



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

April 19, 2023
1:00 pm PT
Regular Meeting

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance and Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours.

Packet documents are also posted online at www.rsf-fire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

April 19, 2023

Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of March 15, 2023

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) Financial Statements for period ending March 31, 2023

(2) List of Demands Check 36116 thru 36206, Electronic File Transfers (EFT), and Wire Transfer(s) for the period March 2023 totaling:

\$ 168,372.63

Wire Transfer(s) period March 2023 \$ 450,523.28

Payroll for the period March 2023 \$ 685,589.63

TOTAL DISTRIBUTION \$ 1,304,485.54

(3) Grant Recap

(4) Activity Reports – April 2023

(a) Operations

(b) Training

(c) Fire Prevention

ACTION REQUESTED: **Receive and File**

c. Grant Funding - Rancho Santa Fe Fire District Foundation (RSFFDF)

To discuss and/or accept grant funding from the RSFFDF for the purchase of an All-Terrain Vehicle and transport trailer. **Staff Report 23-08**

ACTION REQUESTED: **Approve and Accept Funds**

d. Grant Funding - Rancho Santa Fe Fire District Foundation (RSFFDF)

To discuss and/or accept grant funding from the RSFFDF for the purchase of 60 handheld BKR-5000 VHF Radios. **Staff Report 23-09**

ACTION REQUESTED: **Approve and Accept Funds**

3. Public Comment



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

April 19, 2023

4. New Business

a. Deferred Compensation Options

To discuss the pursuit of options for the 457 plan benefits. [Staff Report 23-10](#)

ACTION REQUESTED: **Information Only**

b. Local Agency Formation Commission Ballot

To discuss and/or authorize the President to cast the ballot on behalf of the District to elect one special district representative among two nominated candidates to serve on the San Diego Consolidated Redevelopment Oversight Board. [Ballot and Certification Form with Resumés](#)

ACTION REQUESTED: **Authorize President to Cast Ballot**

7. Oral Report

a. Fire Chief

b. Operations

c. Training

d. Fire Prevention

e. Human Resources, Finance & Board Clerk

f. Board of Directors

I. North County Dispatch JPA – Update

II. County Service Area – 17 – Update

III. Rancho Santa Fe Fire District Foundation - Update

IV. Director Comments

8. Adjournment

The next regular meeting Board of Directors meeting to be May 17, 2023, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on April 16, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on April 16, 2023:

Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes March 15, 2023



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

1. President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.
2. **Pledge of Allegiance**
Director John Tanner led the assembly in the Pledge of Allegiance.
3. **Roll Call**
Directors Present: Ashcraft, Stine, Malin, Tanner
Directors Absent: Hillgren
Staff Present: Fire Chief Dave McQuead; Deputy Chief Brian Slattery; Training Battalion Chief Luke Bennett, Fire Marshal Marlene Donner, and Battalion Chief Jim Mickelson
RSF Fire District Foundation: Retired Fire Chief Frank Twohy and Tim Costanza
4. **Motion waiving reading in full of all Resolutions/Ordinances**
MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.
5. **Consent Calendar**
MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to accept the consent calendar as presented.
 - a. **Board of Directors Minutes**
 - Board of Directors minutes of February 15, 2023
 - b. **Receive and File**
 - Monthly/Quarterly Reports
 - (1) List of Demands Check 36028 thru 36115, Electronic File Transfers (EFT), and Wire Transfer(s) for the period February 2023 totaling:

\$	524,096.81
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 - Wire Transfer(s) period February 2023

\$	1,355,591.42
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 - Payroll for the period February 2023

\$	692,059.89
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 - TOTAL DISTRIBUTION

\$	2,571,748.12
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 - (2) Grant Recap as of March 10, 2023
 - (3) Activity Reports – February 2023
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention
 - c. **Grant Funding - Rancho Santa Fe Fire District Foundation (RSFFDF) Station 6 Grant Funding**
Accepted grant funding from the RSFFDF for Station 6 remodel. Staff Report 23-06
6. **Presentations**
 - a. **Rancho Santa Fe Fire District Foundation (RSFFDF)**
RSF Fire District Foundation representatives Retired Fire Chief Frank Twohy and Tim Costanza presented the district with a check in the amount of \$203,000 for the Station 6 remodel.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting Minutes

March 15, 2023

7. Public Comment

- a. *Baron "Barry" Willis, candidate for LAFCO, presented to the board his qualifications for candidacy for the seat on the LAFCO board.*
- b. *Ross Pike, candidate for LAFCO, presented to the board his qualifications for candidacy for the seat on the LAFCO board.*

8. New Business

a. Information Technology (IT) Vendor

To discuss and/or authorize the Fire Chief to execute new IT contract with LANSolutions. Staff Report 23-07, LANSolutions Managed Services Proposal, DRAFT LANSolutions Professional Services Agreement
Fire Chief McQuead reported on the new vendor LANSolutions for information technology services and answered questions from the board.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to authorize the Fire Chief to execute contract with LANSolutions.

b. Local Agency Formation Commission Ballot

To discuss and/or authorize the President to cast the ballot on behalf of the District to elect a regular and alternate special district member on the Local Agency Formation Commission (LAFCO) Ballot and Certification Form with Resumés

Fire Chief McQuead reported that the alternate seat for special districts is up for election and requested that the Board authorize the President of the Board to cast the ballot on behalf of the District.

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR MALIN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to authorize President to cast ballot on behalf of the District for the alternate special district member on the Local Agency Formation Commission.

9. Resolution/Ordinance

- a. None

10. Oral Report

- a. Fire Chief – *Fire Chief McQuead reminded the Directors of the upcoming Rotary Appreciation Dinner coming on April 21, 2023, at the RSF Garden Club and asked who from the Board of Directors are attending. Ashcraft +1, Stine +1, Tanner+1, Malin, Assumption Hillgren +1.*
- b. Operations – *Deputy Chief Slattery reported on total calls for the month of February where 70% were medically related and a total of 738 calls to date. One significant incident involved a vehicle fire with one fatality on Via de La Valle. Currently working towards backgrounds to hire (2) additional FFPM's with anticipated start date of mid-April. As discussed in the past this will fill one vacancy and provide one extra FFPM that will ultimately fill a void when Chief Sherwood retires mid-summer. BC testing will be utilizing the NorthZone testing in mid-May for our future opening, currently (2) participants are anticipated to test.*
- c. Training – *Battalion Chief Bennett reported on the complete number of training hours for the month of February. The testing process for Captain's is upcoming with (3) candidates preparing for this opportunity. Ongoing training this past month has included MCI drills, Active Shooter drills, Rescue Training with new Vortex equipment, EMS classes, and many hours with Engine Company training for promotional opportunities. Chief Bennett will be attending a conference for FCTC / Cal-JAC in April.*



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting Minutes

March 15, 2023

- d. Fire Prevention – *Fire Marshal Donner reported that the County Fire Marshals group revised the list that the building department permit technicians use to decide which plans get routed to the fire districts for review and approval. The County Fire Marshal will be having a discussion with the Building Official to ensure the District gets to review what is required. The hope is that the communication and the list will improve the consistency and type of plan that is routed to the District. The weed abatement annual mailer will be coming out shortly. The Belmont project was officially submitted to the building department for review and approval.*
- e. Human Resources, Finance & Board Clerk - None
- f. Board of Directors
 - I. North County Dispatch JPA – *Next meeting is May 24th.*
 - II. County Service Area – 17 – *Next meeting is May 2nd.*
 - III. Rancho Santa Fe Fire District Foundation – *Retired Chief Twohy reported on the history of the foundation and its purpose.*
 - IV. Director Comments
 - (1) Ashcraft - None
 - (2) Malin - None
 - (3) Stine - None
 - (4) Tanner - None

11. Adjournment

Meeting adjourned at 1:52pm

Alicea Caccavo
Board Clerk

James H. Ashcraft
Board President



**Rancho Santa Fe Fire Protection District
Statement of Revenues and Expenses
For the Period Ending March 31, 2023
(Unaudited)**

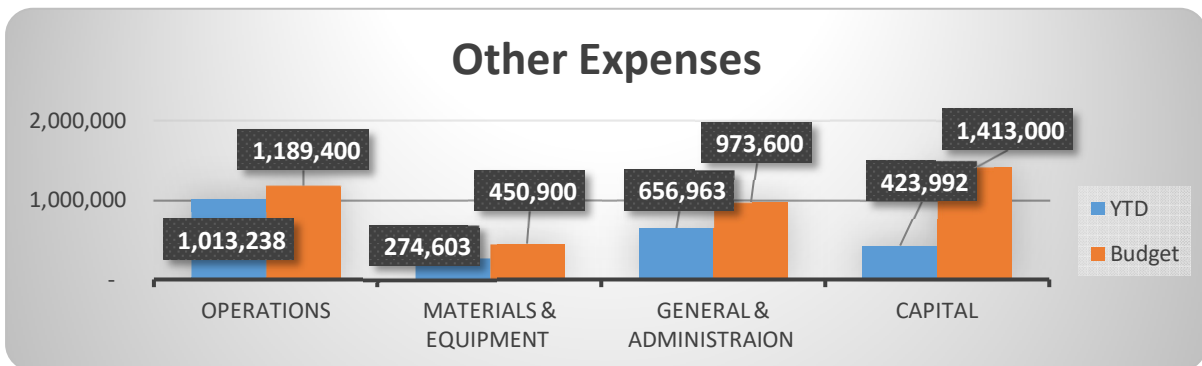
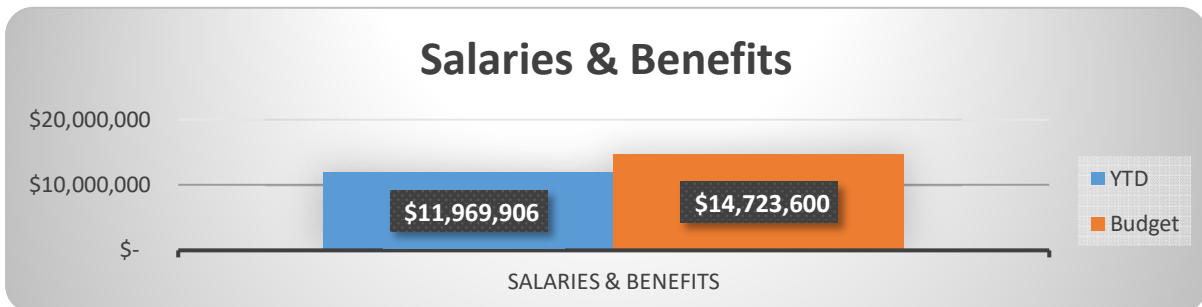
	YTD	Budget	YTD %
1 Operating Revenues	\$ 10,753,160	\$ 16,855,800	64%
2 Non-Operating Revenues	1,599,216	1,028,200	156%
3 Total Revenues	12,352,377	17,884,000	69%
4 Salaries & Benefits	\$ 11,969,906	\$ 14,723,600	81%
5 Operations	1,013,238	1,189,400	85%
6 Materials & Equipment	274,603	450,900	61%
7 General & Administraion	656,963	973,600	67%
8 Capital	423,992	1,413,000	30%
9 Total Expenses	14,338,702	18,750,500	76%
10 Net Income	\$ (1,986,325)	\$ (866,500)	

Preliminary - does not include all year end adjustments

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.





