Marshal Donner reported that they will be holding a San Diego Wildfire presentation on 9/7 and meeting with the RSF Association on 9/15 regarding creative landscaping. Fire Marshal Donner reported that there was an administrative warrant issued to a resident of Los Colinas for \$21,000 that will be reimbursed to the District.
- e. Human Resources, Finance & Board Clerk – Manger Caccavo reported that Staff will be in Utah the week of September 12th for pre-live training on Caselle Government Accounting Software. The District will be going live for the financials at the beginning of October. The annual audit is scheduled for the end of September. The staff is still working on the transition of the medical reimbursements for Directors with TASC and will advise as soon as it is complete.
- f. Board of Directors
 - I. North County Dispatch JPA – Negotiations were finalized last quarter. Escondido Dispatch is still working on integrating with NCDJPA for Fire response. They are awaiting City Council approval and anticipate potential merging of Escondido by the end of 2023. They are working on staffing and implementation ahead of this time period.

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

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- II. County Service Area – 17 – *Last CSA-17 Advisory Committee meeting was on Aug. 1st at Solana Beach City Hall. There was not a quorum present, so it was informational only. The financial report was presented by an outside consultant. Financially sound and have access via an online portal to financial statements. The trending financials are lower than last year mostly due to the new CSA-17 contract. All financials are still in the positive and should trend upwards. No report on LAFCO. Six-month analysis on ambulance Medic 266 under way to determine the best placement. Next meeting 11/7/2023 at the RSF Administrative Board Room (change of location this quarter only, due to polling date).*
- III. Rancho Santa Fe Fire District Foundation – *Retired Fire Chief Twohy reported that the foundation is so grateful for all the donations received from Mrs. MacDonald. The Harmony Grove Village will host the next Fire Safe Council Fair. The foundation is working on their funds and the upcoming taxes.*
- IV. Director Comments:
 - (1) Malin – *None*
 - (2) Stine - *Discussed the Maui Fire and the challenges that crews faced.*
 - (3) Ashcraft – *None*
 - (4) Tanner – *Grateful for our fire crews and their preparation.*
 - (5) Hillgren - *None*

3:09pm Adjourned for a 10-minute break

3:19pm Reconvened

3:19pm Adjourned into Closed Session

8. **Closed Session**

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Under Negotiation: Memorandum of Understanding

4:19 Reconvened to Open Session

Upon reconvening to open session, President Ashcraft announced that the Board had given direction; no action taken.

9. **Adjournment**

Meeting adjourned at 4:19pm

Alicea Caccavo
Board Clerk

James H. Ashcraft
Board President

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes September 12, 2023



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00pm.

Pledge of Allegiance

Director Hillgren led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner
Staff Present: Fire Chief Dave McQuead; Deputy Chief Brian Slattery
Staff via Teams: Manager, Finance & Administration/Board Clerk Alicea Caccavo

1. Public Comment

None

Meeting adjourned at 1:03pm to Closed Session

2. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Under Negotiation: Memorandum of Understanding

All board members listed and Chief McQuead, Deputy Chief Slattery and Manager Caccavo attended and participated in this discussion.

Reconvened to Open Session at 2:22pm

Upon reconvening to open session, President Ashcraft announced that the Board had given direction to the Board negotiators; no action taken.

3. Adjournment

Meeting adjourned at 2:23pm

Alicea Caccavo
Board Clerk

James H. Ashcraft
Board President

Check No.	Amount	Vendor	Purpose
36841	\$697.46	Aair Purification Systems	Building: RSF2
36842	\$925.00	Accme Janitorial Service Inc	Building: Admin
36843	\$383.47	AT&T Calnet 2/3	Utilities: Admin, RSF1, RSF3
36844	\$819.30	B & B Appliance Service Dept	Building: RSF1
36845	\$1,711.00	C.A.P.F.	Disability Ins Short & Long
36846	\$1,223.00	Charter Communications Holdings, LLC	Utilities: Admin
36847	\$3,200.00	Cielo Village Partners LP	Building: Admin
36848	\$3,549.50	County of SD/RCS	800 MHz Network Fees; Dispatching
36849	\$568.27	Cox Communications	Utilities: RSF2, RSF3, RSF5
36850	\$408.00	Dependable Alarm Systems Inc	Utilities: RSF4
36851	\$117.04	Dish	Utilities: RSF6
36852	\$563.66	EDCO Waste & Recycling Inc	Utilities: RSF5, RSF6
36853	\$6,140.00	Endsight LLC	Consulting Services - IT Services
36854	\$160.00	Government Finance Officers Associat	Subscriptions & Memberships
36855	\$3,081.50	Industrial Commercial Systems, Inc.	Building: Admin, RSF1, RSF4
36856	\$250.00	Jordan, Marshall W.	CSA-17 Contract
36857	\$525.00	K & K Coatings	Building: RSF1
36858	\$66,848.00	Lexipol, LLC	Consulting Services - IT Services
36859	\$1,537.14	Olivenhain Municipal Water District	Utilities: RSF2, RSF4
36860	\$179.50	Race Telecommunications, Inc	Utilities: RSF1
36861	\$120.00	RSF Mail Delivery Solutions	Office Expenses
36862	\$50.00	RSF Security Inc	Utilities: RSF5
36863	\$150.00	S2Technology, Inc.	Consulting Services - Financial
36864	\$180.72	San Diego Union-Tribune, LLC	Subscriptions & Memberships
36865	\$6,293.09	SC Commercial LLC	Fuel: Gasoline & Diesel
36866	\$300.00	Slingerland, Christopher	Building: Admin
36867	\$369.00	Society for Human Resource Mgmnt	Subscriptions & Memberships
36868	\$497.00	Streamline	Website Redesign
36869	\$8,332.65	U S Bank Corporate Payment System	Cal-Card./IMPAC program
36870	\$3,543.59	Uniforms Plus	Uniforms
36871	\$2,866.56	Waste Management Inc	Utilities: RSF1, RSF2, RSF3, RSF4
36872	\$61,419.39	Watsonville Fleet Group	2023 Capital - Vehicles F250 Replacing BC
36873	\$1,709.92	Workplace Services Inc	Remodel
36874	\$10,500.00	ZOLL Medical Corporation	CSA-17 Contract
36875	\$562.50	Advanced Communication Systems Inc	Radios
36876	\$655.67	Direct Energy Business-Dallas	Utilities: RSF1

Check No.	Amount	Vendor	Purpose
36877	\$131.25	Endsight LLC	Consulting Services - IT Services
36878	\$800.00	Fairbanks Ranch Com. Serv. Dis	Utilities: RSF3
36879	\$226.28	MES California	SCBA
36880	\$4,201.20	Verizon Wireless	CSA-17 Contract; Cellular
36881	\$1,287.18	BW Printworks	Outside Printing & Binding
36882	\$17,363.00	Complete Office of California Inc	Remodel
36883	\$63,094.17	Premier Automotive of Carlsbad, LLC	2023 Capital - Vehicles - Replacing Fire Chief
36884	\$48,388.00	Ultimate Performance Corporation	2023 Capital - Vehicles UTV & Trailer
36888	\$3,560.60	All Star Fire Equipment, Inc.	PPE
36889	\$144.38	Armanino Solutions, LLC	Consulting Services - Financial
36890	\$79.54	AT&T	Utilities: RSF6
36891	\$2,067.29	AT&T Calnet 2/3	Utilities: Admin, All Stations
36892	\$2,100.00	CalPERS	Accounting - Audit Services
36893	\$100.00	CCAI	Subscriptions & Memberships
36894	\$42.58	Charter Communications Holdings, LLC	Utilities: RSF4
36895	\$268.01	Diamond Environmental Svcs, LP	Weed Abatement Services
36896	\$495.00	F D Safety Officers Assoc.	Suppression Training
36897	\$8,740.68	Fire ETC Inc	Foam & Extinguishers
36899	\$99.45	Griffin Hardware Co.	Building: RSF2; Station Supplies
36900	\$1,018.00	Industrial Commercial Systems, Inc.	Building: RSF5, RSF6
36902	\$2,078.50	Knox Company Inc	CSA-17 Contract
36903	\$300.23	Konica Minolta Business Inc	Copier Maintenance Contract
36904	\$11,616.64	L N Curtis & Sons Inc	Apparatus/Vehicles
36905	\$1,431.50	Liebert Cassidy Whitmore	Legal Services
36906	\$250.00	Martinez, Corbin	CSA-17 Contract
36907	\$457.72	MES California	SCBA
36908	\$7,447.91	North County EVS Inc	Apparatus: Scheduled, Repair
36910	\$400.00	R.E. Badger & Son, Inc.	Building: RSF6
36911	\$12,386.40	Rincon Del Diablo Municipal Water Di	Utilities: RSF5
36912	\$154.00	Roadone	Apparatus/Vehicles
36913	\$30.00	RSF Security Inc	Utilities: RSF5
36914	\$425.80	San Diego Union-Tribune, LLC	Advertising
36915	\$7,427.76	SC Commercial LLC	Fuel: Gasoline & Diesel
36916	\$17,522.45	SDG&E	Utilities: Admin, All Stations
36917	\$127.01	Shred it Stericycle	Office Expenses
36918	\$195.00	Skyriders Window Cleaning Inc	Building: Admin

Check No.	Amount	Vendor	Purpose
36919	\$2,316.10	ThyssenKrupp Elevator Inc	Elevator
36920	\$6,151.57	VectorSolutions	Scheduling (Crewsense)
36921	\$225.00	AAA Live Scan	CERT Grant Expense - EFF
36923	\$1,688.66	Day Wireless Systems Inc	Radios
36924	\$31.50	GoldenWest Lawnmowers, Inc.	Apparatus: Tools
36925	\$254.86	Olivenhain Municipal Water District	Utilities: RSF3
36927	\$732.20	Santa Fe Irrigation District	Utilities: RSF1
36928	\$1,386.10	About Service Inc	Apparatus: Repair
36929	\$3,560.60	All Star Fire Equipment, Inc.	PPE
36930	\$1,219.00	APCD	Permits
36931	\$442.12	AT&T	Utilities: RSF1, RSF2, RSF3, RSF5
36932	\$6,954.10	Build Masters Construction	Building: RSF1, RSF2, RSF6
36933	\$1,711.00	C.A.P.F.	Disability Ins Short & Long
36934	\$116.99	Charter Communications Holdings, LLC	Utilities: Admin
36935	\$3,200.00	Cielo Village Partners LP	Building: Admin
36936	\$433.92	Day Wireless Systems Inc	Radios
36937	\$3,772.86	Direct Energy Business-Dallas	Utilities: RSF1
36938	\$1,322.81	Endsight LLC	Consulting Services - IT Services; Computers/Printers
36939	\$340.00	Fader Electric	Building: RSF3
36940	\$2,840.54	FailSafe Testing	Ladder Testing
36941	\$5,740.65	Guardian Life Insurance Co	Medical/Dental Insurance; Med/Dental - Retiree-Former Employees
36942	\$1,561.50	Industrial Commercial Systems, Inc.	Building: RSF3, RSF5
36943	\$184.50	Lee's Lock & Safe Inc	Building: RSF6
36944	\$818.93	Lincoln National Life Ins Co	Life Insurance/EAP
36945	\$1,546.98	MES California	SCBA
36946	\$584.34	Nationwide Medical Surgical Inc	CSA-17 Contract
36947	\$1,049.93	NCDJPA	Dispatching
36948	\$5,000.00	Reserve Account	Office Expenses
36949	\$700.00	Roadone	Training Equipment/Supplies
36950	\$50.00	RSF Security Inc	Utilities: RSF5
36951	\$2,371.30	SC Commercial LLC	Fuel: Gasoline & Diesel
36952	\$610.00	SDCFCA - FPO Section	Prevention Training
36953	\$50.00	SDCTOA	Subscriptions & Memberships
36954	\$3,921.76	SDG&E	Utilities: RSF2
36955	\$950.00	Sierra Rescue Incorporated	Suppression Training
36956	\$3,936.08	Verizon Wireless	CSA-17 Contract; Cellular

Rancho Santa Fe Fire Protection District

List of Demands - August 2023

Check No.	Amount	Vendor
36957	\$141,862.98	Cross Connections
EFT0000000000853	\$1,601.28	Caccavo, Alicea I.
EFT0000000000854	\$250.00	Cooper, Correy
EFT0000000000855	\$60.00	Montagne, Sarah
	\$618,444.62	

Purpose
 Radios
 Admin Training
 CSA-17 Contract
 Admin Training

Check No.	Amount	Vendor
ACH Transfer	\$2,100.00	CalPERS
ACH Transfer	\$222,712.18	CalPERS
ACH Transfer	\$92,390.87	CalPERS
Subtotal	\$317,203.05	

Purpose
 GASB-68
 July 2023 Retirement
 September 2023 Health

8/14/2023	\$39,093.97	MIP
8/15/2023	\$464,483.99	RSF Fire Payroll
8/30/2023	\$471,620.60	RSF Fire Payroll
Subtotal	\$975,198.56	

