



Rancho Santa Fe Fire Protection District

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Board of Directors

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Thursday Walk-In Re-Check Guidelines:

The Following are Eligible for Thursday 8:30-11:00 a.m. Re-Check:

Re-Submittals Construction ONLY

Must be accompanied by plan check correction list as well as all other applicable documentation

Stamp Transfers \$34.00

Only changes that DO NOT affect fire apparatus access or hose pull
Must be accompanied with one set of RSF approved plans

Minor Additions \$68.00

Pertains to building permits previously approved by the Rancho Santa Fe FPD where only a small amount of square footage (under 2,000) is being added or a small area is being remodeled that does not affect fire apparatus access or hose pull. If square footage is being increased, County-stamped plans must be accompanied by a mitigation form.

Re-checks are accommodated on a first-come, first-serve basis between the hours of 8:30-11:00 am on Thursdays ONLY. Time constraints may prevent some projects from being approved during walk-in hours. The duty plan checker reserves the right to call for further review if necessary. No signatures will be granted for mylars, DPLU projects, Project Facility Availability Form Letters, or any project not previously reviewed by RSFFPD. The District will reject walk-in projects that are not in conformance to these guidelines.

Note: Landscape Re-submittals must be checked in. These plans will not be considered part of the Thursday walk in re-check.