**Rancho Santa Fe Fire Protection District
Reserve Balance Report
March 31, 2023
(Unaudited)**

Reserve Type	Description	%	Value	Reserve Balance
Restricted				
Fire Mitigation Fees	New Construction Assessment	100%	\$ 1,358,346	\$ 1,358,346
CSA 17 ALS	CSA 17 EMS Funding	100%	206,722	206,722
Total Restricted				1,565,069
Committed				
Workers Comp/Wellness	Value of Workers Comp. Claims Difference	100%	22,789	22,789
Workers Comp/Wellness	PASIS Deposit	100%	597,386	597,386
Compensated Absence	Value of Accrued Vacation & Sick Leave	100%	565,355	565,355
Total Committed				1,185,530
Assigned Fund Balance				
Asset Replacement	50% of Annual Accumulated Depreciation for Vehicles, Equipment	50%	4,400,000	2,200,000
Budget Stabilization Fund	10% of Budgeted Expenses	10%	17,337,500	1,733,750
Operating Reserve (Dry Yield)	8 Months (67%) of Budgeted Revenues	67%	16,855,800	11,242,819
Total Assigned				15,176,569
Unassigned	Remaining Unreserved Cash Balance			412,815
Total	Cash and Investments Total			\$ 18,339,983



Rancho Santa Fe Fire Protection District
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2023
(Unaudited)

	YTD	Budget	YTD 75%
1 Operating Revenues			
2 Property Taxes	\$ 10,516,842	\$ 16,440,800	64%
3 Joint Facilities Community Agreement	236,319	415,000	57%
4 Total Operating Revenues	10,753,160	16,855,800	64%
5 Non-Operating Revenues			
6 Reimbursements, Grants & Other Revenue	1,030,835	547,900	188%
7 Rentals	377,769	470,300	80%
8 Interest Income	190,613	10,000	1906%
9 Total Non-Operating Revenues	1,599,216	1,028,200	156%
10 Total Revenues	12,352,377	17,884,000	69%
11 Operating Expenses			
12 Salaries and Benefits			
13 Employee Salaries	6,159,543	8,434,900	73%
14 Employee Overtime	1,197,231	1,300,000	92%
15 Employee Benefits	1,573,745	2,019,300	78%
16 PERS (Employer Paid)	1,080,987	1,546,000	70%
17 CalPERS Normal Cost and UAL	958,400	958,400	100%
18 CalPERS Unfunded Liability (ADP)	1,000,000	465,000	215%
19 Total Salaries and Benefits	11,969,906	14,723,600	81%
20 Operations			
21 Utilities	288,686	316,300	91%
22 Fleet Maintenance	283,674	200,000	142%
23 Structures & Grounds	147,801	239,000	62%
24 Dispatch Services	146,996	210,000	70%
25 Communications Expense	56,591	97,000	58%
26 Fuel & Fuel Facility	83,397	117,100	71%
27 Emer Incident Meals & Misc	6,094	10,000	61%
28 Total Operations	1,013,238	1,189,400	85%
29 Materials & Equipment			
30 Equipment & Services	125,595	121,500	103%
31 CSA Medical Expenses	46,178	157,900	29%
32 Safety Equipment & PPE	67,623	131,000	52%
33 Repairs & Maintenance	14,406	17,500	82%
34 Supplies & Permits	20,800	23,000	90%
35 Total Materials & Equipment	274,603	450,900	61%



Rancho Santa Fe Fire Protection District
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2023
(Unaudited)

	YTD	Budget	YTD 75%
36 General & Administrative			
37 Professional Services	282,723	477,400	59%
38 Professional Dev & Training	51,890	100,000	52%
39 County Admin Costs	118,479	140,000	85%
40 Liability Insurance	130,962	131,000	100%
41 Memberships & Subscriptions	24,961	47,700	52%
42 Miscellaneous Fees & Notices	29,887	35,000	85%
43 Meetings & Special Events	4,327	17,500	25%
44 Office Expenses	13,733	25,000	55%
45 Total General & Administraion	656,963	973,600	67%
46 Capital			
47 Capital - Facilities	391,237	670,000	58%
48 Capital - Apparatus	-	445,000	0%
49 Capital - Equipment	13,884	168,000	8%
50 Capital - Vehicle	18,871	130,000	15%
51 Depreciation Expense	-	-	0%
52 Total Capital	423,992	1,413,000	30%
53 Total Expenses	14,338,702	18,750,500	76%
54 Net Income	\$ (1,986,325)	\$ (866,500)	

*YTD - Year to Date

Preliminary - does not include all year end adjustments

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

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Rancho Santa Fe Fire Protection District
Balance Sheet
For the Period Ending March 31, 2023
(Unaudited)

	Mar-23	Jun-22
Assets		
Cash - General	9,539,983	20,264,510
Cash - Reserves	8,800,000	8,800,000
Restricted Cash and Investments	1,450,270	88,460
Accounts Receivable	432,517	1,142,146
Fixed Assets	24,696,586	24,696,586
Net Pension Asset	993,241	993,241
Total Assets	45,912,597	47,184,944
Liability		
Current Liabilities	2,489,095	2,519,990
Accounts Payable	1,022,229	1,954,819
Long Term Liabilities	620,175	620,175
Total Liability	4,131,499	5,094,984
Fund Balance	41,781,099	42,089,960
Total Liabilities & Fund Balance	\$ 45,912,597	\$ 47,184,944

Preliminary - does not include all year end adjustments

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RANCHO SANTA FE FIRE PROTECTION DISTRICT

Financial Statement Analysis

(Unaudited)

March 2023– 75% of Fiscal Year

Line 2 Property Taxes: YTD (Year to date) is 64% compared to budget – the majority of property taxes are received in December and April, and as such, this line item can appear high or low depending upon time of the year.

Line 3 Joint Facilities Community Agreement: YTD is under budget – charges are invoiced January and May, and as such, this line item will appear low depending upon the time of the year.

Line 6 Reimbursements Grants & Other Revenue: Includes plan check fees, inspection fees, sprinkler fees, grant revenue, and miscellaneous reimbursements. YTD is over budget due to OES reimbursements and Rancho Santa Fe's Fire Foundation reimbursements for station 6 improvements and extrication tools.

Line 7 Rentals: Consists of space rent and cell tower revenue at various locations along with meeting revenues. YTD is right is slightly over budget due to timing of payments.

Line 8 Interest Income: Mostly consists of County Investment Pool, CalTrust and the Public Agency Self Insurance System (PASIS). YTD will trend over or under budget depending on the market.

Line 13 Employee Salaries: Includes salaries and leave pay for all staff. YTD is right in line with budget.

Line 14 Employee Overtime: Includes operations, training, administration overtime, and strike teams. YTD is 92% of budget due to strike teams in the first half of the year.

Line 15 Employee Benefits: Includes health insurance, medical reimbursements, and workers compensation. YTD is right in line with budget.

Line 16 PERS (Employer Paid): Includes retirement paid by the district. YTD is right in line with budget.

Line 17 CalPERS Normal Cost and UAL: This is comprised of the total minimum required employer contribution for the fiscal year. It is the sum of all six plan's employer normal cost rate (expressed as a percentage of payroll) plus the employer's Unfunded Accrued Liability (UAL) contribution amount. Payment is made annually in July.

Line 18 CalPERS Unfunded Liability (ADP): This is comprised of any additional discretionary employer contributions. It is the sum of the budgeted lower amortized amount plus any additional payments approved by Board action.

Line 21 Utilities: Includes all utilities associated with all facilities. YTD is over budget due to increase cost of utilities.

Line 22 Fleet Maintenance: Includes all preventative maintenance for staff vehicle and apparatus such as lube, oil, filter, and fluid checks. YTD is over budget due to more maintenance and repairs being done than anticipated.

Line 23 Structure & Grounds: Includes building maintenance for all stations and the administration building, along with HOA fees. YTD is under budget due to maintenance being on an as needed basis.

Line 24 Dispatch Services: Includes all fees associated with dispatching emergency calls. YTD is 70% of budget due to timing of dispatching payments.

Line 25 Communication Expense: Includes costs associated with the 800 MHz network, radio and cellular maintenance, repair, and replacement. YTD is under budget due to maintenance being on an as needed basis.

Line 26 Fuel & Fuel Facility: Consists of fuel costs for pumps at stations 2, 4 & 5. YTD is right in line with budget.

Line 27 Emer Incident Meals & Misc: Includes food and lodging costs associated with strike teams. YTD is 61% of budget due to emergency response in the first half of the fiscal year.

Line 30 Equipment & Services: Includes station equipment, computer equipment, tools, and services. YTD is at 103% due to computer replacements, fire prevention education materials, and training equipment and supplies.

Line 31 CSA Medical Expenses: Includes all medical supplies. YTD is under budget due to timing of needs for supplies.

Line 32 Safety Equipment & PPE: Includes all the safety clothing and boots, as well as safety equipment such as firefighting foam and rescue bags. YTD under budget due to when equipment is needed and purchased.

Line 33 Repairs & Maintenance: Consists of repairs and maintenance on generators, elevators, and office equipment. YTD is 82% of budget and will trend over or under budget due to needs and timing of repairs and maintenance.

Line 34 Supplies & Permits: Includes permits for hazardous material and generators, along with supplies. YTD is over budget due to more permit renewals in the beginning of the fiscal year.

Line 37 Professional Services: Includes services for human resources, legal, weed abatement and miscellaneous other services. YTD under budget due to timing of services needed.

Line 38 Professional Dev & Training: Includes education reimbursement, and conferences for safety, admin, and fire prevention. This account will trend over or under budget due when conferences are attended, and education/training reimbursements requested.

Line 39 County Admin Costs: This is the administrative fee that the county charges for processing tax apportionments. YTD is over budget due to a majority of County fees being assessed in January.

