



RANCHO SANTA FE FIRE PROTECTION DISTRICT

PO Box 410/ 16936 El Fuego
Rancho Santa Fe, CA 92067

Fire Prevention Bureau
(858) 756-5971

General Requirements for Landscape Plan Approval

The Rancho Santa Fe Fire Protection District has adopted the California Fire Code (2010 edition) with certain amendments. Fire District Ordinances 2011-01 authorize enforcement by the Fire Chief.

PLAN REVIEW PROCEDURE

The Fire District requires residential and commercial landscape and fuel modification plans to be submitted for all projects that need to be permitted by the County. Applicants are required to submit at least two sets of plans, preferably prepared by a licensed landscape architect in addition to the Pre-approved Site Plan by the Fire District's Fire Marshal. All plans will be returned to the applicant, since the Fire District does not retain hardcopies. All landscape plans must be submitted and approved before the framing inspection or no inspections will be scheduled by the Fire Prevention Bureau.

The landscape plans shall at a minimum include the following criteria.

1. Provide plans with a readable scale.
2. Delineation of fuel modification zones with a general description of each zone's requirements.
3. Describe and show existing vegetation on and adjacent to the property.
4. Designate irrigated areas on the plan.
5. Include a plant legend with both botanical and common names for existing and proposed plant material.
6. Define all symbols used on the plans.
7. All plant material shall be in accordance with the landscaping requirements for both species' selection and spacing as specified California Fire Code (Ordinance 2011-01).

The two sets of plans shall be brought to the Fire District Administrative Office between 7:30 a.m. and 5:00 p.m., Monday through Friday. The counter person will accept plans and will complete a plan check application form and give the applicant a copy. The Fire Prevention Bureau will review the plans and identify conditions as necessary in order to ensure compliance with the presently adopted code. In addition, the Fire Prevention Bureau will charge a fee for plan review and inspection services. In order to avoid reviewing landscape plans twice, we request that you submit plans only when they are complete, and not conceptual.



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**THE CONTRACTOR / ARCHITECT / OWNER SHALL
RECOGNIZE THE FOLLOWING:**

1. **When scheduling an inspection (frame or final), please call at least 24-hours in advance.** Either the owner or the contractor must be present during any inspection. Building, landscaping, and fire sprinkled approved plans and the County inspection card shall be available on the job site or the inspection will be cancelled by the Fire Inspector.
2. **All landscaping shall be installed before scheduling a final inspection.**
3. All landscape plans must be submitted and approved before the framing inspection or no inspections will be scheduled by the Fire Prevention Bureau prior to approval.