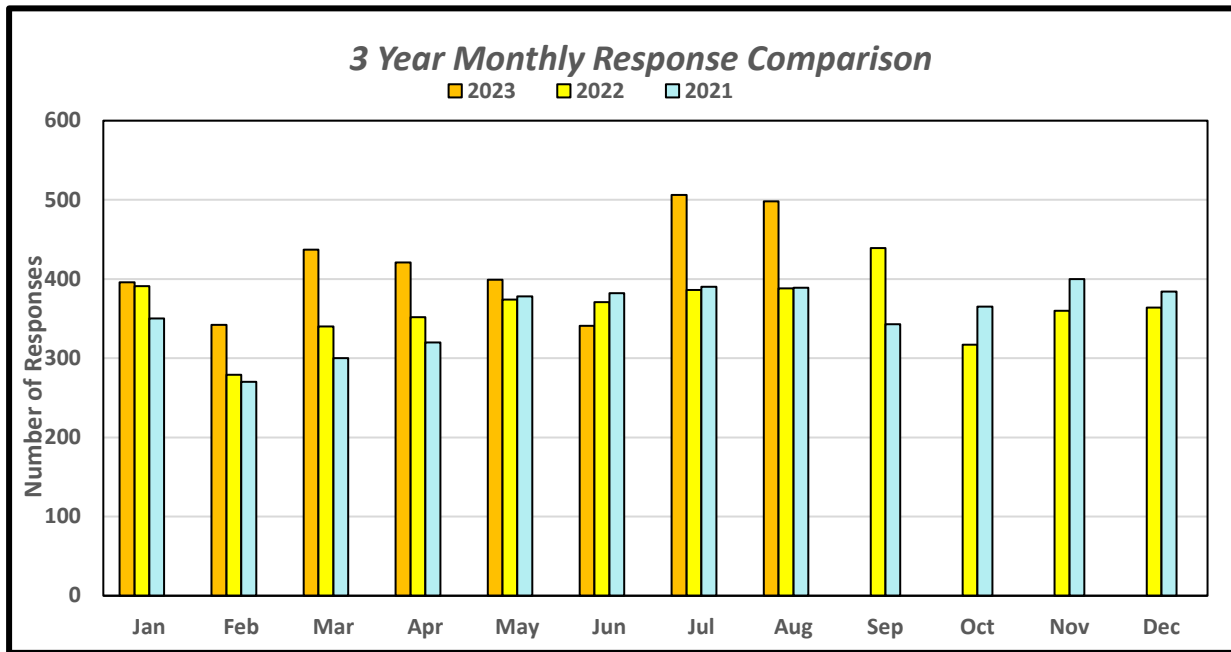
Total	\$1,910,846.23
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RSF Grant Re-Cap

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE	7/6/2022	UASI FY20	Training; L-954 Course	\$ 17,000.00		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 15,196.00		4/8/22 Approved. Pending disbursement.
ACTIVE		UASI FY22	Fresno Symposium	\$ 15,000.00		Award letter received.
ACTIVE	9/29/2022	UASI FY23	Training	\$ 89,098.86		Pending approval.
ACTIVE	8/1/2022	Coastal Conservancy	Escondido Creek/San Marcos Defensible Space/Roadway Clearance	\$ 325,864.00	\$325,864.00	Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp.
ACTIVE	5/12/2020	FEMA	Vegetation Management	\$ 18,000.00	\$ 170,000.00	Check received. Utilizing funds for Via Ambiente Roadway Clearance; Work completed and payment in process.
AWARDED	10/15/2021	CSDA (CA Special Districts)	COVID-19; Staffing and Supplies	\$ 6,163,371.00	\$ 1,154,981.00	Check received. Audit set to be completed by 5/2023.
ACTIVE	5/15/2023	SD Regional Fire Foundation (County Supervisor Terra Lawson-Remer)	70 Wildland Brush Jackets	\$ 7,380.00		Approved. Jackets received from Fire ETC.
		RSF Fire Protection District General Fund	70 Wildland Brush Jackets	\$ 9,286.97		
CLOSED	5/15/2023	SD Regional Fire Foundation	E-Hydraulic Extrication Tools	\$ 5,000.00		Approved. Tool received from LN Curtis.
		County Supervisor Terra Lawson-Remer	E-Hydraulic Extrication Tools	\$ 20,000.00		
		RSF Fire Protection District General Fund	E-Hydraulic Extrication Tools	\$ 20,000.00		
CLOSED	1/30/2021	OTS	Struts, Airbags, Circ. Saw (Extrication)	\$ 15,181.23	\$ 15,181.23	Check received; Final Quarterly report provided to OTS. Process is officially closed.
CLOSED	6/1/2022	SD Regional Fire Foundation	Mental Health Program Support	\$ 3,000.00	\$ 3,000.00	Check received. Presentation given at prior Board Meeting. Process is officially closed.
CLOSED	3/11/2021	DEPT OF THE TREASURY (ARPA)	COVID-19 Recovery Funds	\$ 329,000.00	\$ 329,000.00	5/12: All documentation submitted to County & approved; Check received. Process is officially closed.
CLOSED	4/21/2023	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Scott Schieber accepted. Process is officially closed.
RSF Fire District Foundation						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator).
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	50/50 split with the District for pendants, cell guards for Staff and harmonizers for each facility.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	10 UVC LED Disinfecting Air Purifiers.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 45,000.00		Completed
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00		Approved.
	4/1/2023	RSF Foundation (Sharon McDonald)	UTV/Radios	\$ 196,337.00		Approved.
	6/16/2023	RSF Foundation	RSF3 Barbecue	\$ 1,000.00		Approved. Item delivered.
	9/1/2023	RSF Foundation (Sharon McDonald)	Drone Program	\$ 50,000.00		Awaiting Approval.
						Change since previous re-cap

Rancho Santa Fe Fire Protection District Operations Report

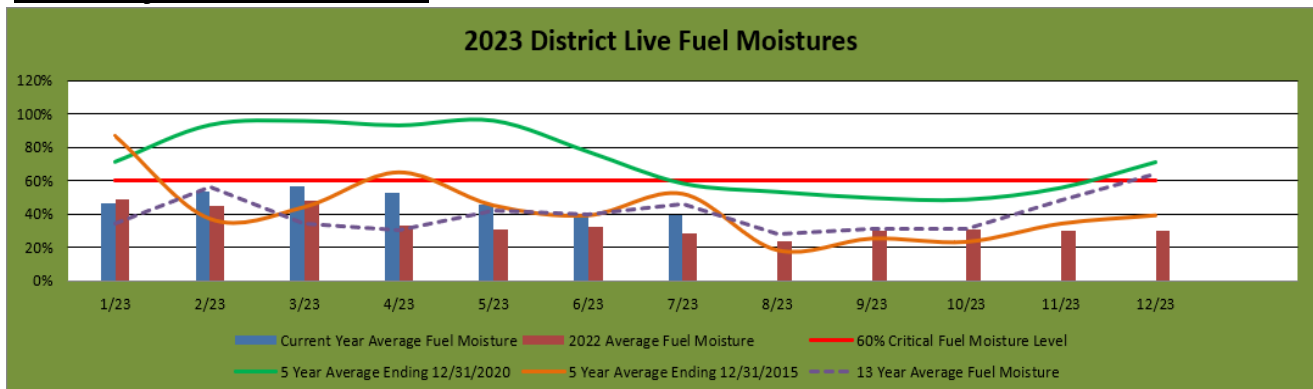
September 2023



3 Year Call Volume Tracker:

2023		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	396	342	437	421	399	341	506	498					3,340
	YTD	396	738	1175	1596	1995	2336	2842	3340					
2022		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	391	279	340	352	374	371	386	388	439	317	360	364	4,361
	YTD	391	670	1010	1362	1736	2107	2493	2881	3320	3637	3997	4361	
2021		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	350	270	300	320	378	382	390	389	343	365	400	384	4,271
	YTD	350	620	920	1240	1618	2000	2390	2779	3122	3487	3887	4271	

Monthly Fuel Moisture:



Rancho Santa Fe Fire Protection District Operations Report

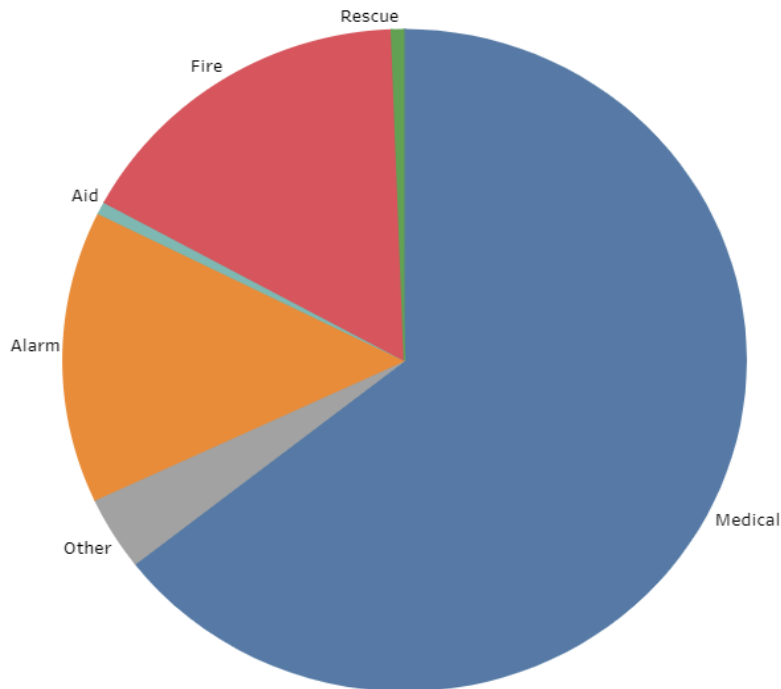
September 2023

Monthly Incidents

Assigned Incidents for RANCHO SANTA FE FPD
August 2023

Agency
RANCHO SANTA FE FPD

Month and Year
August 2023



Medical	321 incidents / 64.46%
Fire	82 incidents / 16.47%
Alarm	71 incidents / 14.26%
Aid	3 incidents / 0.60%
Rescue	3 incidents / 0.60%
Other	18 incidents / 3.61%
Grand Total	498 incidents / 100.00%

Problem Category

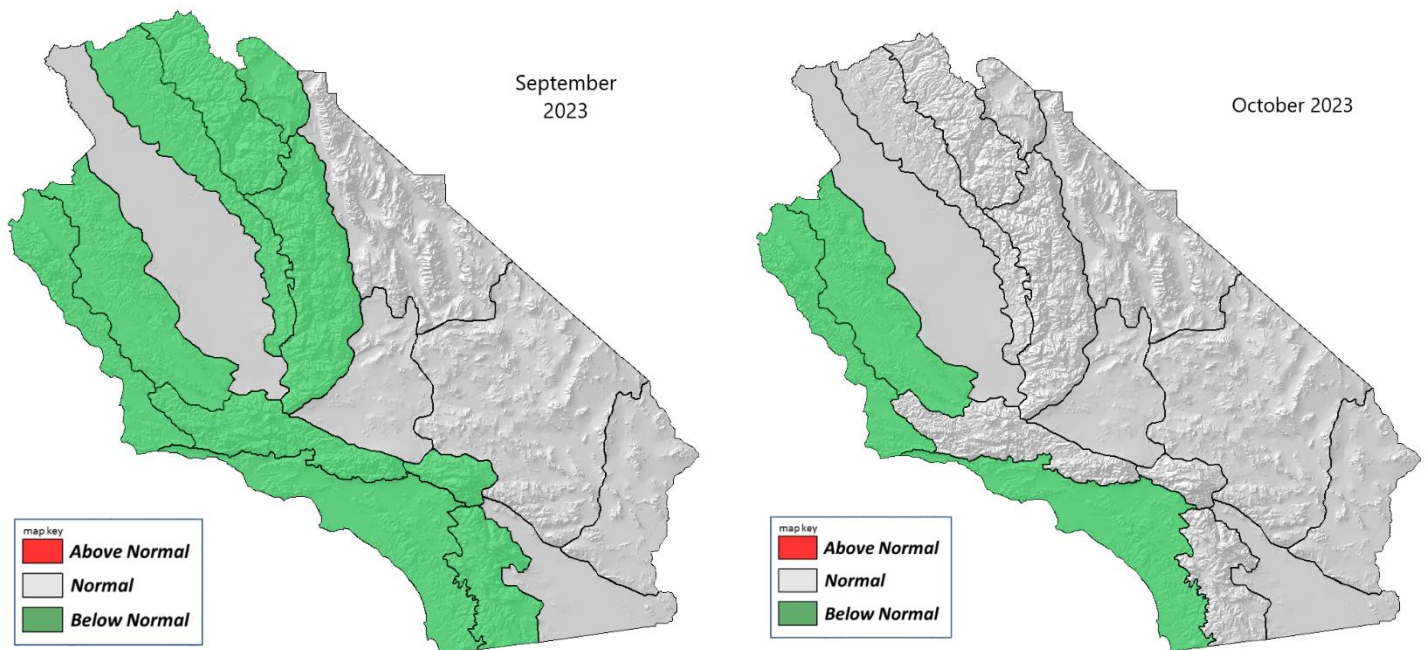
- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue

Assigned incidents for all RANCHO SANTA FE FPD units.

Data Last Updated: 9/13/2023 8:44:08 AM UTC

Significant Incidents:

Date:	Incident:	Units Assigned:
9/3/2023	Veg Fire - Country Club Drive	B261, BR265, WT266, E141 BR143
8/14 to 8/21	6848 C Strike Team Oregon deployment / Hurricane Preposition	B267, OES 6309, NZ Units



***The odds tilt in favor of Near Normal Large Fire Potential for all PSAs for November – December 2023**

September – December 2023 South Ops Highlights

- The odds show a weak tilt towards below normal temperatures and above normal precipitation for the 4-month September-December period.
- The odds show a moderate to strong tilt towards below normal fire activity across the region during the 4 month period.
- The odds show a moderate tilt towards below normal Santa-Ana wind activity during the 4 month period.
- Out of the 4 month period, the month with the highest probability of Santa Ana wind activity is November.