Line 40 Liability Insurance: Consists of business and auto insurance. Payment is made annually in July.

Line 41 Memberships & Subscriptions: Includes membership and subscriptions for various associations. YTD is under budget due to timing of renewals.

Line 42 Misc. Fees & Notices: Includes fees for health administrative fee, public education materials, elections, LAFCO and weed abatement notices. YTD is 85% due to majority of fees in the beginning of the fiscal year and a raise in credit card fees used for payments.

Line 43 Meetings & Special Events: Consists of expenses for weekly leadership meetings, quarterly staff meetings, badge ceremonies and employee appreciation. YTD is under budget due to an as needed basis.

Line 44 Office Expenses: Includes all office supplies, post office box rental, mail delivery service, and postage. This account will trend under or over budget due to postage and office supply needs.

Line 47 Capital - Facilities: Budget includes improvements or upgrades to facilities. Current year budget consists of remodeling station 6 and carpet replacement in 2 stations. Station 6 remodeling has begun and will continue through the fiscal year.

Line 48 Capital - Apparatus: Budget includes type 6 engine.

Line 49 Capital – Equipment: Budget includes the process of implementation of new accounting software and purchase of various equipment.

Line 50 Capital – Vehicle: Budget includes new command and staff vehicle.

Line 51 Depreciation Expense: Includes depreciation expense, a noncash item. YTD depreciation expense will be finalized during audit to include new capital items.

Line 54 Net Income: This is Revenues minus Expenses. Overall, the District is showing net loss through March as a result of the majority of property tax receipts not being received until later in the year.

Check No.	Amount	Vendor	Purpose
36116	\$2,000.00	Arnold A Lewin	CERT Program
36117	\$208.00	AT&T	Utilities: RSF1, RSF2, RSF3
36118	\$1,711.00	C.A.P.F.	Disability Ins Short & Long
36119	\$279.07	Calolympic Safety Inc	Apparatus Equipment Maintenance
36120	\$2,370.00	Cielo Village Partners LP	Building: Admin
36121	\$1,646.32	Compressed Air Specialties Inc	SCBA
36122	\$462.00	Diamond Environmental Svcs, LP	Building: RSF6
36123	\$3,702.44	Direct Energy Business-Dallas	Utilities: RSF1
36124	\$130.88	Dish	Utilities: RSF6
36125	\$425.00	Fader Electric	Building: RSF4
36126	\$198.18	Griffin Hardware Co.	Station Supplies
36127	\$5,668.79	Guardian Life Insurance Co	Medical Insurance; Med/Dental - Retiree-Former Employees
36128	\$59.36	Henley Pacific LA LLC (Valvoline)	Apparatus: Scheduled
36129	\$391.26	Interior Technique Flooring	Remodel
36130	\$142.00	John Ryan	Plan Check Fee Reimbursement
36131	\$833.77	Lincoln National Life Ins Co	Life Insurance/EAP
36132	\$63.80	Napa Auto Parts Inc	Apparatus
36133	\$3,090.46	Olivenhain Municipal Water District	Utilities: RSF2, RSF4
36134	\$50.00	RSF Security Inc	Utilities: RSF5
36136	\$315.88	SC Commercial LLC	Fuel: Gasoline & Diesel
36137	\$111.50	Smith, Mark	Prevention - Conf/Seminars
36138	\$2,341.08	Verizon Wireless	Cellular; CSA-17 Contract
36139	\$7,500.00	WinTech Computer Services	Consulting Services
36140	\$740.00	Accme Janitorial Service Inc	Building: Admin
36141	\$390.35	AT&T Calnet 2/3	Utilities: Admin, RSF1, RSF3
36142	\$434.12	Bound Tree Medical LLC	CSA-17 Contract
36143	\$1,223.47	Charter Communications Holdings, LLC	Utilities Admin
36144	\$2,100.00	Chula Vista Fire Department	Suppression - Conf/Seminars
36145	\$3,549.50	County of SD/RCS	Dispatching; 800 MHz Network Admin Fees
36146	\$568.27	Cox Communications	Utilities RSF5
36147	\$652.91	EDCO Waste & Recycling Inc	Utilities: RSF5, RSF6
36148	\$151.90	Entenmann-Rovin Co Inc.	Uniforms
36149	\$2,482.00	Fitch Law Firm Inc	Legal Services
36150	\$525.00	K & M Pest Solutions	Building: Admin & All Stations
36151	\$140.05	Konica Minolta Business Inc	Copier Maintenance Contract
36152	\$85.55	Life-Assist Inc	CSA-17 Contract

Check No.	Amount	Vendor	Purpose
36153	\$480.00	LIT Fire & Safety Services, LLC	Prevention - Conf/Seminars
36154	\$229.08	Olivenhain Municipal Water District	Utilities: RSF3
36155	\$179.50	Race Telecommunications, Inc	Utilities: RSF1
36156	\$483.55	Rincon Del Diablo Municipal Water Di	Utilities: RSF5
36157	\$120.00	RSF Mail Delivery Solutions	Office Expenses
36158	\$1,859.80	SC Commercial LLC	Fuel: Gasoline & Diesel
36159	\$1,312.87	SDG&E	Utilities: RSF6
36160	\$400.00	Streamline	Website Redesign
36161	\$707.44	ThyssenKrupp Elevator Inc	Elevator
36162	\$16,265.04	U S Bank Corporate Payment System	Cal-Card/IMPAC program
36163	\$3,167.89	Waste Management Inc	Utilities: RSF1, RSF2, RSF3, RSF4
36164	\$635.00	A to Z Plumbing Inc	Building: RSF4
36165	\$120.56	Airgas Inc	SCBA
36166	\$70.97	AT&T	Utilities: RSF6
36167	\$2,077.52	AT&T Calnet 2/3	Utilities: Admin, RSF2, RSF3, RSF4, RSF6
36168	\$145.00	B & B Appliance Service Dept	Building: RSF4
36169	\$57.50	CDW Government Inc.	Computers/Printers
36170	\$42.58	Charter Communications Holdings, LLC	Utilities RSF4
36171	\$168.00	Coastal Family Urgent Care	CSA-17 Contract
36172	\$1,433.68	Day Wireless Systems Inc	Radios
36173	\$129.16	Griffin Hardware Co.	Station Supplies
36174	\$160.00	Hanna Plumbing & Supply	Building RSF4
36175	\$83.17	Henley Pacific LA LLC (Valvoline)	Apparatus: Scheduled
36176	\$2,221.99	Industrial Commercial Systems, Inc.	Building RSF4
36177	\$4,758.36	L N Curtis & Sons Inc	Rescue Equipment
36178	\$724.38	MES California	SCBA
36179	\$120.94	Montagne, Sarah	Meetings & Special Events
36180	\$272.98	Napa Auto Parts Inc	Apparatus
36181	\$91.83	Nationwide Medical Surgical Inc	CSA-17 Contract
36182	\$22,396.85	North County EVS Inc	Apparatus: Scheduled, Repair
36184	\$439.12	Pacific Coast Flag	Flags (State, USA)
36185	\$5,971.50	SC Commercial LLC	Fuel: Gasoline & Diesel
36186	\$4,543.87	SDG&E	Utilities: RSF3, RSF5
36187	\$233.77	Shred it Stericycle	Office Expenses
36188	\$575.00	State of CA DIR	Elevator
36189	\$30.00	AFSS -Southern Division	Admin - Conf/Seminars

Check No.	Amount	Vendor	Purpose
36190	\$208.00	AT&T	Utilities: RSF1, RSF2, RSF3
36191	\$1,110.00	California Fire Fighters Apprentices	Admin - Conf/Seminars; Suppression - Conf/Seminars
36192	\$11,183.75	Cielo Village Partners LP	Building Admin
36193	\$240.00	Costco Inc.	Subscriptions & Memberships
36194	\$840.00	County of San Diego, DEH	Permits
36195	\$967.78	Discount Tire	Apparatus
36196	\$1,375.00	Global Door & Gate Inc.	Building RSF2
36197	\$328.66	Griffin Hardware Co.	Apparatus; Building RSF2
36198	\$138.10	L N Curtis & Sons Inc	Equipment - Minor
36199	\$229.88	Napa Auto Parts Inc	Apparatus
36200	\$2,630.60	North County Communications & Cablin	Remodel
36201	\$396.88	Olivenhain Municipal Water District	Utilities RSF6
36202	\$1,699.99	SC Commercial LLC	Fuel: Gasoline & Diesel
36203	\$13,154.82	SDG&E	Utilities: Admin, RSF1, RSF2, RSF4
36204	\$195.00	Skyriders Window Cleaning Inc	Building: Admin
36205	\$503.06	ThyssenKrupp Elevator Inc	Elevator
36206	\$290.00	U S Postal Service - Postmaster	Office Expenses
EFT000000000821	\$250.00	Slattery, Brian Y	CSA-17 Contract
EFT000000000822	\$151.85	Lenehan, Conor	Prevention - Conf/Seminars
EFT000000000823	\$3,030.22	Caccavo, Alicea I.	Meetings & Special Events, Admin - Conf/Seminars
EFT000000000824	\$250.00	Ender, Cory M.	CSA-17 Contract
EFT000000000826	\$1,520.00	Benz, Curtis	Education/Training
EFT000000000828	\$687.95	RSFPFA	Building: RSF4
EFT000000000829	\$41.00	Caccavo, Alicea I.	Admin - Conf/Seminars
Various	\$7,497.28	Medical Reimbursements	
	\$168,372.63		
ACH Transfer	\$85,313.93	CalPERS	April 2023 Health
ACH Transfer	\$181,180.21	CalPERS	February 2023 Retirement
ACH Transfer	\$182,533.59	CalPERS	March 2023 Retirement
ACH Transfer	\$1,495.55	CalPERS	Misc Retro
Subtotal	\$450,523.28		