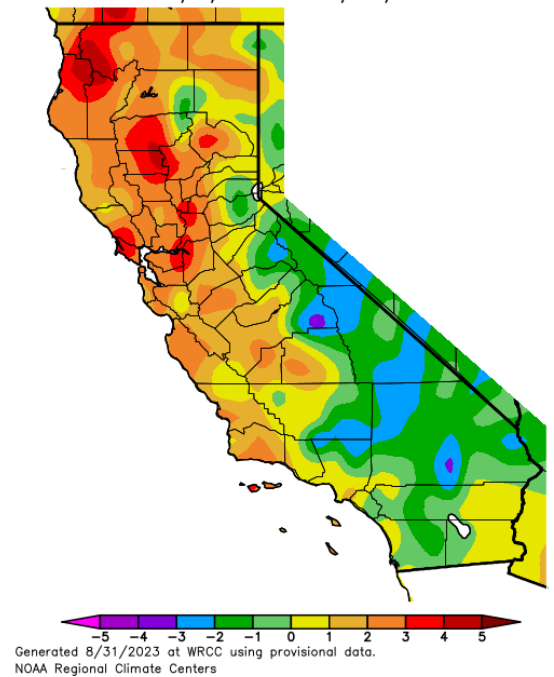
Weather Discussion

A cooler than average August was observed across most of Southeastern California, though temperatures were slightly warmer than average across most coastal areas and the Central Valley (**Fig 1**). A wetter than average August was also observed across Southern California (**Fig 2**). This trend was largely due to an upper-level trough over the Eastern Pacific and an upper-level ridge over New Mexico and northern/western Texas. Tropical Storm Hilary made the historical track along the Baja coast and into Southern California as a result of the steering flow from this upper-level weather pattern.

The monsoon has been slow to start this season. However, there was a surge of monsoonal moisture on the 9th and 10th which gave most locations at least a trace of rain.

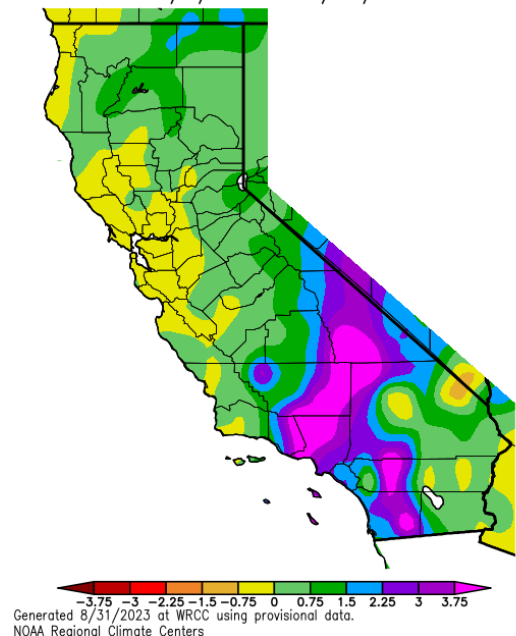
El Nino conditions continue to intensify in the eastern equatorial Pacific. The current type of El Nino is a traditional East Pacific El Nino rather than a Central Pacific El Nino Modoki, meaning the core of the warmest water is off the coast of South America, rather than in the central equatorial Pacific. Waters off the Southern California coast remain slightly cooler than normal. All indications show a strong tilt in the odds towards El Nino conditions continuing throughout the fall and winter.

Ave. Temperature dep from Ave (deg F)
8/1/2023 – 8/30/2023



**Fig 1: August 1st - August 30th
Temperature (% of Ave.)**

Precipitation Departure from Average (in.)
8/1/2023 – 8/30/2023



**Fig 2: August 1st - August 30th
Precipitation (% of Ave.)**

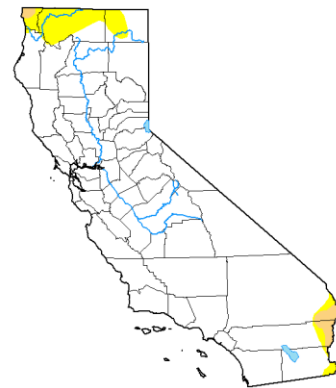
Fuels Discussion

The excessive rainfall from Tropical Storm Hilary significantly reduced the moderate (D1) drought across southeastern California (**Fig 3**).

This excessive rainfall significantly increased both dead fuel moisture across all PSAs in Southern California. 1000hr dead fuel moisture values are significantly above normal while ERCs remain significantly below normal (**Figures 4 & 5**). Live fuel moisture continues to remain well above normal across Southern California (**Fig 6**).

The odds tilt in favor of fuels remaining wetter than normal this fall. However, it is likely there will be periods where the fuel moisture will be drier than normal during dry spells. The highest probability for dry spells will be in November given that is the month with the greatest probability of having high pressure to the north.

U.S. Drought Monitor
California



August 29, 2023
(Released Thursday, Aug. 31, 2023)
Valid 8 a.m. EDT

	Drought Conditions (Percent Area)				
	None	D0-D4	D1-D4	D2-D4	D3-D4
Current	83.35	6.65	1.35	0.00	0.00
Last Week	83.33	6.67	1.38	0.00	0.00
3 Months Ago	70.88	28.12	4.03	0.00	0.00
Start of Calendar Year	0.00	100.00	97.93	71.14	27.10
Start of Water Year	0.00	100.00	96.76	94.01	40.91
One Year Ago	0.00	100.00	90.76	87.52	40.18

Intensity:
None D2 Severe Drought
D0 Abnormally Dry D3 Extreme Drought
D1 Moderate Drought D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/about.aspx>

Author:
David Simeral
Western Regional Climate Center



droughtmonitor.unl.edu

Fig 3: Drought Monitor August 29th, 2023

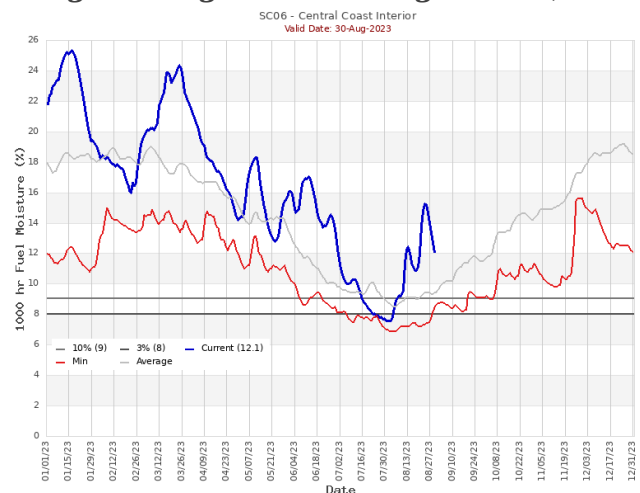


Fig 5: Central Coast Interior 1000 hr Dead fuel moisture August 30th

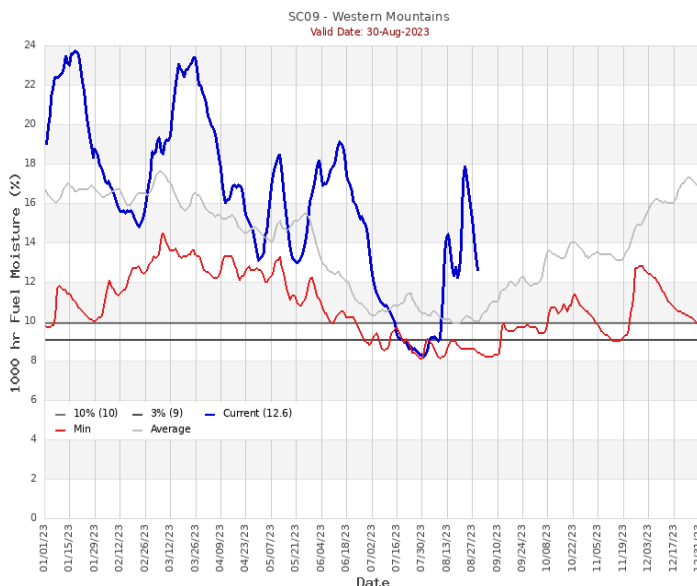


Fig 4: Western Mountains 1000 hr Dead fuel moisture August 30th

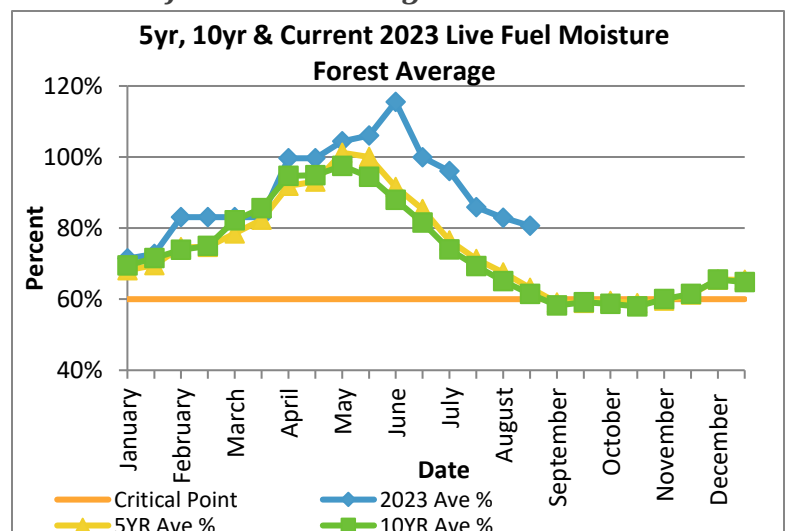


Fig 6: LPF Live Fuel Moisture August 15th

SOUTH OPS OUTLOOK

Climate models suggest the odds tilt in favor of the current SST pattern (**Fig 7**) to remain consistent through the September – December period. There is a higher degree of uncertainty on what this means for our upper-level pattern as climate model guidance contradicts the pattern of cooler and wetter conditions seen in similar analog years. Forecast confidence is higher with respect to the fire potential forecast due to the abnormally wet fuels and abundance of live fuels in the higher elevations.

The probability of a large campaign fire remains low for this fall season. Climate models hint at the best chance for Santa Ana wind events this fall to be in November as multiple solutions show a semi-persistent high pressure system to the north of our region (**Fig 8**). Areas that will have the largest fire potential during this time are the low-lying areas dominated by fine fuels. However, despite those areas having a larger fire potential than the higher elevations, the overall probability of a large fire remains low as cooler and wetter than normal conditions are favored during this three-month period.

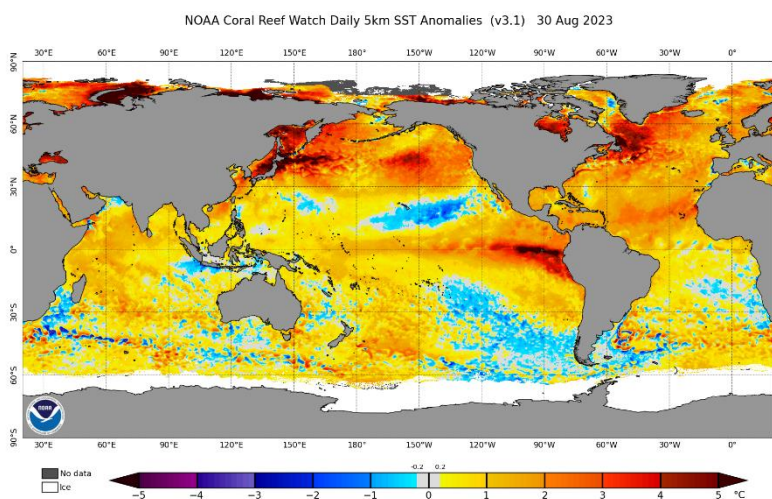


Fig 7: Sea Surface Temperature Anomaly, August 30th 2023

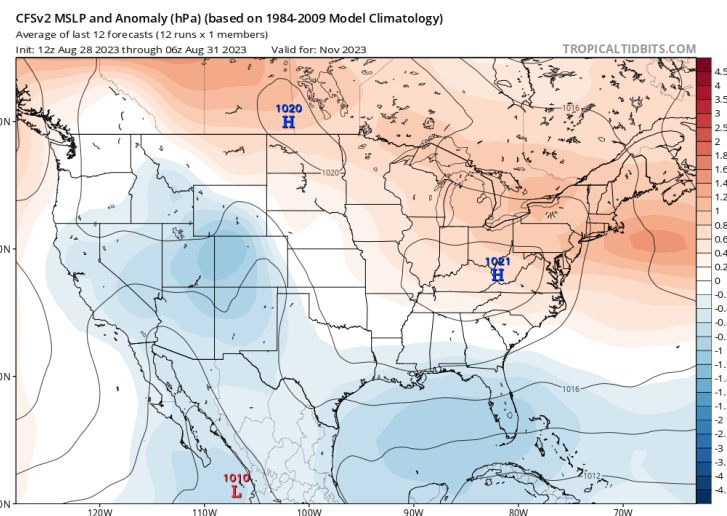
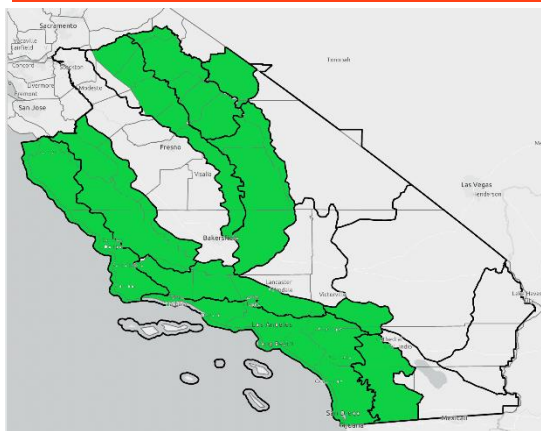


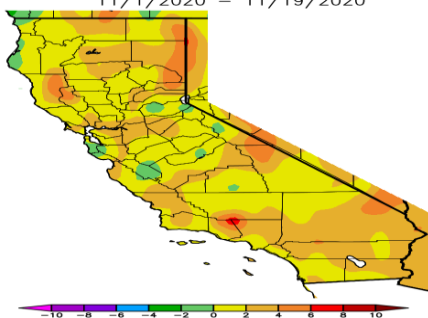
Fig 8: CFSv2 Forecast Pressure Anomaly for November 2023.

Maps with Counties and Select Intel Links used in the forecast



September 2023

Av. Max. Temperature dep from Ave (deg F)
11/1/2020 – 11/19/2020



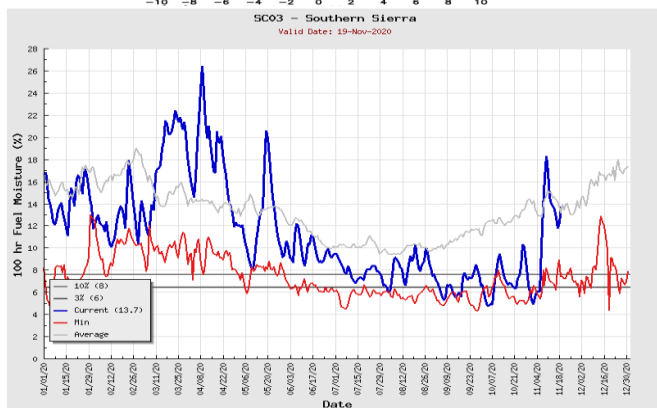
October 2023

Climate

- <https://calclim.dri.edu/pages/anommaps.html>
- <https://www.tropicaltidbits.com/>

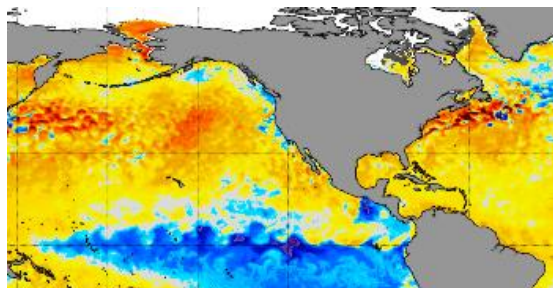
100 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>



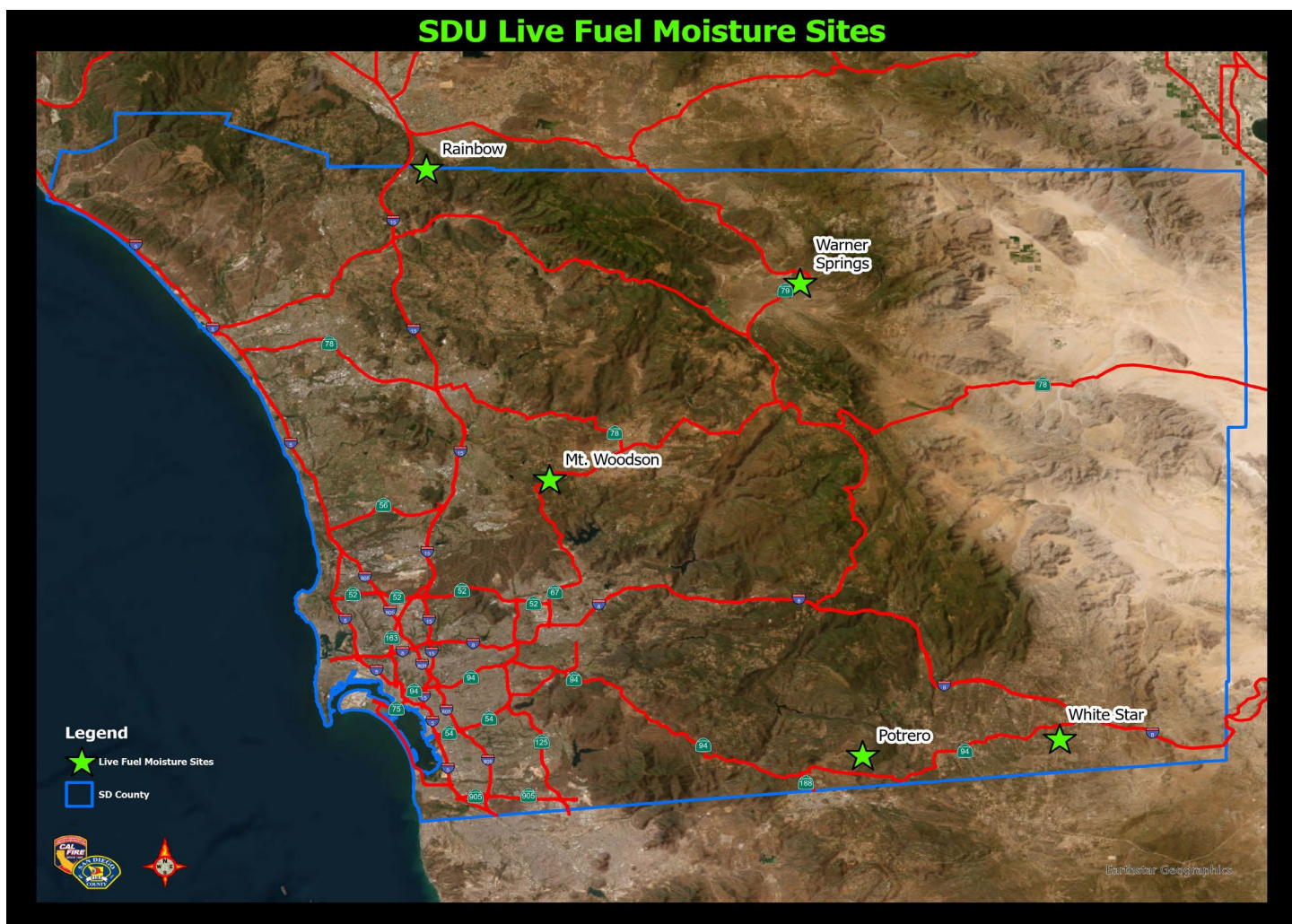
Live Fuel Moisture Report

CAL FIRE – San Diego Unit (SDU)

September 2023



Location	Elevation (feet)	Aspect	Dead Fuel Moisture (%)		Live Fuel Moisture (%)			
Complete data available at:	National Fuel Moisture Database		10-hour	100-hour	Growth Age	Current	Previous	Change
Rainbow Camp Battalion 1	1,560	W	12	14	New	79	81	-2
					Old	66	70	-4
Warner Springs Battalion 5	3,200	NE	15	9	New	78	104	-26
					Old	68	74	-6
Mt. Woodson Battalion 8	2,200	W	13	15	New	71	84	-13
					Old	59	64	-5
White Star Battalion 4	4,016	SE	14	9	New	72	82	-10
					Old	60	63	-3
Potrero Battalion 3	2,981	N	21	15	New	67	73	-6
					Old	59	62	-3
Average			15	12	New	73	85	-12
					Old	62	67	-5
Critical Live Fuel Moisture: Chamise = 60%								
Below the critical live fuel moisture threshold, sustained, fast spreading, high intensity wildfires can occur.								
Summary	Mt. Woodson Battalion 8 and Potrero Battalion 3 old growth chamise are just below the critical fuel moisture threshold. Fuel moistures declining as temperatures remain high. Tropical storm Hilary passed through San Diego quickly, rainfall totals averaged around 2 inches (Palomar Observatory reported over 7 inches of rainfall).							
Useful Links	Predictive Services Southern California Outlooks							
	California Drought Monitor							

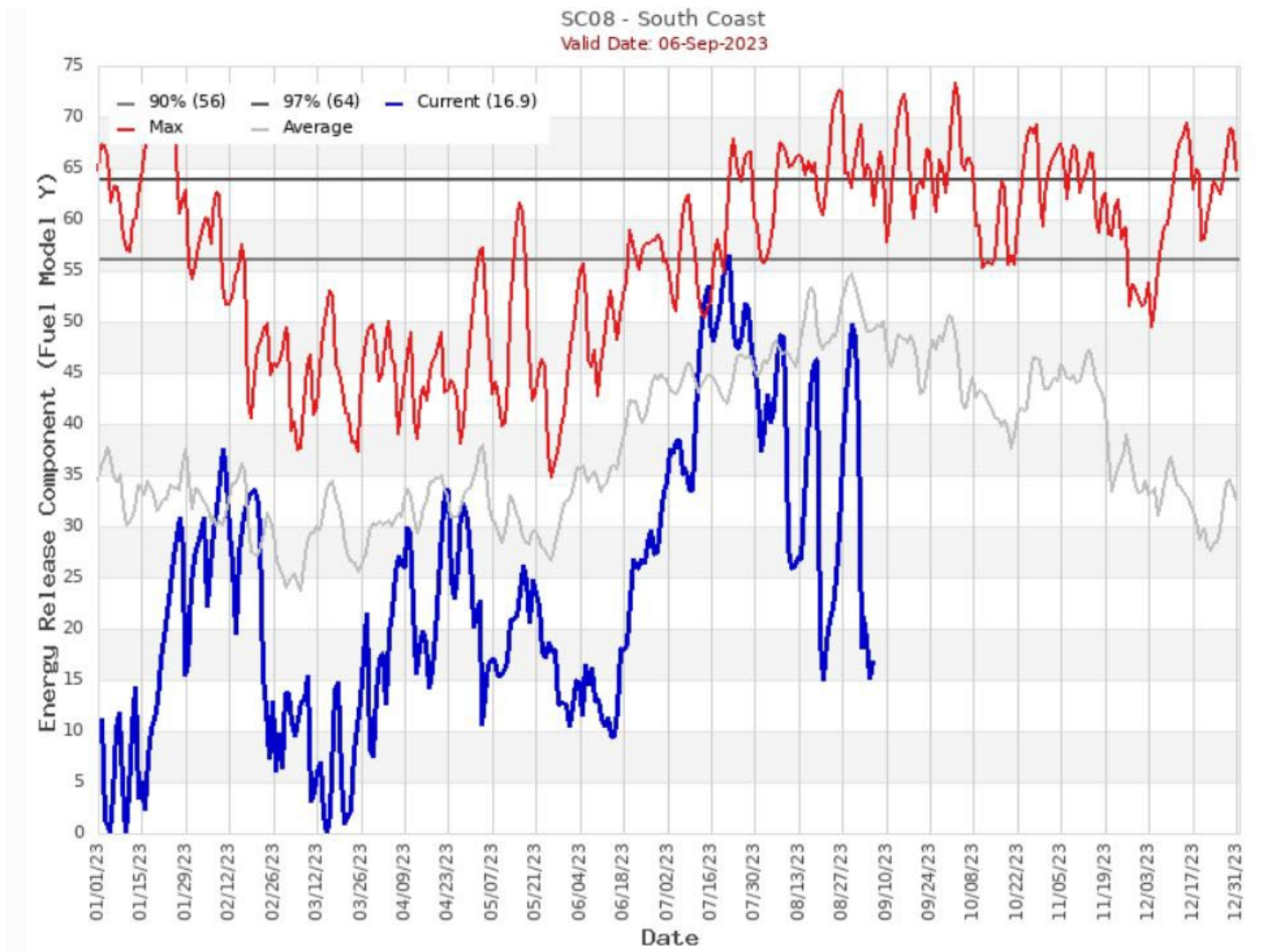


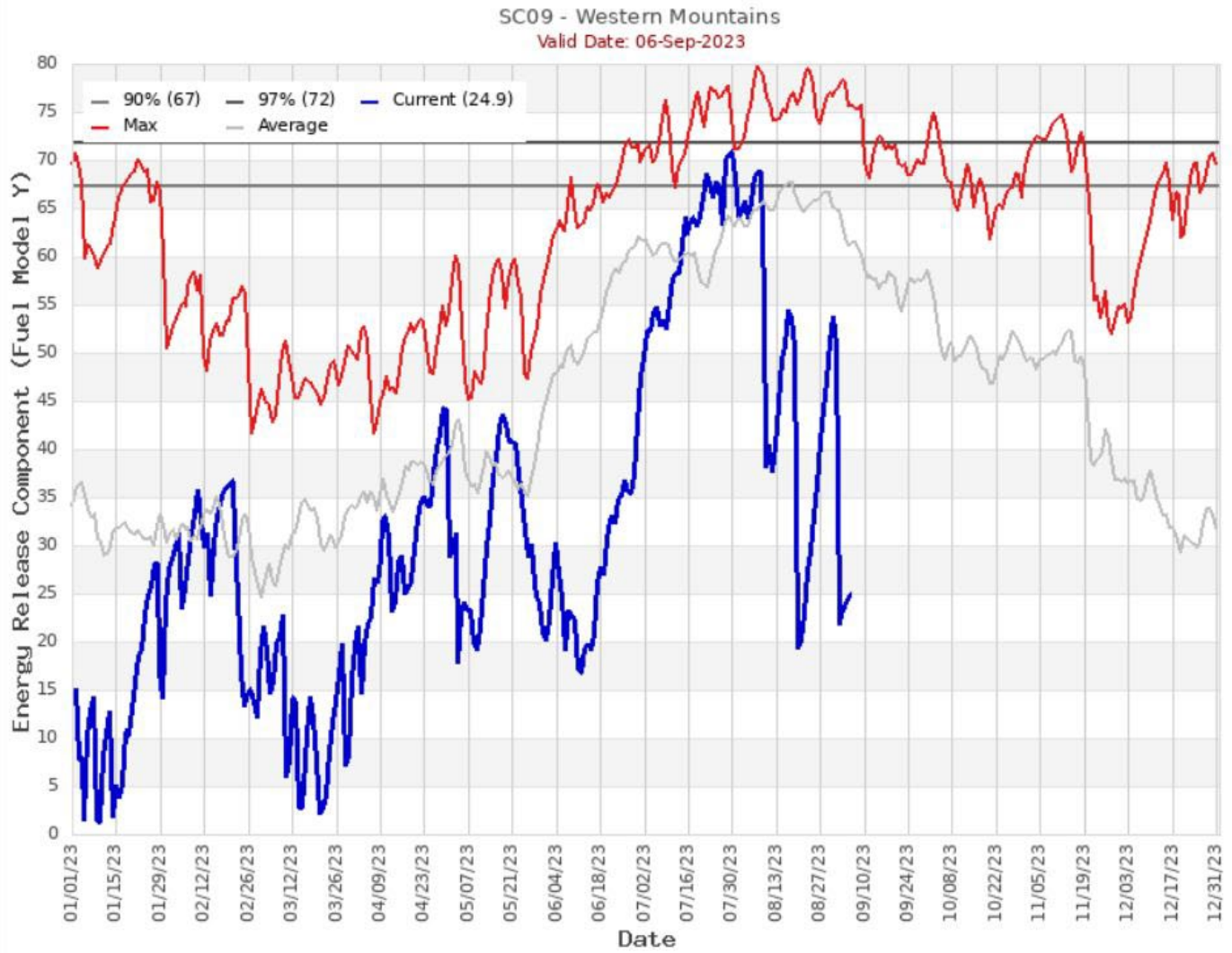
Recent Live Fuel Measurements from Neighboring Units					
Unit	Location	Date	Species	Growth Age	Live Fuel Moisture (%)
Orange County Fire	Black Star	7/17/2023	Chamise	New	100
		7/17/2023	Chamise	Old	83
	RMV	7/17/2023	Chamise	New	93
		7/17/2023	Chamise	Old	83
RRU	Temecula		Chamise		N/A
Cleveland National Forest	Descanso		Chamise	New	N/A
			Chamise	Old	N/A