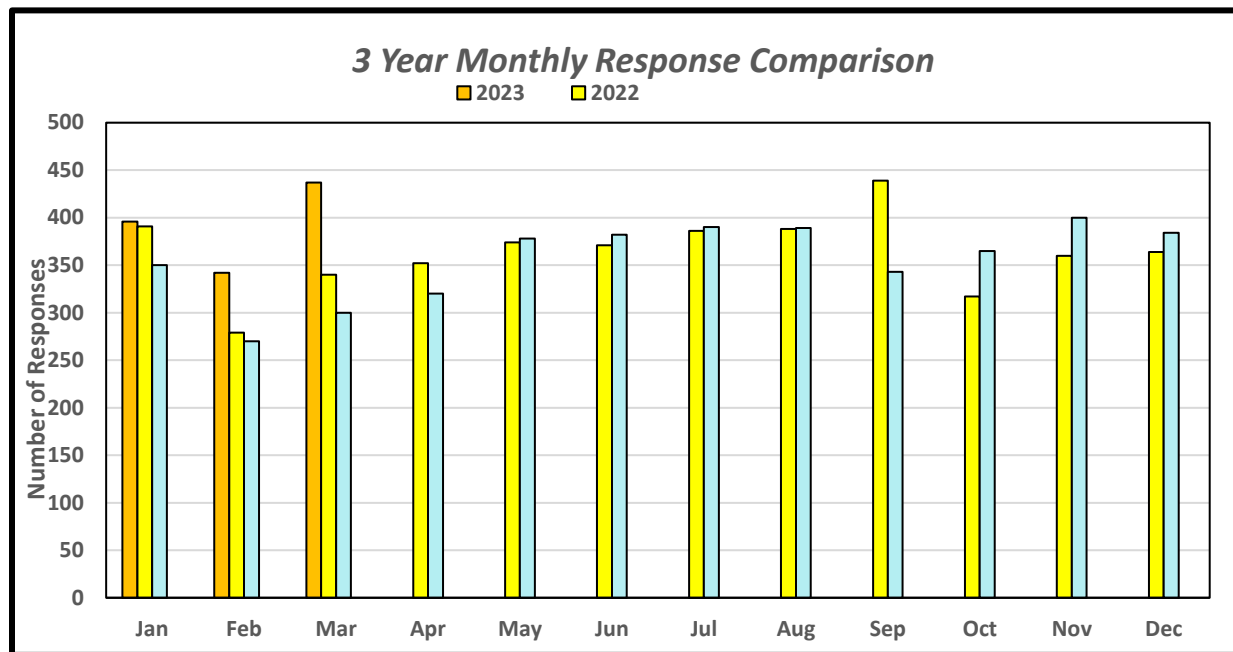
	3/15/2023	\$286,956.20	Payroll
	3/31/2023	\$398,633.43	Payroll
Subtotal		<u>\$685,589.63</u>	
Total		<u><u>\$1,304,485.54</u></u>	

RSF Grant Re-Cap

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE	7/6/2022	UASI FY20	Training; L-954 Course	\$ 17,000.00		2/7/23 - On follow up, UASI had no record of submission. Resubmitted application.
ACTIVE		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 15,196.00		4/8/22 Approved. Pending disbursement.
ACTIVE		UASI FY22	Fresno Symposium	\$ 15,000.00		Award letter received.
ACTIVE	9/29/2022	UASI FY23	Training	\$ 89,098.86		Pending approval.
ACTIVE	8/1/2022	Coastal Conservancy	Escondido Creek/San Marcos Defensible Space/Roadway Clearance	\$ 325,864.00	\$325,864.00	Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp.
ACTIVE	5/12/2020	FEMA	Vegetation Management	\$ 18,000.00	\$ 170,000.00	Check received. Utilizing funds for Via Ambiente Roadway Clearance; Work completed and payment in process.
AWARDED	10/15/2021	CSDA (CA Special Districts)	COVID-19; Staffing and Supplies	\$ 6,163,371.00	\$ 1,154,981.00	Check received. Audit set to be completed by 5/2023.
CLOSED	1/30/2021	OTS	Struts, Airbags, Circ. Saw (Extrication)	\$ 15,181.23	\$ 15,181.23	Check received; Final Quarterly report provided to OTS. Process is officially closed.
CLOSED	6/1/2022	SD Regional Fire Foundation	Mental Health Program Support	\$ 3,000.00	\$ 3,000.00	Check received. Presentation given at prior Board Meeting. Process is officially closed.
CLOSED	3/11/2021	DEPT OF THE TREASURY (ARPA)	COVID-19 Recovery Funds	\$ 329,000.00	\$ 329,000.00	5/12: All documentation submitted to County & approved; Check received. Process is officially closed.
CLOSED	3/31/2022	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Nathan Sanford accepted. Process is officially closed.
RSF Fire District Foundation						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator). 50/50 split with the District for pendants, cell guards
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	for Staff and harmonizers for each facility.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	10 UVC LED Disinfecting Air Purifiers.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 50,000.00	\$ 50,000.00	Hydraulic Extrication Tools.
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00		Approved.
	4/1/2023	RSF Foundation (Sharon McDonald)	ATV/Radios	\$ 500,000.00		Pending.
						Change since previous re-cap

Rancho Santa Fe Fire Protection District Operations Report

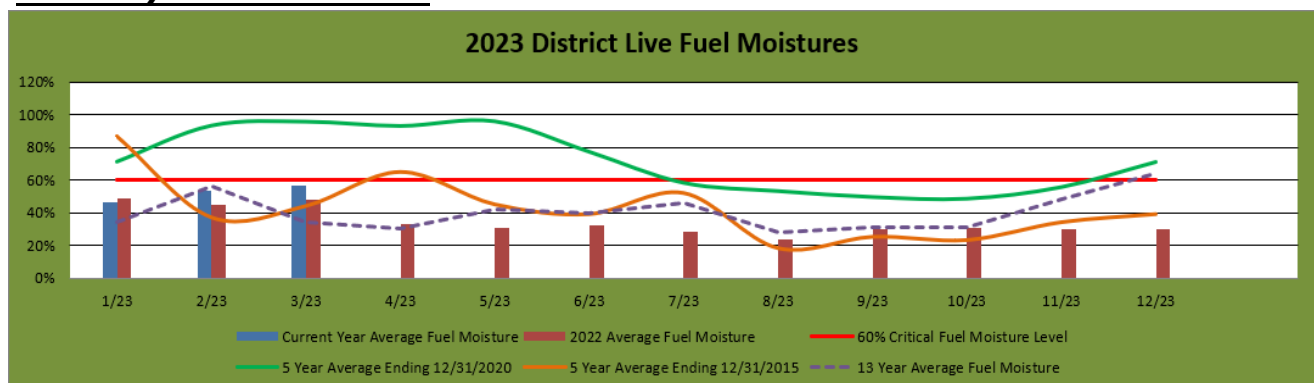
April 2023



3 Year Call Volume Tracker:

2023		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	396	342	437										1,175
	YTD	396	738	1175										
2022		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	391	279	340	352	374	371	386	388	439	317	360	364	4,361
	YTD	391	670	1010	1362	1736	2107	2493	2881	3320	3637	3997	4361	
2021		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	350	270	300	320	378	382	390	389	343	365	400	384	4,271
	YTD	350	620	920	1240	1618	2000	2390	2779	3122	3487	3887	4271	

Monthly Fuel Moisture:



Rancho Santa Fe Fire Protection District Operations Report

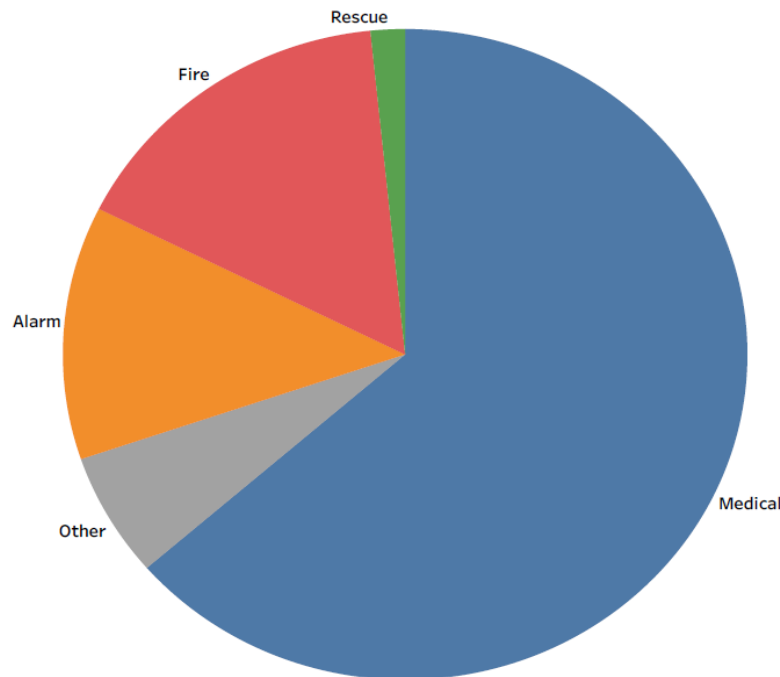
April 2023

Monthly Incidents

Assigned Incidents for RANCHO SANTA FE FPD
March 2023

Agency
RANCHO SANTA FE FPD

Month and Year
March 2023



Medical	278 incidents / 63.62%
Fire	70 incidents / 16.02%
Alarm	55 incidents / 12.59%
Rescue	7 incidents / 1.60%
Other	27 incidents / 6.18%
Grand Total	437 incidents / 100.00%

Problem Category

- Medical
- Other
- Alarm
- Fire
- Rescue

Assigned incidents for all RANCHO SANTA FE FPD units.