Significant Wildland Fire Potential Outlook, Southern California: September-December

A cooler than average August was observed across most of Southeastern California, though temperatures were slightly warmer than average across most coastal areas and the Central Valley. A wetter than average August was also observed across Southern California. This trend was largely due to an upper-level trough over the Eastern Pacific and an upper-level ridge over New Mexico and northern/western Texas. Tropical Storm Hilary made the historical track along the Baja coast and into Southern California as a result of the steering flow from this upperlevel weather pattern. The monsoon has been slow to start this season. However, there was a surge of monsoonal moisture on the 9th and 10th which gave most locations at least a trace of rain. El Nino conditions continue to intensify in the eastern equatorial Pacific. The current type of El Nino is a traditional East Pacific El Nino rather than a Central Pacific El Nino Modoki, meaning the core of the warmest water is off the coast of South America, rather than in the central equatorial Pacific. Waters off the Southern California coast remain slightly cooler than normal. All indications show a strong tilt in the odds towards El Nino conditions continuing throughout the fall and winter. Climate models suggest the odds tilt in favor of the current SST pattern to remain consistent through the September – December period. There is a higher degree of uncertainty on what this means for our upper-level pattern as climate model guidance contradicts the pattern of cooler and wetter conditions seen in similar analog years. Forecast confidence is higher with respect to the fire potential forecast due to the abnormally wet fuels and abundance of live fuels in the higher elevations. The probability of a large campaign fire remains low for this fall season. Climate models hint at the best chance for Santa Ana wind events this fall to be in November as multiple solutions show a semi-persistent high-pressure system to the north of our region (Fig 8). Areas that will have the largest fire potential during this time are the low-lying areas dominated by fine fuels. However, despite those areas having a larger fire potential than the higher elevations, the overall probability of a large fire remains low as cooler and wetter than normal conditions are favored during this three-month period. **(Predictive Services/National Interagency Fire Center, August 31, 2023)**

Energy Release Components (ERC) for SDU

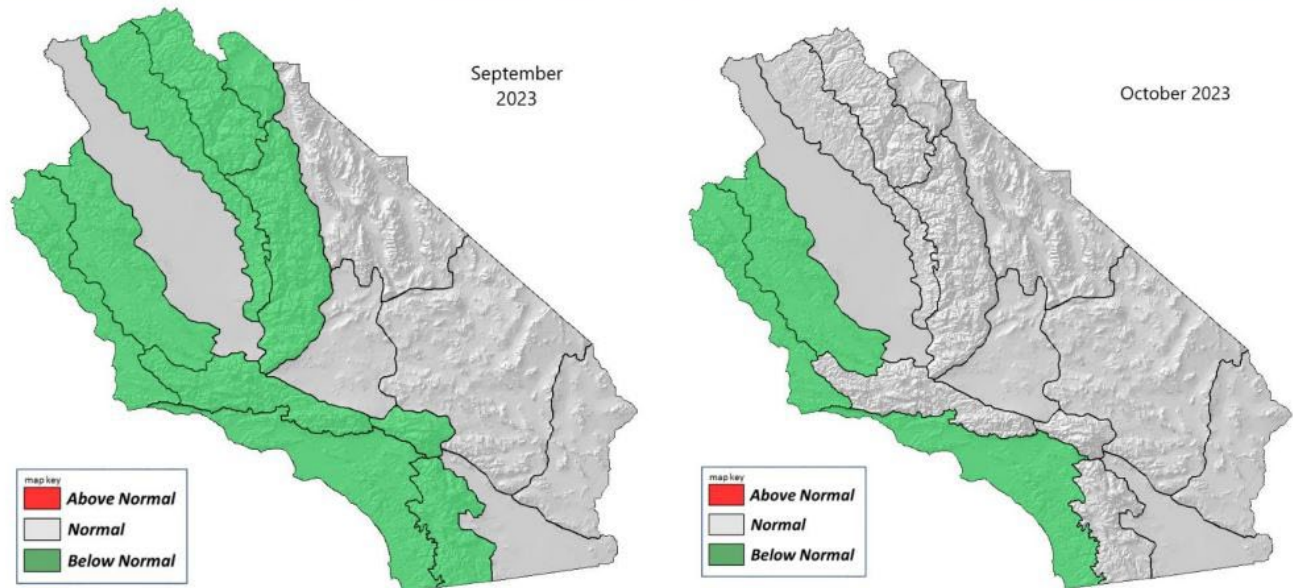




Southern Operations

MONTHLY/SEASONAL OUTLOOKS

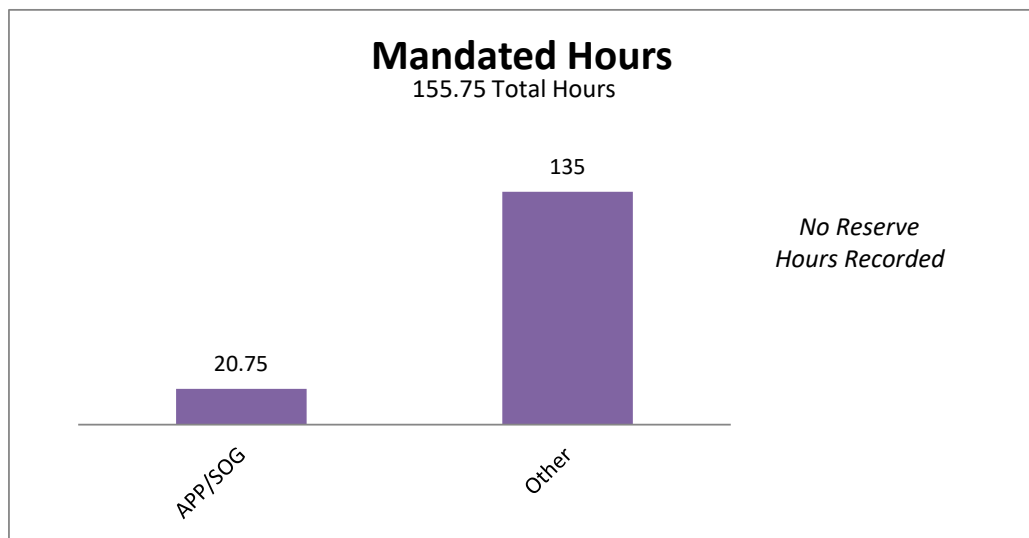
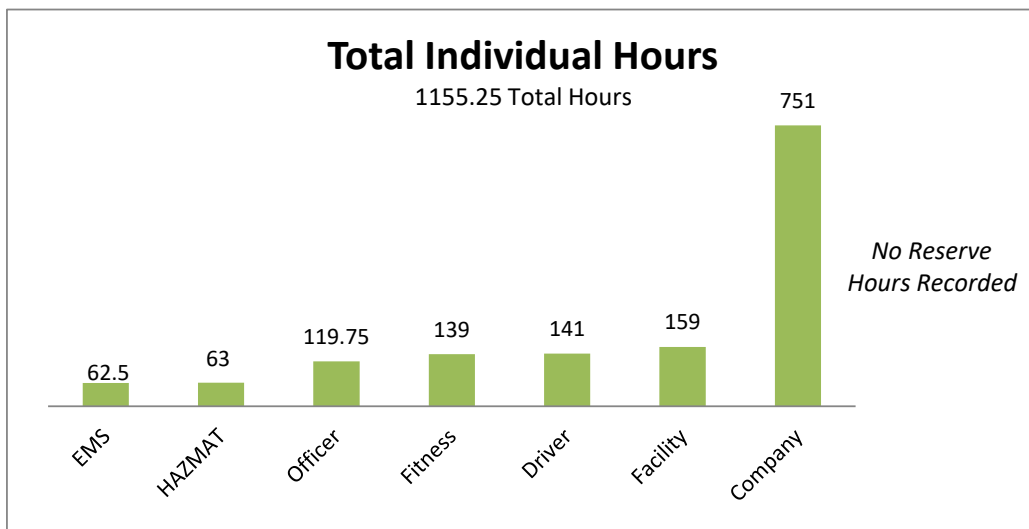
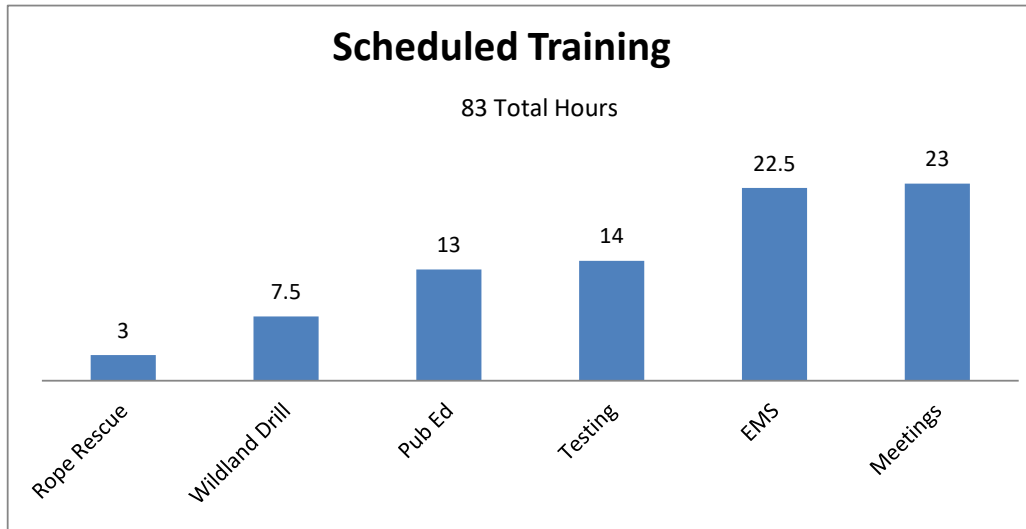
ISSUED AUGUST 31, 2023 VALID SEPTEMBER – DECEMBER 2023



***The odds tilt in favor of Near Normal Large Fire Potential for all PSAs for November – December 2023**

For any questions or comments email: Andrew.domingos@fire.ca.gov

Training Division
August 2023



See next page for descriptions.

Training Division - Descriptions

Scheduled Training

Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.

Total Individual Hours - 6 Subjects

Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs).Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS

Mandated Hours

Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.

PLAN REVIEWS					
Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	7	10	12507	47543	60050
Residential Additions/Remodels	4	12	30647	43684	74331
New Commercial	2	0	0	4000	4000
Commercial T.I.	4	1	0	15880	1800
Tents/Special Events	3	0	0	0	0
Rack Storage	0	0	0	0	0
Preliminary	3	0	0	0	0
Fire Suppression Systems	7	0	0	0	0
Alarms	6	1	0	0	0
Landscaping	7	1	0	0	0
Grading/Mylars/Improvement Plans	5	0	0	0	0
Underground	1	0	0	0	0
Hood System	1	0	0	0	0
Tanks	0	0	0	0	0
Cell Sites	1	0	0	0	0
DSS/CCL	0	0	0	0	0
DPLU	0	0	0	0	0
Solar Panels	1	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	0	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	0	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	52	25	43154	111107	140,181

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	8
Fire Supression Systems	31
Building Construction	25
Landscaping	8
Tent/Special Event	6
Gates/Knox	1
Site Visit	2
Technical Report/FPP	-
Underground	13
Annual Inspection	12
DSS Licensing	-
Other	3
TOTAL	109

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	-
GIS	-
Forms (Updates/New)	1
Project Research	2
Computer Programming/I.T.	3
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	2
Other	2
TOTAL	10

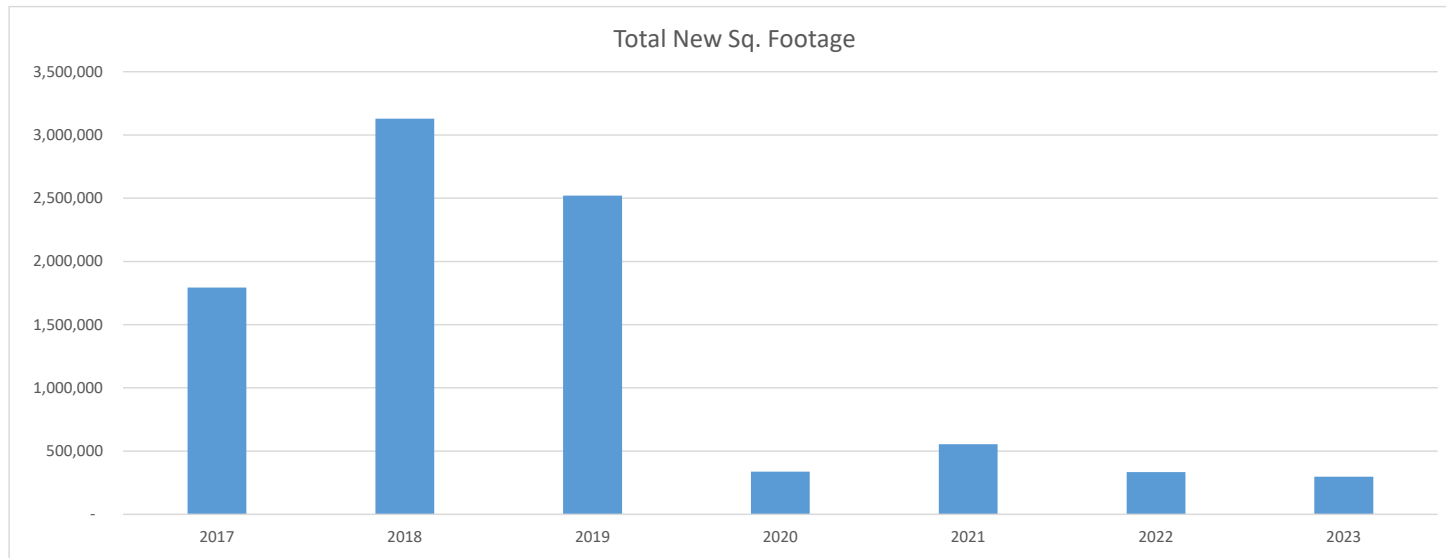
MEETINGS	
Meeting Type	# of Meetings
H.O.A	3
Staff	13
Board	1
On-Site Project Meetings	7
In-Office Project Meetings	13
Shift	-
Captain's	-
Weed Abatement	12
County	2
Code Development	-
Support/I.T. Development	2
San Diego County FPO's	3
Community Stakeholder Meetings	3
North Zone	1
Other	-
TOTAL	60

TRAINING/EDUCATION	
No. of Training Classes	Staff Hours
0	0
0	6
0	0
0	0
0	0
TOTAL	6

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	691
Weed Abatement Reinspection	194
1st Notice	542
Final Notice	126
Posting	4
Notices Printed	548
Abated	101
Forced Abatement	2
TOTAL	2,208

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	1,094
Correspondence	8,103
Walk in/Counter	164
Knox Application Request	5
Burn Permits	1
Plans Accepted/Routed	112
Special Projects	2
Scanning Documents/Electronic Files	41
Meetings: Admin/Prevention/Admin Shift	9
Post Office Runs	-
Deposit Runs/Preparations	4
TOTAL	9,535

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	554,173
2022	333,814
2023	296,758

Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357	106,768	99,103	129,407
2022	42,895	14,666	32,871	8,805	39,325	42,871	18,679	21,916	23,981	18,782	46,658	22,365
2023	18,185	62,584	62,584	26,121	29,280	19,320	35,530	43,154				

Comparison Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253	204,313	171,023	137,116
2022	128,254	204,226	162,816	250,473	176,018	115,972	27,777	130,623	261,094	319,242	219,859	243,944
2023	212,285	345,997	283,413	401,980	136,835	240,963	144,320	111,107				

STAFF REPORT

NO. 23-24

TO: BOARD OF DIRECTORS
FROM: DAVE MCQUEAD, FIRE CHIEF
SUBJECT: APPPROVE THE RSF DRONE PROGRAM /ACCEPTANCE OF GRANT
DATE: SEPTEMBER 15, 2023



RECOMMENDATION:

Staff recommends the Board of Directors approve the implementation of the RSF-Fire Drone Program and a grant amount not to exceed \$50,000.00 from the Rancho Santa Fe Fire District Foundation (501.c3) to purchase all necessary equipment to support the drone program. Pursuant to the Health and Safety Code 13898, the Board of Directors must consider the acceptance of donated funds or items with a value greater than \$500.00.

CURRENT SITUATION:

Project Description.	Qty.	Funding Source.	Amount.
All Equipment to implement the RSF -Fire Drone Program	1	RSF Fire District Foundation (501.c3) (Donation by Mrs. MacDonald)	Not to Exceed \$50,000.00

The Rancho Santa Fe Fire Protection District (RSFFPD) purchased a Phantom 4 drone for \$3,000.00 in 2018 with financial support from the Rancho Santa Fe Fire District Foundation. The original drone project was used to provide arial pictures and videos for Fire District training such as hose lays, district trail familiarization, ventilation...etc.

Today, the value of drones for both law enforcement and the fire service has become increasingly beneficial in training and incident operations. The new enhance drone project will now provide addition situational awareness during emergency incidents and will continue to provide valuable arial pictures and videos content for training and pre-planning:

Examples:

- Incident monitoring and live feed information to the Incident Command Post (ICP).
- Structure Fires.
- Vehicle(s) over the side.
- Technical rescues. (Swiftwater, Code-X, Trail, Trench and Rope)
- Immediate Danger to Life and Health (IDLH) conditions such as Hazardous Materials.
- Vegetation fire to ensure all hot spots are extinguished (ALL assigned aircraft must be released prior to drone operations).

Engineer Troy Duncan will spearhead the implementation of the new RSF-Fire drone program including policy and procedure, training, and certifications of RSF Fire drone pilots and purchasing of all equipment. The proposed drones will provide camera/ video feed, infra-red (IR) imaging, speakers and lighting, and GPS locating with laser sighting as presented today. There is a potential for the Light Detection and Ranging (LIDAR) application.

BACKGROUND:

The Rancho Santa Fe Fire District Foundation (RSFFDF) received another very generous donation of \$50,000.00 on August 8, 2023, from Mrs. MacDonald who is a resident within the Rancho Santa Fe Fire Protection District. Mrs. MacDonald is in full support and provided the donation towards the proposed drone program. She is excited to see the Fire District embrace this technology as a tool for emergency incidents.

The Rancho Santa Fe Fire Protection District will recognize Mrs. MacDonald for her continued generous support through the RSFFDF by placing "Donation by Sharron MacDonald 2023" on the drone equipment.



RESOLUTION NO. 2023-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ESTABLISHING COMMITTED AND/OR CONSTRAINED FUND BALANCES FOR FY 22/23

WHEREAS, in March 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54; and

WHEREAS, the provisions of GASB 54 requires the establishment of a hierarchy of fund balance classifications; and

WHEREAS, the “restricted” classification have constraints imposed by laws or regulations of other government; and

WHEREAS, the “committed” classification requires formal action by the highest level of decision making authority; and

WHEREAS, the “assigned” classification can be constrained by the Board’s “intent” to be used for specific purposes, but are neither restricted nor committed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Santa Fe Fire Protection District, that ending FY 22/23 the funds indicated in attached Exhibit A are committed and/or constrained for use as allocated.

BE IT FURTHER RESOLVED that the remaining fund balances are considered unassigned effective June 30, 2023. These fund balances may be reallocated by the governing body, or official to whom the governing body has delegated authority to assign amounts for specific purposes.

PASSED AND ADOPTED at regularly scheduled meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 20, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Alicea Caccavo
Board Clerk



**Rancho Santa Fe Fire Protection District
Reserve Balance Report
June 30, 2023
(Unaudited)**

Reserve Type	Description	%	Value	Reserve Balance
Restricted				
Fire Mitigation Fees	New Construction Assessment	100%	\$ 1,396,731	\$ 1,396,731
CSA 17 ALS	CSA 17 EMS Funding	100%	208,367	208,367
Total Restricted				1,605,098
Committed				
Workers Comp/Wellness	Value of Workers Comp. Claims Difference	100%	22,789	22,789
Workers Comp/Wellness	PASIS Deposit	100%	597,386	597,386
Compensated Absence	Value of Accrued Vacation & Sick Leave	100%	565,355	565,355
Total Committed				1,185,530
Assigned Fund Balance				
Station Maint/Equipment	50% of Five-year Capital Expenditure Plan	50%	1,225,000	612,500
Apparatus/Fleet Reserve	60% of Five-year deliveries Capital Expenditure Plan	60%	2,030,000	1,218,000
Budget Stabilization Fund	20% of Budgeted Expenses	20%	17,337,500	3,467,500
Operating Reserve (Dry Yield)	2 months (16%) of Budgeted Revenues	16%	16,855,800	2,696,928
Total Assigned				7,994,928
Unassigned	Remaining Unreserved Cash Balance			9,316,237
Total	Cash and Investments Total			\$ 20,101,793



Rancho Santa Fe Fire Protection District

PROPOSED FINAL BUDGET FY 2023/2024

BOARD MEETING 9/20/2023



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District Overview

The Rancho Santa Fe Fire Protection District was formed on October 14, 1946, under an order adopted by the County Board of Supervisors. At the time, the Fire District was comprised of one Chief and 15 volunteer personnel who protected an estimated 3,800 residents.

Today, the Fire District spans approximately 50-square miles and protects over 50,000 citizens. What was once an all-volunteer force operating out of a single fire station is now a full-time fire protection agency.

The Fire District currently operates out of six full-time fire stations and one administration office serving communities within and surrounding Rancho Santa Fe, 4S-Ranch, Fairbanks Ranch, Cielo, The Crosby, Elfin Forest, and Harmony Grove.





Fire Chief's Message



Honorable Members of the Board of Directors,

I am honored to present our Fiscal Year 2023/2024 Budget. The Rancho Santa Fe Fire Protection District is an all-risk, all hazard first responder agency that provides 24-hour fire, rescue, and emergency medical services to safeguard lives, property, and environment for all who live, work, visit and travel through the Fire District's 50 square miles. Our people are at the core of this amazing organization and proudly represent Fire Administration, Fire Prevention and Fire Suppression. We appreciate and acknowledge your trust in us. We will continually strive to provide exceptional customer service to all as your fire district.

Respectfully,

*Dave McQuead
Fire Chief*



Board of Directors

As a Special District, Rancho Santa Fe Fire is governed by a 5-member Board of Directors. These individuals meet once per month to discuss District business and to make decisions by a majority vote. Our current Directors are:



James H. Ashcraft
President



John C. Tanner
Vice President



Nancy C. Hillgren
Director



Randall Malin
Director



Tucker Stine
Director



Mission and Vision Statements

Mission Statement:

To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education and response.

Vision Statement:

Our vision is to provide exceptional service and continuous improvement in our organization through innovation, forward-looking leadership, and genuine concern for the welfare of others.

- *We are dedicated to our mission, unwavering in our core values and continually strive to be a model of excellence.*
- *We are role models in the community and leaders in our profession.*
- *We maintain community partnerships, hire and train exceptional people, and provide professional, well- organized, cost-effective services.*
- *We are advocates for our member's health, safety, and welfare.*
- *We foster a culture of trust, involvement, and personal accountability.*



Core Values

We, the members of the Rancho Santa Fe Fire District, declare the following values to be the fundamental principles that define our organization's culture.

Sense of Duty

Our organization is driven by a sense of duty and desire to serve. We hold ourselves individually and collectively accountable and will conduct ourselves in a manner that preserves the trust and respect of the community as well as our peers.

Pride

We are proud to be part of an organization that embraces innovation, promotes diversity, and recognizes achievement. We take ownership in our equipment, facilities, and responsibilities.

Teamwork

We cultivate relationships based on trust, respect, and camaraderie. We recognize and value each individual's unique contribution and are committed to work together to achieve shared goals.

Appreciation

We recognize that our people are the foundation of our organization. We acknowledge and appreciate each other's character, talents, and ideas.

Leadership

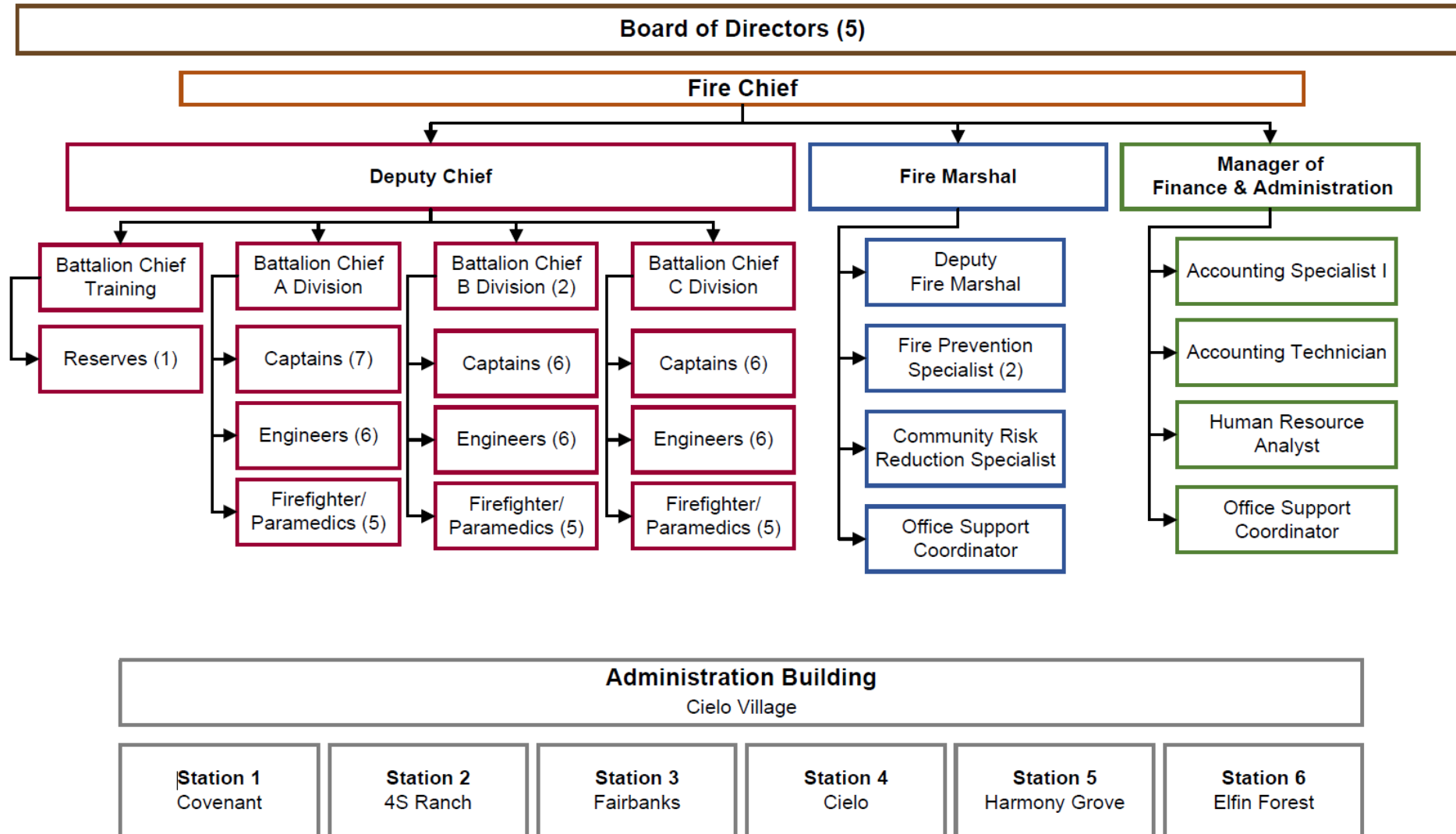
We lead by example, and strive to exhibit competence, integrity, and professionalism. We empower every member of the organization to be actively involved regardless of rank, title, or tenure.