Significant Incidents:

Date:	Incident:	Units Assigned:
3/11/2023	Rescue TC - Del Dios Hwy	E264, E265, E261, B261, M261, M264
3/11/2023	CPR with ROSC	E263, M261
3/11/2023	Rescue TC - Rambla De Las Flores	E261, E263, E237, B261, M237, HIRT
3/13/2023	Res. Structure Fire - Seaquest Trail	S266, E265, B261, E106, E144, B141, T141, M264
3/13/2023	POTUS fly in and Safe House Stn 1	E263, E264, B261, C2602, TM1081, AMR
3/15/2023	Swiftwater Rescue - La Orilla	E261, E263, E237, T237, B261, B267
3/15/2023	Swiftwater Rescue - Harmony Grove Rd	S266, E265
3/19/2023	Stabbing (3 victims) - Harmony Grove	E265, E143, M261, M264, B261

Covid-19 Agency Status:

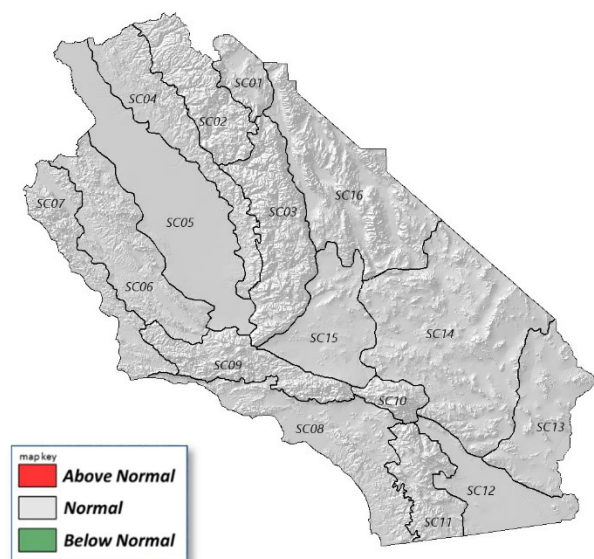
	Positive
Fire Suppression Personnel	0
Administration and Prevention	0

MONTHLY/SEASONAL OUTLOOK

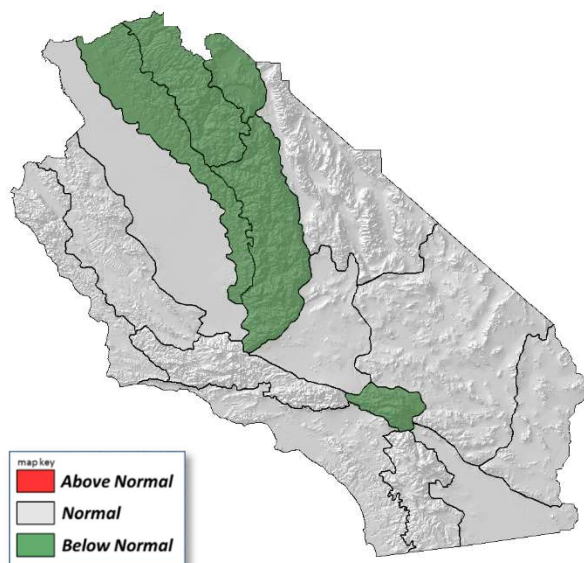
ISSUED: APRIL 1, 2023 VALID: APRIL – JULY, 2023

4-Month Significant Fire Potential:

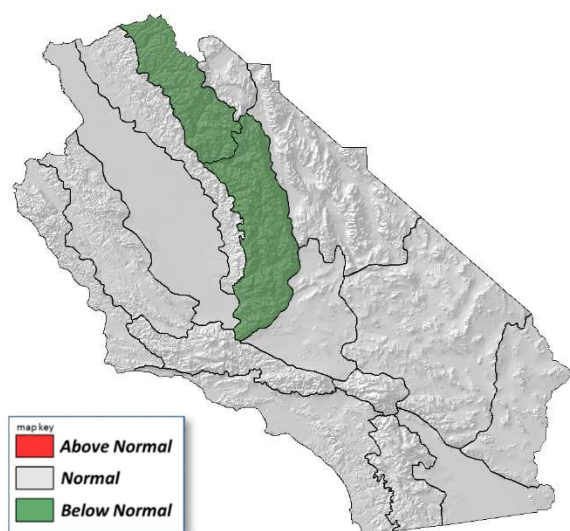
April – May 2023



June 2023



July 2023



April – July 2023 Highlights:

- Current ENSO index is near neutral and an El Niño may form by the fall.
- Temperatures will likely average near normal near the coast with daytime temperatures possibly above normal further inland.
- Near to below normal number of offshore wind events this spring.
- Near normal large fire potential next few months. An above normal amount IA may occur in May and June once the current grass crop cures.
- Large fire potential will be below normal in the upper regions of the mountains. Very low potential above 8,000' this spring/summer

Weather Discussion

A favorable long wave pattern allowed several Atmospheric River (AR) storm systems to reach the state in March. These storms, aided by a strong jet stream and favorable low level flow, unleashed heavy rain, hail, strong winds and even a few tornadoes this past month.

Rainfall in March was over 400% of normal in many locations. The greatest departure from normal occurred over Central CA which saw the heaviest rainfall due to orographic lift. The subtropical origins of the moisture resulted in some very high snow levels with many areas in the Sierra seeing rainfall up to 9,000' from one particularly wet storm system. Only the deserts eastward to the Colorado River saw average to below average precipitation last month.

The hydrological condition across California continues to improve markedly. The widespread nature of the precipitation across many of the state's most important watersheds has resulted in groundwater recharge in the San Joaquin Valley. Reservoir storage levels continue to climb quickly as well. Some Northern California dams have let some water discharge from their reservoirs which is a sharp contrast to the near record low levels seen prior to the start of the rainy season.

Typically, a negative ENSO condition results in a greater chance of a drier than average winter, especially in Southern CA. But even though this is the 3rd consecutive winter of a La Niña, this has obviously not been the case this year. A potential cause of the high frequency of the storms this season may be attributed to an unusually strong jet stream which has been present much of the winter. This has allowed the storms to intensify rapidly before moving ashore as well as allow already existing storms to "break through" the eastern Pacific ridge.

This jet will undoubtedly weaken as winter gives way to spring, but until then, the potential for additional wetting rains may continue for a few more weeks. Rainfall should begin to wane by the middle or latter half of April, which is several weeks later than usual.

Fig 1: March 2023 Departure from Av. Temp.

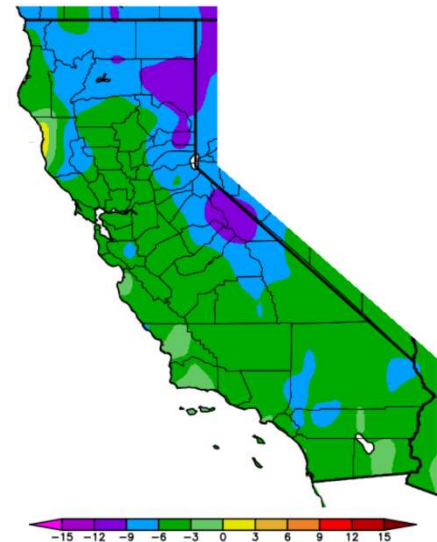


Fig 2: Oct. 2022 – Mar. 28, 2023 Precip. (% of Ave.)

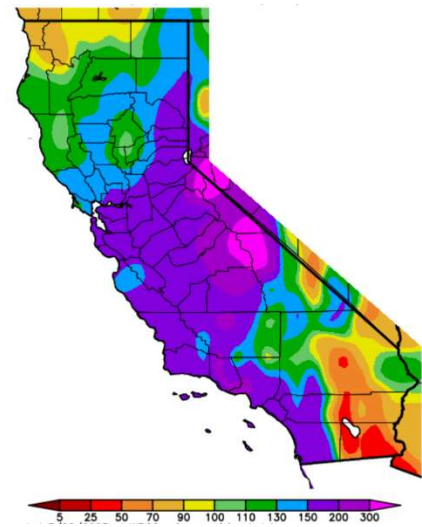
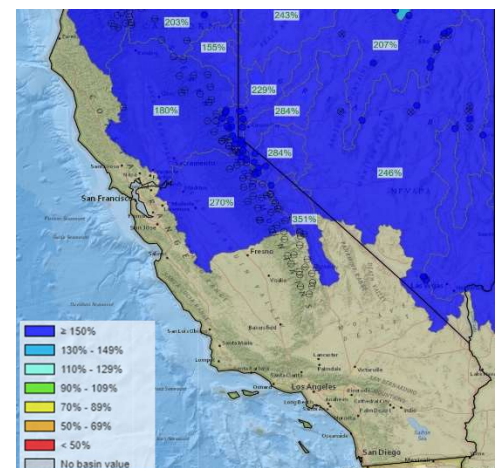


Fig 3: Basin Av. % Snow water equiv, (SWE), Mar. 28, 2023



MONTHLY/SEASONAL OUTLOOK

ISSUED: APRIL 1, 2023 VALID: APRIL – JULY, 2023

Fuels Discussion

Another cool, wet month in the books allowed all fuel types to retain moisture very effectively. The grass crop continues to mature and most grasses are currently seeding out. Other lower elevation fuel types are showing significant growth and flowering at the current time.

Live fuel moisture should remain well above normal in April before grasses begin to cure toward the end of the month. The curing should begin on south aspects and across open areas while shadier areas remain green. The seasonal grasses' high amount of fuel moisture should preclude any risk of large fires in April. Heavier live fuels should retain enough moisture to be resistant to fire spread well into May.

Snowpack numbers remain at record high levels across much of the Sierras. If it were not for a pair of storms which brought heavy rain to higher elevations, snowpack numbers would be even higher. We have likely reached our snowpack peak for the season and a slow melting-out process should begin in April. Higher elevations and shady regions may not be snow free until June which should keep most of these regions out of fire season until late summer, at the soonest.

Chino Hills State Park, March 26th, 2023



Fig 4: Drought Monitor March 23rd, 2023

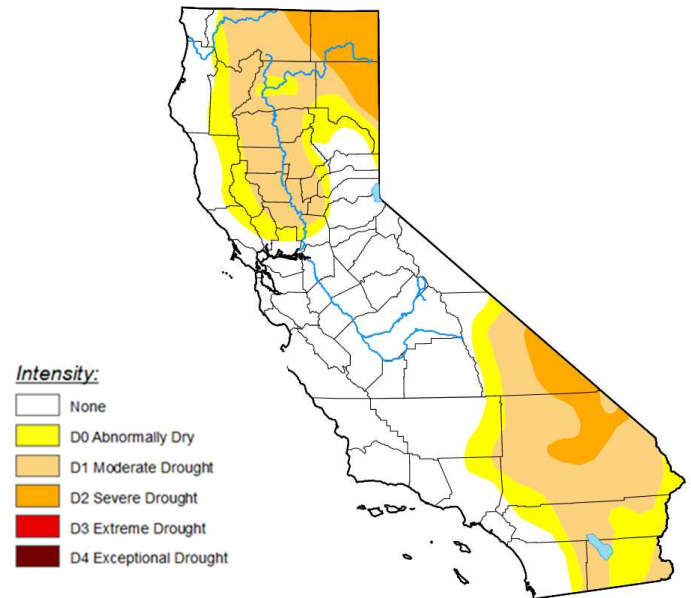
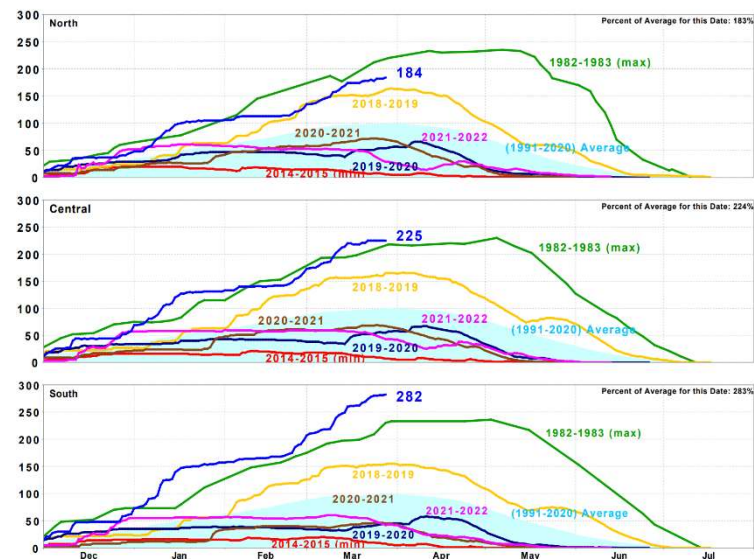


Fig 5: Sierra SWE content, % of Average, Mar. 28, 2023



MONTHLY/SEASONAL OUTLOOK

ISSUED: APRIL 1, 2023 VALID: APRIL – JULY 2023

SOUTH OPS OUTLOOK

The sudden warming of sea surface temperatures (SST) over Niño Regions 1+2, 3 and 3.4 have resulted in the dissolution of the La Niña which had previously shown unprecedented staying power. Except for a brief break in the summer of 2021, a negative ENSO index (-0.5°C or greater) has continued since July 2020. This may not have a direct impact on this summer's weather, but a reversal to an El Niño condition may have implications on the weather this fall or next winter.

Most long term model guidance, including the NMME and the NCEP CFSv2, is depicting near to slightly above normal temperatures the next 4 months with the greatest departure from normal likely occurring across inland areas. Precipitation in May – July is expected to be near normal. A slightly above normal monsoon season may occur over the Southwest, but persistent troughing off the coast may keep the moisture axis shifted well to our east. A repeat of last years extremely wet monsoon is not expected and the number of thunderstorm days should be near normal in June/July.

A heavier than normal grass crop does raise the specter of a higher than normal number of grass fires once grasses cure out in May. However, the last 20 years have not shown a strong correlation between a wet winter (with an assumedly heavier than normal grass crop) and a busy "grass fire season." There may be an increase in starts and initial attack due to the high availability of fine dead fuels, but without strong winds, such fires have an excellent chance of being picked up by local resources, or during one or two daytime burn periods. Offshore wind events are expected to be near or below normal this spring which would likely lead to fewer opportunities for grass fires to spread rapidly or into other fuel types.

Higher elevations will likely see a significant delay to normal fire potential due to heavy snowpack above 6,000 feet. Once meltout occurs in lower elevations, fire potential will climb to near normal levels by July. Higher elevations in the Sierras may not see much fire potential this summer. In 2011, fires tended to show much less activity above 8,500 feet which may also be the case this season.

The end of this winter's rainy season brings a conclusion to a very unusual period of stormy weather in California. Since July 2022, the Geographic Area has seen numerous wet thunderstorms with flooding in the desert, snow as low as 1,000 feet, an EF2 tornado and even 100 mph winds courtesy of Hurricane Kay. It is safe to assume the next several months will hold far less weather drama than what occurred the past 9 months.

Fig 6: Dominant weather pattern this spring/summer?

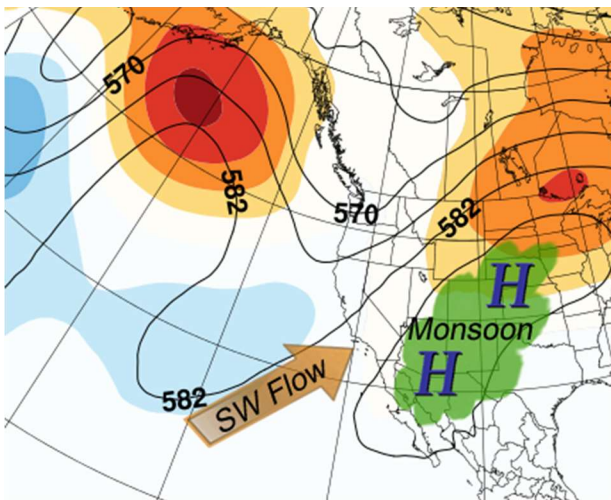
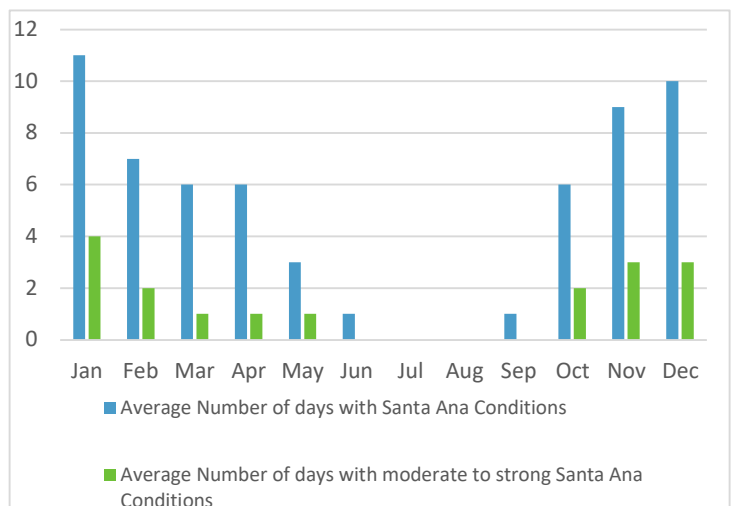


Fig 7: Number of Santa Ana events per month

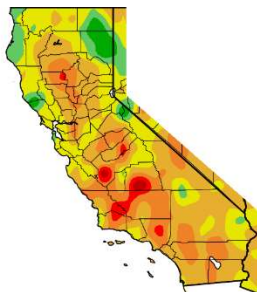


MONTHLY/SEASONAL OUTLOOK

ISSUED: APRIL 1, 2023 VALID: APRIL – JULY, 2023

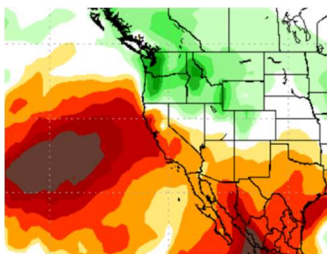


References:



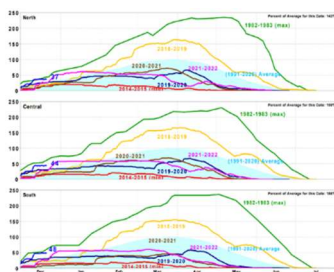
Climate Maps:

<https://calclim.dri.edu/pages/anommaps.html>



North American Multi Model Ensemble:

<https://www.cpc.ncep.noaa.gov/products/NMME/monanom.shtml>



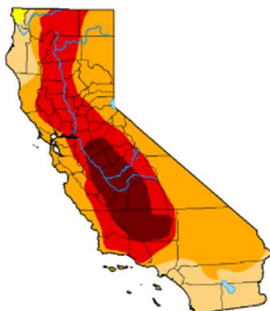
Sierra Average Snowpack:

http://cdec.water.ca.gov/reportapp/javareports?name=PLOT_SWC



National Water and Climate Center:

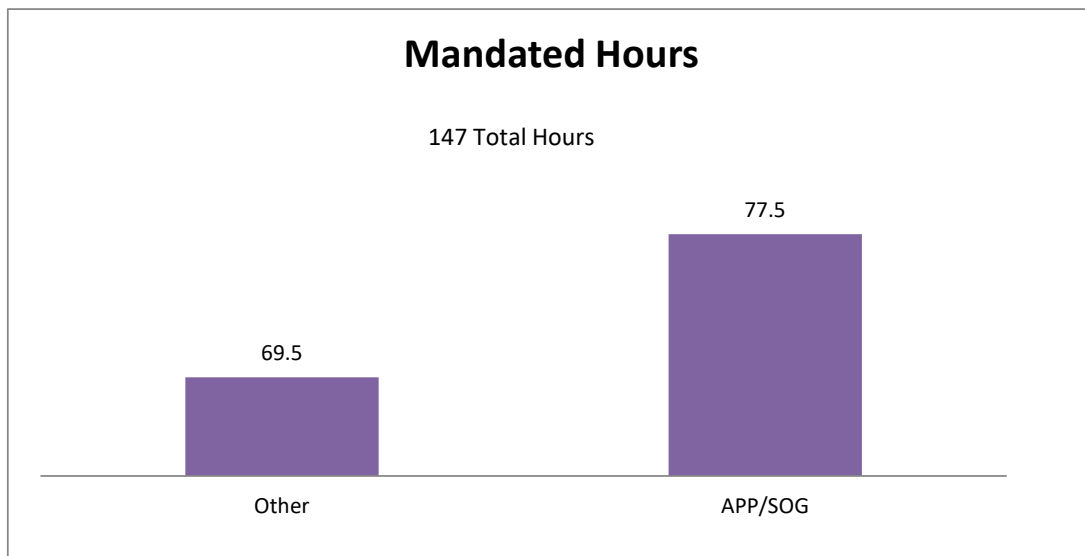
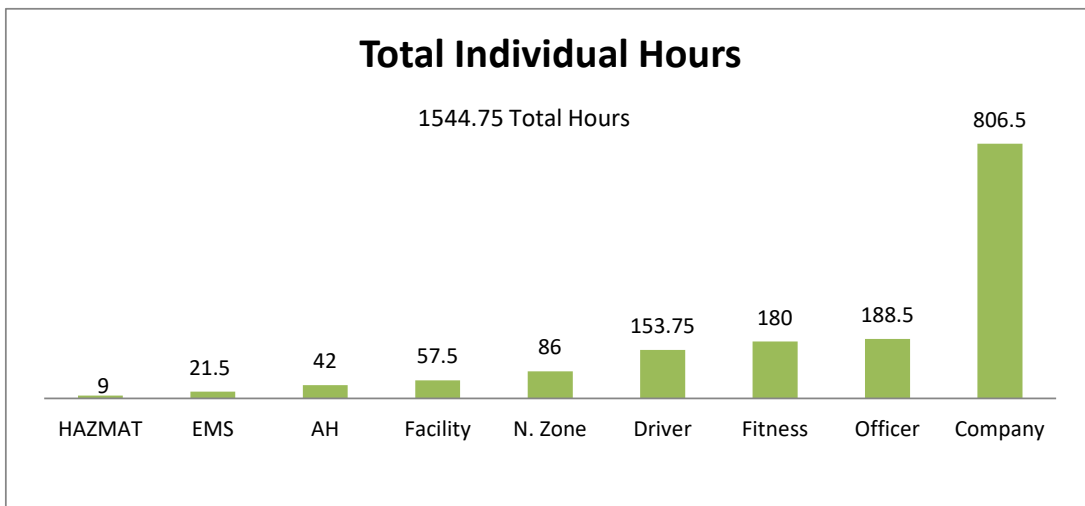
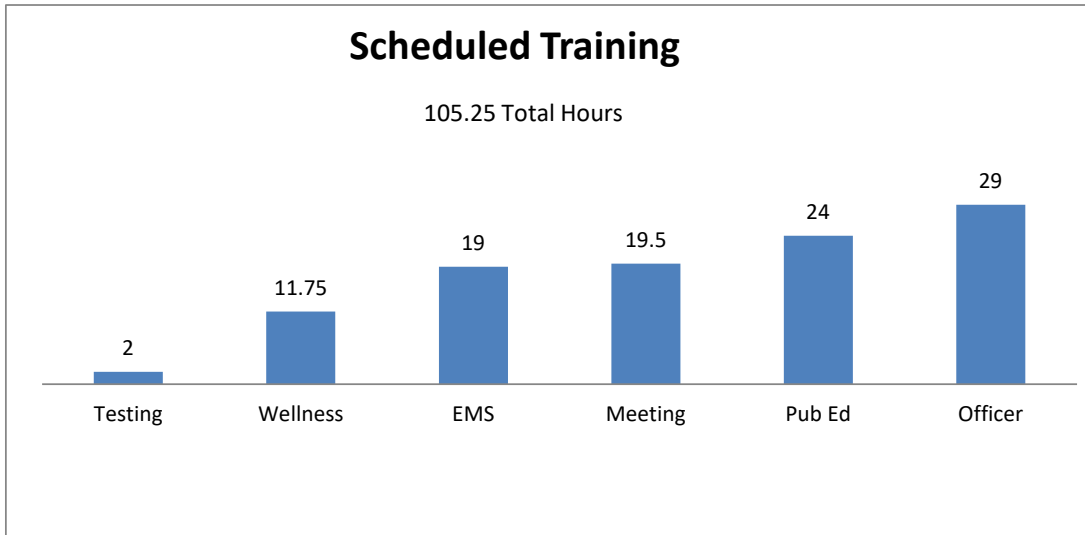
<https://www.nrcs.usda.gov/wps/portal/wcc/home/>