Family

We believe in the importance of family, both personally and professionally. We are strengthened by the friendship and support of our colleagues, and value the interpersonal bonds that we form.

Rancho Santa Fe Fire Protection District

Organizational Chart





Personnel Listing

Position Title	FY 22/23 Positions	Change (+/-)	FY 23/24 Positions
Administration			
Fire Chief	1		1
Deputy Chief	1		1
Manager of Finance & Administration	1		1
Battalion Chief - Training	1		1
Accounting Specialist I	1		1
Accounting Specialist II	0		0
Accounting Technician	1		1
Human Resource Analyst	1		1
Office Support Coordinator	1		1
Fire Service Assistant	1	-1	0
Temporary Staffing *1	1	-1	0
Total Administration	10	(2)	8
Fire Prevention			
Fire Marshal	1		1
Deputy Fire Marshal	1		1
Fire Prevention Specialist/Forester	0		0
Fire Prevention Specialist	2		2
Community Risk Reduction Specialist	0	1	1
Office Support Coordinator	1		1
Temporary Staffing *1	0		0
Total Fire Prevention	5	1	6
Emergency Services			
Battalion Chief - Shift	3		3
Captain	18	1	19
Engineer/Paramedic	18		18
Firefighter/Paramedic	15		15
Total Emergency Services	54	0	55
Volunteer Division			
Driver Operator	0		0
Reserve Firefighters *2	12	-7	5
Total Volunteer	12	-7	5
Grand Total	81	(8)	74

*1 - Part time, seasonal

*2 - Not to exceed



Budget Overview

This year marks the first in which the budget was prepared by the Administrative staff through meetings with personnel that have areas of responsibilities (AORs) to capture the needs of each division. Rancho Santa Fe Fire Protection District uses the priority-based budget philosophy, to ensure that items of priority are realistic, highlighted, and board approved prior to implementation.

Per Government Code – GOV § 61110 – on or before July 1 of each year the board of directors may adopt a preliminary budget that conforms to the generally accepted accounting and budgeting procedures for special districts. The Finance Committee meets to review the preliminary budget to ensure that excellent fiscal planning plays as a key role in attaining the District's goals and priorities. The final adopted budget must be completed at a regularly scheduled meeting with at least one public hearing by October 1 of each year.

Utilizing the budget as a roadmap allows key decision makers to plan for capital improvements, capital assets, and to establish the foundation for staff to provide the best customer service.



Budgetary Goals

Initiate > Plan > Execute > Monitor > Close > Debrief

- Meet with staff to consider the needs and priorities of all stakeholders involved
- Priority based budgeting centered on realistic planning
- Monitor goals for funding reserves for long term financial planning
- Anticipate and monitor investment opportunities
- Plan for external impacts on the finances of the District



**Rancho Santa Fe Fire Protection District
Reserve Balance Report
June 30, 2023
(Unaudited)**

Reserve Type	Description	%	Value	Reserve Balance
Restricted				
Fire Mitigation Fees	New Construction Assessment	100%	\$ 1,396,731	\$ 1,396,731
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Total Committed				1,185,530
Assigned Fund Balance				
Station Maint/Equipment	50% of Five-year Capital Expenditure Plan	50%	1,225,000	612,500
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Operating Reserve (Dry Yield)	2 months (16%) of Budgeted Revenues	16%	16,855,800	2,696,928
Total Assigned				7,994,928
Unassigned	Remaining Unreserved Cash Balance			9,316,237
Total	Cash and Investments Total			\$ 20,101,793

District Cash & Investments



District Revenues

The main source of revenue for a Special District is through property taxes. The majority of these property taxes are received in December and April. Other sources of revenue include benefit fees, grants, space leasing, firefighting reimbursements, and Fire Mitigation Fees (FMF).

Forecasting revenues and potential economic downturns are more apparent through analysis of revenue trends. Staff monitors actual revenues continuously to advise the Board of Directors on impacts of current challenges or opportunities.

Trending typically was at an increase of approximately 4%, however last fiscal years increase was an anomaly at +7% due to the return of County receipts after Covid-19. The San Diego County Assessor's office indicated that this growth would be unique to FY22/23 although the assessed valuations suggest a current growth of approximately 5.9%, which suggest that some of the affected parcels may have trickled into the 23/24 fiscal year.

The preliminary budget reflects a conservative 5.5% increase.

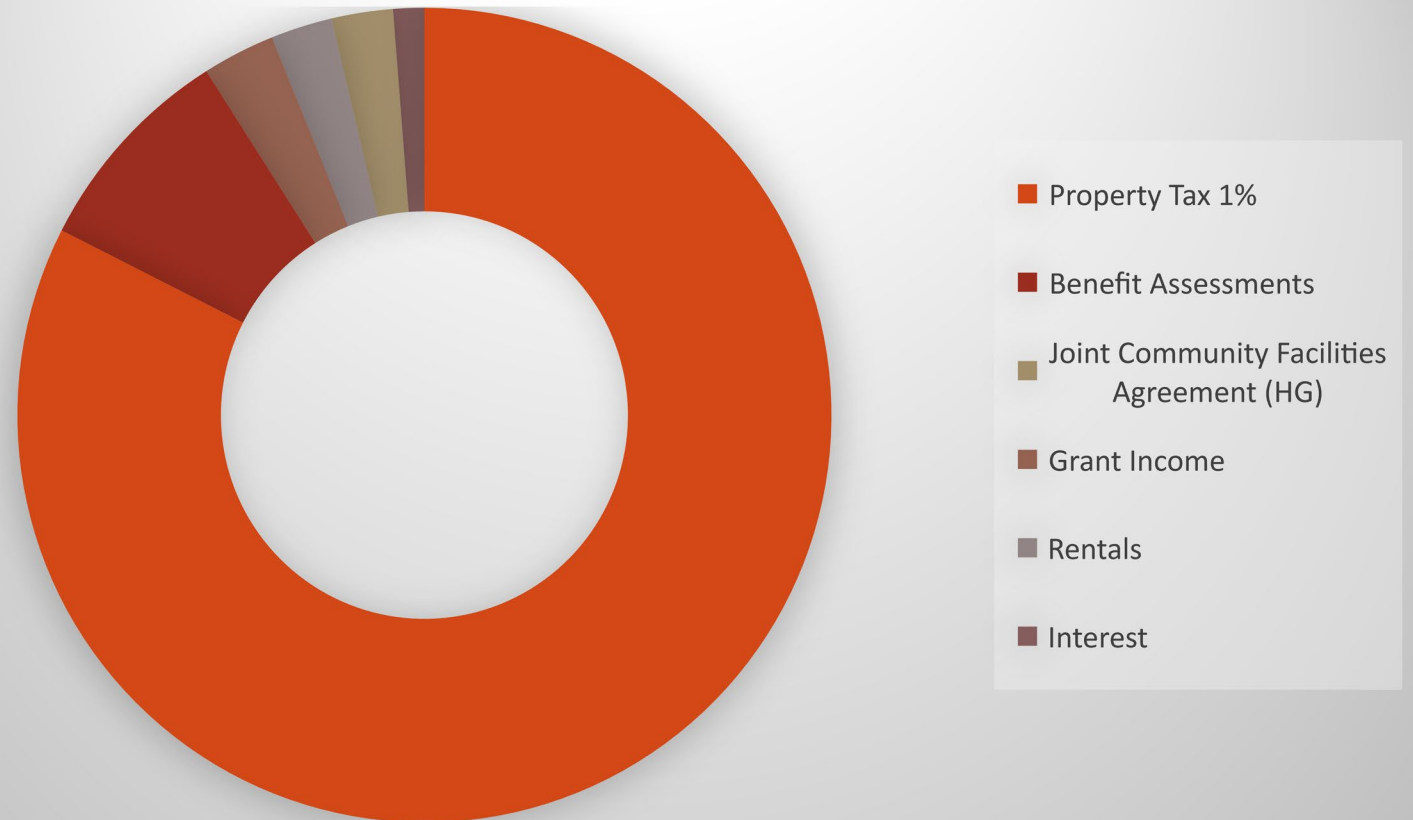


Revenues

The District's main revenues streams are:

- ❖ Property Tax 1% = \$16,261,414
- ❖ Benefit Assessments = \$1,677,771
- ❖ Harmony Grove Joint Community Facilities Agreement = \$480,515
- ❖ Grant Income = \$569,639
- ❖ Space Rental = \$481,183
- ❖ Interest = \$243,360

REVENUES





The Grant Committee was established to actively explore grant funding opportunities to assist with expenditures outside of the operating budget. The revenue received through grant funding does not reside in the budget as it is not guaranteed revenue. In recent years, it has become a valuable resource for Special Districts that rely entirely on property tax revenue. The Rancho Santa Fe Fire District Foundation is an excellent example of grant funding that is exclusive to the district.

Grant Revenues



Rancho Santa Fe Fire District Foundation awards grant funds at a Board Meeting.

Grant Revenue Summary

RSF Grant Re-Cap

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE	7/6/2022	UASI FY20	Training; L-954 Course	\$ 17,000.00		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 15,196.00		4/8/22 Approved. Pending disbursement.
ACTIVE		UASI FY22	Fresno Symposium	\$ 15,000.00		Award letter received.
ACTIVE	9/29/2022	UASI FY23	Training	\$ 89,098.86		Pending approval.
ACTIVE	8/1/2022	Coastal Conservancy	Escondido Creek/San Marcos Defensible Space/Roadway Clearance	\$ 325,864.00	\$325,864.00	Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp.
ACTIVE	5/12/2020	FEMA	Vegetation Management	\$ 18,000.00	\$ 170,000.00	Check received. Utilizing funds for Via Ambiente Roadway Clearance; Work completed and payment in process.
AWARDED	10/15/2021	CSDA (CA Special Districts)	COVID-19; Staffing and Supplies	\$ 6,163,371.00	\$ 1,154,981.00	Check received. Audit set to be completed by 5/2023.
ACTIVE	5/15/2023	SD Regional Fire Foundation (County Supervisor Terra Lawson-Remer)	70 Wildland Brush Jackets	\$ 7,380.00		Approved. Jackets received from Fire ETC.
		RSF Fire Protection District General Fund	70 Wildland Brush Jackets	\$ 9,286.97		
CLOSED	5/15/2023	SD Regional Fire Foundation	E-Hydraulic Extrication Tools	\$ 5,000.00		Approved. Tool received from LN Curtis.
		County Supervisor Terra Lawson-Remer	E-Hydraulic Extrication Tools	\$ 20,000.00		
		RSF Fire Protection District General Fund	E-Hydraulic Extrication Tools	\$ 20,000.00		
CLOSED	1/30/2021	OTS	Struts, Airbags, Circ. Saw (Extrication)	\$ 15,181.23	\$ 15,181.23	Check received; Final Quarterly report provided to OTS. Process is officially closed.
CLOSED	6/1/2022	SD Regional Fire Foundation	Mental Health Program Support	\$ 3,000.00	\$ 3,000.00	Check received. Presentation given at prior Board Meeting. Process is officially closed.
CLOSED	3/11/2021	DEPT OF THE TREASURY (ARPA)	COVID-19 Recovery Funds	\$ 329,000.00	\$ 329,000.00	5/12: All documentation submitted to County & approved; Check received. Process is officially closed.
CLOSED	4/21/2023	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Scott Schieber accepted. Process is officially closed.
RSF Fire District Foundation						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator).
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	50/50 split with the District for pendants, cell guards for Staff and harmonizers for each facility.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	10 UVC LED Disinfecting Air Purifiers.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 45,000.00		Completed
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00		Approved.
	4/1/2023	RSF Foundation (Sharon McDonald)	UTV/Radios	\$ 196,337.00		Approved.
	6/16/2023	RSF Foundation	RSF3 Barbecue	\$ 1,000.00		Approved. Item delivered.
	9/1/2023	RSF Foundation (Sharon McDonald)	Drone Program	\$ 50,000.00		Awaiting Approval.
						Change since previous re-cap

Fire Mitigation Fees

California Government Code § 66000, et seq., also known as the Mitigation Fee Act, provides authority for local governments to impose fees to offset the impacts of growth. The utilization of the funds must be approved by the governing body and used specifically for capital facilities and equipment with a nexus to growth within the District.

Category	Description	Support	Board Approved/ Pending	Approved/ Resolution	% of Funding	Est. \$\$
Fiscal Year 2022/2023						
Equipment	No Proposed Expenditures					
Facility	RSF Station 6 Improvements	Operations	Carryover	FY 17/18 Res 2018-09	70%	150,000
Vehicles	No Proposed Expenditures					
Fiscal Year 2023/2024						
Equipment	No Proposed Expenditures					
Facility	Prevention Office - Remodel	Administration	Approved	FY 21/22 Res 2022-18	80%	100,000
Vehicles	Type 6 Fire Engine	Operations	Approved	FY 19/20 Res 2020-01	85%	382,500
Fiscal Year 2024/2025						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	P2652 (Explorer 1482)	Prevention	Approved	FY 19/20 Res 2020-01	85%	60,010
Fiscal Year 2025/2026						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	E262 (1411) Replacement	Operations	Approved	FY 23/24 Res 2023-07	60%	660,000
Fiscal Year 2026/2027						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	WT266 (1062) Replacement	Operations	Approved	19/20	40%	180,000
			Approved	FY 23/24 Res 2023-07	60%	300,000



District Expenses

Due to the increased difficulty in recruiting quality employees, the Board approved the hiring of one additional Captain to accommodate for an anticipated upcoming retirement. This will have a temporary impact on the salaries & benefits expense, until such time as the retirement comes to pass.