National Drought Monitor:

<https://droughtmonitor.unl.edu/>

Training Division
March 2023



See next page for descriptions.

Month	Scheduled	Individual	Mandated
January	41	1679.75	68
February	74	1313.25	31
March	244.5	1911.25	37.5
April	162.5	1942.5	55.5
May	169	1578	40.5
June	165.5	1402.5	91.25
July	96	1424.5	53
August	147	1266	56.5
September	117	1372	167.25
October	149.5	1511	107.25
November	141	1527.5	101.25
December	112	1143	95.75
	1619	18071.25	904.75

PLAN REVIEWS					
Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	18	14	59997	51584	111581
Residential Additions/Remodels	6	2	0	6388	6388
New Commercial	2	0	0	12564	12564
Commercial T.I.	6	0	0	24051	24051
Tents/Special Events	1	0	0	0	0
Rack Storage	0	0	0	0	0
Preliminary	11	1	2587	826	3413
Fire Suppression Systems	16	1	0	0	0
Alarms	1	0	0	0	0
Landscaping	22	3	0	0	0
Grading/Mylars/Improvement Plans	1	0	0	0	0
Underground	1	0	0	0	0
Hood System	1	0	0	0	0
Tanks	0	0	0	0	0
Cell Sites	4	0	0	0	0
DSS/CCL	1	0	0	0	0
DPLU	1	0	0	188000	188000
Solar Panels	4	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	2	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	0	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	98	21	62584	283413	345,997

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	3
Fire Supression Systems	20
Building Construction	22
Landscaping	6
Tent/Special Event	5
Gates/Knox	9
Site Visit	11
Technical Report/FPP	-
Underground	2
Annual Inspection	7
DSS Licensing	-
Other	12
TOTAL	97

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	-
GIS	3
Forms (Updates/New)	1
Project Research	10
Computer Programming/I.T.	8
Emergency Response Support	-
Annual Mailer (Weed Abatement)	3
Board Report Formatting/ Design	-
Other	-
TOTAL	25

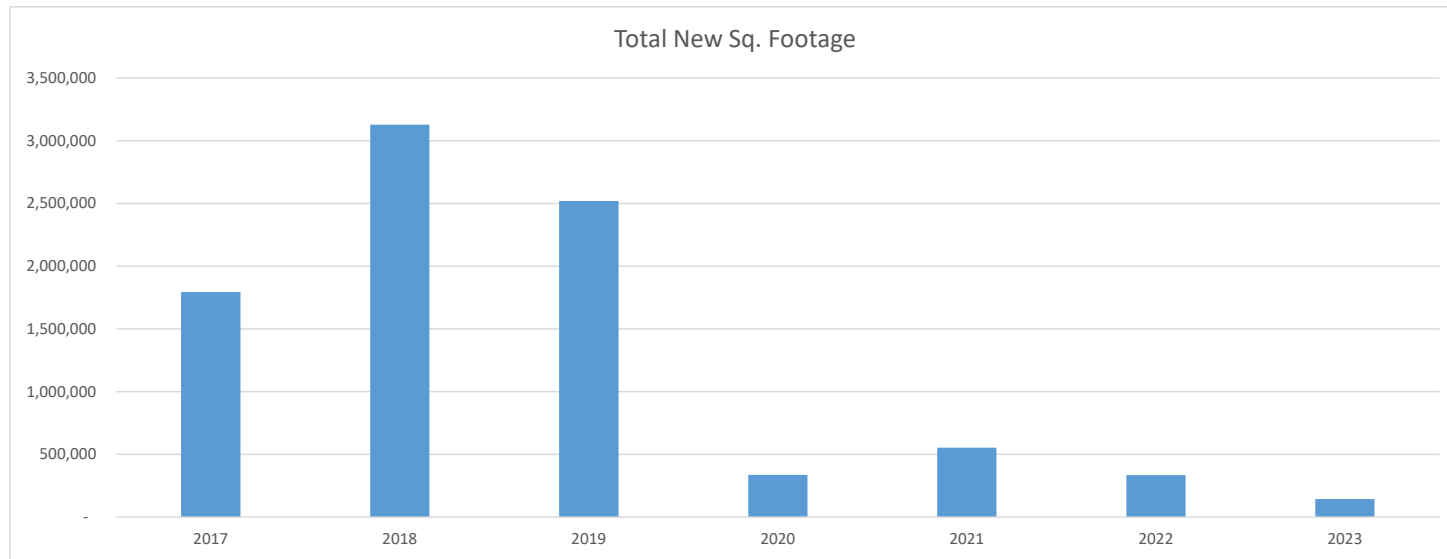
MEETINGS	
Meeting Type	# of Meetings
H.O.A	3
Staff	22
Board	1
On-Site Project Meetings	13
In-Office Project Meetings	19
Shift	-
Captain's	1
Weed Abatement	13
County	1
Code Development	2
Support/I.T. Development	1
San Diego County FPO's	5
Community Stakeholder Meetings	2
North Zone	1
Other	5
TOTAL	89

TRAINING/EDUCATION	
No. of Training Classes	Staff Hours
2	0
4	12
1	0
1	2.5
0	0
TOTAL	15

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	-
Weed Abatement Reinspection	-
1st Notice	-
Final Notice	-
Posting	-
Notices Printed	-
Abated	-
Forced Abatement	-
TOTAL	-

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	762
Correspondence	5,984
Walk in/Counter	271
Knox Application Request	-
Burn Permits	-
Plans Accepted/Routed	104
Special Projects	3
Scanning Documents/Electronic Files	69
Meetings: Admin/Prevention/Admin Shift	6
Post Office Runs	-
Deposit Runs/Preparations	5
TOTAL	7,204

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	554,173
2022	333,814
2023	143,353

Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357	106,768	99,103	129,407
2022	42,895	14,666	32,871	8,805	39,325	42,871	18,679	21,916	23,981	18,782	46,658	22,365
2023	18,185	62,584	62,584									

Comparison Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253	204,313	171,023	137,116
2022	128,254	204,226	162,816	250,473	176,018	115,972	27,777	130,623	261,094	319,242	219,859	243,944
2023	212,285	345,997	283,413									

STAFF REPORT

NO. 23-08

TO: BOARD OF DIRECTORS
FROM: DAVE MCQUEAD, FIRE CHIEF
SUBJECT: ACCEPTANCE OF GRANT
DATE: April 14, 2023



RECOMMENDATION

Staff recommends the Board of Directors accept the grant amount of \$55,000.00 from the Rancho Santa Fe Fire District Foundation (501.c3) to pay for the Rescue All-Terrain Vehicle (ATV) for Rancho Santa Fe Fire Station #6. Pursuant to the Health and Safety Code 13898, the Board of Directors must consider the acceptance of donated funds or items with a value greater than \$500.00.

CURRENT SITUATION

Project Description.	Qty.	Funding Source.	Amount.
Purchase a Rescue All-Terrain Vehicle (ATV) and transport trailer	1	RSF Fire District Foundation (501.c3) (Donation made by Mrs. MacDonald)	\$55,000.00

BACKGROUND

The Rancho Santa Fe Fire District Foundation (RSFFDF) received a very generous donation of \$500,000.00 on April 6, 2023, from Mrs. MacDonald who is a resident within the Rancho Santa Fe Fire Protection District. The operational decision is to have \$55,000.00 from the donation be payment for the All-Terrain Vehicle that was ordered in August of 2022 and is scheduled for delivery in May of 2023.

The Rancho Santa Fe Fire Protection District will recognize Mrs. MacDonald for her generous support by placing "Donation by Sharron MacDonald 2023" on the All-Terrain Vehicle.

The ATV provides functionality and safety for transporting fire personnel, patient(s) and equipment during trail rescues.



STAFF REPORT

NO. 23-09

TO: BOARD OF DIRECTORS
FROM: DAVE MCQUEAD, FIRE CHIEF
SUBJECT: ACCEPTANCE OF GRANT
DATE: April 14, 2023



RECOMMENDATION:

Staff recommends the Board of Directors accept the grant amount of \$141,337. from the Rancho Santa Fe Fire District Foundation (501.c3) to purchase sixty (60) handheld BKR-5000 VHF radios. Pursuant to the Health and Safety Code 13898, the Board of Directors must consider the acceptance of donated funds or items with a value greater than \$500.00.

CURRENT SITUATION:

Project	Qty.	Funding Source.	Amount.
Purchase Handheld BKR-5000 VHF Radios	60	RSF Fire District Foundation (501.c3) (Donation made by Mrs. MacDonald)	\$141,337.00

BACKGROUND:

The Rancho Santa Fe Fire District Foundation (RSFFDF) received a very generous donation of \$500,000.00 on April 6, 2023, from Mrs. MacDonald who is a resident within the Rancho Santa Fe Fire Protection District. The operational decision is to have \$141,337.00 from the donation to purchase sixty (60) handheld BKR-5000 VHF radios which are needed to replace the current 12-year-old GPH Command VHF radios. The new BKR-5000 VHF radios have enhanced technology, user friendly operations, and the capacity to hold the new FIREScope radio programming coming in January 2024 which GPH Command VHF radios with the capacity of 240 channels cannot. This project places a new VHF radio in the hands of the Rancho Santa Fe firefighters during a vegetation fire (District, County or State) and is used as the back-up radio plan if ever the Regional Communication System (RCS) 800 MHz radios were to fail.



The Rancho Santa Fe Fire Protection District will recognize Mrs. MacDonald for her generous support by placing "Donation by Sharron MacDonald 2023" on the radios.

STAFF REPORT

NO. 23-10

TO: BOARD OF DIRECTORS
DAVE MCQUEAD, FIRE CHIEF

FROM: BRIAN SLATTERY, DEPUTY CHIEF

SUBJECT: OPTIONS FOR DEFERRED COMPENSATION 457 PLAN

DATE: APRIL 19, 2023



RECOMMENDATION:

Staff recommends pursuing additional information and data regarding options for our current deferred compensation 457 Plan. Lincoln Financial has been authorized by the VEBA Trustees to provide options for the retiree HRA plan overseen by the VEBA Trust. Additionally, Lincoln has offered to provide data for our current deferred compensation 457 plans. This request is to pursue information only, as it would affect employees and retirees, to determine if collectively they could provide lower fees and greater benefits. Once the information is received, it will be distributed amongst a subcommittee representing the District that would recommend the best direction for any changes. A request for proposal may be distributed to consider competitive options as well. Those potential changes recommended by a subcommittee would then be submitted to the Board of Directors at a future date for final approval.

CURRENT SITUATION:

Employees currently have the two (2) options to contribute to a Deferred Comp 457 plan as a pretax option within the IRS guidelines for that type of plan. The first is Nationwide that offers a variety of mutual funds and fixed accounts with a fund manager for consultation by employees. The second is Voya that also offers a variety of mutual funds as well as fixed accounts and a fund manager for consultation. Voya has a 4% fixed account option for those employees 'grandfathered' into this benefit. This 4% account has been an attractive option for many years, but with current interest rates this benefit may not be as relevant as years past. Additionally, the investment advisor representatives for Voya changed several years ago and the customer service has decreased for our members.

BACKGROUND:

Prior to having two options for the 457 plan, the district was utilizing ING as the financial option. This then became Voya but with the same plan manager providing consultation to employees. We added Nationwide as an additional option for employees with different fund choices available and different fee sets. Additionally, the District must monitor contribution limits for employees to follow fiduciary obligations between these financial options.



San Diego County
Local Agency Formation Commission
Regional Service Planning | Subdivision of the State of California

CALL FOR BALLOTS

March 20, 2023

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Commission Clerk
San Diego Local Agency Formation Commission

SUBJECT: **Call for Ballots |**
San Diego County Consolidated Redevelopment Oversight Board

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing one special district representative among the two nominated candidates (attached resumes) to serve on the San Diego Consolidated Redevelopment Oversight Board. **All independent special districts** in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

The official ballot is attached (Attachment A). Ballots must be signed by the presiding officers or their designees and returned to San Diego LAFCO no later than **Monday, May 1, 2023**. A ballot received without a signature will not be counted. Should LAFCO review a quorum of 29 ballots by the May 1st deadline the nominee with the most votes will be appointed. Ballots received after this date will be invalid. Should LAFCO not receive a quorum of ballots by the deadline an automatic 60-day extension to July 1st is required.

Ballots can be mailed to San Diego LAFCO Office at 2550 Fifth Avenue, Suite 725, San Diego CA 92103-6624 or via email to tamaron.lockett@sdcounty.ca.gov, include **“District Name”** and **“Redevelopment Oversight Board Ballot”** in the subject title, if necessary to meet the deadline, but the original form must be submitted.

Should you have any questions, please contact me at 619-321-3380.

Attachments

- 1) Candidates Resumes
- 2) Attachment A: Election Ballot and Vote Certification form

Administration:
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Chair Jim Desmond
County of San Diego
Joel Anderson
County of San Diego
Nora Vargas, Alt.
County of San Diego

Kristi Becker
City of Solana Beach
Dane White
City of Escondido
John McCann, Alt.
City of Chula Vista

Vice Chair Stephen Whitburn
City of San Diego
Marni von Wilpert, Alt.
City of San Diego

Jo MacKenzie
Vista Irrigation
Barry Willis
Alpine Fire Protection
David A. Drake, Alt.
Rincon del Distrito

Andy Vanderjaan
General Public
Harry Mathis, Alt.
General Public

ATTACHMENT A

SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD ELECTION
BALLOT and VOTE CERTIFICATION

VOTE FOR ONLY ONE

Timothy Robles []
(Lakeside Fire Protection District)

Patrick Sanchez []
(Vista Irrigation District)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the _____
(Name of Independent Special District)

for the San Diego County Consolidated Redevelopment Oversight Board Election as:

- [] the presiding officer, or
- [] the duly-appointed alternate board member.

(Signature)

(Print Name)

(Print Title)

(Date)

Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tamaron Luckett
2550 Fifth Avenue, Suite 725
San Diego, CA 92103-6624
Email: tamaron.luckett@sdcounty.ca.gov

CANDIDATE STATEMENT
COUNTY OF SAN DIEGO
COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD

TIMOTHY ROBLES

I believe that government should be serving its citizens to create a better standard of living. My career experience consists of being a Fire Captain/Paramedic with the City of San Diego Fire and Rescue Department (1998-present) and additionally having been elected twice (2018-present) as a Board Director for the Lakeside Fire Protection District.

I am honored that my fellow Lakeside Fire Protection District Board members have decided to nominate me for this opportunity. This nomination comes strongly from a fellow Lakeside Board member, Mark Baker, who recently vacated his seat on the San Diego Countywide Redevelopment Successor Agency Board. Having this Former Board Member at the same agency as me creates a unique opportunity for legacy information to be shared creating a seamless transition of a new member to the Redevelopment Successor Agency Board. I look forward to continuing looking out for the interest of Special Districts here in San Diego County that are affected by the continuing disillusionment of the Redevelopment Agencies throughout the County.

During my career I have been involved in many processes requiring diligent financial oversight and have been involved in other professional Boards and Commissions as you will see listed below.

San Diego Fire and Rescue:

Development of a Fire Management Assistance Grant,
FEMA Grant Reimbursements,
San Diego Fire-Rescue Foundation (Secretary, 2006-present),
Local 145 Union Board Member (2009 – 2015)

Lakeside Fire District:

District's Budget Development Committee (2019-present),
Employment contract and agreement District Representative Negotiator (2019-present),
Heartland Communications Facility Authority Commissioner (2019-present),
Santee-Lakeside EMS Authority JPA Commissioner, 2022

As an Oversight Board Member of the San Diego County Countywide Redevelopment Successor Agency, I will work diligently to assist and ensure that each Successor Agency remains on track for their timely disillusionment and that property tax revenues are appropriately redistributed to the originating agencies including Special Districts.

Timothy E. Robles

EMPLOYMENT HISTORY:

- Fire Captain/Paramedic, San Diego Fire-Rescue Department (1998-Present)
600 B Street, Suite 1300, San Diego, CA 92101

OPERATIONAL EXPERIENCE:

- Special Operations Captain (2018-Present)
 - TRT, HIRT, USAR, Operational Support, Peer Support
- Special Assignments
 - Logistics Section Chief (COVID-19 Response IMT)
 - COVID-19 Testing Group Manager
 - Logistics (Telestaff Outage)
 - Dignitary Protection for President Trump
 - EMS CE Paramedic Instructor
 - IST Instructor
 - Academy Instructor (82nd,83rd,84th)
- Specialty Station Assignments:
 - Station 8 - Aircraft Rescue and Fire Fighting
 - Station 45 – HAZMAT, full-time and relief
 - Station 2/41 – TRT, relief
- CA-TF8 USAR (Urban Search and Rescue)
 - Logistics Team Manager
 - Medical Specialist
 - HazMat Technician
 - Rescue Specialist

EDUCATION:

- Associate Degree, Miramar College

OTHER RELEVANT ACHIEVEMENTS AND QUALIFICATIONS:

- Elected Lakeside Fire Protection District Board Member (President),
- Santee-Lakeside EMS Authority Commissioner
- San Diego Fireman's Relief Association, Member (1998-Present)
- Local 145 Union Board Member (2009-2015)

Patrick Sanchez

*Vista Irrigation District
Board of Directors*



NOMINEE:

**Special District Representative
to the San Diego County
Consolidated Redevelopment Oversight Board**

Interests and Qualifications:

- I have worked closely with Regional Planning Agencies, including the San Diego Association of Governments, the Southern California Association of Governments, and the Orange County Council of Governments on various projects.
- I have worked diligently with all outside service extensions to consolidate service levels for cities and counties.
- I possess a clear understanding of my special district's interaction with other agencies to meet current and future community needs.
- I provided leadership with regard to improving agency oversight and transparency.
- With respect to Redevelopment Funding Consolidation, I have experience helping streamline government services.
- I serve as member of the Board of Directors of the Vista Irrigation District; our Board strives to develop partnerships and consortiums with other agencies to efficiently deliver services to our customers.
- My professional experience has provided me with in-depth knowledge of capital projects, recycled water systems, aging infrastructure and water and park bond act projects.
- I have worked closely with other governmental agencies to insure coordination of joint projects; I acted as agency liaison for the Orange County National Pollution Discharge Elimination System program, and prepared and administered extensive landscape and water conservation programs for parks, medians, and street tree projects.
- I have worked collegially with staff and other members of boards on developing community outreach, public policy, and public information programs.
- I have 34½ years of experience working for municipal and county agencies as a Director of Community and Public Services and Director of Parks and Recreation for various public agencies, including the cities of Santa Fe Springs, Oceanside, Tustin, Glendora and Yucaipa and the County of San Mateo.