Continued issues with supply chain has had an affect on vehicle and apparatus purchases, creating a need for longer term planning on fleet requirements.

Post-pandemic expenses continue to rise, such as utilities, materials & equipment, and fuel; staff continues to monitor them and seek ways to reduce costs.

Aging structures are seeing an increase in expenditures. Facilities maintenance will see and increase as stations and the administrative building continue to age. This fiscal year some items that will need to be addressed include asphalt work, drain repairs, new carpet, and dry rot.

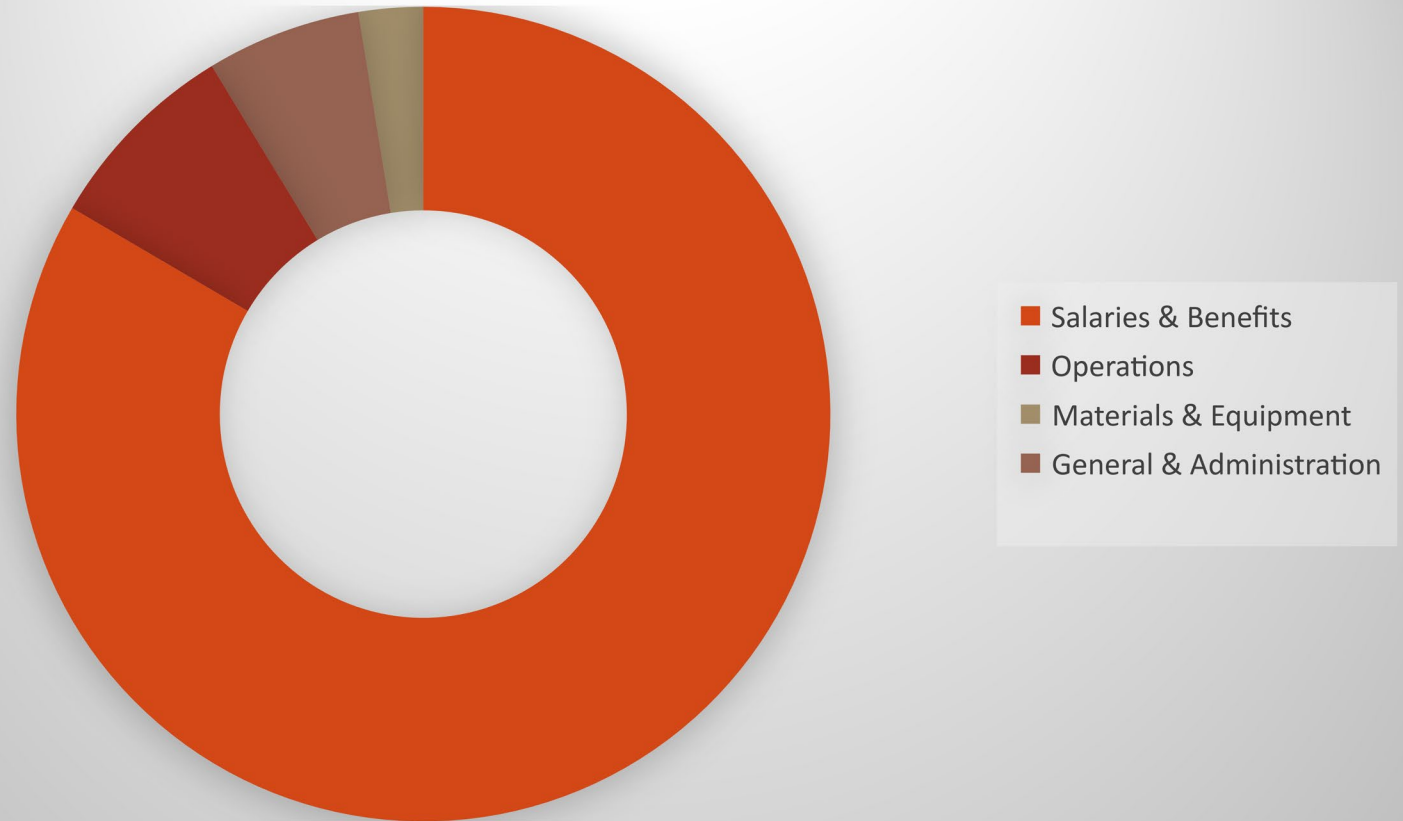


Expenses

The District's main expenses are:

- ❖ Salaries & Benefits = \$16,178,268
- ❖ Operations = \$1,525,100
- ❖ Materials & Equipment = \$495,600
- ❖ General & Administration = \$1,190,824

REVENUES





CalPERS Unfunded Accrued Liability

The District's pension liability continues to be a high priority. The goal of the District is to continually manage the funding status of all plans through additional discretionary payments, internally reducing the amortization years, and saving the 3.5% on interest by prepaying the UAL expected payment in July of each year.

At the August 25, 2022, regularly scheduled board meeting, the Board approved a funding status of 93% or below will need to be addressed utilizing additional discretionary funding.

Previous Board direction dictates that the District budget a 15-year amortization as an annual internal fresh start for an additional discretionary payment. As a result of the most recent valuations the ADP is \$697,591.

A final return of negative 7.6% for FY 21/22 offset the 21.3% net return on investments from FY 20/21. The valuations for the -7.6% returned all the plans except for Misc Tier 2 under the funding status of 90%. Safety Tier 1 is again the least funded at 80.3%.

CalPERS reported a preliminary investment return of 5.8% for the 2022-23 fiscal year.

CalPERS Summary

	Safety			Miscellaneous			
UAL Expected Payment	3% @ 50	3% @ 55	2.7% @ 57	2.7% @ 55	2.5% @ 55	2.0% @ 62	Totals
FY 20/21	664,228	4,381	2,581	60,315	1,324	1,133	733,962
FY 21/22 (Valuation 6-30-2019)	790,960	6,426	4,855	65,486	1,811	1,439	870,977
FY 22/23 (Valuation 6-30-2020)	867,381	8,621	7,951	70,000	2,132	2,283	958,368
FY 23/24 (Valuation 6-30-2021)	747,394	-	-	40,509	-	-	787,903
FY 24/25 (Valuation 6-30-2022)	1,033,126	11,878	12,278	109,605	2,542	2,046	1,171,475
Last 5 years	4,103,089	31,306	27,665	345,915	7,809	6,901	4,522,685
Additional Discretionary Payments							
FY 20/21	800,000			200,000			1,000,000
FY 21/22	900,000			100,000			1,000,000
<i>FY 21/22 Add'l 1% for Classic</i>	36,875	9,013					45,888
FY 22/23	900,000			100,000			1,000,000
<i>FY 22/23 Add'l 2% for Classic</i>	59,245	24,062					83,307
FY 23/24	91,296			2,298			93,594
<i>FY 23/24 Add'l 3% for Classic</i>	93,467	36,095					129,561
FY 24/25	480,368	31,053	34,195	140,186	6,081	5,708	697,591
Last 5 years	3,361,251	100,222	34,195	542,484	6,081	5,708	4,049,941
Total Expected and ADP	7,464,340	131,528	61,860	888,399	13,890	12,609	8,572,626

Board approved 93%

8/25/22 Board Meeting

Funded Ratio	3% @ 50	3% @ 55	2.7% @ 57	2.7% @ 55	2.5% @ 55	2.0% @ 62	Average
FY 20/21	81.3%	93.9%	93.2%	80.8%	99.6%	92.7%	90.3%
FY 21/22 (Valuation 6-30-2019)	82.2%	92.8%	92.2%	81.1%	97.7%	92.7%	89.8%
FY 22/23 (Valuation 6-30-2020)	80.9%	91.0%	91.0%	79.2%	95.1%	91.4%	88.1%
FY 23/24 (Valuation 6-30-2021)	92.2%	103.8%	104.1%	92.5%	108.7%	103.9%	100.9%
FY 24/25 (Valuation 6-30-2022)	80.3%	87.6%	86.7%	81.1%	91.0%	87.3%	85.7%

Total Liability	3% @ 50	3% @ 55	2.7% @ 57	2.7% @ 55	2.5% @ 55	2.0% @ 62	Total
FY 20/21 (Valuation 6-30-2018)	11,729,907	61,496	41,846	1,044,142	768	13,030	12,891,189
FY 21/22 (Valuation 6-30-2019)	11,803,502	103,194	79,265	1,088,353	6,538	20,217	13,101,069
FY 22/23 (Valuation 6-30-2020)	13,155,565	162,124	132,570	1,204,130	18,329	31,593	14,704,311
FY 23/24 (Valuation 6-30-2021)	5,716,370	(92,387)	(86,331)	445,443	(52,095)	(17,471)	5,913,529
FY 24/25 (Valuation 6-30-2022)	15,343,779	363,167	353,060	1,150,562	68,883	59,070	17,338,521

No	Description	FY 23 Final Budget	FY 24 Prelim Board Meeting 8/16/2023	FY 24 Proposed Final Board Meeting 9/20/2023	Difference Year over Year
2	Property Taxes	14,715,200	15,501,101	16,261,414	1,546,214
3	Benefit Fees	1,725,600	1,743,373	1,677,771	(47,829)
19	CalPERS Unfunded Liability (ADP)	465,000	465,000	697,591	232,591
31	Equipment & Services	121,500	131,600	147,200	25,700
40	Professional Services	477,400	536,000	515,000	37,600
44	Subscriptions & Memberships	47,700	72,000	70,653	22,953
54	Capital Equipment	168,000	185,000	110,000	(58,000)
56	Interfund Transfer from FMF	(292,000)	(1,299,300)	(542,500)	(250,500)

Summary

Changes from 3rd Preliminary Approved to Proposed Final Budget

	FY 23 Prelim Actual thru 6/30/23	FY 23 Final Budget	FY 24 Preliminary Budget	FY 23 vs FY 24 Difference
1 Operating Revenues				
2 Property Taxes	15,413,663	14,715,200	16,261,414	1,546,214
3 Benefit Fees	1,759,881	1,725,600	1,677,771	(47,829)
4 Joint Facilities Community Agreement	459,573	415,000	480,515	65,515
5 Total Operating Revenues	17,633,117	16,855,800	18,419,701	1,563,901
6 Non-Operating Revenues				
7 Reimbursements, Grants & Other Revenue	1,613,834	547,900	569,639	21,739
8 Rentals	471,614	470,300	481,183	10,883
9 Interest Income	451,695	10,000	243,360	233,360
10 Total Non-Operating Revenues	2,537,143	1,028,200	1,294,182	265,982
11 Total Revenues	20,170,260	17,884,000	19,713,883	1,829,883
12 Operating Expenses				
13 Salaries and Benefits				
14 Employee Salaries	8,194,956	8,434,900	8,542,960	108,060
15 Employee Overtime	1,533,987	1,300,000	1,500,000	(200,000)
16 Employee Benefits	2,357,005	2,019,300	2,249,717	230,417
17 PERS (Employer Paid)	2,462,226	1,546,000	2,400,000	854,000
18 PERS UAL	-	958,400	788,000	(170,400)
19 CalPERS Unfunded Liability (ADP)	1,000,000	465,000	697,591	232,591
20 Total Salaries and Benefits	15,548,173	14,723,600	16,178,268	138,477
21 Operations				
22 Utilities	388,858	316,300	477,000	160,700
23 Fleet Maintenance	354,693	200,000	305,000	105,000
24 Structures & Grounds	256,970	239,000	263,400	24,400
25 Dispatch Services	234,237	210,000	245,000	35,000
26 Communications Expense	100,505	97,000	113,700	16,700
27 Fuel & Fuel Facility	103,923	117,100	111,000	(6,100)
28 Emer Incident Meals & Misc	6,094	10,000	10,000	-
29 Total Operations	1,445,278	1,189,400	1,525,100	335,700

	FY 23 Prelim Actual thru 6/30/23	FY 23 Final Budget	FY 24 Preliminary Budget	FY 23 vs FY 24 Difference
30 Materials & Equipment				
31 Equipment & Services	-	121,500	147,200	25,700
32 CSA Medical Expenses	90,140	157,900	175,000	17,100
33 Safety Equipment & PPE	113,075	131,000	118,100	(12,900)
34 Repairs & Maintenance	33,721	17,500	25,400	7,900
35 Supplies & Permits	23,920	23,000	29,900	6,900
36 Kitchen & Janitorial Supplies	12,894	14,000	14,000	-
37 Hazmat, Disposal & Permits	11,027	9,000	15,900	6,900
38 Total Materials & Equipment	371,974	450,900	495,600	77,299
39 General & Administrative				
40 Professional Services	-	477,400	515,000	37,600
41 Professional Dev & Training	69,485	100,000	135,000	35,000
42 County Admin Costs	298,254	140,000	270,000	130,000
43 Liability Insurance	130,962	131,000	125,000	(6,000)
44 Subscriptions & Memberships	57,542	47,700	70,653	22,953
45 Miscellaneous Fees & Notices	34,974	35,000	36,971	1,971
46 Meetings & Special Events	9,224	17,500	15,000	(2,500)
47 Office Expenses	33,062	25,000	23,200	(1,800)
48 Total General & Administraion	1,068,125	973,600	1,190,824	256,795
49 Total Expenses	18,433,551	17,337,500	19,389,792	1,724,462
50 Net Income before Capital	\$ 1,736,708	\$ 546,500	\$ 324,091	\$ 105,421
51 Capital				
52 Capital - Facilities	516,911	670,000	471,300	(198,700)
53 Capital - Apparatus	-	445,000	445,000	-
54 Capital - Equipment	-	168,000	110,000	(58,000)
55 Capital - Vehicle	18,871	130,000	249,000	119,000
56 Interfund Transfer from Mitigation		(292,000)	(542,500)	(250,500)
57 Total Capital	549,666	1,121,000	732,800	887,100
58 Net Income	\$ 1,187,042	\$ (574,500)	\$ (408,709)	\$ (781,679)



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